



COMMONWEALTH OF DOMINICA

# MINISTRY OF PLANNING AND ECONOMIC DEVELOPMENT

Tel: (767) 266 3148/4289  
Fax: (767) 448 0054  
E-mail: minsecplanning@dominica.gov.dm  
Website: www.dominica.gov.dm

5<sup>th</sup> Floor, Financial Center Building  
Kennedy Avenue  
Roseau  
Commonwealth of Dominica

Ref:

28<sup>th</sup> November 2018

Chisa Mikami  
Resident Representative, a.i.  
UNDP – Barbados and the Eastern Caribbean  
UN House  
Marine Gardens  
Hastings, Christ Church  
**BARBADOS**

**Fax No. (246) 429 2448**

ATTN: Jason LaCorbiniere  
Programme Specialist – Energy and Environment

Dear Ms. Mikami

**Project ID 91618 – Supporting Sustainable Ecosystem**

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) form in the sum of eighteen thousand, one hundred and seventy-three dollars and seventy cents EC\$18,173.70). This amount is required to meet direct payment to the Chief Technical Officer for contractual work done on the project.

Yours sincerely,

.....  
**ANDERSON PARILLON**  
**ECONOMIST/UNDP FOCAL POINT**

cc: *Permanent Secretary/Environment, Climate Resilience, Disaster Management & Urban Renewal*  
*Director Environment Coordinating Unit*

Attachment





**MINISTRY OF ENVIRONMENT, CLIMATE RESILIENCE, DISASTER  
MANAGEMENT AND URBAN RENEWAL  
ENVIRONMENTAL COORDINATING UNIT**

Tel: (767) -266-5256  
Fax: (767) -448-4577  
E-mail: [ecu@dominica.gov.dm](mailto:ecu@dominica.gov.dm)

37 Great George Street  
Roseau, DOMINICA  
Website: <http://ecu.gov.dm>

23<sup>rd</sup> November 2018

Chisa Mikami  
Resident Representative, a.i.  
UNDP – Barbados and the Eastern Caribbean  
UN House  
Marine Gardens  
Hastings, Christ Church  
Barbados

Dear Ms. Mikami,

Please pay to Dr. Reynold Murray the sum of Eighteen Thousand, One Hundred and Seventy-three Eastern Caribbean Dollars and Seventy cents (EC\$18,173.70) for services rendered as Chief Technical Advisor per the attached invoice.

The Director of ECU certifies that the consultant has satisfactorily rendered the services under his terms of reference.

Best Regards,

.....  
**LLOYD PASCAL**  
**DIRECTOR**  
**ENVIRONMENTAL COORDINATING UNIT**

**Funding Authorization and Certificate of Expenditures**

Country: The Commonwealth of Dominica  
 Programme Code & Title: Energy and Environment  
 Project Code & Title: 9161B Supporting Sustainable Ecosystems  
 Responsible Officer(s): Mr. Lloyd Pascal  
 Implementing Partner: Environmental Coordinating Unit

UN Agency: UNDP

Date: Nov-18

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	REPORTING				REQUESTS / AUTHORIZATIONS		
		Authorised Amount XCD	Actual Project Expenditure XCD	Expenditures accepted by Agency XCD	Balance XCD	New Request Period & Amount XCD	Authorised Amount XCD	Outstanding Authorised Amount XCD
Chief Technical Advisor	71300	A	B	C	D = A - C	E	F	G = D + F
						18,173.70		
<b>Total</b>		0.00	0.00			18,173.70		

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The advance and expenditure requested above were approved for processing.

Date Submitted: 28-11-2018

Name & signature: ANDERSON PARRILLON

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

**FOR AGENCY USE ONLY:**

Approved by: \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**FOR UNICEF USE ONLY**

Account Charges	
Cash Transfer Reference:	
CROref. no., Voucher ref. no.	
GL codes:	
Training	0
Travel	0
Meetings & Conferences	0
Other Cash Transfers	0
<b>Total</b>	<b>0</b>

**FOR UNFPA USE ONLY**

New Funding Release	
Activity 1	0
Activity 2	0
<b>Total</b>	<b>0</b>

**CTA’s Report on the SSE Project for the Period July to November 2018**

During the period under review, the project emphasis was focused on

- 1. Capacity building for stakeholders around Mounre Trois Pitons National Park
- 2. Development and use of data management tools for sustainability – development of management plans, surveillance plans, financial sustainability plan and the use of GIS.

The Outputs receiving most attention were

**Output 1.3** Officially establish a PA coordinating unit to implement PA system across functional management agencies

**Output 2.1** Buffer zone for MTPNP legally established and demarcated. PA landscape established and functioning with legal framework

**Output 2.2** Codification of higher minimum standards in EIA for new development in buffer zone

**Output 2.3** Identify Physical Threats and reduce Vulnerability in MTPNP using community based land management activities to improve livelihoods viability

These outputs will spill over into 2019 since much of the activities have been delayed or only just beginning.

Selection process for GIS specialist, a Financial Management Specialist and a Land Use Specialist was initiated; TOR were developed, advertisement posted, interviews conducted (all according to the government standards and procedures), however, the contractual process requires cabinet approval which takes an inordinate amount of time leading to further project delays.

This project faced significant challenges in recruitment, contract finalization and reporting, consequently, it has failed to capitalize on the expected collaboration with other ongoing projects.

The recipients and beneficiaries of financial and technical support from the SSE project are expected to be part of the evolving co-management structure and are therefore being prepared for that via the training initiatives undertaken by the project.

As CTA I visited Dominica August 22<sup>nd</sup> to 24<sup>th</sup> 2018. On the 22<sup>nd</sup> I met with the project coordinator and two consultants to review the consultants progress and provide guidance for the way forward. On the 23<sup>rd</sup> was the Steering Committee Meeting. The meeting heard report on

- 1.1.1 The BD assessment; this component faced challenges resulting from Hurricane Maria. Landslides, habitat destruction and loss of Agriculture lands and produce demanded modification to the assessment approach.
- 1.1.2 The draft management plan was then being reviewed internally.

1.3.1 The Project Coordinating Unit now has a compliment of four staff which is considered satisfactory.

2.1.2 Work on the demarcation of the buffer zone had begun but there are significant challenges since the old markers were destroyed and there are no maps or GIS coordinates for those markings. Private land owners in the buffer zone also have title concerns and rights that need to be considered.

The activities under **output 2.3** have had some degree of success; One community that was earmarked for a Community Resource Management Plan has been closed due to hurricane damage. A new community will have to be selected.

The steering committee meeting held on November 14<sup>th</sup> looked at the 2019 work plan but this plan will have to be fine-tuned early in 2019 based on the contracts awarded and the deliverables at the end of 2018.