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Annual Work Plan

Guyana - Georgetown

Project: 00094520

Report Date: 1/22/2020

Project Title: Mainstreaming DRM/DRR into the Agriculture Sector

Year: 2016

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00098670 DRM/DRR Mainstreaming	Enh. CSA & DRR among Comm.	2/1/2016	1/31/2018	UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	0.00
				UNDP	32045	JPN	71600 Travel	0.00
				Food and Agriculture Organizat	32045	JPN	72100 Contractual Services-Companies	20,000.00
				Food and Agriculture Organizat	32045	JPN	72300 Materials & Goods	20,000.00
				Food and Agriculture Organizat	32045	JPN	71600 Travel	7,000.00
				Food and Agriculture Organizat	32045	JPN	74200 Audio Visual&Print Prod Costs	800.00
				UNDP	32045	JPN	75100 Facilities & Administration	0.00
				Food and Agriculture Organizat	32045	JPN	75700 Training, Workshops and Confer	8,000.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	0.00
	UNDP	32045	JPN	72300 Materials & Goods	0.00			
	Enh. Extens.capa. on DRR tools	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	71600 Travel	8,000.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	0.00
				Food and Agriculture Organizat	32045	JPN	74200 Audio Visual&Print Prod Costs	1,000.00
				UNDP	32045	JPN	71600 Travel	0.00
				UNDP	32045	JPN	75100 Facilities & Administration	0.00
				Food and Agriculture Organizat	32045	JPN	75700 Training, Workshops and Confer	5,000.00
				Food and Agriculture Organizat	32045	JPN	70000 Operating Expenses	0.00
				Food and Agriculture Organizat	32045	JPN	71300 Local Consultants	18,000.00
				UNDP	32045	JPN	72300 Materials & Goods	0.00
Food and Agriculture Organizat				32045	JPN	74500 Miscellaneous Expenses	1,000.00	
UNDP	32045	JPN	74500 Miscellaneous Expenses	0.00				



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00098670 DRM/DRR Mainstreaming	Enh. Extens.capa. on DRR	2/1/2016	1/31/2018	UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
	Enh. Insti. capa.on CI & EW	2/1/2016	1/31/2018	UNDP	32045	JPN	74500 Miscellaneous Expenses	1,000.00
				UNDP	32045	JPN	71200 International Consultants	16,000.00
				UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	1,000.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	2,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	1,680.00
				UNDP	32045	JPN	71600 Travel	1,000.00
	Enh. use & access of CI & EW	2/1/2016	1/31/2018	UNDP	32045	JPN	72300 Materials & Goods	0.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	2,000.00
				UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	1,000.00
				UNDP	32045	JPN	71600 Travel	8,000.00
				UNDP	32045	JPN	71200 International Consultants	16,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	2,240.00
				UNDP	32045	JPN	71300 Local Consultants	0.00
				UNDP	32045	JPN	74500 Miscellaneous Expenses	1,000.00
	Enh.Tech. capa. in DANA & LA	2/1/2016	1/31/2018	UNDP	32045	JPN	75100 Facilities & Administration	0.00
				Food and Agriculture Organizat	32045	JPN	75700 Training, Workshops and Confer	2,000.00
				Food and Agriculture Organizat	32045	JPN	74200 Audio Visual&Print Prod Costs	1,000.00
				Food and Agriculture Organizat	32045	JPN	71600 Travel	4,000.00
				UNDP	32045	JPN	71600 Travel	0.00
				UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	0.00
	Improve Institutional Capacity	2/1/2016	1/31/2018	UNDP	32045	JPN	74500 Miscellaneous Expenses	0.00
Food and Agriculture Organizat				32045	JPN	70000 Operating Expenses	0.00	



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00098670 DRM/DRR Mainstreaming	Improve Institutional Capacity	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	71300 Local Consultants	6,000.00
				Food and Agriculture Organizat	32045	JPN	74500 Miscellaneous Expenses	1,000.00
				UNDP	32045	JPN	71300 Local Consultants	0.00
				Food and Agriculture Organizat	32045	JPN	74200 Audio Visual&Print Prod Costs	1,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	0.00
				UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				Food and Agriculture Organizat	32045	JPN	75700 Training, Workshops and Confer	1,400.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	0.00
	P.A. & Edu. promoted	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	71400 Contractual Services - Individ	0.00
				UNDP	32045	JPN	72200 Equipment and Furniture	0.00
				UNDP	32045	JPN	74500 Miscellaneous Expenses	0.00
				UNDP	32045	JPN	71400 Contractual Services - Individ	0.00
				UNDP	32045	JPN	64300 Staff Mgmt Costs - IP Staff	0.00
				Food and Agriculture Organizat	32045	JPN	72200 Equipment and Furniture	0.00
				UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				Food and Agriculture Organizat	32045	JPN	74500 Miscellaneous Expenses	0.00
				UNDP	32045	JPN	75100 Facilities & Administration	0.00
				Food and Agriculture Organizat	32045	JPN	72500 Supplies	0.00
				Food and Agriculture Organizat	32045	JPN	74100 Professional Services	0.00
				UNDP	32045	JPN	74100 Professional Services	0.00
Food and Agriculture Organizat	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00				
UNDP	32045	JPN	72500 Supplies	0.00				
Food and Agriculture Organizat	32045	JPN	64300 Staff Mgmt Costs - IP Staff	0.00				
Food and Agriculture Organizat	32045	JPN	75700 Training, Workshops and Confer	0.00				



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00098670 DRM/DRR Mainstreaming	P.A. & Edu. promoted	2/1/2016	1/31/2018	UNDP	32045	JPN	75700 Training, Workshops and Confer	0.00
	Project Management	2/1/2016	1/31/2018	UNDP	32045	JPN	74100 Professional Services	4,000.00
				UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	2,500.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	500.00
				UNDP	32045	JPN	74500 Miscellaneous Expenses	2,000.00
				UNDP	32045	JPN	71400 Contractual Services - Individ	7,722.01
				UNDP	32045	JPN	72200 Equipment and Furniture	4,000.00
				UNDP	32045	JPN	72500 Supplies	3,000.00
				UNDP	32045	JPN	72000 General Operating Expenses	9,660.99
UNDP	32045	JPN	64300 Staff Mgmt Costs - IP Staff	3,500.00				
TOTAL							195,003.00	
GRAND TOTAL							195,003.00	



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00098670 DRM/DRR Mainstreaming	Enh. CSA & DRR among Comm.	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	72300 Materials & Goods	0.00
				FAO	32045	JPN	72300 Materials & Goods	0.00
				Food and Agriculture Organizat	32045	JPN	75700 Training, Workshops and Confer	0.00
				FAO	32045	JPN	75700 Training, Workshops and Confer	0.00
				UNDP	32045	JPN	71600 Travel	0.00
				Food and Agriculture Organizat	32045	JPN	72100 Contractual Services-Companies	73,000.00
				Food and Agriculture Organizat	32045	JPN	74500 Miscellaneous Expenses	0.27
				UNDP	32045	JPN	74500 Miscellaneous Expenses	0.00
				FAO	32045	JPN	74500 Miscellaneous Expenses	0.00
				Food and Agriculture Organizat	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				FAO	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				Food and Agriculture Organizat	32045	JPN	71600 Travel	2,348.28
				FAO	32045	JPN	72100 Contractual Services-Companies	0.00
	FAO	32045	JPN	71600 Travel	0.00			
	UNDP	32045	JPN	75700 Training, Workshops and Confer	0.00			
	Enh. Extens.capa. on DRR tools	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	71600 Travel	19,684.24
				FAO	32045	JPN	72300 Materials & Goods	0.00
				Food and Agriculture Organizat	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				Food and Agriculture Organizat	32045	JPN	75700 Training, Workshops and Confer	4,482.38
Food and Agriculture Organizat				32045	JPN	72300 Materials & Goods	0.00	
FAO				32045	JPN	74200 Audio Visual&Print Prod Costs	0.00	



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00098670 DRM/DRR Mainstreaming	Enh. Extens.capa. on DRR tools	2/1/2016	1/31/2018	FAO	32045	JPN	75700 Training, Workshops and Confer	0.00
				Food and Agriculture Organizat	32045	JPN	74500 Miscellaneous Expenses	730.69
				FAO	32045	JPN	74500 Miscellaneous Expenses	0.00
	Enh. Insti. capa.on CI & EW	2/1/2016	1/31/2018	UNDP	32045	JPN	74500 Miscellaneous Expenses	800.00
				UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	500.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	5,500.00
				UNDP	32045	JPN	71600 Travel	6,000.00
				UNDP	32045	JPN	71200 International Consultants	3,675.00
				UNDP	32045	JPN	72200 Equipment and Furniture	0.00
				Enh. use & access of CI & EW	2/1/2016	1/31/2018	UNDP	32045
	UNDP	32045	JPN				71600 Travel	2,194.00
	UNDP	32045	JPN				74500 Miscellaneous Expenses	284.00
	UNDP	32045	JPN				71200 International Consultants	18,879.57
	UNDP	32045	JPN				72200 Equipment and Furniture	0.00
	Enh.Tech. capa. in DANA & LA	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	75700 Training, Workshops and Confer	1,909.40
				FAO	32045	JPN	75700 Training, Workshops and Confer	0.00
				Food and Agriculture Organizat	32045	JPN	71600 Travel	3,279.38
				ARM-Ministry of Finance	32045	JPN	71600 Travel	0.00
				ARM-Ministry of Finance	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				ARM-Ministry of Finance	32045	JPN	75700 Training, Workshops and Confer	0.00
Food and Agriculture Organizat				32045	JPN	74200 Audio Visual&Print Prod Costs	737.59	
FAO				32045	JPN	74200 Audio Visual&Print Prod Costs	0.00	
FAO	32045	JPN	71600 Travel	0.00				



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00098670 DRM/DRR Mainstreaming	Improve Institutional Capacity	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	75700 Training, Workshops and Confer	627.86
				FAO	32045	JPN	75700 Training, Workshops and Confer	0.00
				FAO	32045	JPN	71300 Local Consultants	0.00
				FAO	32045	JPN	74500 Miscellaneous Expenses	0.00
				Food and Agriculture Organizat	32045	JPN	71300 Local Consultants	3,007.09
				Food and Agriculture Organizat	32045	JPN	74500 Miscellaneous Expenses	30.00
				Food and Agriculture Organizat	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				FAO	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
	P.A. & Edu. promoted	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	71300 Local Consultants	0.00
				Food and Agriculture Organizat	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				UNDP	32045	JPN	71600 Travel	0.00
				FAO	32045	JPN	71600 Travel	0.00
				Food and Agriculture Organizat	32045	JPN	74500 Miscellaneous Expenses	1.72
				FAO	32045	JPN	72400 Communic & Audio Visual Equip	0.00
				UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				UNDP	32045	JPN	71300 Local Consultants	0.00
				UNDP	32045	JPN	74500 Miscellaneous Expenses	0.00
				FAO	32045	JPN	74500 Miscellaneous Expenses	0.00
				FAO	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				FAO	32045	JPN	71300 Local Consultants	0.00
				UNDP	32045	JPN	72400 Communic & Audio Visual Equip	0.00
				Food and Agriculture Organizat	32045	JPN	71600 Travel	2,643.59



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00098670 DRM/DRR Mainstreaming	P.A. & Edu. promoted	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	72400 Communic & Audio Visual Equip	0.00
	Project Management	2/1/2016	1/31/2018	UNDP	04000	UNDP	62300 Recurrent Payroll Costs-IP Stf	63,386.61
				UNDP	32045	JPN	73500 Reimbursement Costs	0.00
				UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	4,660.08
				UNDP	32045	JPN	64300 Staff Mgmt Costs - IP Staff	1,250.00
				UNDP	32045	JPN	72200 Equipment and Furniture	1,267.00
				UNDP	32045	JPN	71300 Local Consultants	1,472.00
				UNDP	32045	JPN	71600 Travel	2,039.17
				UNDP	32045	JPN	75100 Facilities & Administration	8,113.47
				UNDP	32045	JPN	72400 Communic & Audio Visual Equip	2,397.54
				UNDP	32045	JPN	BA007 IT&C - Budget	0.00
				UNDP	32045	JPN	74500 Miscellaneous Expenses	2,817.51
				UNDP	32045	JPN	71400 Contractual Services - Individ	9,661.00
				UNDP	32045	JPN	71800 Contractual Services-Imp Partn	0.00
UNDP	32045	JPN	72500 Supplies	0.00				
TOTAL							252,049.71	
GRAND TOTAL							252,049.71	



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00098670 DRM/DRR Mainstreaming	Enh. CSA & DRR among Comm.	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	71600 Travel	0.00
				Food and Agriculture Organizat	32045	JPN	74500 Miscellaneous Expenses	0.00
	Enh. Extens.capa. on DRR tools	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	74500 Miscellaneous Expenses	0.00
				Food and Agriculture Organizat	32045	JPN	71600 Travel	0.00
				Food and Agriculture Organizat	32045	JPN	75700 Training, Workshops and Confer	0.00
	Enh. Insti. capa.on CI & EW	2/1/2016	1/31/2018	UNDP	32045	JPN	75700 Training, Workshops and Confer	2,500.00
				UNDP	32045	JPN	71300 Local Consultants	7,001.00
				UNDP	32045	JPN	71200 International Consultants	0.00
	Improve Institutional Capacity	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	75700 Training, Workshops and Confer	2,177.86
				Food and Agriculture Organizat	32045	JPN	74200 Audio Visual&Print Prod Costs	0.00
				Food and Agriculture Organizat	32045	JPN	71300 Local Consultants	0.00
				Food and Agriculture Organizat	32045	JPN	74500 Miscellaneous Expenses	0.00
	P.A. & Edu. promoted	2/1/2016	1/31/2018	Food and Agriculture Organizat	32045	JPN	74500 Miscellaneous Expenses	1,448.28
				Food and Agriculture Organizat	32045	JPN	72400 Communic & Audio Visual Equip	0.00
				Food and Agriculture Organizat	32045	JPN	71300 Local Consultants	12,000.00
				Food and Agriculture Organizat	32045	JPN	71600 Travel	0.00
				Food and Agriculture Organizat	32045	JPN	74200 Audio Visual&Print Prod Costs	22,422.15
	Project Management	2/1/2016	1/31/2018	UNDP	32045	JPN	71300 Local Consultants	750.00
				UNDP	32045	JPN	74500 Miscellaneous Expenses	339.00
				UNDP	04000	UNDP	71500 UN Volunteers	9,187.06
UNDP				32045	JPN	71600 Travel	752.44	
UNDP				32045	JPN	75700 Training, Workshops and Confer	2,148.34	
UNDP	32045	JPN	75100 Facilities & Administration	0.00				



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00098670 DRM/DRR Mainstreaming	Project Management	2/1/2016	1/31/2018	UNDP	32045	JPN	61300 Salary & Post Adj Cst-IP Staff	11,534.56
				UNDP	32045	JPN	64300 Staff Mgmt Costs - IP Staff	7,998.20
				UNDP	32045	JPN	71800 Contractual Services-Imp Partn	0.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	9,661.00
				UNDP	32045	JPN	74200 Audio Visual&Print Prod Costs	1,500.00
TOTAL							91,419.89	
GRAND TOTAL							91,419.89	



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00098670 DRM/DRR Mainstreaming	Project Management	2/1/2016	1/31/2018	UNDP	32045	JPN	71600 Travel	192.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	926.00
				UNDP	32045	JPN	71300 Local Consultants	192.00
				UNDP	32045	JPN	72500 Supplies	65.00
				UNDP	04000	UNDP	63500 Insurance and Security Costs	834.47
TOTAL								2,209.47
GRAND TOTAL								2,209.47