



Annual Work Plan

Benin - Cotonou

Project: 00081357
Project Title: Appui Réforme Admin Insttit et Fonction Publique
Year: 2017

Report Date: 17/2/2018

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00090659 Appui Réforme Admin Insttit et	Actions Réforme accompagn	1/4/2014	31/12/2018	BEN-National Execution	04000	UNDP	73100	Rental & Maintenance-Premises	2,500.00
				BEN-National Execution	04000	UNDP	75700	Training, Workshops and Confer	11,800.00
				BEN-National Execution	04000	UNDP	74500	Miscellaneous Expenses	4,000.00
				BEN-National Execution	04000	UNDP	71300	Local Consultants	1,500.00
				BEN-National Execution	04000	UNDP	71600	Travel	28,500.00
				BEN-National Execution	04000	UNDP	72300	Materials & Goods	4,700.00
	Administration Electronique	26/2/2015	31/12/2018	BEN-National Execution	04000	UNDP	74500	Miscellaneous Expenses	1,000.00
				BEN-National Execution	04000	UNDP	74200	Audio Visual&Print Prod Costs	5,000.00
				BEN-National Execution	04000	UNDP	75700	Training, Workshops and Confer	4,000.00
				BEN-National Execution	04000	UNDP	71300	Local Consultants	20,000.00
	Capacités structures renforç	1/4/2014	31/12/2018	BEN-National Execution	04000	UNDP	71600	Travel	38,500.00
				BEN-National Execution	04000	UNDP	72400	Communic & Audio Visual Equip	4,000.00
				BEN-National Execution	04000	UNDP	72300	Materials & Goods	7,000.00
				BEN-National Execution	04000	UNDP	74500	Miscellaneous Expenses	7,500.00
				BEN-National Execution	04000	UNDP	73100	Rental & Maintenance-Premises	1,500.00
				BEN-National Execution	04000	UNDP	75700	Training, Workshops and Confer	17,000.00
				BEN-National Execution	04000	UNDP	73400	Rental & Maint of Other Equip	2,500.00
	Gestion du projet	1/4/2014	31/12/2018	UNDP	04000	UNDP	71400	Contractual Services - Individ	10,000.00
				BEN-National Execution	04000	UNDP	72400	Communic & Audio Visual Equip	2,000.00
				BEN-National Execution	04000	UNDP	72500	Supplies	1,000.00
				BEN-National Execution	04000	UNDP	75700	Training, Workshops and Confer	2,500.00
				BEN-National Execution	04000	UNDP	73100	Rental & Maintenance-Premises	1,000.00
				UNDP	30071	BEN	61100	Salary Costs - NP Staff	14,285.00
				BEN-National Execution	04000	UNDP	74500	Miscellaneous Expenses	500.00
BEN-National Execution				04000	UNDP	72300	Materials & Goods	2,000.00	
UNDP				30071	BEN	75100	Facilities & Administration	715.00	
Valeurs civiques renforcées	1/4/2014	31/12/2018	BEN-National Execution	04000	UNDP	73100	Rental & Maintenance-Premises	0.00	



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	Valeurs civiques renforcées	1/4/2014	31/12/2018	BEN-National Execution	04000	UNDP	72300	Materials & Goods	0.00
				UNDP	04000	UNDP	71500	UN Volunteers	17,500.00
				BEN-National Execution	04000	UNDP	75700	Training, Workshops and Confer	1,000.00
				BEN-National Execution	04000	UNDP	71600	Travel	0.00
				BEN-National Execution	04000	UNDP	74500	Miscellaneous Expenses	1,500.00
TOTAL									215,000.00
GRAND TOTAL									215,000.00



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00090659 Appui Réforme Admin Instit et	Actions Réforme accompagn	1/4/2014	31/12/2018	BEN-Dir Générale Réform l'Etat	04000	UNDP	73100	Rental & Maintenance-Premises	1,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	72300	Materials & Goods	1,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	71600	Travel	6,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	72500	Supplies	1,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	74500	Miscellaneous Expenses	500.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	75700	Training, Workshops and Confer	3,500.00
	Administration Electronique	26/2/2015	31/12/2018	BEN-Dir Générale Réform l'Etat	04000	UNDP	72300	Materials & Goods	2,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	72500	Supplies	1,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	74500	Miscellaneous Expenses	4,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	75700	Training, Workshops and Confer	5,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	71300	Local Consultants	14,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	73100	Rental & Maintenance-Premises	2,000.00
	Capacités structures renforç	1/4/2014	31/12/2018	BEN-Dir Générale Réform l'Etat	04000	UNDP	74200	Audio Visual&Print Prod Costs	3,600.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	75700	Training, Workshops and Confer	25,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	71600	Travel	40,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	72200	Equipment and Furniture	3,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	72500	Supplies	4,600.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	73100	Rental & Maintenance-Premises	7,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	72800	Information Technology Equipm	7,800.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	74500	Miscellaneous Expenses	1,000.00
	Gestion du projet	1/4/2014	31/12/2018	BEN-Dir Générale Réform l'Etat	04000	UNDP	72500	Supplies	3,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	72300	Materials & Goods	1,500.00
				UNDP	04000	UNDP	61100	Salary Costs - NP Staff	10,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	74200	Audio Visual&Print Prod Costs	1,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	75700	Training, Workshops and Confer	4,500.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	73100	Rental & Maintenance-Premises	3,500.00



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	Gestion du projet	1/4/2018	31/12/2018	BEN-Dir Générale Réform l'Etat	04000	UNDP	72400	Communic & Audio Visual Equip	1,500.00
				UNDP	04000	UNDP	71400	Contractual Services - Individ	12,000.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	74500	Miscellaneous Expenses	1,500.00
				BEN-Dir Générale Réform l'Etat	04000	UNDP	72200	Equipment and Furniture	1,500.00
TOTAL									200,000.00
GRAND TOTAL									200,000.00