

United Nations Development Programme

Country: AZERBAIJAN

DRAFT Project Document

Project Title Strengthening the capacity of educational institutions for teaching and applying the human development concept

UNDAF Outcome(s): 2011-2015 UNDAF Outcome 3: By 2015, the State strengthens the system of governance with the involvement of Civil Society and in compliance with its international commitments, with particular emphasis on vulnerable groups.

Expected CP Outcome(s): 2011-2015 CP Outcome 3.1: By 2015 civil society, media and vulnerable groups enjoy an increased role in policy formulation and implementation processes
(Those linked to the project and extracted from the CP)

Expected Output(s): Strengthened capacity of local universities and national training institutions for teaching human development concept.
(Those that will result from the project)

Executing Entity: UNDP

Implementing Agencies: The Ministry of Education of Azerbaijan Republic, Azerbaijan Diplomatic Academy (ADA) and the Public Administration Academy (PAA)

Brief Description

This project is aimed at promoting the concept and principles of sustainable human development in the society, including the leading academic institutions, research centres, mass media and policy-makers of Azerbaijan. This will be achieved through introducing and systematically expanding the teaching of human development concept in local universities and national training institutions.

Programme Period:	2011-2015
Key Result Area (Strategic Plan)	_____
Atlas Award ID:	_____
Start date:	2011
End Date	2012
PAC Meeting Date	_____
Management Arrangements:	NEX with UNDP support

Total resources required	271,480 USD
Total allocated resources:	_____
• Regular	_____
• Other:	_____
o Donor	_____
o Donor	_____
o Donor	_____
o Government	_____
Unfunded budget:	_____
In-kind Contributions	_____

Agreed by (Government)

Agreed by (Executing Entity):

Agreed by (UNDP):

II. STRATEGY

The Project contributes to the expected achievement of the objectives set out in the United Nations Development Assistance Framework (UNDAF) for Azerbaijan and will be implemented within the UNDP Country Programme for Azerbaijan for the period 2011-2015.

The goal of this project is to promote the concept and principles of sustainable human development in the society, including the leading academic institutions, research centres, mass media and policy-makers of Azerbaijan. This will be achieved through introducing and systematically expanding the teaching of human development concept in local universities and national training institutions.

The specific objectives are: 1) to build capacities of educational institutions in contributing to human-centred public policy at different levels; and 2) to create a human development lab (research centre) for students, teachers, state officials, and different professionals engaged in socio-economic policies.

While the project will focus on teaching of human development approaches, it will also aim at integrating HD Course, annual national HD reports, policy briefs and any other substantive reports into a strong Azerbaijani concept of human development.

This project on promoting the human development teaching will evolve through the following components:

Component 1. Expansion of HD teaching to other educational institutions

Based on the experience and refining of pilot HD course, a number of local universities and national training institutions will be liaised with in order to put the HD course on their curriculum. In order to ensure the capacity of interested universities, a summer school will be organized for the lecturers of those universities and training institutions. If possible, this summer school will be open to other interested individuals as well. Additionally, efforts will be made to find national champion(s) who will lend further credibility to the initiative and sustain it with funding.

Component 2. Establishment of a human development lab (“HD Research Centre”)

HD Research Centre (HDRC) will be established in order to address the deficit in understanding and applying the concept of sustainable HD, and improving the level of scientific research in this dimension. HDRC will also serve as participatory platform for students, professors, experts, media representatives, and policy-makers for translating the obtained theoretical knowledge into policy practice as advocated by HD concept and supported by MDGs. In this sense, the HD Research Centre can become an effective mechanism to reinforce collaboration between wide range of higher educational centres and governmental structures on activities with explicit policy focus.

Project Communication Strategy: Raising public awareness on HD through mass media

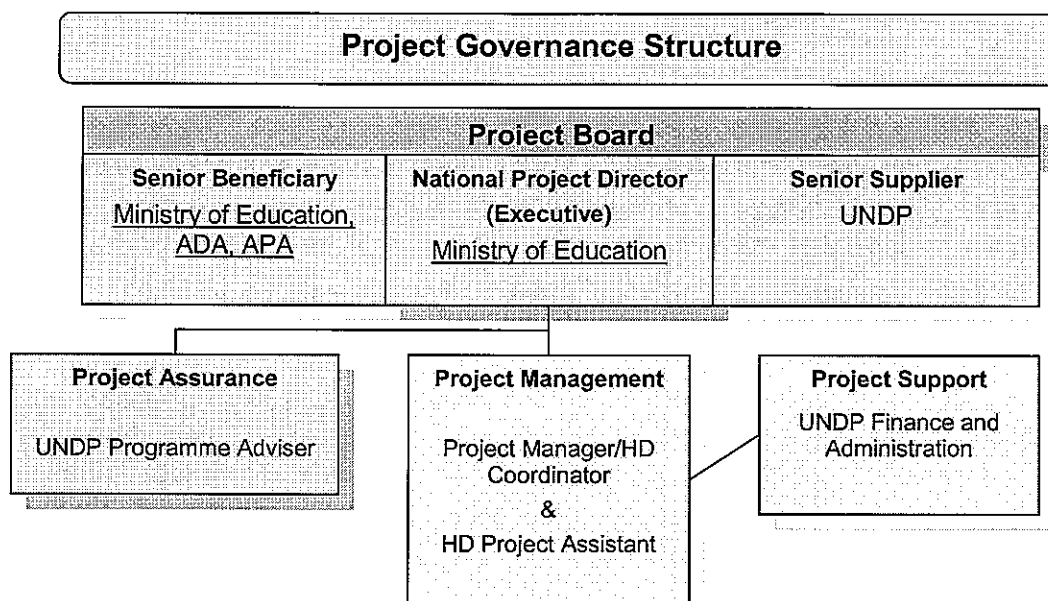
In order to promote the general awareness about human development in society and to bring HD issues into public dialogue, communication component and collaboration with mass media will be strengthened. Indicative activities will include (but not limited to):

- Publications
- TV/radio programs
- Campaigns
- “Communication-for-results” – communicating project achievements to general public
- Social advertisements and broadcasting on local TV channels

	universities	<p>5.1 Liaising with public and private universities for including HD course in their curriculum</p> <p>5.2 Identifying the pool of interested and qualified lecturers to deliver the HD courses in these universities</p> <p>5.3 Holding a 1-week HD Summer School to train lecturers in HD approaches and to prepare them deliver HD courses at the agreed institution(s)</p> <p>5.4 Gain support for HD initiative by national champion(s)</p> <p>Activity Result 4: Ongoing project management, monitoring and reporting carried out.</p> <p>6.1 Project staff salaries: Human Development Coordinator and HD Project Assistant</p> <p>6.2 Project implementation per UNDP guidelines</p>		<p>Activity 4: \$139,480</p>
			TOTAL for Project:	\$271,480

Figure A. Project Governance Arrangements.

The project will be managed by the Project Board, comprising of UNDP Country Office in Azerbaijan and the Government of Azerbaijan Republic, and implemented jointly under National Execution modality (NEX) with UNDP support. The Government cooperating agency will be represented by Ministry of Education that will provide premises for the project and appoint the National Project Director. The Project Manager/Human Development Coordinator, with the support of Human Development Project Assistant, will be responsible for the day-to-day implementation of the project. The project governance structure is as follows:



C. Inputs to the project. To ensure successful implementation of the project the Government of Azerbaijan and UNDP will make the following contributions to the project:

Government inputs:

- Financial resources in amount of USD_____ to support implementation of the project;
- Free premises for the project related activities and facilitating access to any information necessary for the consultants to complete their missions. The Government should provide with the necessary premises for implementation of training courses, or the project reserves a right to rent respective premises;
- Overall support in preparation of the training courses, including selecting, in consultation with UNDP, the persons to participate in training activities;
- Assistance in identification of the most appropriate national experts.

UNDP inputs:

- Amount of USD_____ to the budget of the project;
- Support services in selecting international/local experts and staff to be recruited under the project;
- Support services in procurement and finances;
- Participation in the organization of training activities and selection of equipment suppliers;
- In close collaboration with the senior management of the Project, the quality control over the project outputs.

D. Audit Arrangements. The project will be subject to an independent audit as required by the UNDP/NEX Guidelines.

Quality Criteria	Quality Method	Date of Assessment
Outlined target met	Project reports, feedback from the academic institution(s)	On-going

OUTPUT 1: Strengthened capacity of local universities and national training institutions for teaching human development concept.		
Activity Result 2 (Atlas Activity ID)	Public awareness raising on Human Development issues is carried out through mass media.	Start Date: 2011 End Date: 2012
Purpose	To inform general public on the ideas of human development concept and project achievements.	
Description	Different info-materials, brochures, booklets, info-materials on HD and project products will be produced to promote the ideas and principles of human development concept in the society. Project will produce press-releases and will collaborate with mass media on an on-going basis to ensure communicating project results effectively.	
Quality Criteria	Quality Method	Date of Assessment
Info-materials, press-releases	Availability of media materials	On-going

OUTPUT 1: Strengthened capacity of local universities and national training institutions for teaching human development concept.		
Activity Result 3 (Atlas Activity ID)	Human development teaching is expanded to other universities.	Start Date: 2011 End Date: 2012
Purpose	To expand human development teaching to other education facilities and national training institutions.	
Description	Project will liaise with different universities to include HD course in their curriculum. A pool of interested and qualified lecturers will be identified to deliver the HD courses in these universities and will be trained through HD Summer School. Summer School will also be open to other interested individuals, such as students, officials, and specialists.	
Quality Criteria	Quality Method	Date of Assessment
HD course introduced at least in three universities	Project reports, feedback from the academic institutions	

OUTPUT 1: Strengthened capacity of local universities and national training institutions for teaching human development concept.		
Activity Result 4 (Atlas Activity ID)	Ongoing project management, monitoring and reporting carried out.	Start Date: 2011 End Date: 2012
Purpose	To ensure day-to-day implementation of project activities in line with UNDP guidelines.	
Description	Human Development Coordinator will serve as the project manager responsible for ensuring day-to-day implementation of the project. Human Development Project Assistant will be hired to assist the HD Coordinator in management of HDRC and development of HD networks among students, teachers, and professionals.	
Quality Criteria	Quality Method	Date of Assessment
Outlined target met	Performance appraisal of the project staff	On-going

ANNUAL WORK PLAN

Project Title: Strengthening the capacity of educational institutions for teaching and applying the human development concept

Year: 2011

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	Funding Source	PLANNED BUDGET	
		Q1	Q2	Q3	Q4			Budget Description	Amount
<p>Output 1: Full package of HD course developed, through piloting at a local university, for inclusion in the national higher education curriculum.</p> <p>Baseline: No ongoing HD course in higher education facilities implemented.</p> <p>Indicators: Number of local universities with HD course integrated in curriculum</p> <p>Targets: HD course piloted at least in one university, and complete HD package finalized</p> <p>Related CP outcome: 2011-2015 CP Outcome 3.1: By 2015 civil society, media and vulnerable groups enjoy an increased role in policy formulation and implementation processes</p>	<p>1. Pilot Human Development course is developed and course materials are finalized.</p> <ul style="list-style-type: none"> - Meetings held at MoE and other relevant organizations - HD course materials compiled - HD Teacher training carried out <p>2. Human Development Course is piloted.</p> <ul style="list-style-type: none"> - HD course piloting commenced at selected university - Monitoring of course piloting is carried out - One consultant hired to refine course curriculum, structure, materials - Three experts hired to finalize the HD textbook - HD textbook published (500 copies) 	X	X			UNDP	71300 Local consultants 71200 Int'l consultants 71400 Contractual services – Ind 72500 Supplies 73100 Rental & Maintenance	\$5,500 \$5,000 \$6,000 \$2,000 \$3,000	
<p>Baseline: No ongoing HD course in higher education facilities implemented.</p> <p>Indicators: Number of local universities with HD course integrated in curriculum</p> <p>Targets: HD course piloted at least in one university, and complete HD package finalized</p> <p>Related CP outcome: 2011-2015 CP Outcome 3.1: By 2015 civil society, media and vulnerable groups enjoy an increased role in policy formulation and implementation processes</p>	<p>4. Ongoing project management, monitoring and reporting carried out.</p> <ul style="list-style-type: none"> - HDC salary - Issue, Risk and Lesson-learned logs updated - PPR developed - Other project management related tasks carried out 	X	X			UNDP	71400 Contractual services – Ind 71600 Travel 72200 Equipment and Furniture 72400 Comm & AudioVisual	\$13,800 \$4,000 \$10,000 \$1,300	
TOTAL									\$81,600

VII. ANNEXES

Attachment No. 01

Risk Log Matrix
Strengthening the capacity of educational institutions for teaching and applying the Human Development Framework

#	Description of Risk	Category	Impact & Probability	Counter-Measures / Management Response	Owner	Author	Date Identified	Last Update	Status
1	The progress of the project may be hindered by reluctance of academic institutions to accept and include human development course in their current curricula.	Institutional	I = 3 P = 2	This risk will be managed by the project staff who will negotiate with the universities for mutually acceptable terms and with the Ministry of Education for their support to piloting/introducing the HD course at selected academic institutions	Govt UNDP		September 2010	N/A	N/A