



COMMONWEALTH OF DOMINICA

**MINISTRY OF ECONOMIC AFFAIRS, PLANNING, RESILIENCE, SUSTAINABLE  
DEVELOPMENT, TELECOMMUNICATIONS AND BROADCASTING**

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5<sup>th</sup> Floor, Financial Centre  
Kennedy Avenue  
Roseau  
Commonwealth of Dominica

19<sup>th</sup> January 2021

Ugo Blanco  
Resident Representative a. i,  
UNDP – Barbados and the Eastern Caribbean  
UN House  
Marine Gardens  
Hastings, Christ Church  
**BARBADOS**

**Fax No. (246) 429 2448**

ATTN: Selena Gooding  
Operations Coordinator

Dear Mr. Blanco

**Project ID 91623 – Low Carbon Development Pathway**

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) forms in the sum of three thousand, five hundred, and sixty-seven dollars and fifty cents (US\$3,567.50).

This amount is required to record the purchase of laptops as per attached invoices.

Yours sincerely,

.....  
**KIMARA BURTON  
ECONOMIST**

cc: *Permanent Secretary/Environment, Rural Modernisation and Kalinago Upliftment*

*Attachment*



Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: 19-Jan-21

Country: Commonwealth of Dominica  
 Programme Code & Title: Energy and Environment  
 Project Code & Title: 91623 Low Carbon Development Path  
 Responsible Officer(s): Ms. Mandra Fagan  
 Implementing Institution: Ministry of Environment, Rural Modernisation and Kainago Upliftment

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Currency: USD

Activity Description from AWP with Duration	Coding for UNDP, UNICEF, UNFPA and WFP	REPORTING				REQUESTS / AUTHORIZATIONS		
		Authorized Amount MM.MM.XXXX A	Actual Project Expenditure B	Expenditures accepted by Agency C	Balance D = A - C	New Request Period & Amount MM.MM.XXXX E	Authorized Amount F	Outstanding Authorized Amount G = D + F
Dell 7300 Notebook	72805					2,203.50		
Dell USB Dock	72815					202.50		
Dell 24 inch Video Con	72815					297.00		
Computer Accessories Newstar	72815					411.00		
Epson Powelle Projector	72805					453.50		
<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,567.50</b>	<b>0</b>	<b>0</b>

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The progress report for the activities stated herein has been submitted.

Date Submitted: Jan 19 2021

Signature: 

Name: Kimara Burton

Title:

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

Approved by: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

FOR UNICEF USE ONLY

Account Changes CAG Ref. CRQ ref., Voucher ref.	Liquidation Information CAG Ref. CRQ ref., JV	Balance
CRQ CAG Ref.		
Training (762010)	DCT Amount	0
Travel (762020)	Less:	0
Misc & Const. (762030)	Liquidation Amount	0
Sell & Sup. Costs (761030)		0
Const. - Proj. Prem. (761040)		0
Other CAG (761010)		0
<b>Total</b>	<b>Balance</b>	<b>0</b>

FOR UNFPA USE ONLY

New Funding Release	Activity 1	Activity 2	Total
	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>







Planson International  
 363 Penny Road  
 New Gloucester ME 04260 USA  
 + 1 207 926 3100  
 plansonintl.com

**WOMEN  
 OWNED**

# Billing Invoice

INV26656

27-Aug-2020

Customer PO/Reference:  
 BRB10-0000015543

**Bill To**  
 UNDP Office in Barbados  
 UN House, Marine Gardens  
 Christ Church 01  
 Barbados

**Ship To**  
 UNDP Dominica Project Office  
 16 Kennedy Avenue, Roseau  
 Commonwealth of Dominica  
 Office No: +1 (767) 613 8604

**USD TOTAL**  
**\$13,457.00**

Reference	Shipping Method	Account Rep	Terms	SO Reference
BRB10-0000015543	Airfreight	Katya Planson	Standard UN Terms	Sales Order #SLS40415

Line	Quantity	Item	HS Code	Unit Price	Amount
5		<b>Dell Latitude 7300 Notebook</b> Intel Quad-Core i7-8665U (up to 4.8GHz, 8MB Cache) 16GB (1x16GB) DDR4 SDRAM 256GB M.2 PCIe NVMe Class 40 SSD 13.3" FHD (1920 x 1080) AG LED Backlit Non-Touch Integrated HD 720p Webcam, Mic, Speakers Integrated Intel UHD Graphics 620 Internal Backlit Keyboard, US English Intel Dual-Band Wireless-AC 9560 (2x2) + BT 5.0 2x USB-A 3.1 (1x with PowerShare), 1x Thunderbolt 3 (Power Delivery, DisplayPort), 1x HDMI 1.4, 1x Universal Audio Jack uSD 4.0 Memory Card Reader Windows 10 Pro, 64-Bit Pre-Installed 65W AC Adapter Included 4-Cell 60Whr Primary Battery 4 Years ProSupport NBD Onsite Warranty 4 Years Accidental Damage Protection	84713000	\$1,469.00	\$7,345.00
7		<b>Newstar Laptop Desk Stand</b> Ergonomic Elevated Laptop Stand Hollow Design to Avoid Overheating 360° Laptop Rotation, Non-Slip Silicone Feet Notebooks 10"-17" Supported	84733080	\$61.00	\$427.00



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Line	Quantity	Item	HS Code	Unit Price	Amount
5		<b>Dell P2418HZ 24 Video-Conferencing Monitor</b> 23.8" LED Backlit IPS Display FHD (1920 x 1080) Native Resolution Anti-Glare Coating with 3H Hardness 16:9 Widescreen Aspect Ratio 1000:1 Typical Contrast Ratio 6ms Response Time, 250 nit Brightness 178° Horizontal / 178° Vertical Viewing Angles Tilt, Swivel, Pivot, Height Adjustments Built-In Cable Management 2.1MP FHD Image Sensor Dual IR LEDs with IR Camera Dual Digital Microphone (Omnidirectional) 2x Integrated 5W Speakers 1x VGA, 1x HDMI, 1x DisplayPort, 1x USB 3.0 Upstream, 4x USB 3.0 Downstream, 1x Headphone / Microphone Combo Jack VGA Cable, DP Cable, USB Cable Included 3 Years Warranty	85285210	\$198.00	\$990.00
5		<b>Sandberg HDMI Cable</b> HDMI 2.0 M-M, 2m Cable Length	85444290	\$5.00	\$25.00
6		<b>Dell WD19 Dock</b> USB-C Host Interface 3x USB-A 3.1, 2x USB-C 3.1, 1x RJ45, 2x DisplayPort 1.4, 1x HDMI, 1x MFDP USB-C, 1x Universal Audio Jack, 1x Speaker-Out, 1x Kensington Lock Slot, 1x Noble Lock Slot Dual Monitor Support at FHD Resolution 130W AC Adapter Included 3 Years Warranty	84718000	\$135.00	\$810.00
7		<b>Dell KM7120W Multi-Device Wireless Keyboard and Mouse</b> Full-Size Wireless Keyboard, US English Wireless Mouse with Scroll Wheel USB Receiver, Batteries Included 3 Years Estimated Battery Life	84716060	\$59.00	\$413.00
6		<b>Dell USB-C Mobile Adapter DA300</b> USB-C Host Interface 1x USB-A, 1x USB-C, 1x RJ45, 1x HDMI, 1x VGA, 1x DisplayPort	85176200	\$65.00	\$390.00





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27-Aug-2020

Customer PO/Reference:  
 BRB10-0000015543

Line	Quantity	Item	HS Code	Unit Price	Amount
1		<b>Epson Powerlite 1781W Projector</b> 3200 ANSI Lumens WXGA (1280 x 800) Native Resolution 16:10 Widescreen Aspect Ratio 10,000:1 Contrast Ratio 1.2x Manual Optical Zoom Diagonal Image Size Range 30-300" 1x HDMI, 1x VGA, 1x RCA Composite Video, 1x USB-A PC-Free, 1x USB-B Plug and Play, 1x 3.5mm Audio-In, MHL, NFC WiFi 802.11b/g/n Connectivity 1W Integrated Mono Speaker Lamp Life up to 4000 Hours in Normal Mode Lamp Life up to 7000 Hours in ECO Mode Remote Control + Batteries, VGA Cable, Soft Carrying Case, Power Cable Included	85286200	\$907.00	\$907.00
5		<b>Dell Professional Sleeve 13</b> Padded Interior, Durable Exterior Notebooks up to 13.3" Supported	84733080	\$24.00	\$120.00
6		<b>POLY EncorePro 320 USB Headset</b>	85183095	\$60.00	\$360.00
1		<b>Freight</b>		\$1,405.00	\$1,405.00
1		<b>Insurance</b>		\$265.00	\$265.00

**Subtotal** \$13,457.00  
**Tax Total (0%)** \$0.00

**Total DAP UNDP Offices, Roseau, Dominica** USD \$13,457.00

Notes: Thank you for your business. For questions, contact: [billings@plansonintl.com](mailto:billings@plansonintl.com)

\*\*Check that shipments are complete and undamaged before signing POD, or sign POD with exceptions noted, otherwise insurance coverage may be forfeited.\*\* These items are controlled by the U.S. Government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.



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INV26656

27-Aug-2020

Customer PO/Reference:  
BRB10-0000015543

*Kara Tancred*

Kara Tancred



#### BANKING DETAILS

Bank Name:	BANK OF AMERICA
Beneficiary:	PLANSON INTERNATIONAL CORPORATION
Account No. (Checking):	009425176280
Registration Number:	
Branch Address:	222 Broadway New York, NY 10038 USA
SWIFT Code:	BOFAUS3N (USA) BOFAUS6S (INTL)
ABA/ACH Routing No.:	011200365
Wire Transfers Routing No.:	026009593
IBAN:	Not applicable

Please use appropriate routing number above, based on your method of transfer





# Payment Voucher

<b>Office:</b>	BRB10 Barbados		
<b>Voucher Number:</b>	00038146	<b>Date:</b>	3/11/2020
<b>Type:</b>	Regular		
<b>Invoice Reference:</b>	INV26656	<b>Date:</b>	27/8/2020
<b>PO Reference:</b>		<b>Date:</b>	1/10/2020

<b>Vendor ID:</b>	000005572		
<b>Name:</b>	PLANSON INTERNATIONAL CORPORATION		
<b>Address:</b>	363 PENNY RD New Gloucester ME 04260		

## Payment Details

Action	Status	Payment ID	Method	Bank	Country	LC Amount	Cur	USD Amount
Schedule	Paid	6320003684	EFT	BANK OF AMERICA US	USA	13,457.00	USD	13,457.00

## Distribution Lines

**Description:** DELL LATITUDE 7300 NOTEBOOK

Project	Activity	Impl Agency	Fund	Donor	Dept	Op Unit	Account	LC Amount	Cur	Rate	USD Amount
00091618	OUTCOME 3	001981	62000	10003	49701	DMA	72805	734.50	USD	1.00	734.50
00091623	PROJECT MGT	001981	62000	10003	49701	DMA	72805	734.50	USD	1.00	734.50
00091618	OUTCOME 3	001981	62000	10003	49701	DMA	72805	1,469.00	USD	1.00	1,469.00
00091623	PROJECT MGT	001981	62000	10003	49701	DMA	72805	1,469.00	USD	1.00	1,469.00
00110326	PROJECT MNGME	001981	32045	00141	49701	H03	72805	2,938.00	USD	1.00	2,938.00

**Description:** DELL WD19 USB-C DOCK

Project	Activity	Impl Agency	Fund	Donor	Dept	Op Unit	Account	LC Amount	Cur	Rate	USD Amount
00091618	OUTCOME 3	001981	62000	10003	49701	DMA	72815	67.50	USD	1.00	67.50
00091623	PROJECT MGT	001981	62000	10003	49701	DMA	72815	67.50	USD	1.00	67.50
00091618	OUTCOME 3	001981	62000	10003	49701	DMA	72815	135.00	USD	1.00	135.00
00091623	PROJECT MGT	001981	62000	10003	49701	DMA	72815	135.00	USD	1.00	135.00
00110326	PROJECT MNGME	001981	32045	00141	49701	H03	72815	270.00	USD	1.00	270.00

**Description:** DELL P2418HZ 24-INCH VIDEO-CON

Project	Activity	Impl Agency	Fund	Donor	Dept	Op Unit	Account	LC Amount	Cur	Rate	USD Amount
00091618	OUTCOME 3	001981	62000	10003	49701	DMA	72815	99.00	USD	1.00	99.00
00091623	PROJECT MGT	001981	62000	10003	49701	DMA	72815	99.00	USD	1.00	99.00
00091618	OUTCOME 3	001981	62000	10003	49701	DMA	72815	198.00	USD	1.00	198.00
00091623	PROJECT MGT	001981	62000	10003	49701	DMA	72815	198.00	USD	1.00	198.00

Description: DELL P2418HZ 24-INCH VIDEO-CON

Project	Activity	Impl Agency	Fund	Donor	Dept	Op Unit	Account	LC Amount	Cur	Rate	USD Amount
00110326	PROJECT MNGME	001981	32045	00141	49701	H03	72815	396.00	USD	1.00	396.00

Description: EPSON POWERLITE 1781W PROJECTO

Project	Activity	Impl Agency	Fund	Donor	Dept	Op Unit	Account	LC Amount	Cur	Rate	USD Amount
00091623	PROJECT MGT	001981	62000	10003	49701	DMA	72805	453.50	USD	1.00	453.50
00110326	PROJECT MNGME	001981	32045	00141	49701	H03	72805	453.50	USD	1.00	453.50

Description: COMPUTER ACCESSORIES: NEWSTAR

Project	Activity	Impl Agency	Fund	Donor	Dept	Op Unit	Account	LC Amount	Cur	Rate	USD Amount
00091618	OUTCOME 3	001981	62000	10003	49701	DMA	72815	274.00	USD	1.00	274.00
00091623	PROJECT MGT	001981	62000	10003	49701	DMA	72815	274.00	USD	1.00	274.00
00091618	OUTCOME 3	001981	62000	10003	49701	DMA	72815	137.00	USD	1.00	137.00
00091623	PROJECT MGT	001981	62000	10003	49701	DMA	72815	137.00	USD	1.00	137.00
00110326	PROJECT MNGME	001981	32045	00141	49701	H03	72815	548.00	USD	1.00	548.00

Description: MAIN OFFICE ITEMS: SANDBERG HD

Project	Activity	Impl Agency	Fund	Donor	Dept	Op Unit	Account	LC Amount	Cur	Rate	USD Amount
00110326	PROJECT MNGME	001981	32045	00141	49701	H03	72815	500.00	USD	1.00	500.00

Description: PLANSON FREIGHT: SHIPPING, HAN

Project	Activity	Impl Agency	Fund	Donor	Dept	Op Unit	Account	LC Amount	Cur	Rate	USD Amount
00110326	PROJECT MNGME	001981	32045	00141	49701	H03	72415	1,670.00	USD	1.00	1,670.00

Received By

Signature

Date