

**Virtual Project Appraisal Committee (PAC) Meeting Minutes for the  
SIDS DOCK Support Program Caribbean Energy Efficient Lighting Project**

UN House, Christ Church Barbados

April 30, 2014

**1. Agenda**

- a) Comments on Project Document
- b) Approval
- c) Closing

**Welcome and Introductions**

The virtual PAC meeting was convened under the chairmanship of the Deputy Resident Representative Ms. Lara Blanco. The Chair indicated this virtual PAC was convened to approve the Prodoc for the SIDS DOCK Support Program Caribbean Energy Efficient Lighting Project.

**Participants:**

<b>Name</b>	<b>Organization</b>
Lara Blanco	UNDP, Chair
David Payton	UNDP
Ricky Wilson	UNDP
Derek Pieper	UNDP
Raul Alfaro Pelico	UNDP

**Comments on Project Document**

Mr. Wilson explained that the main objective of the meeting was to approve the SIDS DOCK Support Program Caribbean Energy Efficient Lighting Project. This project had been subject to a long development process and the meeting today was to approve the final document taking into account the two rounds of consultations with the respective countries and partners.

Mr. Wilson indicated that there was direct contact with the relevant SIDS DOCK Focal points, and the responses were in general supportive with queries for the most part on (i) source of funding, (ii) impact on STAR allocation and (iii) possible duplication of other similar initiatives.

Mr. Alfaro Pelico indicated that for the most part the comments had been reflected in the final version of the Prodoc, the details of pilot demonstrations would be developed by the Project Team in consultation with other partners. The question of additional resources from Philips was still outstanding; however this should not detract from the approval of the document before the committee.

**Approval:**

There being no other business the project was approved.

**Closing**

The Chair thanked the panel members for giving of their time to attend the PAC meeting.

Name	Organization	Signature
Lara Blanco	UNDP, Chair	<i>Lara Blanco.</i>
David Payton	UNDP	
Ricky Wilson	UNDP	
Derek Pieper	UNDP	
Raul Alfaro Pelico	UNDP	

## Annex 1: Comments

Country	Comments	UNDP Response Action
	Initially due March 28,2014 Re circulated due April 11, 2014	
Antigua & Barbuda	<p>What is Source of Funds, and would it impact GEF allocation per country.</p> <p>Following discussions with our technicians it was realized that the proposed SIDSDOCK Project Proposal is similar to a GEF ESD (Sustainable Energy for the Caribbean) Project being implemented by UNEP and the Climate Change Centre, and this can be a source of much needed co-financing, therefore we would accept the project in principle. However, there are some issues with the project design:</p> <ul style="list-style-type: none"> <li>- the project management should seek to be aligned with the national implementation strategy for the GEF ESD project. In this regard, the focal agency should be the same as that of the ESD and therefore that should be the Environment Division. The project coordinator for both projects should also be the same.</li> <li>- the project budget should be assessed to ensure that most of the funds are for the actual implementation and purchasing of lighting. As it currently stands it appears that a large percentage of the funds are for consultancies and agency fees.</li> <li>- Antigua and Barbuda will not need to participate in the policy development initiatives since that is already been done under several other projects. <b>Antigua and Barbuda would however participate in the pilots section.</b></li> </ul>	<p>Not affecting country allocation and source of funds is donor (Denmark and Japan)</p> <p>Recognizing that there are other similar activities being pursued in different countries, these activities will be taken into account with respect to project activities to be determined by Project Unit and Board as appropriate.</p> <p>The Annual Work Plan with associated activities will have to be reviewed and approved by the Project Board.</p> <p>Call for proposals with criterion for pilots will be circulated to all eligible countries.</p> <p>Opportunities for synergies with other activities will be pursued during the lifetime of the Project.</p>

	<p>- in the area of capacity building, that is already covered under the ESD Project, therefore, those funds under the SIDSDOCK Project should be allocated to implementation.</p> <p>- Finally the project should be implemented as much as possible along with the GEF ESD project to maximize benefits and efficiency.</p>	
Barbados		
<i>Commonwealth of the Bahamas</i>		
Commonwealth of Dominica	satisfied in general with content and scope , there may be overlap with a Chinese project being conducted in Dominica	Opportunities for synergies with other activities will be pursued during the lifetime of the Project.
<i>Dominican Republic</i>		
Grenada		
<i>Jamaica</i>		
St Kitts and Nevis	<p>I use this opportunity to advise that there was a misunderstanding at the SIDS-Dock Secretariat as St. Kitts and Nevis has no National Coordinator named to date.</p> <p>Have other stakeholders in country been involved in the process? I am not aware of the progress SIDS-Dock is making nor from what resources the funding from the GEF will be garnered to undertake this project.</p> <p>Is the counterpart of US\$3,000,000 from each country or as a group? A large proportion of the resources required for this undertaking has not been finalized when will this happen? At a glance I see references to Barbados and St. Lucia but not much clear assessment regarding what is occurring in the other islands so will this be done under the project.</p>	<p>Prodoc shared with relevant national authorities as requested.</p> <p>Not affecting country allocation and source of funds is donor (Denmark and Japan)</p> <p>The Annual Work Plan with associated activities will have to be reviewed and approved by the Project Board.</p>
Saint Lucia		
Sat Vincent and the Grenadines		
<i>Republic of Suriname</i>	No Comments	
<i>Trinidad &amp; Tobago</i>	No Comments	
OECS Secretariat		
CARICOM Secretariat		

SIDSDOCK Chairman	Recognised that the scope of the project had changed somewhat, however in principle would not raise any objection, but would recommend a name change with the removal of SIDS Dock in the project title.	Project name has changed to reflect this.
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