

AGREED  
 UNDP Resident Representative  
 Sanyka Samarashina

17th April 2014 r.

Annual Work Plan

Project name: Climate-East: Conservation and sustainable management of peatlands in Belarus to minimize carbon emissions and help ecosystems to adapt to climate change

Project #: 84642

Year: 2014

Annual Targets:

1. Completed tenders and signed contracts on equipment for peatland biomass harvesting and processing.
2. Developed plan on monitoring vegetation at Zvanets peatland and mapped Zvanets vegetation associations.
3. Estimated quantities of indicated bird species at Zvanets peatland and at harvesting area of Sprovo peatland.

AGREED  
 I.M. Kachanovskiy  
 Deputy Minister of Natural Resources and Environmental Protection of the Republic of Belarus  
 National Project Director  
 "14" April 2014 r.

Activity#	Description	Activity by Quarters, USD				Implementing Partner	Fund	Donor	Budget account	Budget account description	Funds planned, USD	Responsible party	Annual target, %
		Q1	Q2	Q3	Q4								
1. Economic and environmental viability of harvesting biomass from peatland areas and processing this biomass demonstrated.													
1.1	3,500 ha of peatland territory cleared of shrubs and reeds												
1.1.1	Designing and coordinating an action plan for harvesting, processing and use of peatland biomass					MNREP	30079	EU	71400	Service contract	17500	UNDP, PIU of the project #84642	Implemented control and coordination of the project activities in order to ensure the achievement of the outcomes in accordance with the project document and UNDP rules and procedures.
						MNREP	30079	EU	71600	Travel	19500	UNDP, PIU of the project #84642	Made 5 monitoring visits to the project implementation field sites.
1.1.2	Procuring, delivering and installing equipment for biomass harvesting and mulching					MNREP	30079	EU	71300	Local consultants	6000	UNDP, PIU of the project #84642	Action plan for harvesting, processing and use of peatland biomass developed and agreed by local authorities and relevant stakeholders relying on the analysis of the baseline situation. Coordination of the plan implementation is carried out.
1.1.2.1	Designing ToR and tender documentation for equipment for biomass harvesting and mulching, developing and implementing of construction projects on water-regulating devices, contracts on harvesting biomass.					MNREP	30079	EU	71400	Service contract	12,000	UNDP, PIU of the project #84642	ToR and tender documentation for equipment for biomass harvesting and mulching, projects for water-regulating devices, contracts on harvesting biomass developed and duly approved.
1.1.2.2	Procuring equipment for biomass harvesting and transporting					MNREP	30079	EU				UNDP, PIU of the project #84642	TORs developed. Tenders completed and contracts on equipment for biomass harvesting and transporting signed.
1.1.3	Construction of access points												
1.1.3.1	Developing engineering design for construction of access points					MNREP	30079	EU				UNDP, PIU of the project #84642	Engineering design for construction of access points (with 1.1.5.1).

Activity#	Description	Activity by Quarters, USD				Implementing Partner	Fund	Donor	Budget account	Budget account description	Funds planned, USD	Responsible party	Annual target, %
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1.1.3.2	Construction of access points					MNREP	30079	EU				UNDP, PIU of the project #84642	Access points constructed to provide access for harvesting biomass equipment (with 1.1.5.2).
1.1.4	Cutting biomass and delivering it to processing facility												
1.1.5	Active regulation of the ground-water table												
1.1.5.1	Development of engineering design for construction and maintenance of water-regulating devices in order to provide active regulation of the ground-water table at Zvanets natural reserve for conservation of peatland ecosystems and enabling to harvest					MNREP	30079	EU	72100	Contractual services - companies	12,000	UNDP, PIU of the project #84642	Engineering design for construction and maintenance of water-regulating devices, access points developed (with 1.1.3.1).
1.1.5.2	Construction and maintenance of water-regulating devices at Zvanets peatland.					MNREP	30079	EU	72100	Contractual services - companies	30,000	UNDP, PIU of the project #84642	TOR developed, tenders completed and contracts on building and maintenance of water-regulating devices at Zvanets signed (with 1.1.3.2).
1.1.5.3	Development of rules for operation of the water-regulating devices in order to provide optimal hydrological regime at Zvanets.					MNREP	30079	EU	72100 (distribution to the following accounts: 71300, 72500, 71600, 72400, 73100, 73400, 72800, 74200, 74500)	NEX advances		SPC	
1.1.5.4	Active regulation and control of the ground-water table (GWT) at Zvanets for optimal functioning of peatland ecosystems and enabling to harvest. Gathering information on GWT of the main channels in order to develop rules for operation of the water-regulating devices.					MNREP	30079	EU	72100 (distribution to the following accounts: 71300, 72500, 71600, 72400, 73100, 73400, 72800, 74200, 74500)	NEX advances	7,500	SPC	Optimal hydrological regime at Zvanets provided by active control of the existing water-regulating devices and by means of cleaning the channels in the north of the reserve (Povedskiy, Baryevskiy channels, unnamed channel at Starodubny village, bypass channel of fishery co-op Novosel'cy) and of the bypass channel of the meliorative system Orehovskaya i Travy. Information on the dynamics of GWT of the main channels gathered.
1.1.5.5	Implementing activities at Zvanets in order to increase productivity of peatland ecosystems and quantities of globally threatened species, and also to create conditions for growing and using reeds for different purposes (roof construction)					MNREP	30079	EU	72100 (distribution to the following accounts: 71300, 72500, 71600, 72400, 73100, 73400, 72800, 74200, 74500)	NEX advances	4,500	SPC	Scientific and legal rationale of implementation of controlled firing-out of dry vegetation aiming at elevation of producing capacity of peatland ecosystems and quantity of globally endangered species. Required permissions obtained, Contract with Drozhdin Department of Ministry of Extraordinary Situations of the Republic of Belarus on implementing controlled firing-out signed. Controlled firing-out of the old vegetation conducted in accordance with the recommendations of the Management plan of Zvanets reserve.





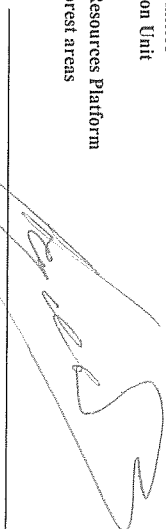
Activity#	Description	Activity by Quarters, USD				Implementing Partner	Fund	Donor	Budget account	Budget account description	Funds planned, USD	Responsible party	Annual target, %
		Q1	Q2	Q3	Q4								
3.2.4	Participation in PSC meetings and PSC decisions implementation					MNREP	30079	EU			UNDP, PIU of the project #84642	Took part in 2 PSC meetings.	
3.2.5	Preparation of TORs and contracts for individual project activities					MNREP	30079	EU			UNDP, PIU of the project #84642	8 TORs and 2 contracts prepared for certain project actions implementation.	
3.2.6	Cooperation with MNREP and UNDP in project implementation					PIU	30079	EU			UNDP, PIU of the project #84642	Continual cooperation with MNREP and UNDP in project implementation organized.	
3.3	Providing project office work					MNREP	30079	EU			UNDP, PIU of the project #84642	Project office is functioning in accordance with work plan.	
3.3.1	Procurement of the necessary equipment and furniture								72200			Equipment and Furniture	
						MNREP	30079	EU	72100	15,500.00	UNDP, PIU of the project #84642	Furniture and necessary equipment for project office work procured.	
3.4	Project monitoring and evaluation												
3.4.1	Project inception workshop												
						MNREP, UNDP, PIU	30079	EU	72100	4,000.00	UNDP, PIU of the project #84642	Project inception workshop conducted.	
3.4.2	Inception Workshop report					MNREP, UNDP, PIU	30079	EU			UNDP, PIU of the project #84642	Inception Workshop report prepared and delivered to all participants.	
3.4.3	Monitoring of achieved progress in correspondence with UNDP procedures.					UNDP, PIU	30079	EU			UNDP, PIU of the project #84642	Regular update of data concerning project implementation in ATLAS.	
3.4.4	Annual project implementation review					UNDP, PIU	30079	EU			UNDP, PIU of the project #84642	Report on achieved project results prepared and delivered to all project participants.	
						UNDP	30079	EU	75100	3,626.00	UNDP		
										55426			
										Total for Activity 3:			
										247705			
						<b>GRAND TOTAL:</b>							

**ACRONYMS AND ABBREVIATIONS**

UNDP United Nations Development Programme  
 SPC Scientific and Practical Center for Bioresources of the National Academy of Sciences of Belarus  
 EU European Union  
 MNREP Ministry of Natural Resources and Environmental Protection of the Republic of Belarus  
 APB APB BirdLife Belarus  
 PSC Project Steering Committee  
 PIU Project Implementation Unit  
 PAS Protected Areas  
 ATLAS UNDP's Enterprise Resources Platform  
 SPA Specially protected forest areas

UNDP Programme Officer

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Igor Tchoulba

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02 Apr 2014  
 Date  
 03.04.2014  
 Date

Date