

**Project Title and ID: Disaster Support Services/ Climate Change, Resilience and Energy & (00097731)**

**Annual Progress Report**  
January – December 2020:

**PROJECT SNAPSHOT**

Date:	05-1-2021			
Award ID:	93522			
Project ID:	97731			
Project Title:	Disaster Support Services			
Project Start Date:	1/2/2016			
Project End Date:	31/3/2021			
Donor:	Himachal Pradesh and Maharashtra Government			
Implementing Partner:	UNDP			
Total Project Budget (all years):	\$ 1,136,814			
Core Resources:	NA			
Non-Core Resources:				
Government contribution:				
<b>Project Brief Description and Outputs:</b>				
The project objectives:				
<ul style="list-style-type: none"> <li>• Provide the required human resource to strengthen the capacity of SDMAs and DDMAs in Himachal Pradesh</li> <li>• Develop Department Disaster Management Plan for twenty-two departments in Maharashtra</li> </ul>				
<b>List of focus States/districts</b>				
The focussed states are Himachal Pradesh and Maharashtra				
<b>Overall Project Quality Rating</b> (mark on the scale of 1 to 5 as per the following criteria):				
Exemplary (5) *****	High (4) ****	Satisfactory (3) ***	Poor (2) **	Inadequate (1) *
All outputs are rated High or Exemplary	All outputs are rated Satisfactory or higher, and at least two criteria are rated High or Exemplary	One output may be rated Poor, and all other criteria are rated Satisfactory or higher	Two outputs are rated Poor, and all other criteria are rated Satisfactory or higher	One output is rated Inadequate, or more than two criteria are rated Poor
Budget 2020	297,642			
Expenditure 2020	296,037			
Delivery %	99%			

## **CONTENTS**

- 1. Executive Summary**
- 2. Project Background**
- 3. Project Performance and Results**
- 4. Project risks and issues**
- 5. Lessons Learned**
- 6. The Way Ahead/Key Priorities for 2019**

## **ACRONYMS**

## 1. Executive Summary

*The executive summary is a concise brief on the progress towards the project outputs during the reporting period. The section also includes key implementation challenges, lessons learned and way forward. It is also suggested to include key financial information, such as expenditure for the reporting period, cumulative expenditure and a delivery rate against budget. (Suggested length - 400 words maximum)*

The project was delivered with a yearly budget of \$ 297,642. Total delivery of 99% was achieved at the end of 2020. The Annual Work Plan was prepared in consultation with the respective state government's and the implementation was closely monitored.

The key highlights were:

- Strengthening the capacity of SDMAs and DDMA's
- Enhancing Disaster Preparedness in Maharashtra

The above deliverables were successfully completed, and the outputs were shared with the respective administrations.

Some of the challenges faced were:

- The high attrition rate of the consultants working in the DDMA's
- Delays from receiving documentation promptly from the state agencies

## 2. Project Background

*The background should be a short introductory of the project. The situation analysis and the objective sections of the Project Document can be referred to for this section. Also include an up-to-date overview of changes in the context and situations. (Suggested length - maximum half a page)*

### **Himachal Pradesh:**

Disasters strike the state with regular frequency, causing human and economic losses. Other than earthquakes which have a long return period, the state faces a very large number of smaller disasters which cause serious damage to the infrastructure, community assets and population. The ongoing project with the Revenue Department (DM), Government of Himachal Pradesh aims towards strengthening the capacity of SDMA and DDMA's. There is a need to address the challenges like that of insufficient staff in SDMA's and DDMA's, lack of knowledge of the subject among the officials and the community, no proper disaster management plan in

place etc. to ensure a holistic approach that keeps human development at the centre of its interventions. Responding to the challenges listed above, this project aims to provide human resource to strengthen the capacity of SDMAs and DDMAAs

#### **Maharashtra:**

The Government of Maharashtra and UNDP have been collaboratively working together to strengthen the institutional, legal and financial framework of the state for effective and holistic disaster risk management. The state is in the process of prioritizing disaster management to clearly outline preventive, mitigative and preparedness measures at all scales of planning and implementation- i.e. state, district and departmental level.

In the past decade, the Government of Maharashtra rolled out its “State Disaster Management Plan” along with DM plans for most of the districts across the state. To further enhance these preparatory measures, the Government of Maharashtra has requested UNDP to develop disaster management plans for the state departments. Under this proposal, disaster management plans of 22 state government departments/agencies will be reviewed, revised and new plans will be prepared. These plans would include disaster specific mitigation and response plans including SOPs for effective response and relief.

### **3. Project Performance and Results**

#### **3.1. Contribution towards Country Programme Outcome**

<b>CPD Outcome: Effective institutional, legislative and policy frameworks in place to enhance the implementation of climate change and disaster risk reduction at national and subnational levels</b>			
<b>Indicator(s):</b> Number of national, state and sectoral disaster risk reduction and climate change strategy/action plans that also address gender considerations implemented	<b>Baseline:</b> 0	<b>Target(s):</b> 22	<b>Achievement(s):</b> 22 Department Disaster Management Plans were updated with a component of pandemic management and submitted to the government for the review and approval
<b>Description of output level/outcome level <u>results achieved</u> in 2020:</b>			
The department plans for the 22 state-level departments will provide the risk-sensitive planning strategy to prepare for all the phases of the disaster management cycle and will further strengthen the resilience of the departments specific on the lines of pandemic management.			

**Means of Verification:** The plans will be uploaded on the website of the disaster management department of the Government of Maharashtra.

### 3.2. Progress towards Project Results/Outputs

<b>Project Output I: Enhancing Institutional framework by strengthening State and District Disaster Management Authorities in State of Himachal Pradesh</b>				
<b>Indicator(s)</b>	<b>Baseline</b>	<b>Target(s)</b>	<b>Achievement(s)</b>	
Number of consultants provided	28	28	All consultants work closely with the state and district administration to implement the policies related to disaster management.	
<b>Description of project output level <u>results achieved</u> in 2019:</b>				
A total of 28 consultants are being provided to the state of H.P. The consultants work as “Documentation coordinator” and “Training and Capacity Building Coordinator” in all 12 districts while 4 consultants work with the State, supporting them in various capacity building activities. The presence of qualified human resource in every district of the state has helped the State government of H.P. to strengthen the DRR activities				
<b>Overall Output Status (mark the output on the scale of 1 to 5 as per the following criteria):</b>				
Exemplary (5) *****	<b>High (4)</b> ****	Satisfactory (3) ***	Poor (2) **	Inadequate (1) *
The project is expected to over-achieve targeted outputs and/or expected levels of quality, and there is evidence that outputs are contributing to targeted outcomes	The project is expected to over-achieve targeted outputs and/or expected levels of quality	The project is expected to achieve targeted outputs with expected levels of quality	The project is expected to partially achieve targeted outputs, with less than expected levels of quality	Project outputs will likely not be achieved and/or are not likely to be effective in supporting the achievement of targeted outcomes
<b>Means of Verification:</b> Monthly report of all the consultant approved by the district administration.				

<b>Project Output II: Enhancing Disaster Preparedness in Maharashtra</b>			
<b>Indicator(s):</b>	<b>Baseline:</b>	<b>Target(s):</b>	<b>Achievement(s):</b>
Number of Department disaster management plan developed	0	22	All 22 plans were updated and submitted to the government for approval

<b>Description of project output level <u>results achieved</u> in 2020:</b>				
The developed plans will enhance the disaster preparedness and pandemic management strategy of the State and will also help the departments to mainstream DRR with the development plans				
Overall Output Status (mark the output on the scale of 1 to 5 as per the following criteria):				
Exemplary (5) *****	High (4) ****	Satisfactory (3) ***	Poor (2) **	Inadequate (1) *
The project is expected to over-achieve targeted outputs and/or expected levels of quality, and there is evidence that outputs are contributing to targeted outcomes	The project is expected to over-achieve targeted outputs and/or expected levels of quality	The project is expected to achieve targeted outputs with expected levels of quality	The project is expected to partially achieve targeted outputs, with less than expected levels of quality	Project outputs will likely not be achieved and/or are not likely to be effective in supporting the achievement of targeted outcomes
Means of Verification: The plans will be uploaded on the government’s website after the approval				

## 4. Project Risks and Issues

*This section identifies and analyses project risks and issues that:*

*1) had an impact on project deliverables<sup>1</sup> (quality, schedule, etc.) During the reporting period, or  
2) were newly identified during the reporting period and are being addressed by the project (in the case of risks, “addressed” means to mitigate their effects or decrease the likelihood of impact, and in the case of issues, how to resolve them).*

<p><b>Brief overall narrative of project risks and issues:</b></p> <p>The main risks were;</p> <ul style="list-style-type: none"> <li>• There is a delay in getting the required clearance from the District Disaster Management Authorities in the states.</li> <li>• The frequency of the human resource leaving the job is very high. The high attrition rate affects the proper implementation of the project activities. This risk although has been managed.</li> </ul>
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### a. Updated Project Risks and Actions

<sup>1</sup> A deliverable is defined as the result of an activity or in other terms the product which contributes to the achievement of project outputs).

Project Risk 1: Delays at the state level for appropriate documentation

Actions taken: Regular interactions with the state officials, updates to the state government and advance follow up by the PMU

**b. Updated Project Issues and Actions**

Project Issue 1: The collection of pandemic specific data for the updation of the plans took a lot more time than planned for. A few departments were also not able to provide any soft copy of the required data.

Actions taken: The project team convinced the director of the disaster management department to write a letter to the specific departments to provide the data. Also, the data received in hardcopy from the departments were manually analysed and the plans now are updated with the component of pandemic management.

## 5. Lessons Learned

### Key Lessons

- The updation of department disaster management plans was taking time because of the unavailability of the required data. However, the entire primary data was collected from the field virtually and the designed plans were endorsed by the authorities.
- Presence of human resource in every district helps to implement the activities in a more planned structure but at the same time, the high frequency of consultants vacating the position disrupts the strategy sometimes.

## 6. The Way Forward/ Key Priorities for 2021

*This section should summarize the achievements, challenges and lessons learned as well as explain the way forward, including relevance of the project and necessary revisions that will be made to the project and plans of the upcoming reporting period. Any funding gaps, resource requirements as well as further partner engagement plans can be specified in this section. This should include any modifications that need to be made to indicators, baselines, targets as well data collection and monitoring to track progress*

*If this is a Final Report and if applicable, also mention on sustainability of the project and/or plans on future projects that may supplement / scale up the achievements of this project.*

*(Suggested length – half a page to 1 page)*

- Continued support to the SDMA and DDMA in Himachal Pradesh
- Continued support to the SDMA of Maharashtra with a resilience specific project
- Documentation of the entire activities of the program



