



COMMONWEALTH OF DOMINICA

**MINISTRY OF ECONOMIC AFFAIRS, PLANNING, RESILIENCE, SUSTAINABLE
DEVELOPMENT, TELECOMMUNICATIONS AND BROADCASTING**

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5th Floor, Financial Centre
Kennedy Avenue
Roseau
Commonwealth of Dominica

November 09. 2020

Ugo Blanco
Resident Representative a. i,
UNDP – Barbados and the Eastern Caribbean
UN House
Marine Gardens
Hastings, Christ Church
BARBADOS

Fax No. (246) 429 2448

ATTN: Marlon Clarke
Technical Coordinator

Dear Mr. Blanco,

Project ID 91618 – Supporting Sustainable Ecosystem

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) forms in the sum of twenty-four thousand, five hundred dollars (EC\$24,500.00).

This amount represents expenditure for the period July 2020 to October 2020.

Yours sincerely,

.....
**ANDERSON PARILLON
ECONOMIST/UNDP FOCAL POINT**

cc: *Permanent Secretary/Environment, Rural Modernisation and Kalinago Upliftment*

Attachment



Invoice - L400TWIAGI070720208

Remit to Information

Vendor Name: Toloma Woman in Action Group Inc

Vendor Address: Delices
DM

Payment Detail

Payment Ref Nbr: 60690

Payment Date: 10/20/2020

Payment Method: NCBDA

Payment Currency: XCD

Clearance Date:

Payment Status: Paid

Type of Payment: Check

Invoice Currency: XCD

Discount Taken: 0.00

Discount Lost: 0.00

Withholding Amt: 0.00

Net Payment Amt: 15,000.00

Total Invoice Amt: 15,000.00

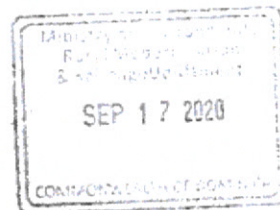
**LIVELIHOODS ASSISTANCE AGREEMENT
SSE PROJECT**

Agreement made between the MINISTRY OF ENVIRONMENT, RURAL MODERNISATION AND KALINAGO UPLIFTMENT/SSE PROJECT AND **Toloma Women in Action Inc.** in connection with livelihoods support assistance provided under the SSE project financed by the Global Environment Facility.

WHEREAS the MINISTRY OF ENVIRONMENT, RURAL MODERNISATION AND KALINAGO UPLIFTMENT under the SSE project has provided funding for Toloma Women in Action Inc., to repair the Delices Toloma Factory.

WHEREAS the **Toloma Women in Action Inc.** is ready and willing to accept such funds from the MINISTRY OF ENVIRONMENT, RURAL MODERNISATION AND KALINAGO UPLIFTMENT/SSE project for the above-mentioned activities on the terms and conditions set out herein;

1. **Toloma Women in Action Inc.** hereby agrees to undertake the activities approved for funding as **described**.
2. None of the funds provided pursuant to this Agreement may be used for any purpose other than those expressly described herein.
3. Payments are subject to the recipient meeting the targets below and showing evidence of targets met through receipts, pictures, reports.
4. MINISTRY OF ENVIRONMENT, RURAL MODERNISATION AND KALINAGO UPLIFTMENT agrees to provide funds in the amount of Forty Thousand Eastern Caribbean Dollars as follows:
 - a. First payment on signing of this agreement and quotations and plan for the building (\$20,000.00)
 - b. Second payment upon receipt of invoices from first payment (\$10,000.00)
 - c. Third payment upon receipt of invoices from second payment which detail construction, a report detailing expenditure, activities completed and pictures showing status of the project at various stages (\$10,000)
5. Toloma Women in Action Inc. shall maintain clear, accurate and complete records in respect of the funds received under this Agreement.



Activity Windows

File Edit Options Settings Window Help



Invoice - L4008515102020

Remit to Information

Vendor Name: Brian Shillingford

Vendor Address: Giraudel
DM

Payment Detail

Payment Ref Nbr: 60689	Clearance Date:
Payment Date: 10/20/2020	Payment Status: Paid
Payment Method: NCBDA	Type of Payment: Check
Payment Currency: XCD	Invoice Currency: XCD
	Discount Taken: 0.00
	Discount Lost: 0.00
	Withholding Amt: 0.00
Net Payment Amt: 9,500.00	Total Invoice Amt: 9,500.00

LIVELIHOODS ASSISTANCE AGREEMENT
SSE PROJECT

Agreement made between the MINISTRY OF ENVIRONMENT, RURAL MODERNISATION AND KALINAGO UPLIFTMENT/SSE PROJECT AND **Brian Shillingford** in connection with livelihoods support assistance provided under the SSE project financed by the Global Environment Facility.

WHEREAS the MINISTRY OF ENVIRONMENT, RURAL MODERNISATION AND KALINAGO UPLIFTMENT under the SSE project has provided funding for **Brian Shillingford** to support the reconstruction of a poultry pen and purchase of poultry.

WHEREAS **Brian Shillingford** is ready and willing to accept such funds from the MINISTRY OF ENVIRONMENT, RURAL MODERNISATION AND KALINAGO UPLIFTMENT/SSE project for the above mentioned activities on the terms and conditions set out herein;

1. **Brian Shillingford** hereby agrees to undertake the activities approved for funding as described.
2. None of the funds provided pursuant to this Agreement may be used for any purpose other than those expressly described herein.
3. Payments are subject to the recipient meeting the targets below and showing evidence of targets met through receipts, pictures, reports.
4. MINISTRY OF ENVIRONMENT, RURAL MODERNISATION AND KALINAGO UPLIFTMENT agrees to provide funds in the amount of Twenty-Seven Thousand, Three Hundred and Nine Dollars and Forty Cents Eastern Caribbean Dollars as follows:
 - a. First payment on signing of this agreement and quotations for the construction (\$10 000.00)
 - b. Second payment upon receipt of invoices from first payment (\$10,000.00) which detail construction of poultry pen
 - c. Third payment upon receipt of invoices from second payment which detail further construction of poultry pen and purchase of poultry with report detailing expenditure, activities completed and pictures showing status of the project at various stages (\$7 309.40)
5. **Brian Shillingford** shall maintain clear, accurate and complete records in respect of the funds received under this Agreement.

Funding Authorization and Certificate of Expenditures

UN Agency: **UNDP**

Date: **Nov 6 2020**

Country: The Commonwealth of Dominica
 Programme Code & Title: Energy and Environment
 Project Code & Title: 91618 Supporting Sustainable Ecosystems
 Responsible Officer(s): Ms. Mandra Fagan
 Implementing Institution: Ministry of Environment, Rural Modernisation and Kaligo Utilifitment

Currency: XCD

REPORTING

REQUESTS / AUTHORIZATIONS

- Type of Request:
- Direct Cash Transfer (DCT)
 - Reimbursement
 - Direct Payment

Activity Description from AWP with Duration	Coding for UNDP, UNICEF, UNFPA and WFP	REPORTING				REQUESTS / AUTHORIZATIONS		
		Authorised Amount MM:MM YYYY A	Actual Project Expenditure B	Expenditures accepted by Agency C	Balance D = A - C	New Request Period & Amount MM:MM YYYY E	Authorised Amount F	Outstanding Authorised Amount G = D + F
Component 1	71800	\$ 378.60	\$ -	\$ -				
Local Consultants		\$ 1,281.39						
Validation Workshop								
Component 2								
PSC Meeting		\$ 757.00						
Materials and Goods (Micro grant scheme and EnviroPlus Inc.)		\$ 723.00		\$ 8,637.20				
Local consultants (Ads for local consultants)		\$ 725.00						
Workshop costs - projector, brochures		\$ 757.00						
Local consultants (CRMP)		\$ 718.00						
Local consultants (GIS)		\$ 718.00		\$ 15,862.80				
Total		\$ 36,761.35	\$ 24,500.00	\$ -	\$ -	\$ -	\$ -	

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The progress report for the activities stated herein has been submitted.

Date Submitted: Dec 17 2020

Signature: 

Name: ANDERSON PARRILLON

Title: ECONOMIST

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES

Approved by: _____
 Signature: _____
 Title: _____
 Date: _____

FOR UNICEF USE ONLY

Account Charges CAG Ref. CRQ ref., Voucher ref.	Liquidation Information CAG Ref. CRQ ref., JV
CRQ CAG GL:	
Training (762010)	DCT Amount
Travel (762020)	Less:
Migs. & Confs. (762030)	Liquidation Amount
Sal. & Sup. Costs (761030)	
Consl. - Proj. Perm. (761040)	
Other CAG (761010)	Balance
Total	0

FOR UNFPA USE ONLY

New Funding Release
Activity 1
Activity 2
Total