

**UNDP - Government of Fiji Annual Work Plan 2016: Capacity Building for Mainstreaming MEA Objectives into Inter-Ministerial Structures and Mechanisms (CB2/CCCD) Project**

OUTCOMES with annual indicators and targets against planned activities	PLANNED ACTIVITIES <i>List all activities including MKE to be undertaken during the year towards stated Agency 2015 output</i>	TIMEFRAME				IMPLEMENTER (Government or NGO partner)	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount (US\$)
<b>Outcome 1:</b> The institutional framework is strengthened and more coordinated, and more able to address global environmental concerns.  <b>Indicator:</b> No. of strategies, assessments, and mechanisms developed to improve coordination.  <b>Targets:</b> <ul style="list-style-type: none"> <li>1 strategy to address prioritized institutional gaps.</li> <li>1 training needs assessment report and training programme.</li> <li>1 updated coordination mechanism.</li> </ul>	<ul style="list-style-type: none"> <li>Update list of government institutions involved in implementing MEAs.</li> <li>Develop strategies to address prioritized institutional gaps.</li> <li>Conduct training needs assessment of Environmental Management Units in each approving authorities.</li> <li>Identify role of iTaukei Conservation Officers for implementing MEAs.</li> <li>Review existing coordination mechanisms.</li> <li>Design a mechanism to address inter-sectorial coordination issues.</li> <li>Formalize inter-sectorial coordination mechanism through Cabinet approval.</li> <li>Raise awareness of Decision-Makers on MEAs obligations.</li> <li>Map out profiles of the non-government actors.</li> <li>Identify opportunities for improved engagement.</li> </ul>	✓	✓	✓	✓	Ministry of Local Government, Housing & Environment	GEF/ UNDP Funds	71200 International Consultant	8,333
		✓	✓	✓	✓		71300 Local Consultant	4,500	
		✓	✓	✓	✓		71400 Contractual Services - Individual	62,500	
		✓	✓	✓	✓		71600 Travel	3,334	
		✓	✓	✓	✓		74500 Miscellaneous	3,000	
								75700 Training Workshops and Conferences	5,000
Sub-total Outcome 1:									86,667


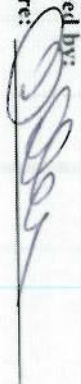
Per 12/14

<b>Outcome 2:</b> Global environmental objectives are reconciled and integrated into national legislation, policy, strategies and planning frameworks.  <b>Indicators:</b> <ul style="list-style-type: none"> <li>No. of legal/policy instruments and systems reviewed, and guidelines and mechanisms developed to improve integration.</li> </ul> <b>Targets:</b> <ul style="list-style-type: none"> <li>1 legal and/or policy instrument formalized.</li> <li>1 set of environmental indicators and monitoring guidelines.</li> <li>1 review of existing financing mechanism.</li> </ul>	Identify legal review processes. Review/analyze tools and identify policy alignment to 3 conventions. Identify legal and/or policy instruments to fulfill NLEA obligations. Formalize legal and/or policy instruments. Raise awareness on legislation and policies. Map out the existing monitoring systems. Assess existing environmental indicators. Develop one set of indicators and monitoring guidelines. Review existing efforts and legal systems that support financing mechanisms. Research on International Payment for Ecosystem Services (PES).	✓	✓	✓	Ministry of Local Government, Housing & Environment	GEF/ UNDP	71200 International Consultant	30,833
		✓	✓	✓			71300 Local Consultant	27,500
		✓	✓	✓			71400 Contractual Services - Individual	62,500
		✓	✓	✓			71600 Travel	11,200
		✓	✓	✓			74500 Miscellaneous	3,000
		✓	✓	✓			75700 Training Workshops and Conferences	5,900
		✓	✓	✓				
Sub-total Outcome 2:								140,933

Project Management Unit (PMU)	Recruit PMU staff. Establish PMU office. Induction training. Inception workshop. Day-to-day PMU coordination activities.	✓	✓	✓	✓	Ministry of Local Government, Housing & Environment	GEF/UNDP	71400 Contractual Services - Individual 71600 Travel 72200 Equipment & Furniture 72500 Supplies 74100 Professional Services 74590 UNDP Cost-Recovery Charges	12,000 1,000 1,000 500 2,500 800
<ul style="list-style-type: none"> <li>Timely submission of quarterly progress reports (narrative &amp; Financial).</li> <li>Timely submission of APR/PIR.</li> <li>Effective management and M&amp;E tasks.</li> </ul>									
Sub-total Project Management Unit:									
Total (US\$)									17,800 245,400

205,400

**SIGNATURE PAGE**

<p>On behalf of Implementing partner Ministry of Local Government, Housing &amp; Environment, Suva, Fiji</p> <p>Approved by: </p> <p>Signature: _____</p> <p>Date: <u>15/01/16</u></p> <p>Name: Mr. Kolinio Bola</p> <p>Title: Acting Permanent Secretary</p>	<p>On behalf of United Nations Development Program - Pacific Office, Suva, Fiji</p> <p>Approved by: </p> <p>Signature: _____</p> <p>Date: <u>15/1/16</u></p> <p>Name: Ms. Osnat Lubrani</p> <p>Title: Resident Representative, UNDP Pacific Office</p>
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