

Terms of Reference for GFDRM Coordinator.

The coordinator will be based in the Regional Centre in Bangkok. He/She will oversee the management and implementation of the GFDRM. The specific tasks will include the following:

1. Lead in the identification of current initiatives in community based disaster risk reduction in identified countries.
2. Undertake missions related to the selection and promotion of projects
3. Appraise proposals and recommend approval for funding
4. Participate in national/regional/global initiatives on disaster risk reduction that will move forward the Hyogo Framework of Action
5. Coordinate and manage the activities based on the work plan
6. Select consultants for GFDRM activities in liaison with country offices and management

Experience:

At least 15 years of experience in disaster risk management at the local, regional and international levels. Excellent knowledge of the Community based disaster risk reduction practice worldwide.

Educational Qualifications:

At least a master's degree on disaster management or any social science.

Reporting to:

Chief, Asia/Pacific Regional South-South Support Unit
Regional Manager, Regional Center in Bangkok

Duration: October 1 – February 28, 2006

SIGNATURE PAGE

Expected Outcome: South-South as a driver for disaster risk management

Expected outputs:

- Cases on CBDRM projects and/or capacity building activities from three to four countries for knowledge sharing compiled.
- Two CBDRM Projects are being carried out and documented for possible replication, whenever applicable to local setting. Based on the compiled cases and the two projects, indicators and benchmark for safe communities are set.
- Global Network for Community Based Disaster Risk Management driven by South-South Cooperation organized.
- Network for Capacity building under Hyogo Framework of Action on disaster risk management initiated by UNDM/TP, supported under PA
- Through workshops, knowledge echoed and shared
- GFDRM project document finalised

Implementing Partner: Direct Execution

Responsible Parties: UNDP Regional Centre in Bangkok; Disaster Coordinating Councils; Department of Interior and Local Government; Government & UNDP SSC Focal Points

Programme period: Third CF for South-South Cooperation (2005-2007)	
Programme Component: Disaster prevention	
Project title: Preparatory assistance for Support to Global Facility on Disaster Risk Management	
Project Id	
Project duration: May to December 2005	
Management Arrangement: UN Agency Execution.	
Budget:	\$200,000
General Management Support fee	
Total Budget	\$200,000
Allocated Resources:	
Regular	\$200,000
Other:	
Donor:	
In kind contribution	

Agreed by: *[Signature]* Regional Centre *[Signature]* Date: 2 Nov. 2005
Agreed by UNDP SU-SSC *[Signature]* Date: 12/30/2005

Rec'd 059 14/10
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United Nations Development Programme



Interoffice
Memorandum

To: Zéphirin Diabré,
Associate Administrator

From: *Wang*
Yiping Zhou, Director
Special Unit for South-South Cooperation

Office of the Administrator	
Correspondence	
Log no:	33380 Date: 13/10
To:	VB/2D
<input type="checkbox"/> Draft reply for A/IA	
<input type="checkbox"/> Direct reply with copy to OA	
<input checked="" type="checkbox"/> Direct action	Date: 11 October 2005
Deadline: _____	
OA Focal Point: _____	
cc:	Extension 6392

Subject: Proposal 00041576: Global Facility for Disaster Risk Management
File:

I write with reference to the above Programme (Facility), which has been compiled by the South-South Support Unit in the Regional Centre in Bangkok. The Programme will help the South-South Unit to respond to its requested presence in Disaster Risk Management by the High-level Committee for South-South Cooperation at its 14th Session. The Facility has been compiled in consultation and with endorsement by the Bureau for Crisis and Recovery Advisor in Bangkok, the International Strategy for Disaster Reduction (ISDR), NGOs and selected country Offices in the Asia region. Through the Facility, the Special Unit will focus on strengthening capacities for Disaster Risk Management at community level across all regions prone to natural disasters. The Facility will also assist the Unit to carry on medium to longer term interventions in follow up to the Tsunami Disaster.

At this stage we have prepared a preparatory assistance phase of the project that will last until February 2006 and has a budget of \$200,000. This will be followed up by a full Programme to be implemented for 3 years. As this Facility is an innovative approach in Disaster Risk Management I do hereby request its implementation under Direct Execution by the Regional Centre in Bangkok. The Manager of the Regional Centre chaired the Project Appraisal Committee for the project and is agreeable to Direct Execution.

cc: Mr. David Lockwood, RBAP
Ms. Elizabeth Fong, Regional Centre in Bangkok

Approved: *[Signature]*

20/10/05

Zéphirin Diabré
Associate Administrator

Date

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Checked by OS6: *Wang* 19-0ct-05