



COMMONWEALTH OF DOMINICA

## MINISTRY OF PLANNING AND ECONOMIC DEVELOPMENT

Tel: (767) 266 3148/4289  
Fax: (767) 448 0054  
E-mail: minsecplanning@dominica.gov.dm  
Website: www.dominica.gov.dm

5<sup>th</sup> Floor, Financial Center Building  
Kennedy Avenue  
Roseau  
Commonwealth of Dominica

15<sup>th</sup> March 2019

Chisa Mikami  
Resident Representative, a.i.  
UNDP – Barbados and the Eastern Caribbean  
UN House  
Marine Gardens  
Hastings, Christ Church  
**BARBADOS**

**Fax No. (246) 429 2448**

ATTN: Danielle Evanson  
Programme Manager – Climate Change & Disaster Risk Resilience

Dear Ms. Mikami

### **Project ID 91623 – Low Carbon Development Pathway**

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) form in the sum of three hundred dollars (EC\$300.00). This amount is required to meet direct payment to Italia Restaurant for providing snacks as invoice #0719 of March 8<sup>th</sup> 2019.

Yours sincerely,

.....  
**ANDERSON PARILLON**  
**ECONOMIST/UNDP FOCAL POINT**

*cc: Permanent Secretary/ Environment, Climate Resilience, Disaster Management and Urban Renewal*

*Attachment*

*“Building A Resilient Public Service – A Collective Response”*

*“Building A Resilient Public Service – A Collective Response”*

**Funding Authorization and Certificate of Expenditures**

UN Agency: **UNDP**

**UNDP**

Date: **Mar-18**

Country: The Commonwealth of Dominica  
 Programme Code & Title: Energy and Environment  
 Project Code & Title: 91623 Low Carbon Development Pathway  
 Responsible Officer(s): Carleen Prevost  
 Implementing Partner: Ministry of Environment, Climate Resilience, Disaster Management and Urban Renewal

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Currency: **XCD**

**REPORTING**

**REQUESTS / AUTHORIZATIONS**

Activity Description from AWP with Duration (Vendor ID 0000005459)	Coding for UNDP, UNEPA and WFP	REPORTING				REQUESTS / AUTHORIZATIONS		
		Authorised Amount XCD	Actual Project Expenditure XCD	Expenditures accepted by Agency XCD	Balance XCD	New Request Period & Amount XCD	Authorised Amount XCD	Outstanding Authorised Amount XCD
		A	B	C	D=A-C	E	F	G=D+F
	75705					300.00		
Bank Charges - Other								
Bank Charges- Barbados								
Total		0.00	0.00			300.00		

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The advance and expenditure requested above were approved for processing.

Date Submitted: 15/3/2019

Name & signature: ANDERSON PARRILLON

NOTES: \* Shaded areas to be controlled by the UN Agency and non-shaded areas to be completed by the counterpart

**FOR AGENCY USE ONLY:**

Approved by: \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**FOR UNICEF USE ONLY**

Account Charges	
Cash Transfer Reference: CRO ref. no. <u>Weshtz/rl/05</u>	
CL codes:	
Training	0
Travel	0
Meetings & Conferences	0
Other Cash Transfers	0
Total	0

**FOR UNFPA USE ONLY**

New Funding Release	
Activity 1	0
Activity 2	0
Total	0



# Italia Restaurant

10 Kennedy Ave, Roseau, Commonwealth of Dominica  
Tel: 1(767) 440 4837 • Cell: 1(767) 276 7427



Date: 8<sup>th</sup> March 2019

No.: **0719**

To: UNDP Low Carbon  
Development Path LCDP Project

Quantity	Description	Price	Amount
1.	10 snacks provided on Friday 8 <sup>th</sup> March 2019		
2.			
3.			
4.			
5.			
6.	20 Snacks at	\$15.00	\$300.00
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
		TOTAL	\$300.00

*A. Falbot*  
A. FALBOT.

*Faye*  
Signature







**REGISTRATION SHEET**

Fourth Project Steering Committee Meeting  
"Low Carbon Development Path (LCDP):

Promoting energy efficient applications and solar photovoltaic technologies in streets, outdoor areas and public buildings in island communities nationwide"

PLEASE ENSURE YOUR NAME AND CONTACT INFORMATION ARE CORRECT BY SIGNING NEXT TO YOUR NAME.  
IF YOUR INFORMATION HAS NOT BEEN WRITTEN, PLEASE ADD IT IN ON A NEW LINE.

Organization	Tentative Participant(s)	Phone #(s)	Email Address(es)	Sign Here
1 Bureau of Gender Affairs	Melissa Morgan	225 9992	genderaffairs@dominica.gov.dm	
2 Dominica Association of Local Community Authorities	Roland JnoJules	613 1609	dalcainc@gmail.com; yoland.jnojules9@gmail.com	
3 Dominica Bureau of Standards	Caren Casimir	275 5921	info@dominicastandards.org; cheengel_2@hotmail.com Caren.Casimir@gmail.com	
4 National Youth Council	Paul Baron	277 4101	nyc_dom@hotmail.com; baronp@hotmail.com	
5 DOMLEC	Kurt Savarin	255 6000; 255 6192	domlec@domlec.dm; kurt.savarin@domlec.dm	
6 Ministry of Trade, Energy and Employment; Energy Unit	Michael Fadelle	616-2159	michaelfadelle@hotmail.com	
7 Environmental Coordinating Unit	Lloyd Pascal	266 5256; 448 4577	ecu@dominica.gov.dm; pascalloyd@gmail.com	

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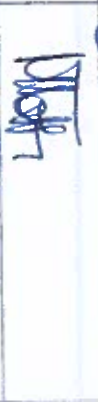

	Organization	Tentative Participant(s)	Phone #(s)	Email Address(es)	Sign Here
8	Independent Regulatory Commission (IRC)	Justin Case <i>Ernie Joseph Louis</i>	440 6634	admin@ircdominica.org	<i>[Signature]</i>
9	Ministry of Finance	Rosilia Lawrence	266 3221	finsecfinance@dominica.gov.dm	
10	Physical Planning Division	Lyn Baron <i>Leah St Jean</i>	277 3244	physicalplanning@dominica.gov.dm; lyn_baron@yahoo.com <i>leahstjean@gmail.com</i>	<i>Leah St Jean</i>
11	Ministry of Justice (Attorney General's Chambers)	Tamika Hyacinth-Burton	266 3092; 266 3378	attorneygeneralsec@dominica.gov.dm; jclerklegalaffairs@dominica.gov.dm	
12	Dominica Cooperative Societies League Ltd.	Phoenix Belfield	448 4051; 285 2901	dculeague@cwdom.dm; manager-league@cwdom.dm	
13	UNDP Focal Point	Anderson Parillon	266 3513	parillona@dominica.gov.dm; Anderson.parillon@gmail.com	<i>[Signature]</i>
14	UNDP Barbados and the OECS	Allan Franklin		allan.franklin@undp.org	<i>[Signature]</i>



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	<b>Organization</b>	<b>Tentative Participant(s)</b>	<b>Phone #(s)</b>	<b>Email Address(es)</b>	<b>Sign Here</b>
15	UNDP Barbados and the OECS	Jason LaCorbiniere		Jason.LaCorbiniere@undp.org	
16	UNDP Project Office Dominica	Massimiliano Tozzi		Massimiliano.Tozzi@undp.org	
17	Ministry of Env	P.S. Greenst			
18					

