



COMMONWEALTH OF DOMINICA

**MINISTRY OF ECONOMIC AFFAIRS, PLANNING, RESILIENCE, SUSTAINABLE
DEVELOPMENT, TELECOMMUNICATIONS AND BROADCASTING**

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5th Floor, Financial Centre
Kennedy Avenue
Roseau
Commonwealth of Dominica

9th October 2020

Ugo Blanco
Resident Representative a. i,
UNDP – Barbados and the Eastern Caribbean
UN House
Marine Gardens
Hastings, Christ Church
BARBADOS

Fax No. (246) 429 2448

ATTN: Selena Gooding
Operations Coordinator

Dear Mr. Blanco

Project ID 91618 – Supporting Sustainable Ecosystem

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) forms in the sum of one hundred and seventeen thousand, one hundred and eighty dollars (EC\$117,180.00).

This amount represents direct payments to consultants working on the SSE project.

Yours sincerely,

.....
ANDERSON PARILLON
ECONOMIST/UNDP FOCAL POINT

cc: *Permanent Secretary/Environment, Rural Modernisation and Kalinago Upliftment*

Attachment

Country: Commonwealth of Dominica
 Programme Code & Title: Energy and Environment
 Project Code & Title: 91618 Supporting Sustainable Ecosystems
 Responsible Officer(s): Ms. Mandra Fagan
 Implementing Institution: Ministry of Environment, Rural Modernisation and Kalknago Upliftment

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Currency: _____ XCD _____

| Activity Description from AWP with Duration | Coding for UNDP, UNICEF, UNFPA and WFP | REPORTING | | | | REQUESTS / AUTHORIZATIONS | | |
|--|--|-------------------|----------------------------|---------------------------------|-----------|-----------------------------|-------------------|-------------------------------|
| | | Authorised Amount | Actual Project Expenditure | Expenditures accepted by Agency | Balance | New Request Period & Amount | Authorised Amount | Outstanding Authorised Amount |
| | | MM-MM YYYY A | B | C | D = A - C | MM-MM YYYY E | F | G = D + F |
| Consultancy payment for Tahisa Hill-Guye, GIS Consultant: 15% of contract fee for the completion of workshop with main project partners (4th disbursement) Activity 1.1.1 | 71800 | | | | | 16,200 | | |
| Consultancy payment for Eclipse Inc, Community Resource Management Plan Consultant: 30% of total contract fee for completion of workshop report with the main project partners and stakeholders and the final Community Resource management plan with maps including endorsement by local gender equality groups (3rd disbursement) Activity 2.3.1 | 71800 | | | | | 55,080 | | |
| Consultancy payment for Rose-Anne Charles, legal consultant, : 20% of total contract fee for receipt and approval of work plan with time lines and methodology(1st disbursement) Activity 1.3.3 | 71800 | | | | | 18,900 | | |
| Consultancy payment for Gail Sharples, Public Awareness Officer: 20% of total contract fee for receipt and approval of work plan with time lines and methodology (1st disbursement) 2.2.3 & 2.3.4 | 71800 | | | | | 10,800 | | |
| Consultancy payment for Lyn Baron: 20% of total contract fee for receipt of approved work plan and inception report with timelines and methodology (1st disbursement) Activity 1.3.7 | 71800 | | | | | 16,200 | | |
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| | | | | | | | | |
| Total | | 0 | 0 | 0 | 0 | 117,180 | 0 | |

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The progress report for the activities stated herein has been submitted.

Date Submitted: Nov 9 2020


Signature: 

Name: ANDERSON PARILLON

Title: _____

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

| FOR ALL AGENCIES | |
|------------------|---|
| Approved by: |  |
| Signature: | |
| Name: | <u>Mohammad Nagdee</u> |
| Title: | <u>CLUSTER HEAD</u> |
| Date: | <u>26-Nov-2020</u> |

| FOR UNICEF USE ONLY | |
|---------------------------------|-------------------------|
| Account Charges | Liquidation Information |
| CAG Ref: CRQ ref., Voucher ref. | CAG Ref: CRQ ref., JV |
| CRQ CAG GL | |
| Training (762010) 0 | DCT Amount 0 |
| Travel (762020) 0 | |
| Migs. & Conis (762030) 0 | Less: |
| Sal. & Sup. Costs (761030) 0 | Liquidation |
| Const. - Proj. Prem. (761040) 0 | Amount 0 |
| Other CAG (761010) 0 | |
| Total 0 | Balance 0 |

| FOR UNFPA USE ONLY | |
|---------------------|---|
| New Funding Release | |
| Activity 1 | 0 |
| Activity 2 | 0 |
| Total | 0 |

LAW OFFICE OF ROSE-ANNE CHARLES

ATTORNEY-AT-LAW

ROSE-ANNE CHARLES, LL.B. (Hons.), L.E.C., LL.M

40 Hillsborough Street, Roseau, Dominica

Telephone 767-275 4279,

E-mail: rose2178@yahoo.com

www.roseannecharles.com

INVOICE

Invoice#1024/2020

Date 25/10/2020

To: UNDP- SSE Project
Ministry of Environment, Rural Modernization
and Kalinago Upliftment.
Financial Centre
Kennedy Avenue
Roseau, Dominica.

| <u>Description</u> | <u>Amount billed</u> <u>US\$</u> |
|---|-------------------------------------|
| Legal fees re: Project Title: Supporting Sustainable Ecosystem by Strengthening the Effectiveness of Dominica's Protected Area System Legal consultant; 20% percent upon receipt and approval of work plan with time lines and methodology | 7000.00 |

Make all cheques payable to Rose-Anne Charles.

Total: \$ 7000.00



Ms. Rose-Anne Charles