



Empowered lives.  
Resilient nations.

# Annual Work Plan

## Azerbaijan - Baku

**Project:** 00094476

**Report Date:** 1/22/2020

**Project Title:** Development of Azerbaijan's Fourth National Communicatio

**Year:** 2017

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00098591 Development of Azerbaijan's Fo	Climate Change Mitigation	8/7/2017	12/31/2020	AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	13,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	500.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	25,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	1,500.00
				AZE-GOVERNMENT	62000	GEFTrustee	75700 Training, Workshops and Confer	5,000.00
	Domestic MRV system creation	8/16/2017	12/31/2020	AZE-GOVERNMENT	62000	GEFTrustee	71200 International Consultants	15,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	26,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	75700 Training, Workshops and Confer	8,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	1,000.00
	Greenhouse gas (GHG) inventory	6/5/2017	12/31/2020	AZE-GOVERNMENT	62000	GEFTrustee	75700 Training, Workshops and Confer	13,830.00
				AZE-GOVERNMENT	62000	GEFTrustee	71200 International Consultants	7,991.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	35,428.00
				AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	18,332.00
				AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	1,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	65.00
	National Circumstances	8/21/2017	12/31/2020	AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	1,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	72500 Supplies	1,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	72100 Contractual Services-Companies	5,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	74100 Professional Services	1,500.00
				AZE-GOVERNMENT	62000	GEFTrustee	74200 Audio Visual&Print Prod Costs	9,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	75700 Training, Workshops and Confer	5,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	450.00
				AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	6,000.00



Empowered lives.  
Resilient nations.

# Annual Work Plan

## Azerbaijan - Baku

**Project:** 00094476

**Report Date:** 1/22/2020

**Project Title:** Development of Azerbaijan's Fourth National Communicatio

**Year:** 2017

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00098591 Development of Azerbaijan's Fo	National Circumstances	8/21/2017	12/31/2020	AZE-GOVERNMENT	62000	GEFTrustee	71200 International Consultants	9,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	3,000.00
	Project Management	5/1/2017	12/31/2020	AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	1,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	1,300.00
				AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	14,100.00
				AZE-GOVERNMENT	62000	GEFTrustee	77400 Contribution - Shared GOE	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	72500 Supplies	500.00
				AZE-GOVERNMENT	62000	GEFTrustee	72800 Information Technology Equipmt	3,300.00
				AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	750.00
TOTAL							233,546.00	
GRAND TOTAL							233,546.00	



Empowered lives.  
Resilient nations.

# Annual Work Plan

## Azerbaijan - Baku

**Project:** 00094476

**Report Date:** 1/22/2020

**Project Title:** Development of Azerbaijan's Fourth National Communicatio

**Year:** 2018

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00098591 Development of Azerbaijan's Fo	Climate Change Mitigation	8/7/2017	12/31/2020	UNDP	62000	GEFTrustee	71600 Travel	500.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	0.00
				UNDP	62000	GEFTrustee	71300 Local Consultants	28,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	0.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	500.00
				AZE-GOVERNMENT	62000	GEFTrustee	75700 Training, Workshops and Confer	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	0.00
				UNDP	62000	GEFTrustee	75700 Training, Workshops and Confer	5,788.00
				AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	0.00
				UNDP	62000	GEFTrustee	72100 Contractual Services- Companies	13,000.00
	Greenhouse gas (GHG) inventory	6/5/2017	12/31/2020	UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	10,000.00
				UNDP	30071	GOVT	64300 Staff Mgmt Costs - IP Staff	900.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	1,066.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	0.00
				UNDP	62000	GEFTrustee	72100 Contractual Services- Companies	2,000.00
				UNDP	62000	GEFTrustee	72800 Information Technology Equipmt	1,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	0.00
				UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	22,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	0.00
UNDP	62000	GEFTrustee	71600 Travel	250.00				
UNDP	62000	GEFTrustee	75700 Training, Workshops and Confer	4,419.00				



Empowered lives.  
Resilient nations.

# Annual Work Plan

## Azerbaijan - Baku

**Project:** 00094476

**Report Date:** 1/22/2020

**Project Title:** Development of Azerbaijan's Fourth National Communicatio

**Year:** 2018

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00098591 Development of Azerbaijan's Fo	Greenhouse gas (GHG) inventory	6/5/2017	12/31/2020	UNDP	30071	GOVT	72100 Contractual Services-Companies	43,059.00
				AZE-GOVERNMENT	62000	GEFTrustee	72800 Information Technology Equipmt	0.00
				UNDP	62000	GEFTrustee	71300 Local Consultants	32,000.00
				UNDP	30071	GOVT	75100 Facilities & Administration	1,330.00
				AZE-GOVERNMENT	62000	GEFTrustee	75700 Training, Workshops and Confer	0.00
	National Circumstances	8/21/2017	12/31/2020	AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	0.00
				UNDP	62000	GEFTrustee	71600 Travel	910.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	74200 Audio Visual&Print Prod Costs	0.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	450.00
				UNDP	62000	GEFTrustee	72100 Contractual Services-Companies	3,500.00
				UNDP	62000	GEFTrustee	74200 Audio Visual&Print Prod Costs	6,890.00
				UNDP	62000	GEFTrustee	71300 Local Consultants	10,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	74100 Professional Services	0.00
				UNDP	62000	GEFTrustee	74100 Professional Services	3,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	72100 Contractual Services-Companies	0.00
	Project Management	5/1/2017	12/31/2020	UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	100.00
				UNDP	62000	GEFTrustee	64100 Staff Mgmt Costs-NP Staff	0.00
AZE-GOVERNMENT				62000	GEFTrustee	71400 Contractual Services - Individ	0.00	



Empowered lives.  
Resilient nations.

# Annual Work Plan

## Azerbaijan - Baku

**Project:** 00094476

**Report Date:** 1/22/2020

**Project Title:** Development of Azerbaijan's Fourth National Communicatio

		Start	End		Fund	Donor	Budget Descr	Amount US\$
00098591 Development of Azerbaijan's Fo	Project Management	5/1/2017	12/31/2020	UNDP	62000	GEFTrustee	71600 Travel	750.00
				AZE-GOVERNMENT	62000	GEFTrustee	64100 Staff Mgmt Costs-NP Staff	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	0.00
				UNDP	62000	GEFTrustee	64300 Staff Mgmt Costs - IP Staff	2,500.00
				UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	16,000.00
				UNDP	62000	GEFTrustee	72500 Supplies	150.00
				AZE-GOVERNMENT	62000	GEFTrustee	72500 Supplies	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	0.00
	Vulnerability Assessment & Ada	1/17/2018	12/31/2020	AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	0.00
				UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	10,000.00
				UNDP	62000	GEFTrustee	72100 Contractual Services-Companies	23,500.00
				AZE-GOVERNMENT	62000	GEFTrustee	72800 Information Technology Equipmt	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	0.00
				UNDP	62000	GEFTrustee	71600 Travel	500.00
				UNDP	62000	GEFTrustee	75700 Training, Workshops and Confer	5,000.00
				UNDP	62000	GEFTrustee	72800 Information Technology Equipmt	2,000.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	900.00
				AZE-GOVERNMENT	62000	GEFTrustee	71200 International Consultants	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	75700 Training, Workshops and Confer	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	0.00
				UNDP	62000	GEFTrustee	71300 Local Consultants	34,000.00
UNDP	62000	GEFTrustee	71200 International Consultants	0.00				



Empowered lives.  
Resilient nations.

# Annual Work Plan

## Azerbaijan - Baku

**Project:** 00094476

**Report Date:** 1/22/2020

**Project Title:** Development of Azerbaijan's Fourth National Communicatio

**Year:** 2018

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
TOTAL						285,962.00			
GRAND TOTAL						285,962.00			



Empowered lives.  
Resilient nations.

# Annual Work Plan

## Azerbaijan - Baku

**Project:** 00094476

**Report Date:** 1/22/2020

**Project Title:** Development of Azerbaijan's Fourth National Communicatio

**Year:** 2019

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00098591 Development of Azerbaijan's Fo	Climate Change Mitigation	8/7/2017	12/31/2020	AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	0.00
				UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	17,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	75700 Training, Workshops and Confer	0.00
				UNDP	62000	GEFTrustee	75700 Training, Workshops and Confer	10,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	0.00
				UNDP	62000	GEFTrustee	71300 Local Consultants	30,400.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	700.00
				AZE-GOVERNMENT	62000	GEFTrustee	71200 International Consultants	0.00
				UNDP	62000	GEFTrustee	71200 International Consultants	15,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	0.00
	UNDP	62000	GEFTrustee	71600 Travel	1,000.00			
	Greenhouse gas (GHG) inventory	6/5/2017	12/31/2020	AZE-GOVERNMENT	62000	GEFTrustee	75700 Training, Workshops and Confer	0.00
				UNDP	62000	GEFTrustee	75700 Training, Workshops and Confer	3,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	0.00
				UNDP	62000	GEFTrustee	71300 Local Consultants	15,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	0.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	700.00
				AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	0.00
				UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	17,000.00
				UNDP	62000	GEFTrustee	71600 Travel	1,250.00
AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	0.00				
National Circumstances	8/21/2017	12/31/2020	UNDP	62000	GEFTrustee	72100 Contractual Services-Companies	1,500.00	



Empowered lives.  
Resilient nations.

# Annual Work Plan

## Azerbaijan - Baku

**Project:** 00094476

**Report Date:** 1/22/2020

**Project Title:** Development of Azerbaijan's Fourth National Communicatio

**Year:** 2019

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00098591 Development of Azerbaijan's Fo	National Circumstances	8/21/2017	12/31/2020	UNDP	62000	GEFTrustee	71300 Local Consultants	14,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	74100 Professional Services	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	0.00
				UNDP	62000	GEFTrustee	74100 Professional Services	5,000.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	450.00
				UNDP	62000	GEFTrustee	74200 Audio Visual&Print Prod Costs	11,400.00
				UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	72100 Contractual Services- Companies	0.00
	Project Management	5/1/2017	12/31/2020	AZE-GOVERNMENT	62000	GEFTrustee	72500 Supplies	0.00
				UNDP	30071	GOVT	75100 Facilities & Administration	33.00
				UNDP	30071	GEFTrustee	75100 Facilities & Administration	0.00
				UNDP	30071	GOVT	64300 Staff Mgmt Costs - IP Staff	1,069.00
				UNDP	30071	GEFTrustee	64300 Staff Mgmt Costs - IP Staff	0.00
				UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	14,800.00
				AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	0.00
				UNDP	62000	GEFTrustee	71300 Local Consultants	1,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	0.00
				UNDP	62000	GEFTrustee	71600 Travel	750.00
UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	1,300.00				





Empowered lives.  
Resilient nations.

# Annual Work Plan

## Azerbaijan - Baku

**Project:** 00094476

**Report Date:** 1/22/2020

**Project Title:** Development of Azerbaijan's Fourth National Communicatio

**Year:** 2019

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00098591 Development of Azerbaijan's Fo	Project Management	5/1/2017	12/31/2020	UNDP	62000	GEFTrustee	72500 Supplies	500.00
	Vulnerability Assessment & Ada	1/17/2018	12/31/2020	UNDP	62000	GEFTrustee	71200 International Consultants	8,580.00
				UNDP	62000	GEFTrustee	71300 Local Consultants	34,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	71400 Contractual Services - Individ	0.00
				AZE-GOVERNMENT	62000	GEFTrustee	71600 Travel	0.00
				UNDP	62000	GEFTrustee	75700 Training, Workshops and Confer	10,000.00
				AZE-GOVERNMENT	62000	GEFTrustee	74500 Miscellaneous Expenses	0.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	800.00
				AZE-GOVERNMENT	62000	GEFTrustee	71300 Local Consultants	0.00
				UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	17,000.00
				UNDP	62000	GEFTrustee	71600 Travel	6,000.00
AZE-GOVERNMENT	62000	GEFTrustee	75700 Training, Workshops and Confer	0.00				
TOTAL							239,232.00	
GRAND TOTAL							239,232.00	



Empowered lives.  
Resilient nations.

# Annual Work Plan

## Azerbaijan - Baku

**Project:** 00094476

**Report Date:** 1/22/2020

**Project Title:** Development of Azerbaijan's Fourth National Communicatio

**Year:** 2020

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00098591 Development of Azerbaijan's Fo	Climate Change Mitigation	8/7/2017	12/31/2020	UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	9,000.00
				UNDP	62000	GEFTrustee	71600 Travel	1,000.00
				UNDP	62000	GEFTrustee	71300 Local Consultants	19,000.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	600.00
	Greenhouse gas (GHG) inventory	6/5/2017	12/31/2020	UNDP	62000	GEFTrustee	71300 Local Consultants	5,000.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	600.00
				UNDP	62000	GEFTrustee	71600 Travel	1,000.00
				UNDP	62000	GEFTrustee	71200 International Consultants	8,000.00
				UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	10,000.00
				UNDP	62000	GEFTrustee	75700 Training, Workshops and Confer	3,000.00
	National Circumstances	8/21/2017	12/31/2020	UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	9,600.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	450.00
				UNDP	62000	GEFTrustee	72100 Contractual Services-Companies	5,000.00
				UNDP	62000	GEFTrustee	74200 Audio Visual&Print Prod Costs	14,000.00
				UNDP	62000	GEFTrustee	72500 Supplies	1,000.00
				UNDP	62000	GEFTrustee	74100 Professional Services	1,500.00
				UNDP	62000	GEFTrustee	71200 International Consultants	9,000.00
				UNDP	62000	GEFTrustee	71600 Travel	1,000.00
	Project Management	5/1/2017	12/31/2020	UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	14,800.00
				UNDP	62000	GEFTrustee	71300 Local Consultants	1,000.00
UNDP				62000	GEFTrustee	71600 Travel	754.00	
UNDP				62000	GEFTrustee	72500 Supplies	500.00	
UNDP				62000	GEFTrustee	74500 Miscellaneous Expenses	800.00	



Empowered lives.  
Resilient nations.

# Annual Work Plan

## Azerbaijan - Baku

**Project:** 00094476

**Report Date:** 1/22/2020

**Project Title:** Development of Azerbaijan's Fourth National Communicatio

**Year:** 2020

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00098591 Development of Azerbaijan's Fo	Vulnerability Assessment & Ada	1/17/2018	12/31/2020	UNDP	62000	GEFTrustee	71300 Local Consultants	27,500.00
				UNDP	62000	GEFTrustee	74500 Miscellaneous Expenses	800.00
				UNDP	62000	GEFTrustee	75700 Training, Workshops and Confer	5,000.00
				UNDP	62000	GEFTrustee	71600 Travel	3,000.00
				UNDP	62000	GEFTrustee	71400 Contractual Services - Individ	12,000.00
TOTAL								164,904.00
GRAND TOTAL								164,904.00