



## ANNUAL WORK PLAN 2011

### RURAL YOUTH EMPLOYMENT PROJECT

**UNDAF Outcome:**

**UNDAF Outcome 3:**

By 2011 national capacity to ensure equity and equality strengthened, and the population of targeted vulnerable communities enabled to reduce poverty, improve their livelihoods and better manage hazards and the environment.

**Expected CP Outcome:**

3.1 Reduction in the incidence of poverty, unemployment and exclusion among vulnerable groups and selected communities, particularly in rural Jamaica.

**Expected CPAP Output:**

3.1.3 Improved access to sustainable livelihoods for adult men and women and to social services for adults and youth.

**Implementing Partner:**

Scientific Research Council (SRC)

**Responsible Parties:**

Ministry of Agriculture and Fisheries

**Brief Description**

The Rural Youth Employment Project will contribute to the reduction of rural youth unemployment by increasing the ability of youths to access sustainable livelihood options. This will be achieved through the capacitating of rural youth through the provision of skills training and increased access to post harvest production facilities to improve the agriculture value added. Both in school and unattached youths will be targeted though primary focus will be given to youths out of school. The aim is to increase the number of youths in the targeted communities who are actively employed or earning a living directly or indirectly through agriculture. In addition youths will have the necessary skills to identify and access opportunities for engaging in other businesses along the agriculture value chain. The project will attempt to mostly work through established community groups but is also open to youths not currently involved in such groups. The project should enhance current efforts to strengthen the linkages between the agriculture and tourism sectors and the servicing of underserved niche markets.

Programme Period:	2007-2012
CPAP Programme	
Component:	UNDAF Outcome 3
Project Title:	Rural Youth Employment Project
Atlas Award ID:	00059390
Start date:	January 2010
End Date	December 2012
Management Arrangements	NEX

2011 AWP budget:	635,869.00
Total resources required	1,000,000.00
Total allocated resources:	
• Regular	10,000.00
• Other:	
○ USAID	1,000,000.00
○ Government	
Unfunded budget:	
In-kind Contributions	

Agreed by (Implementing Partner)

*Chadwick Anders* 2011/03/08

Title

Signature

Date

*at*

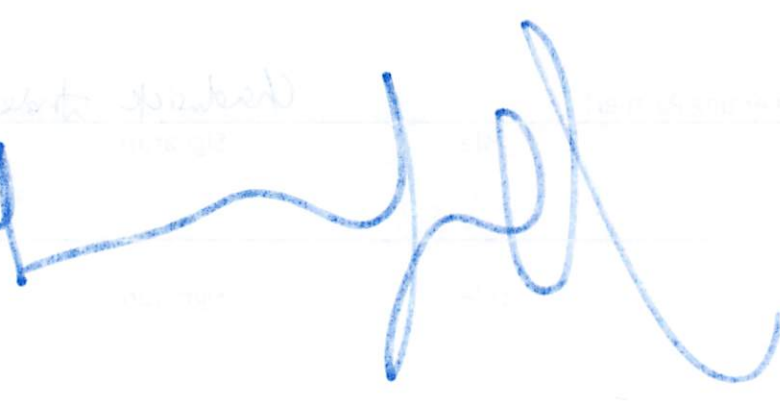
Agreed by UNDP:

Title

Signature

Date

11, 12, 2011

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Expected Outputs (including indicators and annual targets)	Planned Activities List activity results and associated actions	Timeframe				Responsible Party	Planned Budgets		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount
<b>Output 1</b> <b>Vulnerable and out of school adolescents and young people, particularly boys, equipped with life-long earning, livelihood skills and increased access to work opportunities</b>  <i>Baseline:</i> -Set during baseline training -Obsolete facilities -No current baseline study -Confidence level on employment prospects among youth not known  <i>Indicators:</i> -# of youths completing training (at least 50% boys) per parish capacitated in income generating skills annually --# of processing facility refurbished -# of baseline studies -# of evaluations completed -# of business plans developed annually -% of unemployed youth that are confident about	<b>1.1 Project Management</b>								
	1.1.1 Action: Recruitment and contracting of Project Team					SRC	USAID	71400 Contractual services individual	116,743.00
	1.1.2 Action: Project administrative and support activities					SRC, RADA, 4H, MOA&F, HEART, JFLL, NCYD, JBDC	USAID	74500 Miscellaneous expenses	9,900.00
	<b>1.2 Baseline Study Assessing situation in select communities in 4 target parishes</b>								
	1.2.1. Action: Collection and Analysis of baseline data completed for development of indicators and target setting					MOAF	USAID	71300 Local consultant	7,302.00
	<b>1.3 Public Awareness raised and community engagement achieved in select communities in 4 target parishes</b>								
	1.3.1. Action: Engagement and awareness sessions with stakeholders and beneficiaries					SRC, RADA, 4H, MOA&F, HEART, JFLL, NCYD, JBDC		74500 Miscellaneous expenses	525.00
					MOA&F, RADA, NCYD, SDC, Private Sector		75700 Training, workshops & conferences	9,685.00	
					Brown's Town Community College		74200 Audiovisual & printing production;	1,517.00	
							74100 Professional services	15,752.00	



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<p>employment opportunities (based on survey in baseline study)</p> <p><i>Targets:</i> To be set following completion of baseline study</p> <p><i>Related CP outcome:</i> Outcome 3.1: <b>Reduction in the incidence of poverty, unemployment and exclusion among vulnerable groups and selected communities, particularly in rural Jamaica.</b> Development and sustainability of micro/small, standards-compliant agro-processing incubator facilities to provide means whereby value is added to primary agricultural products thereby influencing value chain advancement and generating increased income</p> <p><b>Draft / Final Feasibility study documents 4 locations identified for</b></p>	1.3.2. <b>Action:</b> Strengthen liaison between beneficiaries and partnering business development experts to ensure grasp and application of production, management, marketing and accounting elements of enterprise					SRC, RADA, MOA&F, JBDC, 4H, Private Sector	USAID	75700 Training, workshops & conferences; 74100 Professional services	3,267.00 1,984.00
	<b>1.4 Unemployed youths in select communities in targeted parishes trained and given access to business development opportunities</b>								
	1.4.1 <b>Action:</b> Completion and acceptance of business plans prepared for selected project groups					SRC, Consultant	USAID	71400 Service contract	11,670.00
	1.4.2 <b>Action:</b> Targeted continuous training scheduled to take beneficiaries through modules for business development (Certificate level), training in technology application, GMP, sanitation, packaging, labelling, branding and accounting					MOA&F, RADA, JBDC, Consultant, BSJ, JIPO	USAID	75700 Training, workshops & conferences; 74200 Printing & publications;	51,505.00 1,167.00 10,210.00
	1.4.3 <b>Action:</b> In-school youth trained to increase entrepreneurial skills and employability					MOA&F, RADA, JBDC, Consultant, BSJ, JIPO	USAID	74100 Professional services	18,378.00
	1.4.4 <b>Action:</b> Develop additional business enterprise templates to assist new entrant youths with business development					JBDC, Consultant	USAID	72100 Service contract	4,667.00

Expected Outputs (including indicators and annual targets)	Planned Activities List activity results and associated actions	Timeframe				Responsible Party	Planned Budgets		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount
installation of agro-processing facilities Legal document defining ownership of inputs, operations and maintenance responsibility for facilities  Factory operations and maintenance training - #'s trained, course taught, results of assessment	<b>1.5 At least 4 Processing facilities in targeted parishes refurbished</b>								
	1.5.1 <b>Action:</b> Identify existing processing facilities in selected parishes and establish contractual/lease agreement with owners or purchase and refurbish containers					JBDC, Consultant SRC, RADA, MOA&F, MIIC, STU, Dept. of Cooperatives Beneficiaries NCYD, SDC	USAID	75700 Training, workshops & conferences;	29,172.00
	1.5.2 <b>Action:</b> HACCP Training for youth and agency representatives							74200 Printing & publications;	23,337.00
								74100 Professional services;	15,520.00
								72220 Equipment;	81,680.00
					74500 Miscellaneous expenses			4,667.00	
							72100 Service contract	1,750.00	
	1.5.3 <b>Action:</b> Renovate facilities, commission and install equipment – 4 facilities / 1 per parish					Contractor	USAID	72100 Service contract;	40,840.00
							72200 Equipment	87,914.00	
	1.5.4 <b>Action:</b> Commence and continue production and targeted training within selected agricultural enterprises					SRC, RADA, MOA&F, JBDC, 4H, Private Sector	USAID	75700 Training, workshops & conferences;	18,670.00
							74100 Professional services;	2,917.00	
							72500 Supplies	11,085.00	



Expected Outputs (including indicators and annual targets)	Planned Activities List activity results and associated actions	Timeframe				Responsible Party	Planned Budgets		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount
	<b>1.6 Project evaluated and decision made on continuation</b>								
	1.6.1 Action: Evaluation of project results for target achievements, successes and lessons learned against baseline findings					SRC	USAID	71300 Local Consultant	10,000.00
	1.6.2 Action: Financial audit of project					UNDP	USAID	74110 Professional Services	5,000.00
<b>Monitoring &amp; Evaluation (Reporting)</b>	<b>Monitoring and Evaluation</b>								
	Action: Monthly Activities Report					SRC, TEAM	RUYE		
	Action: Quarterly Report and Work-plan Update					SRC, TEAM	RUYE		
	Action: Annual Project Report					SRC, TEAM	RUYE		
<b>SUBTOTAL</b>									<b>596,824.00</b>
General Management Services (GMS)									<b>39,045.00</b>
<b>TOTAL</b>									<b>635,869.00</b>

United Nations Operational Rate of Exchange of US\$1.00: J\$85.70 employed.