LOD II LOGICAL FRAMEWORK

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|  | Intervention logic | Objectively verifiable indicators of achievement | Sources and means of verification | Assumptions |
| Overall  objective | * + To contribute to democratic stabilization, conciliation and further development of Bosnia and Herzegovina through support to selected municipalities in establishing improved local authority/civil society relations and facilitating improved financing mechanisms. For improved service delivery | * + Improved quality of civil society initiatives in target municipalities and;   + Increased proportion of resources deployed for CSO initiatives. | * + Relevant reports of international agencies on status of democratic process and economic developments in BiH (NHDR, Report on the Progress of BiH in SAp, etc) and;   + Approved NGO project proposals;   + Municipal budgets;   + Comparative analysis of base-line research to end of project research/evaluation in a sample of municipalities; |  |
| Specific  objectives | 1, To facilitate permanent partnerships between CSOs and local authorities by building awareness on a mutual beneficial cooperation and encouraging sustainable dialogue.    2. To generate unified and transparent mechanisms for disbursing municipal funds foreseen for CSO project-based activities in accordance with local service needs, and identified priorities; and to ensure a sustainable source of funding trough a municipal budget line for financing CSO projects;  3. To encourage NGOs/CSOs to specialize/professionalise their activities – to adopt a longer-term planning perspective, to become more responsive to local needs and less dependent on current donor priorities. | 1.1 Number of documents of cooperation between municipalities and CSOs  1.2 Size of funds mobilized from the municipal budgets for funding CSOs projects increased  1.3 Number of municipalities where advisory boards (CSO, MUN, etc..) are established and local priorities are set; (no LOD cost)  1.4At least 60 of Memorandums of Understanding and/or (Agreements) signed through this programme.  2.1 Number of municipalities that adopted unified and transparent mechanism for disbursement of funds foreseen for CSOs and their activities based on the project approach; (no LOD cost)  2.2 Number of municipalities that adopted transparent mechanism for monitoring/evaluation of projects activities and results implemented by CSOs;  3.1 At least 10 CSO applications received.  3.2 Number of problems in local community successfully addressed by CSO projects.  3.3 CSO identify their own visions and strategies  3.4 Assessment of local needs in community | * + Relevant municipal reports, UNDP reports and monitoring reports;   + Statements of CSOs on their current and future focus;   + Minutes of public hearings in selected municipalities   + Budget breakdown analysis of selected municipalities for 2009, 2010 and 2011.   + Formal municipal decisions   + Trainings conducted, documented, and evaluated;   + UNDP semi-annual progress reports;   + Project external evaluation report.   + Municipal register of received project proposals for 2011,   + Municipal publications and municipal information boards; | * + Sufficient number of municipalities applied for public call for proposal;   + Municipal elections do not hinder the previously agreed implementation methodology within public call;   + Interest of municipalities to engage in partnership with CSOs;   + Municipal counsellors willing to adopt unified and transparent mechanism for disbursement of funds foreseen for CSOs and their activities as well as allocate resources for these activities;   + Municipalities have adequate expertise and skills necessary for the development and delivery of project proposals;   + NGOs have adequate capacity necessary for the development and delivery of project proposals; |
| Expected  results | Results:   1. Awareness of local authorities raised on how to benefit from the partnership with CSOs and vice versa; identified stakeholders and established management structure 2. Responsibilities defined for all stakeholders affected by municipal disbursement of funds to CSOs, with details varying to some degree across municipalities, reflecting the diversity of actors. 3. Communication and partnership among CSOs, and among CSOs and local governments improved; 4. Municipalities committed to contributing funds in the range of 10%-50% of the project budget for municipal / CSO projects. 5. Increased mobilization of local funds from the municipal budgets for strengthening local grass roots organisation and further development of services provided by CSOs; 6. Minimum of 10 local governments adopt transparent mechanisms for the disbursement of funds foreseen for CSO projects for 2010; 7. At least one project per municipality is funded; 8. Creation and adoption of mechanism for monitoring/evaluation of project’s activities and results implemented by CSOs; 9. Increased awareness of municipalities of the necessity to strengthen capacities with regards to EU regulations, preparation of project proposal in line with adequate project cycle management methodology etc. 10. Increased capacities of local stakeholders in PCM, Budget planning, information sharing, intra municipal coordination and promotion of partnerships. | 1.1.1 140 municipalities aware of LOD project and initiative;  1.1.2 3 major CSO networks aware of LOD project and initiative;  1.1.3 Entity associations of cities and municipalities (ACM) published info on LOD 2 as support to campaign.  1.1.4 LOD2 Promoted on at least one occasion organised by ACMs  1.2.1 PAB re-established;  1.2.2 PB board re-established;  1.3.1 5 articles on LOD 2 activities publicised in media  1.3.2 One promotional package developed in accordance with promotion strategy;  1.3.3 Two press conferences or other media events organized  1.4.4 10 periodical coordination meetings with other projects conducted  1.5.1 Call for proposal promoted through NGO.ba, CSO networks, ACM, and other available channels;  1.5.2 One Call for proposal announced in media;  1.6.1 10 municipalities selected for partnership in LOD 2  1.6.2 At least 10 municipalities submit application forms and answer to public call);  1.6.3 Criteria for municipal selection adjusted and in use  2.1.1 1 Criteria for public calls adjusted and approved by PB  2.2.1 1 set of documents for public call to Municipalities adjusted and approved by PB;  2.2.2 1 set of documents for public call to CSOs adjusted and approved by PB;  2.2.3 1 public calls for proposals developed and guidelines for municipal selection prepared  2.2.4 1 public calls for proposals developed and guidelines for CSO project selection prepared  3.1.1 1 field assessment conducted;  3.2.1 Analysis of Mun/CSO agreement document developed including recommendations and provided to municipalities  4.1.1 CSA document developed  4.1.2 10 CSAs prepared and signed with partner municipalities  4.1.3 At least 10% of total grant funds contributed by municipalities  5.1.1 CSAs prepared and signed with partner municipalities  5.2.1 1 research tool prepared in relation to assessment of protocol between municipalities s and CSOs  5.3.1 Number of field visits and contacts established and tool utilised  5.4.1 Results aggregated and report prepared  6.1.1 Analysis of municipal procedures conducted;  6.1.2 Methodology for fund disbursement prepared and adjusted to local needs  6.1.3 Methodology available to all partner municipalities  6.1.4 Number of municipalities initiate procedure of adoption of methodology  7.1.1 Call for proposals for CSO projects prepared and launched;  7.1.2 Guidelines and application form for project proposals  7.2.1 10 MoUs with UNDP signed;  7.2.2 10 MCGAs between UNDP and CSOs signed  7.3.1 10 field technical assistances conducted  7.4.1 10 project approved by PB  8.1.1Base-line information collected from each LOD partner municipality  8.2.1 One Monitoring manual document developed  8.3.1 Monitoring manual delivered to partner municipalities  8.3.2 30 joint monitoring visits performed by municipal authorities and UNDP to oversee the implementation of CSO/NGO projects;  8.3.3 30 Monitoring reports prepared;  8.3.4 100 of UNDP monitoring visits performed oversee the implementation of CSO/NGO projects;  8.4.1 10 combined monitoring teams established  8.4.2 10 municipal decisions on monitoring teams adopted  9.1.1 One Additional research conducted in relation to municipalities and CSOs  9.2.1 Minimum of 5 good practices drafted and published.  9.3.1 Number of information sharing meetings conducted  9.4.1 Final report/document on LOD achievements disseminated widely  9.5.1 Final workshop organized with representatives from all partner municipalities  10.1.1 Assessment of training needs conducted for all partner municipality  10.2.1 Curriculum for two training modules prepared  10.2.2 Two representatives from each partner municipality attended two training events;  10.3.1 One representative from each partner municipality participated in one study trip 10.4.1 Evaluation and reporting conducted | * + Media clipping, screenshots Media coverage and news paper articles (print and electronic);   + Faxes, emails, letters   + Records on events and actions of ACMs   + PB and PAB minutes, invitations and session records   + Media clipping, screenshots   + Promotional material as developed, distribution lists and records   + Press conference records, media coverage   + UNDP reports, photos,   + Screen shots   + Newspaper advertisement on public call   + Record on submitted applications   + UNDP quarterly progress reports;   + Project outcome evaluation report;   + PB minutes   + Municipal register of protocols and agreement for 2011 in selected municipalities;   + Municipal official gazette of selected municipalities for 2011;   + Minutes of public hearings in selected municipalities in 2011;   + Budget breakdown of selected municipalities for 2011;   + Annual budget expenditure   + report for 2011 of selected municipalities;   + UNDP quarterly progress reports;   + Project outcome evaluation report;     - Reports, agreements and memorandums of understanding signed, contributions from CS in defining legal documents, citizens' turnout in public debates.   + UNDP quarterly progress reports   + Project outcomes evaluation report;   + Statistical indicators;   + Media coverage and news paper articles (print and electronic);   + Municipal official gazette of selected municipalities for 2011;;   + Budget breakdown of selected municipalities for 2011;   + Annual budget expenditure report for 2009 of selected municipalities; | * + High interest of municipalities for partnership with CSOs;   + Adoption of unified and transparent mechanism for disbursement of funds foreseen for CSOs and their activities;   ----------------------------------   * + Willingness of all stakeholders to actively participate in project activities;   + Co-financing of minimum 10 to 50% secured by municipalities |
| Activities | 1.1. Conduct strong campaign and promote LOD Phase II to all municipalities and CSOs;  1.2. Re-Establish Project Board (PB) with members including MoJ, EC and UNDP and Project Advisory Board (PAB) with members of ACM of both RS and Federation BiH and elected representative of CSOs in BiH. The PAB will lean on experiences gathered throughout LOD I.  1.3 Continue promoting LOD II and CSOs through www.ngo.ba web portal, www.undp.ba and other media; Promotion/visibility will be undertaken in line with EC visibility guidelines. In order to achieve systematic and far reaching promotion the Strategy is to be developed in cooperation with EC.  1.4. Align additional UNDP(i.e. ILDP and MTS) and/or EU funded (i.e. CIDI, TCSO) programmes and initiatives with LOD for greater impact;  1.5. Launch the Call for proposals and select the municipalities to be included in LOD;  1.6. Facilitate the process of selecting the best municipalities, according to decided criteria;  2.1. Review of the LOD I selection procedures for partnering municipalities; criteria for Call for proposals, objectives and priorities including adjustments, if necessary  2.2. Review and adjust LOD I public call for proposals and guidelines that will contain detailed selection criteria for CSO proposals;  3.1 Review established protocols and agreements of cooperation between CSOs and applicant municipalities, and identify recommendations for improvement of these relations.  4.1. Follow up on municipal contributions  5.1. Mobilize local funds from the municipal budget to strengthen and further development of services provided by CSOs. Work on generating transparent mechanisms for CSO funds disbursement.  5.2. Prepare tools based on measurable and objective questions that assess CSO financing mechanism in municipalities  5.3. Conduct research in the field  5.4. Aggregate results for all target municipalities; and present a unified report that compares success and deficiencies of the different municipalities  6.1. Draft step-by-step guidelines on co-financing (resource allocation) from Municipal Budget funds to CSO  7.1. Assist municipalities to issue Call for proposals open to all Bosnian and Herzegovinian CSOs: Each participating municipality should list priority areas. The modalities of this call for proposals will be defined based on previous experiences of UNDP, as described in the LOD methodology;  7.2. Sign MoUs with Municipalities, and MCGAs with CSOs;  7.3. Provide technical assistance in evaluation mechanisms to evaluation commissions;  7.4. Facilitate the process of PB adoption CSO projects who were successful in the call for municipalities.  8.1. Prepare methodology to collect concise base-line information in each LOD municipality, relevant for the purpose of project monitoring and evaluation);  8.2. Adjust mechanisms for monitoring project activities and results.  8.3. Introduce mechanisms for monitoring project activities and results. LOD I project monitoring mechanisms will be revised and introduced in partner municipalities.  8.4. Facilitate establishment of local monitoring teams that will include UNDP staff members in order to monitor CSO project implementation;  9.1. Conduct research to collect base-line information in the selected municipalities, in relation to municipal EU readiness and CSO practice in comparison with EU standards.  9.2. Codify and disseminate good practices and other demonstration efforts to encourage replication throughout country.  9.3.Information-sharing (between municipalities) activities such as documentation of good practices and networking opportunities;  9.4 Disseminate findings widely in order to encourage scaling-up and/or replication of LOD-related activities.  9.5. Convene a final lessons learnt workshop with participating municipal representatives and share results in order to facilitate networking between project beneficiaries.  10.1 Identify training needs within some pre-existing topical areas. Possible areas include preparing project proposals and identifying resources, and accessing IPA and meeting EU regulations.  10.2.Prepare training modules in selected areas and deliver trainings;  10.3. Arrange study trips between participating municipalities, in order to foster exchange of ideas and good practices.. | Means:   * + Vehicles necessary for field visits;   + Assured appropriate IT and communication equipment;   + Professional and qualified staff   + Roles and responsibilities all partners are clearly defined;   + Qualified and competent consultants;   --------------------------------------------------------------  This programme requires direct agreement with UNDP since this organisation has necessary experience in partnerships with local authorities in BiH. | Human resources: 305,790.00 EUR;  Equipment and supplies: 2,500.00 EUR  Local /operational costs: 62,280.00 EUR  Administrative costs: 98,130.84  Other costs/services:  23,330.00 EUR  Sub-grants: 1,057,969.13 EUR  TOTAL Budget: 1,550,000.00 EUR  Contribution:  - UNDP will finance all preparatory activities  - Requested from EU: 1,5 mil EUR  ------------------------------------------  **Cost: 1,550,000 EUR** |  |