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HEADQUARTERS • SIEGE NEW YORK, NY 10017

TEL.: 1 (212) 963.1234 • FAX: 1 (212) 963.4879

REFERENCE: 17-RR-UDP-006

13 November 2017

Dear Mr. Balladelli,

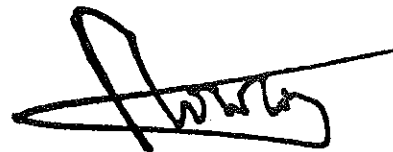
Thank you for your request, received on 3 November 2017, for an extension of the implementation period and a redeployment of funds for the United Nations Development Programme (UNDP) CERF-funded Rapid Response project in Angola under project reference 17-RR-UDP-006, titled *Strengthening safety and security of Humanitarian workers*. In a letter to United Nations Development Programme of 5 June 2017, a total of US\$260,096 toward life-saving activities was approved for this project, as per the final proposal and budget attached to the letter.

As you know, CERF Rapid Response grants are intended to provide support to time-critical, life-saving interventions to jump-start response and fill gaps while donors make broader funding decisions. According to the signed Letter of Understanding (LOU) between OCHA and UNDP, we have agreed that funds provided under this window would be expended and activities completed by 8 December 2017 and that any unspent funds must be returned to CERF.

Considering the circumstances explained in your request, I approve on exceptional basis a no-cost extension until 28 February 2018 and a redeployment of funds in line with the modified budget submitted for project 17-RR-UDP-006.

Please ensure these changes are reflected in detail in both narrative and financial reports to the CERF. I thank you for your engagement in this emergency response and look forward to the successful implementation of this project.

Yours sincerely,



Mark Lowcock
Under-Secretary-General for Humanitarian Affairs
and Emergency Relief Coordinator

Mr. Paolo Balladelli
UN Resident Coordinator
United Nations
Angola



CERF No-Cost Extension & Reprogramming Request Form	
Agencies requesting a no-cost extension must complete this form a minimum of 10 days prior to the project end date. Agencies must request a reprogramming and receive approval prior to implementing the change.	
Instructions: A request for a No-Cost Extension or Reprogramming of Activities must be submitted and endorsed by the RC/HC to the ERC on behalf of the recipient agency. Requests should be copied to the CERF Secretariat (cerf@un.org).	
No-Cost Extension Request	<input checked="" type="checkbox"/>
Reprogramming Request	<input type="checkbox"/>
Contact Details	
Date of Request:	3 November 2017
Requester's Name/Job Title:	Dr. Pier Paolo Balladelli, UN Resident Coordinator and UNDP Resident Representative in Angola
Requester's Email:	paolo.balladelli@one.un.org
Project Details	
Project Title: Strengthening safety and security of Humanitarian workers	Project Allocation: US\$ 260,096
CERF Project Code: 17-RR-UDP-006	CERF Expenditures to date: US\$ 114,207
Date of Disbursement from CERF¹:	9 June 2017
Extension Request Details	
Original Project Completion Date²:	8 December 2017
Requested Completion Date:	28 February 2018
Justification/Explanation for a No-Cost Extension or Reprogramming of Activities	
<p><i>Please explain in detail why the allocation could not be used as approved by the ERC. For NCE, please note why activities could not be completed or funds expended within the implementation period (i.e. access, capacity, other factors). For reprogramming, please note why funds could not be spent as originally intended.</i></p> <p>To provide the humanitarian aid workers assisting the DRC refugees in Dundo, Lunda Norte province in Angola with the enhanced Common Security Services, UNDSS initially planned to deploy 1 Field Security Coordination Officer (FSCO) for six months on the Surge scheme, as well as recruitment of one new Local Security Assistant (LSA) for six months with the six-months support of the CERF allocation from June to December 2017.</p> <p>Mainly due to an unexpected delay in obtaining a visa for Angola, the deployment of the FSCO to Luanda Norte, Angola was only possible on 21 July 2017, about 1.5 months after the start of the CERF funded project and the planned deployment. Deployment of the FSCO is implemented through surge deployment, not recruitment, as the UNDSS surge deployment programme supplies security personnel through redeployment to cover temporary capacity needs (releasing duty stations are reimbursed).</p> <p>In addition, the surge FSCO supported the UN system through the Presidential and General Elections in Angola, which took place on 23 August 2017.</p>	

¹ Approval and disbursement dates can be found on the CERF website in the specific country page: <http://ochaonline.un.org/cerf/CERFaroundtheWorld/CERFProjectsAroundtheWorld2012/tabid/7768/language/en-US/Default.aspx>

² Project completion date for Rapid Response grants is six months after disbursement date unless otherwise specified in the final project proposal. For Underfunded grants approved in the first round (Jan-Mar) the date is 31 December of the same year while projects approved in the second round (Jul-Sep) is 30 June of the following year.



In addition, the recruitment process to hire the Local Security Assistant (LSA) (**Activity 1.1**) failed, despite 3 advertisements of the post. UNDP/DSS has cancelled the recruitment of the LSA considering unavailability of a qualified candidate. The \$726.88 stated under proposed budget line G reflects costs incurred for the advertisement of the LSA post.

The delay in the deployment of the FSCO and the failure to recruit the LSA meant that activity 1.2 to 1.7 were not implemented as planned from July to August. Starting in Dundo, Luanda Norte in early August, without the support of the LSA and covering election related tasks as well, the FSCO was only able to deliver one Weekly SitRep and one Briefing under the project.

Considering the above issues, UNDP/UNDSS request a No-Cost Extension until 28 February 2018, which will permit UNDP/UNDSS to maintain the surge FSCO for a 6-month period and deliver on all project activities set out in the project proposal. As the recruitment of the LSA for Dundo is not feasible, it is requested that the funds foreseen for this recruitment be used for the extended deployment of the surge FSCO (salary and DSA), who will complete the project and deliver all project elements. On the deployment of surge FSCO, it is important to note that the unit cost/salary has increased in the proposed budget (from \$13,500 to \$ 15,478). This is due to the fact that the FSCO was originally budgeted for as a P2 post, but it was only possible to deploy a P4 incumbent, thus at higher cost. The DSA rate budgeted in the revised proposal has been increased to an average rate of \$336.21 to reflect the FSCO's estimated time spent in Luanda for initial planning and further visits for project coordination (the DSA rate for Luanda is \$400, Dundo \$262).

Should the NCE and redeployment of funds request be approved, the length of the FSCO's assignment would thus be 7.35 months, which is 7 months from August 2017 to February 2018 plus 11 days in July 2017 (FSCO deployed on 21 July), equivalent to 0.35 months as reflected in the proposed budget.

Please explain what objectives, as stated in project proposal, have been achieved to date and how a no-cost extension or reprogramming will affect activity implementation.

From his deployment to Dundo in August, the surge FSCO delivered the following outputs in line with the CERF project document:

<p>Activity 1.2. Conduct Security Risk Assessments and distribute respective documents</p>	<ul style="list-style-type: none"> * 3 FSSS (UNHCR compound, UNICEF sub office, and WFP warehouse) sent to concerned AFPOs * Office security survey for WVI, in Chitato, on 10/Oct, after attempt of office burglary * Office security survey for PIN, in Dundo, on 11/Oct, on request
<p>Activity 1.3. Establish and hold regular security briefings at UN and INGO meetings.</p>	<ul style="list-style-type: none"> * 8 weekly briefings at interagency meetings (UN & INGOs): 7/Aug 11/Sep, 18/Sep, 25/Sep, 9/Oct, 17/Oct, 23/Oct, and 30/Oct
<p>Activity 1.4. Built effective security cooperation with host country officials</p>	<p>Regular meetings with security authorities on weekly basis</p>
<p>Activity 1.5. Establish effective security information collection and reporting mechanisms.</p>	<ul style="list-style-type: none"> * WhatsApp group for UN and INGOs created on 23/Sep * Daily courtesy calls to UN & INGOs (at least one INGO per day) * Office security surveys
<p>Activity 1.6. Compile Daily SitReps, Weekly reports and alerts - and share these effectively.</p>	<ul style="list-style-type: none"> * 8 weekly SITREPs: 7/Aug, 11/Sep, 18/Sep, 25/Sep, 9/Oct, 17/Oct, 23/Oct, and 30/Oct * Security advisory broadcasted and sent out to UN & INGOs on: <ul style="list-style-type: none"> 9/Sep – Shootings in Dundo 23/Sep – Police Operations in Dundo to dissuade street vendors
<p>Activity 1.7. Conduct of 4 Security Awareness Training (SAT) courses</p>	<ul style="list-style-type: none"> * 1 SAT course (25/Sep) * Defensive Driving course on 28/Oct (together with UNHCR)



<p>Additional activities. Respond and assist UN/INGO staff member(s) on security incidents or high-level visits</p>	<ul style="list-style-type: none"> * 8/Aug – NCA, in Cacanda, verbal harassment by PNA * 10/Aug – JRS, in Cacanda, verbal harassment by PNA * 8/Sep – WFP, in Lóvua, child hit by rented truck * 16/Sep – UNFPA, in Dundo, verbal harassment by a local man demanding payment for service at warehouse * 29/Sep – UNHCR, in Dundo, PEP kit provided due to accidental injury with knife * 1/Oct – UNHCR, in Dundo, harassment by PNA * 10/Oct – NCA, in Dundo, physical aggression to national worker by a drunken man * 22/Oct – NCA, in Cacanda, child hit by rented truck * 8/Sep – Security assistance to High-level UN & Government visit to Lóvua * 20/Sep-21/Sep – Security assistance to WFP Regional Director visit to Dundo and Lóvua * 16/Oct – Security assistance to International Food Day celebrations, in Lóvua * 17/Oct-19/Oct – Security assistance to US Bureau for Population Refugee and Migrant (BPRM) visit to Lunda Norte <p>In his contacts with NPA he advocated for a Human Rights training for Police Officers (TOT), which was accepted by the Provincial Commander, who was encouraged to carry out such course. UNDP agreed to provide technical support provided that necessary financial resource is made available to UNDP and National Police welcomed the initiative.</p>
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Despite challenges on the ground, including no LSA support, the UNDSS FSCO has been effectively supporting aid workers in Dundo through improved UN common safety and security services, as reported above. There have been cases where, without the FSCO's support, aid workers and high-level delegations would have had problems in executing their activities smoothly. According to UNDSS, this essential support should continue for as long as the aid workers continue refugee assistance even after the CERF-funded project will end. Furthermore, in view of agencies not being able to recruit suitable and skilled staff to take on security tasks, UNDSS has been requested to provide security for agencies through the suggested timeframe. With a project extension until 28 February, the FSCO will from November 2017 to February 2018 report to the UNDSS Security Advisor, DO, UNCT, and Refugee Coordination Group respectively in Luanda during the FSCO's monthly 'one-week out-of-field stay'.

It is estimated that the FSCO will deliver three Weekly Situation Reports and Weekly Briefings to partners in Dundo each month from November 2017 to February 2018 (total of 12 reports and briefings). As 8 Weekly Reports and Briefings have been delivered from August 2017 to October 2017, UNDSS expects to achieve the targets of 20 Weekly Reports and Briefings under Indicator 1.3, and 1.2 at the end of February 2018 with the total of 12 reports and briefings added as mentioned above. The target of Indicator 1.1. "6 SRAs" will be achieved without doubt by February 2018 considering progress so far made.

Please explain if/how the activities or targets will change as defined in the original allocations with a no-cost extension or reprogramming.

The activities, scope and target beneficiaries will not change significantly in view of the NCE and redeployment of funds. However, the target of Indicator 1.3 stated "120 daily situation reports & 20 weekly security reports to be issued + alerts in a timely manner when required," while now only weekly SitReps will be produced.

COLOUR CODING	Project Title	Strengthening safety and security of humanitarian workers
Automatic Calculated Fields (locked)	Project Code	T7-RR-UOP-006
Automatic Calculated Fields (but also open for manual input)	Agency	UNDP on behalf of UNDSS
User Input Fields (locked)	Country	Angola
	Date	3-Nov-17

Cumulative % change as of original subtotal	12%
Redeployment to or from staff cost? (Yes/No)	Yes
Redeployment to or from PSC? (Yes/No)	No

12. CERF Project Budget
Please use the template without modifying the section headers. Wherever possible and relevant please provide a detailed breakdown of items (unit, quantity, unit cost) and costs for each budget line for the CERF component of the project. Where breakdown of unit, quantity and unit cost is unavailable or unnecessary, please enter total amount of the item along with sufficient description of cost content. Please add additional rows, as needed.

Original Budget Lines	Cost Breakdown				Amended Budget Lines	Cost Breakdown				Variance (Amended Original)	% of variance against original subtotal
	Unit	Quantity	Unit Cost	Total (USD)		Unit	Quantity	Unit Cost	Total (USD)		
A. Staff and Other Personnel Costs (please itemize costs of staff, consultants and other personnel to be recruited directly by the agency for project implementation)					A. Staff and Other Personnel Costs (please itemize costs of staff, consultants and other personnel to be recruited directly by the agency for project implementation)						
Local Security Assistant NOB	Person-Month	6.00	\$6,250.00	\$37,500.00	Local Security Assistant NOB	Person-Month	0.00	\$0.00	\$0.00	-\$37,500.00	
					Unsuccessful recruitment of LSA						
International Field Security Coordination Officer (Surge - Replacement cost) P2	Person-Month	6.00	\$13,500.00	\$81,000.00	International Field Security Coordination Officer (Surge - Replacement cost) P4	Person-Month	7.35	\$16,477.81	\$119,836.23	\$32,836.23	
					7.35 months = 7 months from August 2017 to Feb 2018 plus 11 days in July 2017/0.35 month. Unit cost has been increased to \$16,477.81 in view of deployment at P4 rather than P2 level.						
				\$0.00					\$0.00	\$0.00	
				\$0.00					\$0.00	\$0.00	
Sub-Total A:				\$118,600.00	Sub-Total A:				\$119,836.23	\$4,683.77	4%
B. Supplies, Commodities, Materials (please itemize direct and indirect costs of consumables to be purchased under the project, including associated transportation, freight, storage and distribution costs)					B. Supplies, Commodities, Materials (please itemize direct and indirect costs of consumables to be purchased under the project, including associated transportation, freight, storage and distribution costs)						
				\$0.00					\$0.00	\$0.00	
				\$0.00					\$0.00	\$0.00	
				\$0.00					\$0.00	\$0.00	
Sub-Total B:				\$0.00	Sub-Total B:				\$0.00	\$0.00	0%
C. Equipment (please itemize costs of non-consumables to be purchased under the project)					C. Equipment (please itemize costs of non-consumables to be purchased under the project)						
HF radio base station (including freight)	Station	1.00	\$4,500.00	\$4,500.00	HF radio base station (including freight)	Station	1.00	\$5,091.11	\$5,091.11	\$591.11	
Iridium satellite phone plus accessories (including freight)	Phone	1.00	\$1,180.00	\$1,180.00	Iridium satellite phone plus accessories (including freight)	Phone	1.00	\$1,860.83	\$1,860.83	\$680.83	
				\$0.00					\$0.00	\$0.00	
				\$0.00					\$0.00	\$0.00	
Sub-Total C:				\$5,680.00	Sub-Total C:				\$6,951.94	\$1,271.94	22%
D. Contractual Services (please list works and services to be contracted under the project)					D. Contractual Services (please list works and services to be contracted under the project)						
Satellite phone contract	Months	6.00	\$500.00	\$3,000.00	Phone contract	Months	7.35	\$407.90	\$3,000.00	-\$0.00	
Vehicle-hire for the Security Officer	Month	6.00	\$7,290.00	\$43,740.00	Vehicle-hire for the Security Officer	Month	7.16	\$2,713.68	\$19,433.19	-\$24,306.81	
				\$0.00					\$0.00	\$0.00	
				\$0.00					\$0.00	\$0.00	
Sub-Total D:				\$48,740.00	Sub-Total D:				\$22,433.19	-\$24,306.81	-49%
E. Travel (please itemize travel costs of staff, consultants and other personnel for project implementation)					E. Travel (please itemize travel costs of staff, consultants and other personnel for project implementation)						
Air ticket for surge Field Security Coordination Officer from New-York to Luanda Norte (Angola)	Air ticket	2.00	\$5,000.00	\$10,000.00	Air ticket for surge Field Security Coordination Officer from Colombia to Luanda Norte (Angola). Originally, it was planned to replace the surge FSCO after three months, but this was not feasible due to the lack of suitable officers with Portuguese proficiency. Accordingly, the initial surge FSCO was maintained resulting in the number of the air tickets to be reduced from 2 to 1. However, due to the location of the surge FSCO (Colombia) the ticket price increased. (UNDSS projects project an estimated ticket cost as surge officers are sourced globally). Original int'l air ticket for FSCO cost \$6340. 1st change made to departure date cost \$545. 2nd change foreseen in November after NCE approval is likely to cost	Air ticket	1.00	\$8,460.82	\$8,460.82	-\$1,539.18	
Daily Subsistence Allowance (DSA) for surge FSCO (6 months)	Day	180.00	\$262.00	\$47,160.00	Daily Subsistence Allowance (DSA) for surge FSCO (7.35 months = 223 days). The DSA rate budgeted in the revised budget has been increased to an average DSA rate of \$336.2125 to reflect the FSCO's estimated time spent in Luanda for initial planning and further visits for project coordination as well as in Dundo (the DSA rate for Luanda is \$400, for Dundo it is	Day	223.00	\$336.2125	\$74,976.39	\$27,816.39	
UNDSS monitoring travel from Luanda to Lunda Norte	Air ticket	6.00	\$1,000.00	\$6,000.00	UNDSS monitoring travel from Luanda to Lunda Norte	Air ticket	6.00	\$1,068.81	\$6,412.88	\$412.88	
				\$0.00					\$0.00	\$0.00	
Sub-Total E:				\$63,160.00	Sub-Total E:				\$89,849.69	\$26,689.69	42%
F. Transfers and Grants to Counterparts (please list transfers and sub-grants to project implementing partners)					F. Transfers and Grants to Counterparts (please list transfers and sub-grants to project implementing partners)						
				\$0.00					\$0.00	\$0.00	
				\$0.00					\$0.00	\$0.00	
				\$0.00					\$0.00	\$0.00	
				\$0.00					\$0.00	\$0.00	
Sub-Total F:				\$0.00	Sub-Total F:				\$0.00	\$0.00	0%
G. General Operating and Other Direct Costs (please include general operating expenses and other direct costs for project implementation)					G. General Operating and Other Direct Costs (please include general operating expenses and other direct costs for project implementation)						
Vehicle fuel and maintenance (include oil, gas filter, oil filter)	Months	7.35	\$1,500.00	\$9,000.00	Vehicle fuel and maintenance (include oil, gas filter, oil filter)	Months	7.35	\$1,262.12	\$9,282.67	\$282.67	
Advertisement cost of LSA post (but recruitment was unsuccessful)	Advertisement	1.00	\$726.88	\$726.88	Advertisement cost of LSA post (but recruitment was unsuccessful)	Advertisement	1.00	\$726.88	\$726.88	\$726.88	
				\$0.00					\$0.00	\$0.00	
				\$0.00					\$0.00	\$0.00	
Sub-Total G:				\$9,000.00	Sub-Total G:				\$10,009.55	\$1,009.55	11%
Subtotal Direct Project Costs				\$243,080	Subtotal Direct Project Costs				\$243,080	\$0	
Indirect Program Support Costs (PSC) (not to exceed 7% of subtotal direct project costs)					Indirect Program Support Costs (PSC) (not to exceed 7% of subtotal direct project costs)						
PSC rate (Insert PSC percentage, max 7.00%)				7.00%	PSC rate (Insert PSC percentage, max 7.00%)				7.00%	0.00%	
PSC amount				\$17,016	PSC amount				\$17,016	\$0	
Total CERF Project Cost				\$260,096	Total CERF Project Cost				\$260,096	\$0	