

**United Nations Development Programme  
Guyana  
Quarterly Progress Report**

**Project # & Title:** Minamata Initial Assessment for Guyana

**Date:** 12/11/2015

**Reporting Period:** Q3 (July – September, 2015)

**Implementing Agency:** MNR

**Responsible Agency:** MNR

**I. Output Assessment**

Output (extract output from AWP for reporting period)	Indicators (extract indicators for Outputs being reported on as recorded in AWP)	Quarterly Target (s) (extract from AWP)	Results Achieved (per output for the reporting period. This should include a description of targets achieved in the quarter)	Delivery Rate (actual expenditures/Disbursement received)*100	Challenges (state difficulties encountered in implementing activities)	Risks & Issues (check risk and issues log and report on risk encountered during the quarter)
		Q = 3				
Output 1. Output 1.1: National Mercury Coordination/consultation Mechanism established in Guyana.	Output 1.1: A national decision-making structure on mercury (“Mercury Coordination/Consultation Mechanism (MCM)”) established	Target 1 Annual targets: Institutional capacities amongst key stakeholders built	An inception workshop along with a board meeting was executed on August 27, 2015.	3.08%	There was a delay in the hiring of consultants. The reason for this delay was due to the MNR postponing the project activities to facilitate the change of government.	none
Output 1.2: Assessment report prepared on the existing and required policy and regulatory framework as well as institutional capacity to implement the Convention for Guyana (incl. overview of existing barriers).	Output 1.2: Assessment Report finalized.	Target 2 Institutional capacities, and the policy and regulatory framework in place to management Mercury, assessed, gaps and needs identified. Barriers that would hinder implementation of the Convention identified. Assessment reviewed and discussed by Mercury Focus Group.	No work was done on this component because the procurement of a consultant was delayed.		There was a delay in the hiring of consultants. The reason for this delay was due to the MNR postponing the project activities to facilitate the change of government.	

Output 3. Project Management: Project is coordinated throughout the implementation period by a local project coordinator	Indicator 1: A training is carried out for a project coordinator  Indicator 2: activity results 1.1 to 2.3 are delivered	Target 1 Ensuring sound communication with international and local consultants, and assuring to bring their activity results based on the timeframe indicated in AWP	The procurement of a project Associate was delayed.		There was a delay in the hiring of a Project Associate. The reason for this delay was due to the MNR postponing the project activities to facilitate the change of government.	

**II. Capacity Development (Please explain how project activities have contributed to improving institutional policies, systems, strategies and structures. Give specific example of actions undertaken and the results achieved)**

Based upon the feedback from the inception workshop and a project board meeting, the project is now geared to accomplish major activities in the AWP. The MNR supported the procurement of a Project Manager that would assist the ministry in the execution of the project.

**III. Gender Mainstreaming ( how did project serve men and women, identify # of men/women served)**

Seven females and seven males attended the Inception Workshop and Project Board meeting that was held on August 27, 2015.

**IV. Lessons Learnt: (Please describe new understanding or insights gained from project activities that can contribute to improving future project design and implementation. Give specific examples)**

Based on feedback from the Project Board meeting and an Inception workshop, it was seen that sharing information between agencies is needed so as to prevent the repetition of work already done.

**V. Innovative Initiatives: *(Please describe new/pioneering actions (internal or external) taken during the year that contributed to the project being effective. Effectiveness here can be taken to mean improving practice or processes that aided positive project achievements).***

The project board decided to have an “accelerated implementation plan” for the speedy delivery of the project. Quarterly meetings will be done to discuss the progress of the project.

**VI. Reports & Publications: *(Please describe any reports or publications to which information from this project would have contributed).***

Nil.