Nathalie Thomas

From:

Mizushi Satoh

Sent:

Monday, January 16, 2017 9:24 AM

To:

estwicka@gov.ms

Cc:

Chisa Mikami; Danielle Evanson; Nathalie Thomas; Dwayne Nurse

Subject:

RE: Emailing: SEECOAST, RAYMOND WILLIAMS, MS OSBORNE LTD, A&F SERVICENTRE,

JUNIOR ALLEN, CERTIFICATE OF EXPENDITURES, PROJECT PROGRESS REPORT,

SHAMROCK INDUSTRIES LTD

Importance:

High

Dear Angela,

I am writing to you to inform you about the status of payment of 2016 TRAC resources for the Environmental Remediation and Protection in Montserrat project. UNDP was unable to process the reimbursement request of the FACE form submitted on 21 December 2016 within the 2016 budget cycle.

You may recall that we had a phone conversation on 22 December 2016 to follow up on the request, in which we nutually understood:

- That you had submitted a request for reimbursement, not advances, making the first two concerns that I raised in my follow-up email about the vendors and invoices irrelevant; and,
- That UNDP Barbados and the OECS will endeavor to process the requested payments within the 2016 budget cycle.

It was noted in our office, however, that the concern about the pro forma invoices remained unaddressed. Therefore, we were unable to process the payments within the 2016 budget cycle.

We are currently waiting for the news on the allocation of TRAC resources for this year. Once we hear from our headquarters and know about timing and amount of the allocation, we will be in touch with you again for further discussion on this matter.

I would appreciate your understanding of the situation and look forward to continuously working with you.

Kind regards, Mizushi

From: Mizushi Satoh

Sent: 21 December 2016 15:59

To: 'Angela Estwick' <Estwicka@gov.ms>; Kei-Retta Farrell <FarrellKR@gov.ms>

Cc: Kei-Retta Farrell <FarrellKR@gov.ms>; Chisa Mikami <chisa.mikami@undp.org>; Danielle Evanson

<danielle.evanson@undp.org>; Nathalie Thomas <nathalie.thomas@undp.org>; Dwayne Nurse

<dwayne.nurse@undp.org>

Subject: RE: Emailing: SEECOAST, RAYMOND WILLIAMS, MS OSBORNE LTD, A&F SERVICENTRE, JUNIOR ALLEN, CERTIFICATE OF EXPENDITURES, PROJECT PROGRESS REPORT, SHAMROCK INDUSTRIES LTD

Dear Angela,

I had the FACE forms and invoices checked internally and noted the following three issues:

- None of the vendors are registered in our system, so each of them will have to complete the attached vendor form and send it to us
- All invoices should be addressed/billed to **UNDP Barbados and the OECS**, not Ministry of Finance, Premier office, Brades, Montserrat
- All invoices should be final invoices not pro forma where applicable.

Please make sure that these issues are addressed soonest so that we can process the payments. Thank you.

Best regards, Mizushi

From: Angela Estwick [mailto:Estwicka@gov.ms]

Sent: 21 December 2016 14:20

To: Mizushi Satoh < mizushi.satoh@undp.org > Cc: Kei-Retta Farrell < Farrell KR@gov.ms >

Subject: FW: Emailing: SEECOAST, RAYMOND WILLIAMS, MS OSBORNE LTD, A&F SERVICENTRE, JUNIOR ALLEN,

CERTIFICATE OF EXPENDITURES, PROJECT PROGRESS REPORT, SHAMROCK INDUSTRIES LTD

Dear Mizushi,

ease find attached the FACE forms with the attachments for the expenditures in the FACE form. The office is closed so if there are any issues, please call me on 1-664-493-1208 or KeiRetta on1-664-496-1850.

Regards, Angela

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Government Information Systems, Government of Montserrat, Brades, Montserrat.

"www.gov.ms

Date: 19-May-16	Zipe of Sein Rein	REQUESTS / AUTHORIZATIONS	New Request Period Authorised Amount Authorised Authorised Authorised Amount Authorised Amount	00 00		E F Gr.B4F (2735 12736	10 AON ON 150 MARKAN					10,400.00		The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached. The actual expenditures for the period stated herein has been distursed in eccordance with the AVP and request with the AVP and re	is the Period of nee years from the date of the provision of funds,			SOD INITION INTO ANILY	New Funding Release	Activity 1	Activity 2		0
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Funding Authorization and Certificate of Expenditures	Courty: Programme Code & Title: Emirameital Remediation and Protection in Montsernal Protect Code & Title: 00097418 Responsible Office(s): Ms. Angels Estwick. Implementing Partner: Office of the Premier	Currency: XCD		Activity Description from AWP with Duration			Activity 1: Completion of de-bushing and appropriate re- regesting of area Activity 2: Rehabilitation of single across mad and drainage				Bank Charges - Other Bank Charges- Barbarus	Total	CERTIFICATION The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:	The funding request shown above represents estimated expenditures as per AMP and itemized cost estimates, attached, The actual expenditures for the period stated herein has been distursed in accordance with the AMP and request with its.	The advance and expenditure requested above were approved for processing.	Date Submitted: 19-May-16	NOTES: 'Steaded areas to be completed by the UN Agency and non-stradad areas to be completed by the counterpart.	FOR AGENCY USE ONLY: FOR ALL AGENCIES	Арргамей Бу:	Significe	Name:	Тиве	Devc: