

AGREED  
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 10 March 2014

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 Deputy Minister of Natural Resources  
 and Environmental Protection of the Republic of Belarus  
 National Project Coordinator  
 " " " 2014

Annual Detailed Work Plan

"Support National Action Plan Alignment and the United Nations Convention to Combat Desertification Reporting in the Republic of Belarus"

Project title:  
 Project ID: № 84564  
 Year: 2014

Objectives for the year: 1. The draft of National Action Plan Alignment and the draft of Strategy of UNCCD implementation in Belarus developed

2. National UNCCD report drafted
3. The proposals for alignment of national legislation and reporting according to UNCCD requirements developed
4. Awareness of stakeholders and degree of their participation in discussion and development of proposals for addressing problems in the implementation by the Republic of Belarus of the UNCCD and its main provisions of national and regional strategic documents in the field of land degradation is increased.

Activity	Description	Activities per quarters, USD				Executing entity	Fund	Donor	Budget account	Budget account description	Planned financial resources, USD	Responsible party	Annual outputs
		Q1	Q2	Q3	Q4								
<b>1. NAP alignment</b>													
1.1	Improving development tools and policies, raise awareness of the National Action Plan (NAP)												
1.1.1	Establishing the inter-ministerial working group focused on the development of the NAP and UNCCD Strategy	1100	1100	1100	1050	MNREP	62000	GEF	71300	Local consultant	4 350	PMG	Inter-ministerial Working Group to develop the NAP and UNCCD Strategy is established. At least two meetings of the WG are to be held.
1.1.2	Workshop for government authorities and representatives of NGO on the UNCCD implementation and its role in the system of UN environmental conventions	300	300	300	300	MNREP	62000	GEF	72400	Communication services	1 200	PMG	Information about the UNCCD and its approaches was presented to the stakeholders. Not less than 20 Government and NGOs representatives participated in the workshop.
1.2	Human and scientific capacity building for NAP alignment											PMG	
1.2.1	Presentation of Belarus experience in combating land degradation and desertification during international conferences			4620		MNREP	62000	GEF	71600	Travels	4 620	PMG	Not less than 2 representatives of the Republic of Belarus took part in international conference on biodiversity and submitted reports on Belarus experience in combating land degradation
1.2.3	Updating and filling electronic data information system on the UNCCD implementation in Belarus		1500		3500	MNREP	62000	GEF	71300	Local consultant	5 000	PMG	Electronic data information system on the UNCCD implementation in Belarus is filled, available on the Internet and well-maintained.
1.2.4	Assessment of the Belarusian drought warning system and analysis of the existing system of sites for observation and monitoring of drought and formulation of recommendations to the system optimisation.					MNREP	62000	GEF	71300	Local consultant	1 500	PMG	The drought evaluation system in the Republic of Belarus (software package "Integrated Assessment Of Drought") and the system of observation and execution platforms for drought monitoring evaluated. The proposals for their optimization and improvement of the computerized droughts assessment system (in the issue of automatization of agronomical information processing) in the Republic of Belarus elaborated. On this basis developed sections to the Strategy and to the NAP.

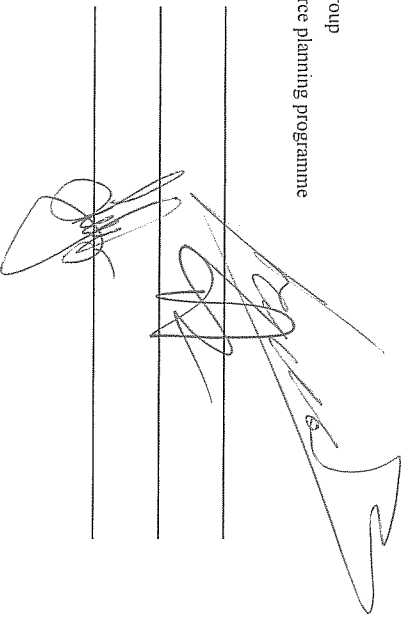


Activity	Description	Activities per quarters, USD				Executing entity	Fund	Donor	Budget account	Budget account description	Planned financial resources, USD	Responsible party	Annual outputs
		Q1	Q2	Q3	Q4								
1.4.2	Purchasing of equipment to strengthen the national coordination structures for NAP alignment		5000			MNREP	62000	GEF	72200	Procurement of office equipment and furniture	5 000	PMG	Equipment purchased in accordance with the agreed Procurement Action Plan with and the procurement justifications in accordance with the Project document.
<b>2. Reporting and Review process</b>													
2.1	Analysis of information and development of the draft of National Report to UNCCD				3000	MNREP	62000	GEF	71300	Local consultant	3 000	PMG	The draft of UNCCD National Report elaborated and submitted to the MNREP
2.2	Purchasing of equipment for the computer aided referral system					MNREP	62000	GEF	72800	Information Technology Equipment	8 000	PMG	Equipment purchased in accordance with the agreed Procurement Action Plan with and the procurement justifications in accordance with the Project document.
2.3	Development and publication of information and visibility materials on combating degradation		8000			MNREP	62000	GEF	74200	Audio Visual&Print Prod Costs	6 500	PMG	Drafted and published: 1) Informational materials on combating land degradation in Belarus (1000 pcs.) 2) Visibility materials (calendars, leaflets, presentational materials) (1000 pcs)
2.4	Organisation of round tables with representatives of the Government, local authorities and NGOs on the issues of implementation of national strategic documents in the area of the UNCCD and reporting		2500		4000	MNREP	62000	GEF	72100	Contractual services — companies	9 000	PMG	Awareness of stakeholders on the NAP issues increased. Current status and problem issues of UNCCD requirements implementation in Belarus discussed. The information shared wide audience of stakeholders. Minimum 6 round tables conducted with participation of not less than 120 representatives of governmental and regional bodies and NGOs
2.5	Drafting legal and technical acts in the area of harmonization of local legal framework and reporting with the UNCCD requirements		4000	4000	1000	MNREP	62000	GEF	71600	Local consultant	4 620		
2.6	Making a short video, presentation and film, showcasing activity in the field of land degradation.		3000	2000	5000	MNREP	62000	GEF	74200	Audio Visual&Print Prod Costs	10 000	PMG	Drafts of legal and technical acts in the area of harmonization of local legal framework and reporting with the UNCCD requirements drafted and submitted to the MNREP (minimum 2 drafts of codes of technical references in the field of sustainable land use, at least 3 drafts of regulations for harmonization of national legislation in accordance with the requirements of the UNCCD reporting).
<b>3. Project management</b>													
3.1	Organizing the activity of the Project Board (PB)											PMG	2 PB meetings were carried out
3.2	Organizing the activity of the Project Management Group (PMG)	1100	1100	1100	1050	MNREP	62000	GEF	71300	Local consultant	4 350	PMG	The project is implemented in accordance with the Project document and approved ADWP

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		Q1	Q2	Q3	Q4								
3.3.1	Drafting and submitting project implementation plans for PB agreement												ADWP-2014 drafted and agreed by MNREP and UNDP. Draft of ADWP-2015 prepared and considered by the PB
3.3.2	Preparation and submission of project reports to MNREP, UNDP and the Ministry of Economy in conformity with the approved schedule and according to the established format												Project reports for 2014 prepared and submitted to MNREP, UNDP and the Ministry of Economy in conformity with the approved schedule and according to the established format
<b>3.4 Project monitoring and evaluation</b>													
3.4.1	Monitoring of progress towards results in accordance with UNDP procedures												Updating data on project progress in the ATLAS system on a regular basis
										total per management	4 350		
										Grand total	99 180		
										GEF	99 180		

**Acronyms:**

UNDP United Nations Development Programme  
 GEF Global Environment Facility  
 MNREP Ministry of Natural Resources and Environmental Protection of the Republic of Belarus  
 NAP National Action Plan  
 PB Project Board  
 PMG Project Management Group  
 ATLAS UNDP enterprise resource planning programme  
 Programme Analyst, UNDP  
 UNDP Project Manager  
 Project Technical Coordinator



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06/05/2014  
Date

25/02/2014  
Date