


20 April 2021

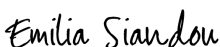
Note to File**Subject: Cancellation of inactive outputs of CH projects 00113004, 00113005 and 00112976.**


Three projects listed below were created with additional outputs by mistake at the stage of project initiation. Under each project there is only one active output and remaining ones are not in use. Abusabeeb Elsadig from IRH advised to change the status of the unused outputs to cancelled, by first suspending them and then cancel by entering reason/justification for cancellation in the comment box.

PROJECT ID	PROJECT TITLE	OUTPUT ID	OUTPUT DESCRIPTION	COMMENTS
00113004	Conservation of Agios Synesios Church	00111309	Conservation of Agios Synesios	Ongoing (end date is 9/1/2022)
		00111310	Conservation works	To be cancelled
		00111311	Immovable objects restoration	To be cancelled
		00111312	Awareness of TCCH	To be cancelled
00113005	Conservation of the Church of Archangelos Michael	00111313	Church of Archangelos Michael	Ongoing (end date is 27/05/2021)
		00111314	Conservation works	To be cancelled
		00111315	Restorations of iconostasis	To be cancelled
		00111316	Awareness of TCCH	To be cancelled
00112976	CH 6	00111270	CH 6	Completed on 28/2/2021 and recording of final transactions and donor reporting is in progress.
		00111319	Conservation works	To be cancelled
		00111320	Community Engagement	To be cancelled
		00111321	Awareness & Visibility	To be cancelled

Prepared by: Irini Anastassiou, Programme Associate 

Ali Tuzel, Operations Manager 

Project Managers: Emilia Siandou, Programme Associate 

Fatma Terlik, Project Manager 

Irini Anastassiou

From: Envesa Hodzic-Kovac
Sent: Thursday, April 1, 2021 5:22 PM
To: Ali Tuzel
Cc: Jakhongir Khaydarov; Irini Anastassiou; Nilgun Arif
Subject: RE: Project Closure issues with ageing as of 29 March 2021

Dear Ali, response from Abusabeeb:

To cancel an output, they should suspend it first and then cancel; they should provide reasons/justification for cancellation in the comment box.

Wishing you a great long weekend,
 Envesa

From: Ali Tuzel <ali.tuzel@undp.org>
Sent: Wednesday, March 31, 2021 3:07 PM
To: Envesa Hodzic-Kovac <envesa.hodzic-kovac@undp.org>
Cc: Jakhongir Khaydarov <jakhongir.khaydarov@undp.org>; Irini Anastassiou <irini.anastassiou@undp.org>; Nilgun Arif <nilgun.arif@undp.org>
Subject: FW: Project Closure issues with ageing as of 29 March 2021

Dear Envesa,

We received below email regarding the closure of projects. Apparently at 3 of the projects there were additional outputs created by mistake at the stage of project initiation and we need to either cancel or close these outputs. Under each project there is only one active output and remaining ones are not in use. There seems to be no option to cancel and I believe the solution is to change the status of these to first "operationally closed" and then to "financially closed" by attaching a NtF explaining the reason. Grateful if you can advise.

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		00111319	Conservation works	To be cancelled
		00111320	Community Engagement	To be cancelled
		00111321	Awareness & Visibility	To be cancelled

Best regards,
Ali

From: Elyes Farhat <elyes.farhat@undp.org>
Sent: Monday, 29 March 2021 11:03 pm
To: Ali Tuzel <ali.tuzel@undp.org>
Cc: Amat O. Kebbeh <amat.o.kebbeh@undp.org>; Nadda Chotiwichit <nadda.chotiwichit@undp.org>
Subject: Project Closure issues with ageing as of 29 March 2021

Dear Ali;

I hope this mail find you well.

This is to follow up Amat mail on status of project closure.

In our review of the outstanding projects to be closed, focusing on the projects that are pending financial closure, we notice that **Cyprus CO** has a high number of projects pending closure. As of 29th March 2021, there are **15 expired projects, 3 Operationally closed for more than 12 months and 1 inactive Project** pending closure.

I have attached the updated status of projects to be closed as of March 29th. Please update **Cyprus CO** actions.

Let me know if you need any support.

Kind regards

Elyes

From: Amat O. Kebbeh <amat.o.kebbeh@undp.org>
Sent: 31 January 2021 16:09
To: RBA Deputy Resident Representatives - P <rba.deputy.resrepp@undp.org>; RBA Deputy Resident Representatives - O <rba.deputy.resrepo@undp.org>; RBAP Operations Managers <RBAP.Operations.Managers@undp.org>; RBEC Deputy Resident Representatives <rbec.deputy.resreps@undp.org>; RBEC Operations Managers <rbec.operations_managers@undp.org>; RBLAC Deputy Resident Representatives <rblac.deputy.resreps@undp.org>; RBAS Deputy Resident Representatives <rbas.deputy.resreps@undp.org>; RBAS Operations Managers <rbas.operations.managers@undp.org>; BPPS Operation Staff Funds NY <bpps.ops.vf.ny@undp.org>; Ashraf Abdelmoneim Ali <ashraf.ali@undp.org>; Ines Tofalo <ines.tofalo@unoss.org>; Donaldo Lopez <donaldo.lopez@unoss.org>; Albana Zhorda <albana.zhorda@undp.org>; Sanjeev Lal <sanjeev.lal@undp.org>; Alan J Lee <alan.j.lee@undp.org>; financialresourcesmanagement+undp.org@yammer.com
Cc: Noura Hamladji <noura.hamladji@undp.org>; Lenni Montiel <lenni.montiel@undp.org>; Christophe Bahuët <christophe.bahuët@undp.org>; Sarah Poole <sarah.poole@undp.org>; Agi Veres <agi.veres@undp.org>; Xiaojun Grace Wang <xiaojun.wang@unoss.org>; Moncef Ghrib <moncef.ghrib@undp.org>; Peter Bokel <peter.bokel@undp.org>; Andrey Pogrebnyak <andrey.pogrebnyak@unv.org>; Anna Sargsyan <anna.sargsyan@unv.org>; Karina Servellon <karina.servellon@undp.org>; Dmitri Katelevsky <dmitri.katelevsky@undp.org>; Sergelen Dambadarjaa <sergelen.dambadarjaa@undp.org>; Yuna Badaker <yuna.badaker@undp.org>; Elena Tischenko <elena.tischenko@undp.org>; Ram Iyer <ramakrishnan.iyer@undp.org>; Xiumei Zhang <xiumei.zhang@undp.org>; Thabani Mabodoko <thabani.mabodoko@undp.org>; Sha Guo <sha.guo@undp.org>; Claudia Rodriguez <claudia.rodriguez@undp.org>; Irina Khomyakova <irina.khomyakova@undp.org>; Aster Tekabe <aster.tekabe@undp.org>; Gardy Saint-Preux <gardy.saint-preux@unoss.org>; Bibi Rabbia Abdul <bibi.rabbia.abdul@undp.org>; Claudia Rodriguez <claudia.rodriguez@undp.org>; George Kyriacou <george.kyriacou@undp.org>; Paul Gravenese <paul.gravenese@undp.org>; Brendan Daly <brendan.daly@undp.org>; Adam Phillion <adam.phillion@undp.org>; Mike Oswald <mike.oswald@undp.org>; OFRM Business Analytics <ofrm.business.analytics@undp.org>; Finance Business Advisors <fba.all@undp.org>; Elyes Farhat

<elyes.farhat@undp.org>

Subject: Project Closure issues with Ageing as of 25 Jan 2021

Dear Colleagues,

As we say goodbye to 2020 accounting period, we take the opportunity to share with you the status of project closure for your review and continued actions. As of 25 January 2021 there are **2,972 outputs** with the fund balance of **\$202M**, of which **\$14M** has aged more than 2 years. This shows a significant increase from last update on 21 December 2020.

- **Top 3 Bureaus** are **RBA** (864 outputs), **RBLAC** (647 outputs) and **RBAS** (564 outputs).
- **Top 10 COs** account for **31%** (926 outputs) of total 2,972 outputs are **Central African Republic, Somalia, Sudan, Syria, South Sudan, Colombia, El Salvador, Fiji, Panama and Haiti**.
- Please find the report here [link](#) for more details

Please note that project closure is one of the recurring audit observations that requires closer monitoring and timely actions. Further, as we prepare to move to NextGen ERP, it is important that all inactive projects are closed to ensure a cleaner conversion into Cloud.

Please make reference to the [Operational Guidelines Financial Closure of Projects](#); FAQ in [Project Closure SharePoint](#); the [weekly status update](#); and the daily update in [Integrated Financial Dashboard](#).

We will be reaching out directly to offices with aging items, and please do not hesitate to contact us through fba.all@undp.org for any technical support.

Kind regards,

Amat

Table 1: Top 10 offices with pending project closure with Ageing as of 25-Jan-21

Rank	OU	Bureau	Expired Projects (# Outputs)	Operationally closed > 12 months (# Outputs)	Incorrectly Closed Projects (# Outputs)	Inactive CS Projects (# Outputs)	Total (# Outputs)	Total (\$ Fund Bal)	Total (\$ Fund Bal) Aged >2yrs	Total (\$ Fund Bal) Aged 1-2yrs	Total (\$ Fund Bal) Aged <1yr
1	CAF	RBA	71	0	102	13	186	\$ 6,606,633	\$ -	\$ 1,429,017	\$ 5,177,616
2	SOM	RBAS	99	20	2	31	152	\$ 17,062,680	\$ 718,737	\$ 1,264,916	\$ 15,079,027
3	SDN	RBAS	128	7	2	11	148	\$ 30,273,082	\$ 1,744,763	\$ 1,214,959	\$ 27,313,359
4	SYR	RBAS	81	0	2	1	84	\$ 8,133,542	\$ 19,858	\$ 612,797	\$ 7,500,887
5	SSD	RBA	0	71	0	0	71	\$ -	\$ -	\$ -	\$ -
6	COL	RBLAC	50	5	0	12	67	\$ 6,045,241	\$ 491	\$ 0	\$ 6,044,750
7	SLV	RBLAC	32	21	1	6	60	\$ 1,716,899	\$ 818,200	\$ 137,971	\$ 760,728
8	FJI	RBAP	56	0	0	2	58	\$ 1,658,143	\$ 0	\$ 4,622	\$ 1,653,521
9	PAN	RBLAC	36	10	0	8	54	\$ 3,211,432	\$ 541,128	\$ 79,162	\$ 2,591,142
10	HTI	RBLAC	31	5	0	10	46	\$ 2,357,483	\$ 113,444	\$ 14,912	\$ 2,229,127
Total for Top 10			584	139	109	94	926	\$ 77,065,134	\$ 3,956,621	\$ 4,758,357	\$ 68,350,157
Others			1589	178	73	206	2046	\$ 124,606,964	\$ 10,248,858	\$ 7,852,129	\$ 106,505,978
Grand Total			2173	317	182	300	2972	\$ 201,672,099	\$ 14,205,478	\$ 12,610,485	\$ 174,856,135
Top 10 OU represents			27%	44%	60%	31%	31%	38%	28%	38%	39%

Table 2: Global Summary of Project Closure issue as of 25-Jan-21

Bx	Fund Level				Project Level									
	Inactive TF		TF Deficits		Expired Projects		Operationally closed > 12 months		Incorrectly Closed Projects		Inactive CS Projects		Total	
	# of TF	Fund Bal (\$)	# of TF	Fund Bal (\$)	# of Outputs	Fund Bal (\$)	# of Output	Fund Bal (\$)	# of Output	Fund Bal (\$)	# of Output	Fund Bal (\$)	# of Outputs	Fund Bal (\$)
RBA	18	288,423	2	(9,879)	493	22,087,343	144	1,958,452	136	802,873	91	2,478,249	864	27,326,918
RBAP	2	266,791	-	-	165	6,366,517	7	(829)	11	(4,707)	14	59,529	197	6,420,509
RBAS	7	104,957	-	-	454	69,872,699	41	599,460	8	31,770	61	1,715,642	564	72,219,571
RBEC	1	-	1	(3)	154	7,676,435	13	103,737	3	1,752	2	(14,868)	172	7,767,056
RBLAC	2	50,347	-	-	467	45,811,505	95	1,790,689	15	204,875	70	18,514,709	647	66,321,778
BPPS	34	17,483,162	8	(120,412)	244	18,662,673	15	158,330	8	66,884	60	1,467,847	327	20,355,735
CB	-	-	-	-	17	1,107,549	-	-	-	-	1	-	18	1,107,549
BERA	-	-	-	-	13	83,364	1	-	-	-	3	187	17	83,551
SU_TCDC	-	-	-	-	19	-	-	-	1	382	-	-	20	382
BMS	1	(8)	1	(8)	7	-	-	-	-	-	-	-	7	-
EO	-	-	-	-	1	-	-	-	-	-	-	-	1	-
OSG	-	-	-	-	-	-	1	69,050	-	-	-	-	1	69,050
Others	2	662,365	22	(163,001)	139	-	-	-	-	-	(2)	(1)	137	(1)
Grand Total	68	18,856,037	34	(293,303)	2,173	171,668,085	317	4,678,889	182	1,103,829	300	24,221,296	2,972	201,672,099

Table 3: Ageing for Number of Outputs by Bureau

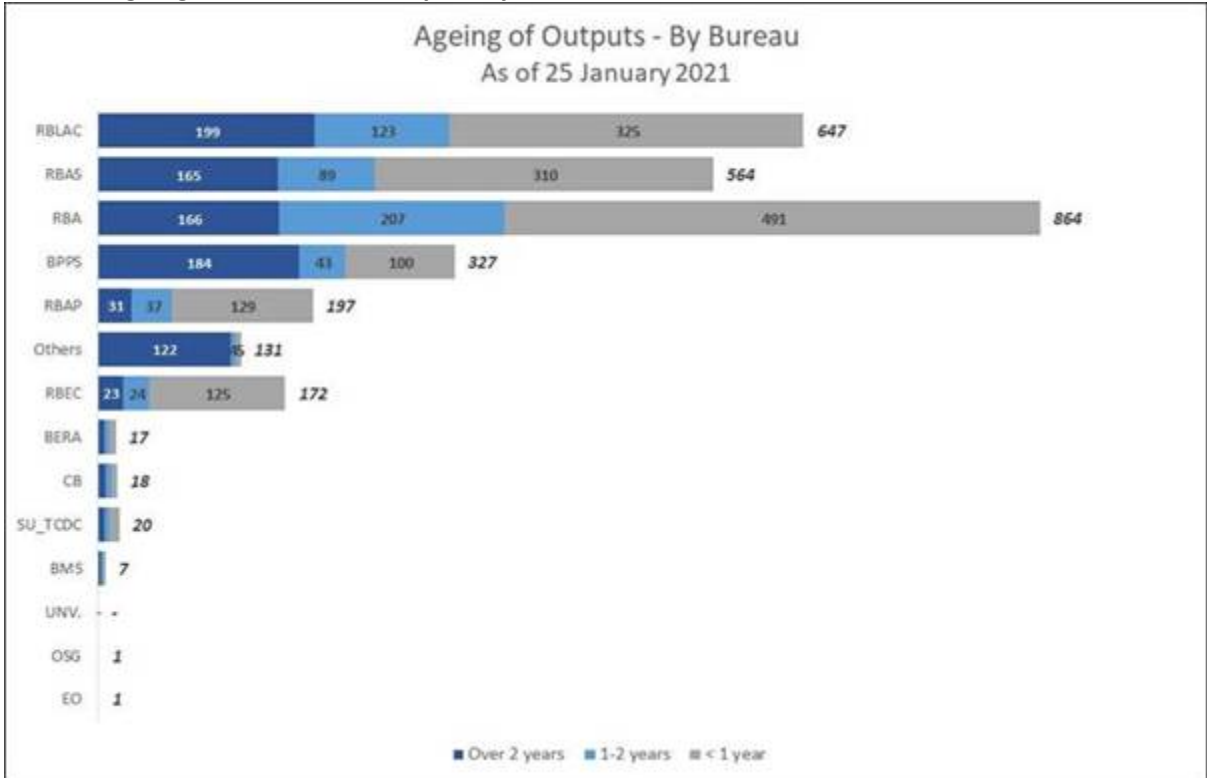
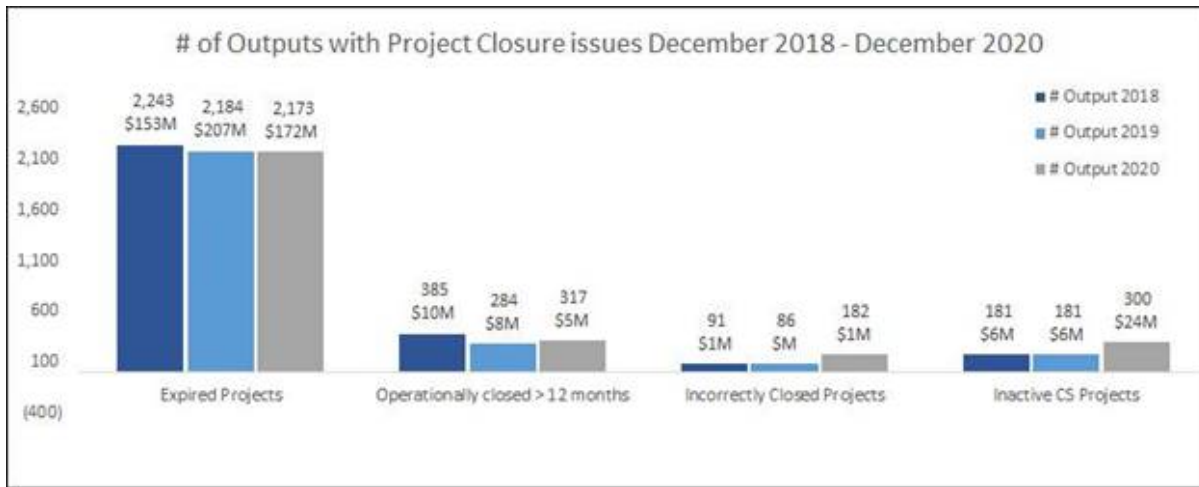


Table 4: 2018-2020 Trend of Project Closure issues (No. of Outputs)




Certificate Of Completion

Envelope Id: 8C1A0260C2AD483DBC3BA33EEAD12FFE	Status: Completed
Subject: Please DocuSign: NtF for cancellation of inactive outputs of CH projects - 20 April 2021_Final...	
Source Envelope:	
Document Pages: 6	Signatures: 4
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Irini Anastassiou
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	One United Nations Plaza
	New York, NY 10017
	irini.anastassiou@undp.org
	IP Address: 216.241.158.19

Record Tracking

Status: Original 4/20/2021 12:30:17 AM	Holder: Irini Anastassiou irini.anastassiou@undp.org	Location: DocuSign
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Signer Events

Signer Events	Signature	Timestamp
Ali Tuzel ali.tuzel@undp.org Operations Manager United Nations Development Program Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 77.92.13.125	Sent: 4/20/2021 12:40:17 AM Viewed: 4/20/2021 2:17:34 AM Signed: 4/20/2021 2:17:42 AM


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Emilia Siandou emilia.siandou@undp.org Programme Associate United Nations Development Program Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 87.228.240.179	Sent: 4/20/2021 2:17:44 AM Viewed: 4/20/2021 2:22:03 AM Signed: 4/20/2021 2:22:20 AM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Fatma Terlik fatma.terlik@undp.org United Nations Development Program Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 77.92.13.125	Sent: 4/20/2021 2:22:21 AM Viewed: 4/20/2021 2:36:44 AM Signed: 4/20/2021 2:36:51 AM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Irini Anastassiou irini.anastassiou@undp.org Programme Associate United Nations Development Program - Global Security Level: Email, Account Authentication (None)	 Signature Adoption: Uploaded Signature Image Using IP Address: 216.241.158.19	Sent: 4/20/2021 2:36:52 AM Viewed: 4/20/2021 2:40:03 AM Signed: 4/20/2021 2:40:15 AM
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In Person Signer Events

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Alexandre Prieto
alexandre.prieto@undp.org
United Nations Development Program
Security Level: Email, Account Authentication
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Sent: 4/20/2021 2:40:16 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	4/20/2021 2:40:03 AM
Signing Complete	Security Checked	4/20/2021 2:40:15 AM
Completed	Security Checked	4/20/2021 2:40:16 AM

Payment Events	Status	Timestamps
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