

Annex III: Budget of the Action
Project Title: Strengthening Pacific Public Financial Management and Governance
FED/2018/401-036

Planned Activities	Budget Description	Planned Budget by Year			Combined Total for 3 Years USD	Justification/narration
		Y1 USD	Y2 USD	Y3 USD		
Inception Phase	Research Consultancy Workshop Travel material/printing stationary	45,000	0	0	45,000	The inception phase will last 4 months and will include costs to establish and convene a working group of parliamentary, CSOs representation from PIC and expert on PEFA and OBP. This activity will also include research to review and establish baselines and indicators. Therefore, costs associated with the convening of the working group include travel, allowances, consultancy (international), venue hire, catering, stationaries and printing costs. The costs associated with the research to establish the baselines include hire of consultants (local & international), travel and allowances costs. During the inception phase between 5-7 countries/parliament will be selected as the focus countries for Output 1
Mapping of Tax systems	Travel & Daily Subsistence Allowance Workshop/Training Consultancy (local & international)	60,000	62,700	0	122,700	The costs incurred in this activity line relate to mapping of the tax systems and AML systems in selected countries and the undertaking of pilot technical support. Therefore, costs will include hire of consultants (local and international), travel, allowances to undertake mapping of tax systems in selected countries. To provide pilot technical support, costs incurred will include travel, allowances and workshop costs for staff & consultants to provide technical assistance for pilot technical support.
Establishment of a cross-national legislative budget analysis capacity - 'floating parliamentary budget office'	Travel & Daily Subsistence Allowance Workshop/Training Consultancy (local & international) Resource material/printing	51,000	55,037	57,000	158,037	Costs includes travel and allowances of selected parliamentary staff from Parliaments in the region and beyond to provide rapid budget analysis support to 5-7 countries. It is estimated that a total of 6-9 individuals (including UNDP staff) will travel at one time to the requesting parliament to provide budget analysis support. The selected parliaments/countries will be determined during the inception phase. Costs will also include holding of workshops for MPs and CSOs in selected countries when requested. In order to hold workshops in country in the selected countries, stationaries, catering, printing and venue hire are expenses that may be incurred. UNDP will contribute a total of US\$50,000 project funds over 30 months for activities related to "floating parliamentary budget office" and leverage additional funds from other sources as required to ensure effective activity implementation

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<p>Parliamentary capacity for climate change budget assessment developed and operationalized</p>	<p>Grants Workshop/Training Consultancy (local & international) material/printing Knowledge Product Travel & Daily Subsistence Allowance</p>	<p>0</p>	<p>50,000</p>	<p>50,000</p>	<p>100,000</p>	<p>Costs include the hosting of 1 regional conference bringing together parliaments, national planning offices, CSOs, audits institutions and other relevant stakeholders from the 5-7 focus countries. The selected parliaments/countries will be determined during the inception phase. To host the regional conference, the following expenses will be incurred: travel, allowances, venue hire, stationaries, printing costs, development of knowledge products, international / regional resource people, for approx 50 participants travelling from 5-7 focus countries. In addition to the regional conference, pilot initiatives will be undertaken in 3 countries to 'ing' climate change expenditures and track them through the approval, implementation and audit phases. Therefore, costs will include hire of consultants (local and international) and any associated travel to assist countries with tagging of climate change expenditures. costs related to holding workshops, venue hire, allowances, travel.</p>
<p>Enhancement of citizen engagement in budgetary process</p>	<p>Grants Workshop/Training Consultancy material/printing Knowledge Product (KP) Travel & Daily Subsistence Allowance</p>	<p>0</p>	<p>280,184</p>	<p>200,000</p>	<p>400,184</p>	<p>Building on the 'cross-national legislative budget analysis capacity -- 'floating' parliamentary budget office' activity, this activity will build on the Budget Briefs produced for MPs in the 5-7 focus countries to develop a 'Citizens Budget'. The selected parliaments/countries will be determined during the inception phase. To produce the Citizens Budget, the following expenses are likely to be incurred: Consultants (local and international), travel and allowances for consultants to 5-7 focus countries. Once the Citizens Budgets are completed, Workshops will be held in 5-7 focus countries to bring together MPs and CSOs to discuss the Citizens Budgets. To organise workshops, likely expenses will include: Venue hire, stationaries, allowances and travel for CSOs, MPs, UNDP staff and consultants, printing of materials and development of KPIs. Following the development of Citizens Budgets and Workshop, Grants will be awarded competitively to CSO to monitor budget implementation and provide reports to Parliament. Therefore, the Grants will be an expense under this activity line.</p>
<p>Effective technical advisory services and project implementation</p>	<p>Staff/personnel costs as detailed in Annex I under the header "Project Office"</p>	<p>162,166</p>	<p>157,729</p>	<p>78,392</p>	<p>398,287</p>	<p>Refer to Explanatory Notes 2 below.</p>
<p>Implementation of the communication and visibility plan as detailed in Annex VI</p>	<p>Development of merchandise for project as detailed in Annex VI 10% cost of Communication Officer</p>	<p>4,084</p>	<p>8,521</p>	<p>7,333</p>	<p>19,838</p>	<p>Development of merchandise for project as detailed in Annex VI and 10% cost of Communication Officer to coordinate the media advisories, press releases, interviews, media opportunities that will provide media coverage of key events, milestones and success stories, develop public information material, such as factsheets and infographics, coordinate press conferences and press statements by key stakeholders and institutional partners. The time spent by the Communication officer on the project will be verified by timesheets.</p>
<p>Total for Activity result 1 a)</p>	<p></p>	<p>322,250</p>	<p>534,171</p>	<p>387,625</p>	<p>1,244,046</p>	<p></p>
<p>Workshops for Public Accounts Committee / Anti-Corruption Committees.</p>	<p>Workshop/Training Consultancy (local & international) material/printing Travel & Daily Subsistence Allowance</p>	<p>0</p>	<p>52,500</p>	<p>52,500</p>	<p>105,000</p>	<p>The costs incurred under this activity relate to the holding of trainings for MPs who are members of Public Accounts Committee (PAC), Anti-Corruption Committees (ACC), committee staff, and civil society representatives on Parliament, PAC and ACCs role and duties, on PFM and anti-corruption, SAI reporting systems and government follow-up, providing baseline knowledge of international norms in parliamentary budget oversight. Therefore, in each of the focus countries/parliaments, there will be at least one training held. The selected parliaments/countries will be determined during the inception phase. Expenses likely to be incurred include: hire of consultants (local and international) to lead in the design of workshops, travel and allowances for consultants, travel of MPs and staff from selected Parliaments in the region. UNDP as resource people for in country.</p>

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Provision of technical advisory services to Public Accounts Committee / Anti-Corruption Committees	Workshop/Training Consultancy (local & international) material/printing Travel & Daily Subsistence Allowance	0	55,200	56,555	111,755	On an ongoing basis, 1-2 advisors (consultant level or international) will be hired by UNDP on a long-term contract and will be available to the Public Accounts Committees / Anti-Corruption Committees of the 5-7 focus countries to develop a thorough and timely report on the SAI audit, with recommendations to government, for submission to the legislature. The consultant will be available for the life cycle of the project (30 months) and will be paid for the actual days worked. Expenses to be incurred include: hire of consultants (local and international), travel and allowances for consultant, one-on-one coaching/mentoring for MPs and staff on PAC and ACC Committees, travel and allowances for MPs and Staff on PAC and ACC Committees to attend regional and international workshops/training related to work of committee, in country expenses related to
Development of Knowledge Products	Layout costs Printing	0	15,000	15,000	30,000	Costs related to the development, design, layout and printing of knowledge products developed under output 1.
Effective technical advisory services and project implementation	Staff/Personnel costs as detailed in Annex I under the header "Project Office"	162,166	157,729	78,391	398,286	Refer to Explanatory Notes 2 below.
Communication and visibility undertaken through the implementation of communication and visibility plan and reporting on implementation and results	Development of merchandise for project as detailed in Annex VI 10% cost of Communication Officer	4,084	8,521	7,234	19,839	Development of merchandise for project as detailed in Annex VI and 10% cost of Communication Officer to coordinate the media advisories, press releases, interviews, media opportunities that will provide media coverage of key events, milestones and success stories, develop public information material, such as fact sheets and infographics, coordinate press conferences and press statements by key stakeholders and institutional partners. The time spent by the Communication officer on the project will be verified by timesheets.
Total for Activity result 1 b)		166,250	288,950	209,680	664,880	
Independent project Evaluation (Final)				30,000	30,000	Cost related to conduct of a final evaluation of the project. Costs incurred include: Hire of international consultant, travel and allowance, communication costs to selected focus countries
Total Cost Output 1 (UNDP)		488,500	823,121	627,305	1,938,926	
Activity 2 a) i: Efficient and Timely completion of audit reports						
1.1 Provision of technical advisory services to work with SAs to clear WOG audits backlog and review and recommend ways to the audit results or modified opinions.	Consultancy Travel & Daily Subsistence Allowance Resource	27,574	52,761	36,810	117,145	This component will be issued to PASAI through a Grant. A detailed breakdown of the budget will be negotiated and will fall under the rules and regulation of the Grant Agreement entered into by the UNDP and PASAI. A Grant Agreement will be negotiated and signed by UNDP and PASAI after UNDP has signed the EU-UNDP Delegation Agreement

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	Workshop/Training Consultancy material/printing Travel & Daily Subsistence Allowance	0	51,534	36,810	88,344	Same comment as above
1.2 Regional workshop of WOG auditing for SAIs	National Officer (based @UNDP) to monitor Grants, PASAI Staffing Costs	11,668	27,842	52,273	91,782	Same comment as above
Effective technical advisory services and project implementation						
Sub Total		39,242	131,137	27,803	207,271	
Activity 2 a) II. Enhance audit methodology to achieve effective, efficient and timely audits (procedures, follow up processes and						
2.1 Technical advisory services provided to SAI to provide on the job training and to refine /review audit methodology including updating manuals, procedures & assessing follow up procedures	Consultancy Travel & Daily Subsistence Allowance Resource	13,659	49,080	29,934	92,673	Same comment as above
2.2 Regional workshop for SAIs in adopting the INTOSAI Standards for Supreme Audit Institutions (ISSAIs) - Auditing Standards.	Workshop/Training Consultancy material/printing Travel & Daily Subsistence Allowance	0	0	40,491	40,491	Same comment as above
Effective technical advisory services and project implementation	National Officer (based @UNDP) to monitor Grants, PASAI Staffing Costs	11,764	17,911	40,075	69,750	Same comment as above
Sub Total		25,323	66,991	109,566	202,914	
Activity 2 b) III. Enhance Quality Assurance of SAIs to comply with international standards						

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3.1 Regional workshop for customisation of audit manuals – financial, performance, compliance, assurance engagements.	Workshop/Training Consultancy material/printing Travel & Daily Subsistence Allowance	0	52,761	0	52,761	Same comment as above
3.2 Engage a consultant on-site to conduct a QA on-site for selected SAIs & including the provision of training to improve audit procedures, audit policies	Consultancy Travel & Daily Subsistence Allowance Resource	9,761	39,042	8,876	57,679	Same comment as above
3.3 Conduct a regional workshop on Quality Assurance using IDI QA tools	Workshop/Training Consultancy material/printing Travel & Daily Subsistence Allowance	51,534	0	0	51,534	Same comment as above
3.4 Technical support to the peer review process for PASAI region.	Consultancy Travel & Daily Subsistence Allowance	0	51,534	0	51,534	Same comment as above
Effective technical advisory services and project implementation	National Officer (based @UNDP) to monitor Grants, PASAI Staffing Costs	19,241	30,381	35,719	85,340	Same comment as above
Sub Total		80,555	173,717	44,395	298,667	
Total Activity result 2 a)		145,201	372,845	280,984	799,031	
Activity Result 2b): SAIs have contributed to budgetary autonomy and activity result 2b) i) Strengthening SAI Capacity and Capability to achieve high quality and efficient audits						
Activity 2 b) i) Strengthening SAI independence for effective and credible system of public accountability						
Provide technical support to strengthen SAIs independence through legislative reform	Consultancy Travel & Daily Subsistence Allowance Resources	46,626	23,839	0	70,465	Same comment as above
Effective technical advisory services and project implementation	National Officer (based @UNDP) to monitor Grants, PASAI Staffing Costs	14,258	13,291	0	27,549	Same comment as above
Sub Total		60,884	37,130	0	98,014	
Activity 2b) ii) Strengthening SAI Capacity and Capability to achieve high quality and efficient audits						

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Regional Planning Workshop for selected SAIs to strengthen SAI capacity and capability through measuring their performance against international standards (ISSAIs requirements) using INTOSAI's SAI Performance Measurement Framework (SAI PMF).	Workshop/Training Consultancy material/printing Travel & Daily Subsistence Allowance	0	49,080	0	49,080	Same comment as above
5.2: Conduct SAI PMF Assessment for SAI Fiji to identify areas requiring improvement and thereby taking necessary measures to strengthen SAI capability.	Resource team Travel & Daily Subsistence Allowance	0	19,890	0	19,890	Same comment as above
Conduct SAI PMF Assessment for SAI Vanuatu to identify areas requiring improvement and thereby taking necessary measures to strengthen SAI capability	Resource team Travel & Daily Subsistence Allowance	0	24,849	0	24,849	Same comment as above
Conduct SAI PMF Assessment for SAI Kiribati to identify areas requiring improvement and thereby taking necessary measures to strengthen SAI capability	Resource team Travel & Daily Subsistence Allowance	0	30,545	0	30,545	Same comment as above
Conduct SAI PMF Assessment for SAI Palau to identify areas requiring improvement and thereby taking necessary measures to strengthen SAI capability	Resource team Travel & Daily Subsistence Allowance	0	30,841	0	30,841	Same comment as above
Regional Performance Analysis Workshop for participating SAIs including Nauru to report and discuss assessment results and share lessons learned.	Workshop/Training Consultancy material/printing Travel & Daily Subsistence Allowance	0	52,761	0	52,761	Same comment as above

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Effective technical advisory services and project implementation	National Officer (based @UNDP) to monitor Grants, PASAI Staffing Costs	0	43,902	0	43,902	
Subtotal		0	43,902	0	43,902	
Activity 2b) 1b): Facilitate the Understanding, Analysis and Reporting of Annual Budgets and Financial Reporting and Assurance (Work in collaboration with partners such as UNDP/FTTAC).						
Provide support to the PAC to update the review of audit reports that are tabled in the legislature	Consultancy Travel & Daily Subsistence Allowance Resource	13,832	24,540	19,642	58,014	Same comment as above
Effective technical advisory services and project implementation	National Officer (based @UNDP) to monitor Grants, PASAI Staffing Costs	14,475	13,864	26,134	54,473	Same comment as above
Total Activity result 2 b)		28,307	38,404	45,776	112,486	
Total cost output 2 (PASAI)		234,391	700,246	326,764	1,261,401	
Total Direct Costs for Action (UNDP+PASAI)						
		761,431,34	1,521,277,45	67,000,00	3,289,337,49	
Total Indirect Costs of the Action (GMS - 7%)						
		47,097,39	106,379,52	2,247,69	512,463,19	
Total Eligible Costs of the Action						
		770,398,73	1,627,656,97	69,247,69	3,801,800,68	

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Explanatory Notes

1. For the purpose of interpreting article 11.3 of the General Conditions, the term 'budget heading' relates to an 'Activity Results', as featuring above. Therefore 'Annex III: Budget of Action', has 4 Activity Results - Activity Result 1 a), Activity Result 1b), Activity Result 2 a), and Activity Result 2 b).
2. Under Output 1 - Effective Technical Advisory services and implementation includes the following costs annually (for a 12month period): Project Manager - US\$198,238, Project Officer (50% charged to UNDP and 50% charged to PASA) - US\$25,888.50, Project Assistant US\$28,464, Equipment costs for Y1 only - US\$10,000 and Costs for the operation of the project office US\$39,242 as detailed in Annex 1 Project Office: Setup of 1 closed office and 2 cubicles for 3 PFM staff, contribution to rent calculated by square meters based on space occupied by 3 PFM staff, internet services calculated by no. of workstations (3 workstation for PFM staff), emails and firewalls calculated per email addresses (3 emails addresses for PMF staff), security fees calculated by no. of staff (3 PMF staff) and UNDP staff partially charged to the Action, for the time directly attributable to the implementation of the Action, based on time sheets.
3. Focus countries will be selected during the Inception phase. Indicatively, 5-7 focus countries will be selected as focus countries Output 1 and 13 focus countries for Output 2
4. Output 2 will be issued as a Grant to PASA, according to UNDP rules and procedures.

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