



COMMONWEALTH OF DOMINICA

**MINISTRY OF ECONOMIC AFFAIRS, PLANNING, RESILIENCE, SUSTAINABLE  
DEVELOPMENT, TELECOMMUNICATIONS AND BROADCASTING**

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5<sup>th</sup> Floor, Financial Centre  
Kennedy Avenue  
Roseau  
Commonwealth of Dominica

04<sup>th</sup> February 2021

Ugo Blanco  
Resident Representative a. i,  
UNDP – Barbados and the Eastern Caribbean  
UN House  
Marine Gardens  
Hastings, Christ Church  
**BARBADOS**

**Fax No. (246) 429 2448**

ATTN: Selena Gooding  
Operations Coordinator

Dear Mr. Blanco

**Project ID 91618 – Supporting Sustainable Ecosystem**

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) forms in the sum of three thousand and eight hundred dollars (XCD\$3,800.00).

This amount is required to record payment to Mr Dylan Williams as per attached invoice.

Yours sincerely,

.....  
**KIMARA BURTON  
ECONOMIST**

cc: *Permanent Secretary/Environment, Rural Modernisation and Kalinago Upliftment*

*Attachment*



**Funding Authorization and Certificate of Expenditures**

UN Agency: UNDP

Date: Feb 4 2021

Country: The Commonwealth of Dominica  
 Programme Code & Title: Energy and Environment  
 Project Code & Title: 91618 Supporting Sustainable Ecosystems  
 Responsible Officer(s): Ms. Mandira Fagan  
 Implementing Institution: Ministry of Environment, Rural Modernisation and Kaligo Upliftment

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Currency: XCD

Activity Description from AWP with Duration		REPORTING			REQUESTS / AUTHORIZATIONS			
Component	Coding for UNDP, UNICEF, UNFPA and WFP	Authorised Amount MM-MM-YYYY A	Actual Project Expenditure B	Expenditures accepted by Agency C	Balance D = A - C	New Request Period & Amount MM-MM-YYYY E	Authorised Amount F	Outstanding Authorised Amount G = D + F
Local Consultants	71800	\$ 378.60	\$ -	\$ -	\$ 378.60			
Validation Workshop		\$ 1,281.39	\$ -	\$ -	\$ 1,281.39			
Component 2		\$ 400.00	\$ -	\$ -	\$ 400.00			
PSC Meeting	75700	\$ -	\$ -	\$ -	\$ -			
Materials and Goods (Micro grant scheme and EnviroPlus Inc.)	72300	\$ -	\$ -	\$ -	\$ -			
Local consultants (Ads for local consultancies)	72500	\$ 2,456.00	\$ -	\$ -	\$ 2,456.00			
Workshop costs - projector, brochures	75700	\$ 275.00	\$ -	\$ -	\$ 275.00			
Local consultants (CRMP)	71800	\$ 632.06	\$ -	\$ -	\$ 632.06			
Local consultants (GIS)	71800	\$ 8,525.00	\$ 3,800.00	\$ 3,800.00	\$ 4,725.00			
<b>Total</b>		<b>\$ 4,451.95</b>	<b>\$ 3,800.00</b>	<b>\$ 3,800.00</b>	<b>\$ 651.95</b>			

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The progress report for the activities stated herein has been submitted.

Date Submitted: Feb 4 2021

Signature: 

Name: Kimara Burton

Title: Economist (Temp)

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

**FOR AGENCY USE ONLY:**

FOR ALL AGENCIES

Approved by: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

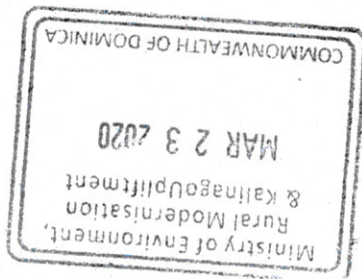
FOR UNICEF USE ONLY		FOR UNFPA USE ONLY	
Account Charges	Liquidation Information	New Funding Release	
CAG Ref. CRQ ref., Voucher ref.	CAG Ref. CRQ ref., JV	Activity 1	Activity 2
CRQ CAG GL:			
Training (762010)	0	0	0
Travel (762020)	0		
Mtgs. & Confs. (762030)	0		
Sal. & Sup. Costs (761030)	0		
Const. - Proj. Prem. (761040)	0		
Other CAG (761010)	0		
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>



M2041218

# INVOICE

INVOICE #(1)  
DATE March 23, 2020



Belleve Chopin  
Dominica  
Phone (767) 2858106  
Dylan\_williams\_14@hotmail.com

**TO**  
SSE project  
Ministry of environment, Rural  
Modernization and Kallinago upliftment  
1st Floor financial center

FOR Greenhouse installation

Description of Service	Amount (ec)
Labor for Greenhouse installation, 4 men @ \$150.00ec per day = \$600.00ec for 6 days	\$3600.00ec
Scaffold rental @ \$50.00ec per day for 4 days = \$200.00ec from March 18th to March 21st	\$200.00ec
	\$3800.00

Make all checks payable to Dylan Williams If you have any questions concerning this invoice, contact Using the contact information above.

THANK YOU FOR YOUR BUSINESS!

*Y/na Williams*

**CERTIFIED CORRECT**

Date: *03/23/2020*  
Sign: *[Signature]*

SSE Project

