



COMMONWEALTH OF DOMINICA

**MINISTRY OF ECONOMIC AFFAIRS, PLANNING, RESILIENCE, SUSTAINABLE  
DEVELOPMENT, TELECOMMUNICATIONS AND BROADCASTING**

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5<sup>th</sup> Floor, Financial Centre  
Kennedy Avenue  
Roseau  
Commonwealth of Dominica

11<sup>th</sup> January 2021

Ugo Blanco  
Resident Representative a. i,  
UNDP – Barbados and the Eastern Caribbean  
UN House  
Marine Gardens  
Hastings, Christ Church  
**BARBADOS**

**Fax No. (246) 429 2448**

ATTN: Selena Gooding  
Operations Coordinator

Dear Mr. Blanco

**Project ID 91618 – Supporting Sustainable Ecosystem**

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) forms in the sum of seventeen thousand, five hundred dollars (EC\$17,500.00).

This amount is required to meet direct payments to Philomen Pacquette and Bellevue Chopin Organic Farmers Movement as per attached invoices.

Yours sincerely,

.....  
**KIMARA BURTON**  
**ECONOMIST (AG)**

cc: *Permanent Secretary/Environment, Rural Modernisation and Kalinago Upliftment*

*Attachment*





Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: Jan 11 2021

Country: Commonwealth of Dominica  
 Programme Code & Title: Energy and Environment  
 Project Code & Title: 91618 Supporting Sustainable Ecosystems  
 Responsible Officer(s): Ms. Mandra Fagan  
 Implementing Institution: Ministry of Environment, Rural Modernisation and Kairiqa Upliftment

Currency: XCD

REPORTING

REQUESTS / AUTHORIZATIONS

Activity Description from AWP with Duration	Coding for UNDP, UNICEF, UNFPA and WFP	REPORTING				REQUESTS / AUTHORIZATIONS		
		Authorized Amount MM.MM.YYYY A	Actual Project Expenditure B	Expenditures accepted by Agency C	Balance D = A - C	New Request Period & Amount MM.MM.YYYY E	Authorized Amount F	Outstanding Authorized Amount G = D + F
Livelihood Beneficiary payment for Believe Chopin Organic Farmers Movement for reconstruction of composting facility building - (third disbursement as per contract) Outcome 2	72300					14,000		
Livelihood Beneficiary payment to Philomen Paquette to support reconstruction of a concrete roof (second disbursement as per contract) Outcome 2	72300					3,500		
<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,500</b>	<b>0</b>	<b>0</b>

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of the years from the date of the provision of funds.
- The progress report for the activities stated herein has been submitted.

Date Submitted: Jan 11 2021

Signature: 

Name: KIMARA BURTON

Title: \_\_\_\_\_

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart

FOR AGENCY USE ONLY:

Approved by: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

FOR ALL AGENCIES

Account Charges  
 CAG Ref: CRO ref., Voucher ref.  
 CRQ CAG GL  
 Training (762010) 0  
 Travel (762020) 0  
 Miss. & Confs. (762030) 0  
 Sal. & Sup. Costs (761030) 0  
 Const. - Proj. Perm. (761040) 0  
 Other CAG (761010) 0  
 Total 0

FOR UNICEF USE ONLY

Liquidation Information  
 CAG Ref: CRO ref., JV  
 DCT Amount 0  
 Less: Liquidation Amount 0  
 Balance 0

FOR UNFPA USE ONLY

New Funding Release  
 Activity 1 0  
 Activity 2 0  
 Total 0





# INVOICE

DATE

30.11.2020

INVOICE NO

02

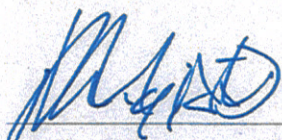
Bellevue Chopin Organic Farmers  
Movement Inc.  
Roseau  
Dominica  
1-767-295-6034

**INVOICE TO:**

UNDP-SSE Project  
Ministry of Environment, Rural  
Modernization and Kalinago  
Upliftment  
1st Floor, Financial Centre  
Kennedy Avenue, Roseau  
Commonwealth of Dominica

Description	Unit Price	Total
Third payment upon receipt of invoices from second payment which detail construction, a report detailing expenditure, activities completed and pictures showing status of the project at various stages (\$14 000.00)	1	XCD 14 000.00
	Subtotal	XCD 14 000.00
	Total	<b>XCD 14 000.00</b>

Please make all cheques payable to **Bellevue Chopin Organic Farmers Movement Inc.**



Name: Mr. Delroy Registe

Title: Treasurer/Asst Secretary





# INVOICE

DATE  
30.11.2020

INVOICE NO  
02

Philomen Pacquette  
Roseau  
Dominica  
1-767-265-0378

**INVOICE TO:**

UNDP-SSE Project  
Ministry of Environment, Rural  
Modernization and Kalinago  
Upliftment  
1st Floor, Financial Centre  
Kennedy Avenue, Roseau  
Commonwealth of Dominica

Description	Unit Price	Total
Second payment upon receipt of invoices from first payment (\$3 500.00) which detail construction of concrete roof, activities complete showing status of the project at various stages.	1	XCD 3500.00
	Subtotal	XCD 3500.00
	Total	<b>XCD 3500.00</b>

Please make all cheques payable to Philomen Pacquette.

*hs Philomen Pacquette*  
Mrs. Philomen Pacquette

