

**AGREEMENT FOR THE PROVISION OF SERVICES BETWEEN
THE UNITED NATIONS DEVELOPMENT PROGRAMME IN BRAZIL/
INTERNATIONAL POLICY CENTRE FOR INCLUSIVE GROWTH AND THE
UNITED NATIONS DEVELOPMENT PROGRAMME'S REGIONAL SERVICE
CENTRE FOR AFRICA IN ADDIS ABABA ETHIOPIA**

The United Nations Development Programme in Brazil/ International Policy Centre for Inclusive Growth (hereinafter referred to as “UNDP Brazil”) and the **UNITED NATIONS DEVELOPMENT PROGRAMME'S REGIONAL SERVICE CENTRE FOR AFRICA** (hereinafter referred to as “UNDP RSCA”) hereby agree that the UNDP Brazil will provide the design and implementation of a social protection leadership and transformation training (TRANSFORM) to African institutions engaged in the field of social protection.

The parties agree that:

The UNDP Brazil, as administrator of the IPC-IG, will provide the services and derived products detailed in Annex I of this Letter of Agreement (hereinafter referred to as “Agreement”). As per Annex I:

I. Objective:

The objective of the project is to review the TRANSFORM curriculum, adapting it to a blended format (online and face-to-face training materials and activities) and to set up a learning environment to host the virtual component based on the adapted materials of the TRANSFORM blended course.

II. Main Outputs, Activities and Deliverables

Output 1 – To review the TRANSFORM curriculum, adapting it to a blended format (including online and face-to-face training materials and activities).

Activities:

- I. Review the content of lectures and activities of the existing e-TRANSFORM curriculum and other available TRANSFORM training materials and propose revised design and content of materials for the blended format (change of flow, instructions etc.).
- II. Based on the results of the review, adapt existing standard (face-to-face and online) training materials (including slides, videos, and handouts) in line with the revised flow and content of the blended format.
- III. Conduct a pedagogical and methodological analysis, ensuring that both components (online and face-to-face) complement each other.

- IV. Develop an e-facilitators guide, with the methodology and the formulation of learning objectives, activities description, content sequencing, and the definition of instructional, delivery and evaluation strategies

Deliverable 1: Blended version of the TRANSFORM Curriculum – including both the online and face-to-face components – submitted to UNDP Regional Centre for Africa by February 2022.

Output 2 – To set up a learning environment to host the virtual component based on the adapted materials of the TRANSFORM blended course.

Activities:

- I. Adaptation of the courseware, which means the integration of the virtual content elements into socialprotection.org’s learning platform.
- II. Revision of the courseware, ensuring all elements are properly functioning and integrated.

Deliverable 2: Learning environment hosting the online component of the TRANSFORM blended course materials and activities, to be delivered to UNDP Africa by March 2022.

III. Duration of services:

Start Date: October 30th, 2021

End Date: April 30th, 2022

IV. Timetable:

This agreement and the provisions set forth herein enter into force upon signature of the parties. As such, the timetable may be adjusted accordingly.

PRODUCT	TITLE	ESTIMATED DATE
Product 1	Blended version of the TRANSFORM Curriculum – including both the online and face-to-face components – submitted to UNDP Regional Centre for Africa	February, 2022
Product 2	Learning environment hosting the online component of the TRANSFORM blended course materials and activities, to be delivered to UNDP Africa	March, 2022

V. Resources:

Payment	Amount
Signature of Letter of Agreement	25,000.00 USD

VI. Payment Schedule:

UNDP RSCA payment to UNDP Brazil for the services provided shall be made in accordance with the table of resources above (Table V. Resources), summing up USD 25,000.00 (twenty-five thousand US dollars). The resources will be made available via Financial Authorization

VII. Amicable Dispute Solution:

In case of doubt or controversy, the parties will settle amicably through negotiation between the head of the offices. Any modification of the present agreement shall be effected by mutual written agreement of the parties hereto.

This agreement shall enter into force on the date of its signature by the duly authorized representatives of both Offices.



Stan Nkwain

Director, a.i.

Regional Service Center for Africa

United Nations Development Programme

Date: 03-Nov-2021



Carlos Arboleda

Deputy Resident Representative

United Nations Development Programme

Date: 08-Nov-2021

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ANNEX I – TERMS OF REFERENCE