

United Nations Development Programme

24-NOV-2020



24-NOV-2020

Country: BANGLADESH
Initiation Plan (Revised)

Project Title: COVID-19 Efficient and Accountable Local Government (EALG)

Project/Award ID: 00105480

Covid-19 Output ID: 00121475

Expected UNDAF/CP Outcome(s): All people have equal rights, access and opportunities/ Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups

Expected CPD Output(s): 1.2. National and local governments have the capacity to implement urban and rural poverty policies and programmes.

2.3 The government has the capacity to develop policies and carry out sectoral and geographical interventions in districts where inequality of progress is evident.

Initiation Plan Start/End Dates: May 2020-March 2021

Implementing Partner: DIM (UNDP) and Local Government Division (LGD)

Brief Description

EALG Project is to strengthen the capacities of local governments and other stakeholders to foster participatory local development service delivery for the SDGs. The Project has three components, which are 'Inclusive and Accountable Upazila Parishad' (IAUZP: Component-1); 'Sustainable and Democratic Union Parishad' (SDUP: Component-2) and 'Policy for Effective Local Governance' (PELG: Component-3). The project has been implementing in partnership with Local Government Division and funded by DANIDA< SDC and UNDP.

COVID-19 (corona virus) has put the global community, including Bangladesh, into an unforeseen challenge. The World Health Organization (WHO) declared 2019-20 coronavirus outbreaks a Public Health Emergency of International Concern (PHEIC) on 30 January 2020. With the rapidly evolving COVID-19 around the globe, on 13 March 2020 the IEDCR, Bangladesh confirmed first death from the novel corona virus. According to the government information, till 10th May 2020 Bangladesh has recorded 14657 confirmed cases of which 228 reported death.

Presently, under the COVID 19 situation, the project is on a process for supporting its beneficiaries/ key stakeholders through preventive materials, awareness raising support and installation of handwash facilities to protect them from COVID 19 infections and risks. It is expected that the project will achieve following results:

- 37629 EALG stakeholders/ beneficiaries supported by preventive materials (mask, sanitizer/ hexasol, soap, hand gloves, etc.) to prevent COVID 19 infections
- 8771 EALG stakeholders/ beneficiaries supported by PPE to prevent COVID 19 infections

- 251000 people aware through the awareness raising initiative on COVID 19 prevention, protection of HR and prevention of VAW
- 125500 people have access to handwashing facilities as part of COVID 19 prevention at their localities
- 251 UP improved capacity for COVID 19 response by engaging a temporary worker
- 62750 people reached by union focal point for COVID 19 response

| | |
|-----------------------|-----------|
| Programme Period | 2018-2022 |
| Atlas Project Number: | 00105480 |
| Covid-19 Output ID: | 00121475 |
| Gender Marker: | 2 |

| | | |
|----------------------------|-----|-------------------|
| Total resources required | USD | 570226 |
| Total allocated resources: | USD | 570226 |
| • Regular | | |
| • Other: | | |
| • Donor-SDC | USD | 82316 |
| • Add (GMS 8%) | USD | 6585 |
| • Donor-DANIDA | USD | 116967 |
| • Add (GMS 8%) | USD | 9358 |
| • Government | USD | 0.00 |
| • UNDP/ TRAC I | USD | 105000 |
| • UNDP/ TRAC II | USD | 250000 |
| Unfunded budget: | | |

Justification:

The last approved budget (in EALG COVID 19 PIP) was USD 617654 and present proposed budget is USD 570226. This decrease (USD 47428) is mainly due to unspent money of DANIDA in EALG COVID 19 PIP. EALG now needs to take this money back into EALG main project to manage its other expenditures (such as mid-term evaluation) to be charged on DANIDA.

Agreed by UNDP:

(Sudipto Mukerjee, Resident Representative)

I. PURPOSE AND EXPECTED OUTPUT

A short description justifying the need for an Initiation Plan for this project and the expected output.

Purpose:

The overall purpose of EALG's COVID 19 response initiative is to provide necessary preventive materials (mask, sanitizer, hand gloves, soap, etc.), PPE, handwash facilities, capacity building and awareness raising support to EALG's beneficiaries/ stakeholders including UP representatives, Steering Committee Members, Gram Police so that they can keep themselves safe while participating in the COVID 19 response initiative implanted in their localities by the government and other relevant actors.

Expected Output:

Likelihood of COVID 19 infections among the key stakeholders of EALG reduced by receiving preventive materials and necessary awareness.

II. MANAGEMENT ARRANGEMENTS

A short description of the individuals, organisations, and/or team structure required to conduct the activities of the Initiation Plan. If the size and scope of the Initiation Plan requires the establishment of a project board, describe the structure here and include a diagram if needed, drawing from the standard diagram provided in the full project document template.

The COVID response activity of EALG will be implemented under the same modality as it has been following for its regular operation. However, the whole COVID 19 repurposed amount (**598,198**) will be kept under a new output to be created in Atlas. This output will follow a DIM budget modality. So, all most all sorts of procurement will be done following UNDP procurement modalities and through UNDP procurement unit.

Other key features of implementation of activities of this output are as follows:

- ✓ EALG COVID 19 response initiative will be aligned with UNDP COVID 19 response framework and necessary guidance will be taken from RR/DRR and COVID 19 taskforce of UNDP Bangladesh, as appropriate.
- ✓ The entire COVID 19 response initiative will be implemented and managed under the leadership and guidance of National Project Director (NPD) and Deputy National Project Directors (DNPDs) to align this initiative with government priorities. However, COVID 19 response initiative from TRAC II money will follow DIM modality.
- ✓ EALG Project Coordinator will coordinate the entire planning and implementation of the activities under this output.
- ✓ The existing PMU staff and field set-up of EALG will implement the activities targeted under this output.
- ✓ All implementation will be implemented in collaboration with District and Upazila Administration, as appropriate.
- ✓ District and Upazila administrations will monitor the implementation of EALG COVID 19 response initiative.
- ✓ Fund transfer to the district and union bank account (operating for EALG activities) will be done through NPD's account opened for EALG operation.

III. MONITORING

A description of the monitoring requirements for the Initiation Plan.

Please refer to how the output and associated activity results shall be monitored, reviewed and assessed, depending on the scope and duration of the Initiation Plan (i.e. an Initiation Plan with a 9 months duration to start-up pilot activities shall require the combination of various monitoring tools and mechanisms, as opposed to a short Initiation Plan established to hire a consultant for the finalization of the Project Document).

As minimum requirement, an Initiation Phase Report should be prepared at the end of the Initiation Plan, using the standard format available in the Executive Snapshot in addition to attaching the full project document if developed or an explanation if initiation failed to produce a full project.

A monitoring cell is already established at DC's office which will be utilized for monitoring of the services. In addition, having support from DDLG and UNOs, District Facilitators (DFs) of EALG will monitor the quality of services. DFs will ensure monitoring and reporting on field level activities on COVID response.

EALG will take deliberate action to avoid overlapping and duplication of efforts. Beneficiaries of the support will be recorded and documented properly though engaging the UP functionaries under technical guidance from District Facilitators and oversight from DDLG and local administration. EALG will collaborate and coordinate its services with the local administration and UPs to carefully avoid duplication. The distribution will be done in coordination and collaboration and or direct engagement of Upazila and District Administration and local governments.

During implementation of the project, the UP Chairman and or his/her designated representative/s would also monitor the activity implementation in their localities through visit and observation. They will also be supplied a simple format for reporting of their implementation after end of implementation.



However, a report will be written and to be shared with the relevant stakeholder describing lessons learnt and results after the end of implementation summarizing the data to be collected from the field. District Facilitators posted in nine districts will be the main route of sending data to PMU. As the project is for four-month duration, a bi-monthly progress report will be produced apart from a full project report to be produced after the end of project period.

A handwritten signature in black ink, appearing to be 'S. S. S.', located below the main text block.

IV. WORK PLAN

Period¹:

| EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i> | PLANNED ACTIVITIES <i>List activity results and associated actions</i> | TIMEFRAME | | | | | | RESPONSIBLE PARTY | PLANNED BUDGET | | |
|---|--|-----------|----|----|----|----|----|---|---|--|--------|
| | | Q1 | Q2 | Q3 | Q4 | Q5 | Q6 | | Funding Source | Budget Description | Amount |
| <p>Output 1</p> <p>Likelihood of COVID 19 infections among the key stakeholders of EALG reduced by receiving preventive materials and necessary awareness.</p> <p><i>Baseline: 0</i></p> <p><i>Indicators:</i></p> <p># of EALG stakeholders/beneficiaries supported by preventive materials (mask, sanitizer/hexasol, soap, hand</p> | <p>1. Preventive material distributed</p> <ul style="list-style-type: none"> - Collect need from the field on preventive materials - Procuring preventive materials - Distribution of preventive materials to the beneficiaries/stakeholders of which at least 15% are women - Distribution of PPE to the beneficiaries/ stakeholders of which at least 15% are women - Support to Khulna District Administration initiative on COVID 19 preventive materials procurement and distribution - Monitoring distribution and results | | | | | | | <p>UNDP</p> <p>SDC, DANIDA and TRAC I and TRAC II</p> | <p>Mask-112887 piece; Sanitizer-37629 piece; Hand Gloves-37629 piece, Soap-75258 piece, and PPE-7781 sets.</p> <p>NEX- USD Total 8546 SDC-DCOS-USD 63992 DANIDA-DCOS-USD 84052 TRAC I-DCOS-USD 41953 TRAC I-NEX-USD 8546</p> | <p>SDC-DCOS-USD 63992 DANIDA-DCOS-USD 84052 TRAC I-DCOS-USD 41953 TRAC I-NEX-USD 8546</p> <p>[of which USD 29781 (15%) is for women specific allocation]</p> | |

¹ Maximum 18 months




| | | | | | | | | | |
|---|---|--|--|--|--|----------------------|---|---|--|
| <p><i>gloves, etc.) to prevent COVID 19 infections</i></p> <p><i># of EALG stakeholders/beneficiaries supported by PPE to prevent COVID 19 infections</i></p> <p><i># of people aware through the awareness raising initiative on COVID 19 prevention, protection of HR and prevention of VAW</i></p> <p><i># of people have access to handwashing facilities as part of COVID 19</i></p> | <p>2. People's awareness raised</p> <ul style="list-style-type: none"> - Collect need from the field on awareness raising - Fund transfer to union bank account - Support UPs in Facebook campaign including on COVID 19 and prevention of VAW and protecting HR. - Support UPs in miking messages including on COVID 19 and prevention of VAW and protecting HR. - Support UPs in cell phone messaging including on COVID 19 and prevention of VAW and protecting HR. - Prepare poster, audio and video song for raising awareness on COVID 19 and Prevention of VAW - Monitoring activities and results | | | | | <p>UNDP, LGD</p> | <p>SDC, DANIDA and TRAC I and TRAC II</p> | <p>Union level miking on COVID 19, VAW and HR awareness, Union level cell phone messaging, Facebook Campaign using UP Facebook and Logistic support</p> <p>NEX- USD Total 29375 SDC-NEX- USD 7308 DANIDA-NEX- USD 14617 TRAC I-NEX-USD 7450 TRAC II-DCOS- USD 6362</p> | <p>SDC-NEX- USD 7308 DANIDA-NEX- USD 14617 TRAC I-NEX- USD 7450 TRAC II- DCOS- USD 6362</p> <p>[of which USD 5360 (15%) is for women specific allocation]</p> |
|---|---|--|--|--|--|----------------------|---|---|--|

Handwritten signature

| | | | | | | | | |
|--|---|--|--|--|----------------------|---|--|---|
| <p>prevention at their localities</p> <p>Targets: 37629 7781 251000 125500</p> <p>Related CP outcome: Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups</p> | <p>3. Established hand washing facilities and Improve capacity of LGIs</p> <ul style="list-style-type: none"> - Collect need from the field on handwashing facilities - Support UP to identify appropriate places for installation of handwashing facilities so that man and women have equal access to the facilities - Support UP to install appropriate handwashing facilities - Support UP to appoint a caretaker for handwashing facilities - Monitoring performance and results | | | | <p>UNDP, LGD</p> | <p>SDC, DANIDA and TRAC I and TRAC II</p> | <p>Expenditure for handwashing equipment; and provide caretaker payment.</p> <p style="text-align: center;">NEX- USD 76365</p> <p style="text-align: center;">SDC-NEX-USD 11016 DANIDA-NEX-USD 18298 TRAC I-NEX-USD 47051 TRAC II-DCOS-USD 243638</p> | <p>SDC-NEX-USD 11016 DANIDA-NEX-USD 18298 TRAC I-NEX-USD 47051 TRAC II-DCOS-USD 243638</p> <p>[of which USD 48000 (15%) is for women specific allocation]</p> |
|--|---|--|--|--|----------------------|---|--|---|

Good

| | | | | | | | | |
|---|--|--|--|--|--|--|------------------------|-------------------|
| <p><i>Indicator:</i> # of UP improved capacity for COVID 19 response by engaging a temporary worker</p> <p># of people reached by union focal point for COVID 19 response</p> <p><i>Baseline:</i> 0</p> <p><i>Target:</i> 251 62750</p> | <ul style="list-style-type: none"> - Support UP by engaging a temporary worker for COVID 19 response - Establish a union focal point for COVID related quarries - Monitoring performance and results (Logistics: Transportation and Communication) - Purchasing and distribution of megaphone/ Hand mikes to UPs and UZPs - DPC (8%) on TRAC II | | | | | | | |
| TOTAL Cost | | | | | | | NEX- USD 114286 | USD 554283 |
| GMS | GMS 6585 (on USD 82316 of SDC) + 9358 (on USD 116967 of DANIDA) | | | | | | | USD 15943 |
| Grant Total | | | | | | | | UDS 570226 |



Md. Shariful Hoque
Project Coordinator
EALG Project

| EALG Cash/Resource Balance as of 22 Nov 2020 | | | | | | | | | | | | | |
|--|------------------------------|-------|-------|-----------|---------------------|-------------------|---------------------|---------------------|---------------------|---------------------|-------------------|---------------------|---------------------|
| Output | Output Descr | Fund | Donor | Donor Des | Opening Cash B | Revenue Collect | Future Due | Total Resource | Current Year Bu | Next Year Bud | Future Years B | Total Budget | Over/ Under Prog |
| 106748 | Efficient and Accountable LG | 30000 | 95 | DEN | 838,415.88 | (16,198.25) | 394,570.71 | 1,216,788.34 | 824,362.00 | 204,685.00 | 166,217.00 | 1,195,264.00 | 21,524.34 |
| 106748 | Efficient and Accountable LG | 30000 | 10282 | SDC | 1,295,658.10 | 548,718.56 | 718,171.93 | 2,562,548.59 | 677,723.01 | 1,081,953.00 | 761,385.00 | 2,521,061.01 | 41,487.58 |
| 121475 | Covid-19 EALG | 28644 | 95 | DEN | - | 173,753.00 | - | 173,753.00 | 173,753.00 | - | - | 173,753.00 | - |
| 121475 | Covid-19 EALG | 28644 | 10282 | SDC | - | 88,901.00 | - | 88,901.00 | 88,901.00 | - | - | 88,901.00 | - |
| | Total | | | | 2,134,073.98 | 795,174.31 | 1,112,742.64 | 4,041,990.93 | 1,764,739.01 | 1,286,638.00 | 927,602.00 | 3,978,979.01 | 63,011.92 |

Handwritten signature

Handwritten signature

C-6