

**FIRST AMENDMENT TO THE UN AGENCY TO UN AGENCY
CONTRIBUTION AGREEMENT BETWEEN**

**THE UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP) /
INTERNATIONAL POLICY CENTRE FOR INCLUSIVE GROWTH (IPC-IG)**

AND

UNITED NATIONS CHILDREN’S FUND - UNICEF MENARO

Reference is made to the UN Agency to UN Agency Contribution Agreement (hereinafter “Agreement”) signed on June 2020 between the UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP) / INTERNATIONAL POLICY CENTRE FOR INCLUSIVE GROWTH (IPC-IG), and THE UNITED NATIONS CHILDREN’S FUND – UNICEF MENARO, with respect to Project 00128306 - 00122304 “Technical Support on social protection to UNICEF MENARO” and as per Article H of the Agreement, any modification to it shall be made in writing between both parties and duly signed by the authorized representatives of UNICEF and UNDP.

Therefore, the Parties hereby agree on the following:

WHEREAS UNICEF and UNDP now wish to amend the said Agreement in order to add Technical Assistance (TA) related to social protection to UNICEF Country Offices in MENA (as per demand), Organization of a Social Protection MENA Ministerial Meeting (online) and development of a brief and a webinar on how to link social service workforce with child protection services

WHEREAS such Amendment will result in an increase to the project contribution amount of USD 144,720.00 and time extension.

NOW THEREFORE, the relevant Agreement provisions indicated below are hereby amended to be read as follows:

A. SUMMARY OF ACTIVITIES

Start/End Dates: - *Project start date:* June 10th, 2020
 1) *Output 00122304:* June 10th, 2020

 -*Project end date:* December 31st, 2021
 1) *Output 00122304:* December 31st, 2022

B. BUDGET

The total budget for the Activities is USD 264,600.00, of which USD 119,880.00 refers to the original agreement and USD 144,720.00 refers to this Amendment, as more fully described below.

Summary of activities and BUDGET¹		Total
Agreement	Total programmable amount, including direct costs	USD 111,000.00
	Indirect support costs	USD 8,800.00
	Subtotal	USD 119,880.00



Amendment	Total programmable amount, including direct costs	USD 134,000.00
	Indirect support costs	USD 10,720.00
	Subtotal	USD 144,720.00
GRAND TOTAL		USD 264,600.00

The Contributing Agency will not be responsible for any financial commitment or expenditure made by the Recipient Agency that exceeds the budget for the Activities. The Recipient Agency will promptly advise the Contributing Agency any time when the Recipient Agency is aware that the budget to carry out these Activities is insufficient to fully implement the Activities in the manner set out in the present Agreement, including its Annex(es). The Contributing Agency will have no obligation to provide the Recipient Agency with any funds or to make any reimbursement for expenses incurred in excess of the total budget as set forth herein.

D. REPORTING

Narrative reporting:

The Recipient Agency will provide the Contributing Agency with a narrative report on the progress of the Activities on a regular basis, as follows:

Progress Report 1: no later than end December 2021

Progress Report 2: no later than end June 2022

Progress Report 3: no later than end December 2022

Financial Reporting:

The Recipient Agency will provide the Contributing Agency with a Final financial report not later than 12 months after the completion of the activities, prepared in accordance with the Recipient Agency's financial regulations, rules, policies, procedures, and administrative instructions.

E. CONTRIBUTIONS

Schedule of payments:

- 1) USD 144,720.00 - Not later than 21 days after the signature of the Amendment.

NEVERTHELESS, all other terms and conditions of the Agreement, except as amended herein, shall remain unchanged and shall continue in full force and effect.

The amendment, signed by both parties, will enter into force upon its signature.

IN WITNESS WHEREOF, UNICEF AND UNDP HAVE SIGNED THIS AMENDMENT



For UNICEF

Date: 09/09/2021 / _____ / _____

A handwritten signature in black ink, appearing to be "Bertrand Bainvel".

Bertrand Bainvel
Deputy Regional Director (Officer in Charge, RD)
OFFICE MENA: Regional Office

For UNDP ¹⁵-Sep-2021

Date: _____ / _____ / _____

A handwritten signature in black ink, appearing to be "Carlos Arboleda".

Carlos Arboleda
Deputy Resident Representative
UNDP Brazil

MMB

A handwritten signature in blue ink, appearing to be "M. Torres", enclosed in a grey rectangular box.

GPB

Annex I - Technical Proposal

Title	Technical Support on social protection to UNICEF MENARO
Purpose	<p>With the aim to further strengthen the social protection systems in the MENA region the IPC-IG will support UNICEF MENARO by:</p> <ol style="list-style-type: none"> 1. Providing Technical Assistance (TA) related to social protection to UNICEF Country Offices in MENA (as per demand) 2. Organizing a Social Protection MENA Ministerial Forum and Technical Meeting (online) 3. Developing a brief and webinar on how to link social service workforce with child protection services
Modality	Online (remote)
Starting/Ending Dates	September 2021 – December 2022
Total Cost	167.5 TA days

I. Background

Under a UN-UN agreement between the International Policy Centre for Inclusive Growth (IPC-IG) and UNICEF Middle East and North Africa Regional Office (MENARO), the IPC-IG has since 2017 been working on the generation and dissemination of knowledge in the field of social protection for the 20¹ countries in the MENA region and providing technical policy support to selected countries in the region as per requests from UNICEF Country Offices. The policy support has been either online (remote) or on-site (missions), depending on the nature and depth of the required activity. Due to the successful partnership and the growing demand on behalf of UNICEF MENARO and Country Offices, a total of **six amendments** were signed to extend the first agreement (the last one ending in December 2020). Activities were developed within two main components: (1) Knowledge Production and Knowledge Sharing and (2) Technical Support Activities to UNICEF Country Offices.²

In June 2020, a new UN-UN agreement was signed (1) to provide Technical Assistance to UNICEF Country Offices in the region to support activities related to social protection responses to the COVID-19 pandemic as

¹ Algeria, Bahrain, Djibouti, Egypt, Iran, Iraq, Jordan, Kuwait, Lebanon, Libya, Morocco, Oman, Qatar, Saudi Arabia, State of Palestine, Sudan, Syria, Tunisia, United Arab Emirates, and Yemen.

² For all project outputs see here: <https://www.ipcig.org/projects/support-social-protection-knowledge-production-and-policy-analysis-mena-region>

well as the production of related knowledge products for MENARO and (2) to support to the organization of Virtual Conference on Young People’s Transition to the Workplace (YPTW) in MENA.³

Given the successful collaboration and as per request from UNICEF MENARO, the agreement is amended to develop the following 3 components:

1. Technical Assistance (TA) to UNICEF Country Offices in MENA (on demand)
2. Organization of SP Ministerial Meeting in MENA
3. Policy brief and webinar on how to link social service workforce with child protection services

II. Project Details

1. Technical Assistance (TA) to UNICEF Country Offices in MENA (on demand)

Total TA days: 110

In partnership with UNICEF MENARO, the IPC-IG will continue its work of providing technical support to UNICEF Country Offices across the region. The exact nature of work and number of TA days will depend on the request of the Country Offices (and approval of UNICEF MENARO and IPC-IG) but can entail activities, such as:

- i) Develop mapping and assessment of social protection programmes and systems
- ii) Provide support to vulnerability or poverty assessments
- iii) Elaborate international best practice reviews
- iv) Provide technical assistance in developing and strengthening social protection system components, such as integrated MIS/ social registries
- v) Peer review of ToRs, studies, strategies or proposals
- vi) Elaborate policy option or strategy papers, advocacy briefs for social protection system reforms
- vii) Organise knowledge-sharing and capacity-strengthening activities (workshops, seminars, trainings etc.)
- viii) Elaborate ToRs or Roadmaps for future projects with UNICEF Country Offices.

For any of the above, a short concept note or outline will be elaborated to clearly indicate the scope, TA days required, and timeframe for the proposed activities. If agreed by all partners, TA days can be converted into Copy-editing cots. All activities will have to be approved by UNICEF MENARO. A tracking table will be developed by the IPC-IG research team to keep track of the activities developed and the TA days allocated/used for each.

Deliverables		TA days	Due Date (planned)
1.	Concept note or outline to clearly indicate the scope, TA days required and timeframe for the proposed activities	109 (to be allocated as per demand)	Before start of TA activities
2.	TA outputs (documents, notes of sessions – depending on demand)		As per agreed timetable with Country Offices

³ For all project outputs developed so far see here: <https://www.ipcig.org/projects/technical-support-social-protection-unicef-menaro>

3.	Descriptive report for UNICEF MENARO, summarizing the support provided to UNICEF Country Offices, including links to relevant deliverables	1	No later than 1 month before project closure
	Sub-total	110	

2. Organization of a social protection Ministerial Meeting (online) in MENA

Total TA days: 37.5 TA days

The post-COVID socio-economic landscape poses significant needs, opportunities and momentum for SP reforms in the MENA region. Against this background, UNICEF MENARO, ESCWA, ILO together with the Regional UN Issue Based Coalition for Social Protection (IBC-SP) are organising a ministerial forum to: (i) learn from COVID-19 SP needs and responses; (ii) reflect on social protection visions in a post-COVID landscape in MENA countries and (iii) identify priority areas for support from the UN (at regional and/or country levels), building on existing technical efforts. **One of the expected outputs** is a **declaration** endorsed by the participants of the Forum, stating key guiding principles for post-COVID social protection that will inform policy making for countries and international partners in the region.

In preparation of the Ministerial Forum, a Technical Meeting with the highest technical staff-member responsible for social protection will be organised. The purpose of the technical meeting is to share countries' experiences and priorities related to the key topics of the conference and inform the declaration of principles to inform policy-making in the post-Covid era.

The IPC-IG and socialprotection.org will support the organisation of the two meetings (last quarter of 2021). The event will be co-financed by ILO, UNICEF and ESCWA. **UNICEF will contribute with a total of 37.5 Technical Assistance days.** The phases and outputs are detailed in the table below.

- **Technical Meeting**

Deliverables	Activities	TA days needed	Due date
Output 1 – Preparation / Coordination			
1. Concept Note and Invitations	Coordination	6	No later than 15 Oct 2021
	Support the Development of the event's Programme/Agenda	4	
	Support to Selection and invitation of panelists	2	
	Elaboration of zero draft declaration and review	8	
	Sub-total 1	20	
Output 2 - Implementation / Support / Tools			
2.Event delivered	Elaboration of the script of the event	1	No later than 20 Oct 2021
	Hiring and setting up Webinar tools (licenses + infrastructure)	-	
	Training of facilitators and panelists;	-	

	Technical support during sessions;	4	
	Sub-total 2	5	
Output 3 - Evaluation / Reporting			
3. Final report of the event	Produce report of the event and its sessions	2	No later than 27 Oct 2021
	Sub-total 3	2	
	Total	27	

- **Ministerial Forum**

Deliverables	Activities	TA days needed	Due date
Output 1 – Preparation / Coordination			
1. Event page with full information on panelists and the event's agenda	Coordination	8	No later than 15 Nov 2021
	Support the Development of the event's Programme/Agenda/Concept Note/Framework	8	
	Support to Selection and invitation of panelists	6	
	Creation of the event page on the socialprotection.org platform;	3	
	Event dissemination (mailing lists and social media)	3	
	Sub-total 1	28	
Output 2 - Implementation / Support / Tools			
2.Event delivered	Elaboration of the script of the event	2	No later than 30 Nov 2021
	Hiring and setting up Webinar tools (licenses + infrastructure)	2	
	Training of facilitators and panelists;	2	
	Technical support during sessions;	5	
	Live engagement with audience, including tweeting the discussion	1	
	Sub-total 2	12	
Output 3 - Evaluation / Reporting			
3. Final report of the event	Produce report of the event and its sessions	2	No later than 14 Dec 2021

	Sub-total 3	2	
	Total	42	

Note: Due dates can change, if agreed between all partners.

3. Brief and webinar on how to link social service workforce with child protection services

Total TA days: 20

Evidence is showing an increase in domestic violence and violence against children related to COVID-19. Moreover, the economical downfall has shown to lead to an increased risk of adoption of negative coping mechanism such as child, early and forced marriages, which disproportionately impact girls. The social service worker play a key role identifying child protection cases and in referring them to relevant services. However, this requires good coordination, resources and a capacitated social service workforce. Against this background, the IPC-IG together with UNICEF MENARO will develop a brief outlining good practices on how to link social service workforce with child protection services, highlighting relevant case studies from the MENA region. Together with the socialproteciton.org a webinar will be organised to disseminate the brief and foster the exchange of knowledge on the topic.

Deliverables		TA days	Due Date (planned)
1.	Outline/concept note of brief, including detailed workplan	14	No later than 30 September 2021
2.	A policy brief (6000 words max.) as well as an accompanying One Pagers (800 words, 1 in English and 1 in Arabic) on how to link social service workforce with child protection services		No later than 31 January 2022
3.	A concept note of the webinar, incl. suggested speakers	6	No later than 31 March 2022
4.	A webinar on how to link social service workforce with child protection services		No later than 30 April 2022
	Sub-total	20	

Note: The exact topic and length of the brief can change, if agreed by all partners. Due dates can change as well, if agreed in written format between all partners. Especially dates for webinars are subject to availability of the SP.org platform.

III. Summary of Technical Assistance Days & Budget Costs (simplified)

Description	TA days	Unit Cost (USD)	Total (USD)	Remarks
1. Technical Assistance (TA) to UNICEF Country Offices in MENA (as per demand)	110	800	88,000	The technical support to country offices will not be defined specifically as it will depend on the needs of countries. There will be flexibility to change technical support days to research work as needed and agreed by all partners.
2. Organization of social protection Ministerial Meeting (online) in MENA	37.5	800	30,000	The exact scope and cost break down will be defined in concept note and detailed budget. The contribution from UNICEF only represents a share of the total costs of the meeting, remaining costs to be covered by other partners.
3. Brief and webinar on how to link social service workforce with child protection services	20	800	16,000	The exact topic can change. If longer brief required (above 6,000 words), more costs for copy-editing might be required, and TA days from component 1 can be allocated.
Total TA days (Components 1, 2 and 3)	167.5	800	134,000	
GMS (8%)			10,720	
Total (GMS included)			144,720	

<i>New agreement (September 2021 - December 2022) – New activities</i>																		
Technical Assistance to Country Offices	1 Concept note/ outline for each TA activity Project output documents 1 Descriptive report summarizing all TA provided																	
Support to Technical and Ministerial Meeting	1 Concept Note and Invitation Template (same for both events) 1 Event page with full information on panellists and the Ministerial Meeting's agenda 2 Meetings delivered 2 Final reports (1 for each meeting)																	
Social Workforce Brief and Webinar	1 Brief (english) 1 One Pager (english) 1 One Pager (arabic) 1 webinar																	

Note: Time plan can be adapted, if needed and if agreed by all partners.

