



COMMONWEALTH OF DOMINICA

MINISTRY OF PLANNING AND ECONOMIC DEVELOPMENT

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5th Floor, Financial Center Building
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Commonwealth of Dominica

Ref:

5th September, 2018

Stephen O Malley
Resident Representative
UNDP – Barbados and the Eastern Caribbean
UN House
Marine Gardens
Hastings, Christ Church
BARBADOS

Fax No. (246) 429 2448

ATTN: Jason LaCorbiniere
Programme Specialist- Energy and Environment

Dear Mr. O Malley

Project ID 91618 – Supporting Sustainable Ecosystem

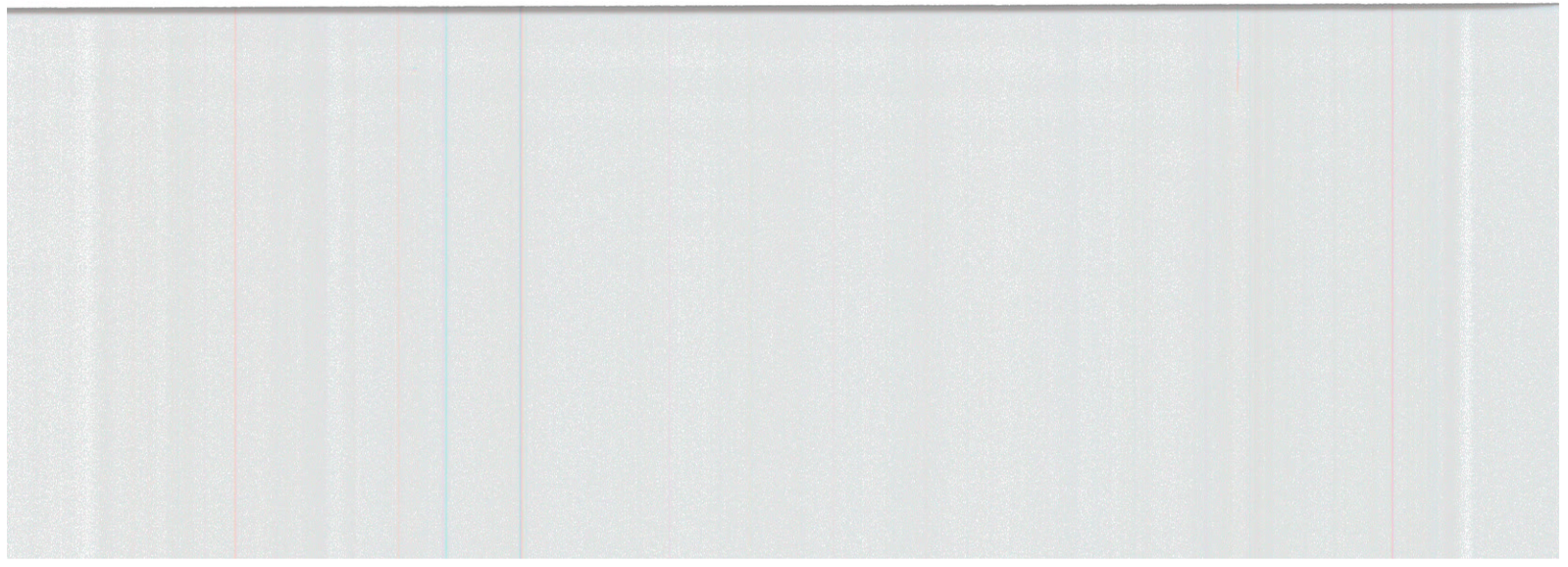
Please find attached three (3) signed Fund Authorization and Certificate of Expenditure (FACE) forms reporting on expenditure for quarter 1 and 2 of 2018 and authorising expenditure respectively. Actual project expenditure in quarter 1 was \$62,153.75 and quarter 2 was \$480,372.08. The new request of \$301,025.25 is required to meet salary obligations to the Technical Forest Officer and the Technical Project Assistant and other deliverables as per face form 3.

Yours Sincerely


.....
OSCAR GEORGE
ECONOMIST/UNDP ALTERNATE FOCAL POINT

cc: *Permanent Secretary/ Environment, Climate Resilience, Disaster Management & Urban renewal*
Attachment

"Embrace the Challenge: Rethink, Rebuild, Transform"



Funding Authorization and Certificate of Expenditures

Country: The Commonwealth of Dominica
 Programme Code & Title: Energy and Environment
 Project Code & Title: 91618 Supporting Sustainable Ecosystems
 Responsible Officer(s): Lloyd Pascal
 Implementing Partner: Environmental Coordinating Unit

Currency: **XCD**

UN Agency: **UNDP**

Date: **Mar-18**

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	REPORTING			Balance
		Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	
		XCD	XCD	XCD	XCD
		A	B	C	D = A - C
Output 1.3 - Salary for Sharrif-Anne Gregoire, Shisha Birmingham (Jan-Mar 2018)	71300	48,636.11	31,650.00	31,650.00	16,986.11
Outcome 2 - Assistance to persons living in communities	72200	120,000.00	19,600.00	19,600.00	100,400.00
Output 1.2 - Community Training Workshops	75700	15,000.00	8,750.98	8,750.95	6,249.05
Output 2.3 - Community based land management activities to support livelihoods	71200, 71300	35,000.00	189.75	189.75	34,810.25
Output 2.2 - Conduct outreach and education programmes in MTPNP buffer Zone	71300	20,000.00	1,983.05	1,983.05	18,036.95
Bank Charges - Other					
Bank Charges- Barbados					
Total		238,636.11	62,153.78	62,153.75	176,482.36

REQUESTS / AUTHORIZATIONS		Authorised Amount	Outstanding Authorised Amount
New Request Period & Amount	XCD		
E		F	G = D + F
		0.00	

CERTIFICATION
 The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:
 The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
 The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.

The advance and expenditure requested above were approved for processing.

Date Submitted: 5th September, 2018 Name & signature: OSCAR GEORGE *George*

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

UNDP Alternate focal Point

FOR AGENCY USE ONLY:

Approved by: _____

Signature: _____

Name: _____

Title: _____

Date: _____

FOR UNICEF USE ONLY		FOR UNFPA USE ONLY	
Account Charges			
Cash Transfer Reference: CRO.ref.no., Voucher.ref.no.			
GL codes:			
Training	0		
Travel	0		
Meetings & Conferences	0		
Other Cash Transfers	0		
Total	0		
New Funding Release	Activity 1	0	
	Activity 2	0	
Total		0	

SUPPORTING SUSTAINABLE ECOSYSTEMS PROJECT
Statement of Expenditure for Q1 2018

PAYEE	INVOICE #	INVOICE DATE/ MEMO REQUEST DATE	DETAILS	LOCAL PAYMENTS	OUTPUT
UNDP Barbados			Advance	\$ 238,636.11	
Paramount Printers Ltd	14234	December 7, 2017	Printing of 500 business cards for Project Coordinator	\$ (316.25)	2.2
Nature Trail Mini Mart		January 15, 2018	Assistance provided for purchase of a generator	\$ (4,800.00)	Outcome 2
Heritage Farm		January 15, 2018	Assistance provided for purchase of a generator	\$ (4,900.00)	Outcome 2
Philomen Pacquette		January 26, 2018	Assistance for a purchase of a brushcutter and mistblower	\$ (4,900.00)	Outcome 2
Shisha Birmingham			Salary for January 2018	\$ (4,050.00)	1.3
Shari-Anne Gregoire			Salary for January 2018	\$ (6,500.00)	1.3
Premier Computing Services Ltd	201567	February 2, 2018	Purchase of ink cartridges for printer	\$ (667.00)	2.2
Thomas Bell			Assistance for purchase of a chainsaw and brushcutter	\$ (5,000.00)	Outcome 2
Premier Computing Services Ltd	204797	February 6, 2018	Purchase of ink cartridges for printer	\$ (489.90)	2.2
Karl Simon	1076953	February 21, 2018	Transporting persons from Delices to Grand Fond for community workshop held in Grand Fon on 21 February 2018	\$ (250.00)	1.2
Father Michael Faverlier		February 21, 2018	Providing chairs and tables for community workshop held in Grand Fond on 21 February 2018	\$ (54.00)	1.2
Ivans Pascal		February 21, 2018	Transporting chairs and tables for the community workshop held in Grand Fond on 21 February 2018	\$ (30.00)	1.2
Iroc		February 21, 2018	Providing snacks for community workshop held in Grand Fond on 21 February 2018	\$ (922.88)	1.2
Steven Andrew	808812	February 21, 2018	Providing 50 lunches for community workshop held in Grand Fond on 21 February 2018	\$ (1,250.00)	1.2
D-smart Farm	428698	February 24, 2018	Catering of snacks for 25 persons for community workshops held at the Waitukubuli National Trail Centre	\$ (500.00)	1.2
Shisha Birmingham			Salary for February 2018	\$ (4,050.00)	1.3
Shari-Anne Gregoire			Salary for February 2018	\$ (6,500.00)	1.3
Inmalls Ltd	2380	February 27, 2018	Rental for Conference Room and provision of refreshments for community workshop held on 27 February at the Prevost Cinemall	\$ (782.00)	1.2
Iroc		February 27, 2018	Provision of snack and lunch for 50 persons for a community workshop held on 27 February 2018	\$ (2,587.50)	1.2
The Chronicle	007131	July 31, 2017	Advertising of vacancy for GIS specialist in the July 28th issue of The Chronicle Newspaper	\$ (189.75)	2.3
Nigel Lawrence	0918	March 1, 2018	For providing technical support service at two community workshops held on 21 February and 27 February 2018	\$ (1,630.14)	1.2
Jays Limited	206335	March 15, 2018	Purchase of stationary to facilitate community training workshops being hosted by the SSE Project	\$ (744.43)	1.2
Premier Computing Services Ltd	631079	March 22, 2018	Purchase of two black ink cartridges and one color ink cartridge	\$ (489.90)	2.2
Shisha Birmingham			Salary for March 2018	\$ (4,050.00)	1.3
Shari-Anne Gregoire			Salary for March 2018	\$ (6,500.00)	1.3
Balance c/f				\$ 176,482.36	