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ANNUAL PROGRESS REPORT

Country:	JAMAICA		
Reporting period:	April 1, 2012 – December 10, 2012		
Project number and title:	00069417 - Justice Undertakings for Social Transformation		
Project Duration:	2012 - 2016		
Donor:	CIDA		
Implementing Partner:	Ministry of Justice		
Responsible Parties:	MOJ and DOJ		
Overall Project Coordinator:	Rose-Marie Gibbs		
Initial Approved Budget:	US\$518,200	Revised Approved Budget	US\$0
Total annual advance:	US\$126,584.55	Total annual expenditure:	US\$91,698.25
Annual Delivery:	17.7%		

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I. EXECUTIVE SUMMARY

The Programme was officially initiated on June 7, 2012 with the approval by the Justice Undertakings for Social Transformation (JUST) Programme Steering Committee (PSC) of the initial annual work plan for 2012. Activities for Quarter 3 focused mainly upon establishing the Justice Reform Implementation Unit. This included securing the services of suitably qualified personnel and procuring equipment and furniture for the newly established Unit. Other activities undertaken during this Quarter included the development and advertising of Terms of References for the following consultancies:

- Development and implementation of a monitoring and evaluation mechanism for Justice Reform Initiatives,
- Training and development initiatives for the Ministry of Justice Staff,
- Development of a Citizens' Scorecard,
- Development of a Strategic Framework Document for the JRIU,
- Development of a Communications Strategy for the Justice Reform Programme,
- Review of the role and functions of Justices of the Peace/ Lay Magistrates,
- Review of the Automatic Mediation System in Jamaica.

The Review of the role and functions of Justices of the Peace/ Lay Magistrates and the Review of the Automatic Mediation System in Jamaica require local expertise and as such, are being procured on behalf of the Department of Justice, Canada.

In addition to the above, the JRIU was tasked with making and coordinating the logistical arrangements for several activities to be executed by the Department of Justice, Canada in accordance with its Annual Work Plan as presented to and approved by the PSC in June 2012.

During the Fourth Quarter the recruitment process for the 7 identified above consultancies, for which the Justice Reform Implementation Unit (JRIU) is primarily responsible, continued. Suitably qualified candidates were found for 3 consultancies; while no suitable candidates were identified for the remaining 4 consultancies. The JRIU made the decision to utilize the limited tender process, seek the assistance of the United Nations Development Programme, as well as re-advertise on the Ministry of Justice Website.

By the end of the First Quarter of 2013, the JRIU expects to engage suitably qualified consultants to develop the Communications Strategy and the Review of the Automatic Mediation System in Jamaica. Therefore, barring any unforeseen delays, these consultancies should be completed by the end of the Second Quarter of 2013. The JRIU has experienced difficulty identifying candidates to invite to participate in the Limited Tender process for the Development of the Citizen's Scorecard and the Development of the Monitoring and Evaluation Mechanism for the Justice Reform Programme. This difficulty may delay the achievement of these targets until the middle of the Third Quarter of 2013.

Regarding the 3 consultancies for which a suitably qualified consultant was identified, the consultancies were approved by the Ministry of Justice Procurement Committee, and negotiations with the candidate completed. It is expected that the contracts will be signed in the First Quarter of 2013.

During the reporting period the Justice Reform Implementation Unit continued to support the Department of Justice Canada to execute its reform activities through the provision of documentary material and logistical support for missions by the Department to Jamaica.

Activities which were moved from the Third Quarter to the Fourth Quarter in order to facilitate the Office of the Director of Public Prosecutions were still not accomplished, as despite indications from the Director of Public Prosecutions, the Department was still not able to accommodate the activities under the JUST. The ODPP is not expected to be able to accommodate the JUST until the First Quarter of 2013.

II. FINANCIAL SUMMARY

RESOURCE AND EXPENDITURE REPORT - 2010						
Donor	Total Budget (US\$)	Programmable Budget (US\$)	UNDP Direct Payment/Reimbursements	Total Advances to IP (US\$)	Total IP Expenditure US\$	Remaining Funds (US\$) Prog. Budget minus Total Expenditure
	A	B	C	D	E	F= B-(C+E)
CIDA	554,473	518,200.00	9,159.60	126,584.55	91,698.25	417,342.15
TOTALS:		518,200.00	9,159.60	126,584.55	\$91,698.25	417,342.15

III. ACTIVITIES AND ACHIEVED RESULTS

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$)	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
<p>Output 1.1 Justice Reform resources consolidated, streamlined and coordinated</p> <p>Baseline</p> <p><u>Targets:</u></p> <ul style="list-style-type: none"> 70% or five (5) of positions in the JRIU filled; 100% of JRIU equipment and office supplies procured; JRIU Framework Document developed; Justice Reform Monitoring and Evaluation Framework developed; Annual training and developmental activities Conducted <p><u>Indicators:</u></p> <ul style="list-style-type: none"> % of positions filled % of equipment and office 	<p>1.1.1 Recruitment of 70% of JRIU Staff, which included the following:</p> <ul style="list-style-type: none"> *Advertisement of Posts; *Execution of the selection process; *Conclusion of contractual arrangements; *Payment of monthly salaries. <p>1.1.1 Procure 100% of JRIU office equipment and supplies, which included the following:</p> <ul style="list-style-type: none"> *Equipment/office supplies needs assessment; *Requisition of equipment and office supplies; *Install and code equipment received. 	\$187,100.00	\$79,194.32	<p>Target achieved, 100% of JRIU staff were in place by the end of the Third Quarter of 2012. The posts filled were:</p> <ul style="list-style-type: none"> * Director; * Deputy Director; * Programmes Manger; * Department of Justice Field Director; * Coordinator, Social Order Component; * Executive Administrative Assistant. 	<p>100% of staff needed by the JRIU were in place by the beginning of the 4th Quarter, however in October 2012 the Director of the JRIU resigned which decreased the target attained to 80% by the end of the 4th Quarter of 2012.</p>
		\$59,100.00	\$4,799.05	<p>The following equipment were procured for use by the JRIU:</p> <ul style="list-style-type: none"> Two 5 Shelf Glass Door Cabinet; One End Table; One Multifunction colour Printer/Scanner/Copier; One Shredder One Laptop One Multimedia Projector 	<p>During the year under review 80% of the resources needed by the JRIU (inclusive of equipment, furniture and stationery) were procured. The following were not purchased: One high quantity multifunction printer/scanner/copier and One video-conferencing system. These purchases were deferred until the First Quarter of the 2013 year.</p> <p>In addition to the above, the expenditure reported only reflects invoices paid by the Accounts Division up to December 31, 2012. Due to new procedures implemented in the Ministry of Justice, a number of invoices incurred by the JUST Programme</p>

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$)	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
supplies procured					have not been paid, despite the availability of funds.
<ul style="list-style-type: none"> JRIU Framework document by - /-/- 	<p>1.1.2 Develop/establish a Strategic Framework Document for the JRIU, which included the following:</p> <ul style="list-style-type: none"> *Develop Terms of Reference (TOR) for technical assistance; *Advertise for consultancy; *Consultant recruited; *Identify key stakeholders; *Consultations with key stakeholders. 	\$24,300.00	\$862.23	<p>The Terms of Reference for this consultancy were approved by the Permanent Secretary on September 10, 2012 and advertised on September 16 and 19, 2012.</p> <p>All Bids were evaluated on October 18, 2012, this process yielded a successful candidate and the Procurement Committee approved the proposal on November 19, 2012. Following the negotiation meeting on November 28, 2012, the candidate agreed to develop the Strategic Framework Document for the amount budgeted by the Project.</p> <p>The consultancy contract is currently with the Legal Services Unit of the MOJ and is expected to be completed and signed before the end of January 2013.</p>	<p>The JRIU has identified a suitably qualified consultant to conduct this consultancy. The recruitment process is almost complete with only the contract between the MOJ and the consultant left to be signed.</p> <p>The Framework Document is not expected to be completed until April 2013.</p>
<ul style="list-style-type: none"> Justice Reform Monitoring and Evaluation Framework developed by - /-/- 	<p>1.1.3 Develop and implement monitoring and evaluation mechanisms for Justice Reform Initiatives, which included the following:</p> <ul style="list-style-type: none"> *Develop TOR in consultation w/ UNDP; *Advertise for consultancy; *Consultant Recruited. 	\$41,800.00	\$862.23	<p>The Terms of Reference for this consultancy were approved by the Permanent Secretary on September 10, 2012 and advertised on September 16 and 19, 2012.</p> <p>All Bids were evaluated on November 9, 2012, this process yielded no successful candidate, therefore the JRIU and the</p>	<p>There has been no progress towards securing a suitably qualified consultant.</p> <p>The delay caused by not finding a suitably qualified candidate during this round of call for proposals, will move the projected completion date for this consultancy to May 31, 2013.</p>

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$)	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
<ul style="list-style-type: none"> # of training interventions conducted by -/-/- and % of target group benefitted. # and type of training and developmental activities completed with officers, directors and managers 	<p>1.1.7 Conduct Training and Developmental Interventions for MOJ Staff, which included the following:</p> <ul style="list-style-type: none"> *Confirm MOJ's priority training needs as articulated in MOJ's operational plan for 2012/13; *Develop TOR for training provider and advertise for consultancy; *Select training provider Conduct training for 2012/13 *Develop feedback form for training/developmental interventions; *Conduct assessment of interventions; *Identify training and developmental needs for 2013/14; Identify target group/personnel for training in 2013/14. 	\$66,800.00	\$862.23	<p>Procurement Division re-advertised the consultancy on the MOJ website. The Close of Tender for this Activity will be in the First Quarter of 2013.</p> <p>The Terms of Reference for this consultancy were approved by the Permanent Secretary on September 10, 2012 and advertised on September 16 and 19, 2012.</p> <p>All Bids were evaluated on October 18, 2012, this process yielded a successful candidate and the Procurement Committee approved the proposal on November 19, 2012. Following the negotiation meeting on November 28, 2012, the candidate agreed to conduct the Training and Developmental Interventions for the amount budgeted by the Project.</p> <p>The consultancy contract is currently with the Legal Services Unit of the MOJ and is expected to be completed and signed before the end of January 2013.</p>	<p>The JRIU has identified a suitably qualified consultant to conduct this consultancy.</p> <p>The recruitment process is almost complete with only the contract between the MoJ and the consultant left to be signed. This activity is not expected to begin before February 2013. Therefore the 12/13 training is expected to go into the 13/14 fiscal year.</p> <p>The Consultant has not been contracted as yet; therefore the feedback form has not been developed for the 2012/13 FY training.</p> <p>Assessment of the training interventions for the 2012/13 FY could not be done because there were no training sessions during the reporting period.</p> <p>No training sessions had been conducted during the reporting period, therefore the identification of the training and developmental needs for 2013/14 could not be done, neither could the target</p>

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$)	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
<p>Output 1.3 Policy development capacity of the MOJ strengthened (Analyse Policy Development processes and capacity of MOJ)</p> <p>Target(s)</p> <ul style="list-style-type: none"> *Preliminary research on Policy process and capacity completed; *Draft report commented on by JRIU and relevant MOJ staff *Strategic Policy Vision exercise arrangements commenced <p>Indicators:</p> <ul style="list-style-type: none"> *Preliminary research completed by - /-/- 	<p>1.3.1 Preliminary research on policy process and capacity completed. This activity involved the following:</p> <ul style="list-style-type: none"> * Work with others in MOJ to identify champions for policy development reform; * Obtain existing information/documentation for DOJ; * Facilitate the conduct of meetings/interviews with critical MOJ staff and critical stakeholders in the GOJ; *Provide commentary on draft report on the policy development capacity of the MOJ. <p>1.3.1 Strategic Policy Vision exercise arrangement commenced, which included:</p> <ul style="list-style-type: none"> * Identification of possible participants. 	<p>\$6,000.00</p>	<p>\$0</p>	<p>The identification of policy development reform champions was deferred at the request of the Permanent Secretary, pending a review of the structure, role and functions of the Ministry of Justice.</p> <p>In spite of the above, the JRIU had obtained all relevant documentation from the Ministry of Justice on the policy development capacity of the Ministry of Justice and sent it to the Department of Justice, Canada for their use. However, because the activity had been deferred by the Permanent Secretary for the Ministry of Justice, no meetings/interviews were facilitated between the Ministry of Justice Staff and critical stakeholders.</p>	<p>group be identified.</p> <p>There has been no progress towards the attainment of this output as the activity has been halted at the request of the Permanent Secretary. It is uncertain when this output will be achieved.</p>
<ul style="list-style-type: none"> *# of consultation activities facilitated *Strategic Policy Vision exercise arrangements commenced by - /-/- *Feedback provided on draft report Preliminary logistical arrangements made by - /-/- 		<p>\$0</p>	<p>\$0</p>	<p>This activity was deferred pending the review of the structure, role and functions of the Ministry of Justice.</p>	

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$)	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
Output 1.4 Participatory Monitoring processes integrated in Justice reform and modernisation Baseline <u>Targets:</u> Citizens Score Card Developed Stakeholder Consultation(s) held each quarter	1.4.1 Development of a Citizens' Scorecard, this process included the following: *Develop TOR for consultant to develop Scorecard and advertise; Recruit consultant; *Conduct preliminary indicator gathering; *Conduct preliminary consultations with key stakeholder groups; *Develop consultation document/draft; *Make logistical and programme arrangements for consultations;	\$23,300.00	\$862.23	The Terms of Reference for this consultancy were approved by the Permanent Secretary on September 10, 2012 and advertised on September 16 and 19, 2012. All Bids were evaluated on November 9, 2012, this process yielded no successful candidate, therefore the JRIU and the Procurement Division re-advised the consultancy on the MOJ website. The Close of Tender for this Activity will be in the First Quarter of 2013.	There has been no progress towards securing a suitably qualified consultant. The delay caused by not finding a suitably qualified candidate during this round of call for proposals, will move the projected completion date to April 2013.
<u>Indicators:</u> Baseline assessment of citizens on performance by -/- # of stakeholder consultations held	1.4.2 Consultations on Justice Reform, which includes: *Identify critical stakeholder groups to be consulted; *Identify resource personnel to develop format and facilitate consultations.	\$0	\$0	Execution of this activity has been deferred to 2013 as it is dependent upon the achievement of 1.4.1	This activity has been deferred pending the JRIU being able to secure a suitably qualified candidate to develop the Citizen's Scorecard as it is dependent upon that activity being accomplished. This activity will be executed once the Citizens' Scorecard has been developed.
2.1 Standards of professional conduct for prosecutors introduced and implemented <u>Target(s)</u>	2.1.2 Facilitate meetings and consultations on standards of professional conduct for prosecutors. This process includes: *Develop consultatively list of stakeholders to be consulted; *Make required logistical	\$10,000.00	\$0	The Standards for Professional Conduct of Prosecutors were sent to the Director of Public Prosecutions for review during the Third Quarter of 2012. The Department of Justice, Canada obtained the reviews directly from the DPP.	To date no meetings or consultations with prosecutors/other officials have been arranged. The Director of Public Prosecutions indicated that her Office would not be able to focus its efforts on tasks

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$)	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
<p>Meetings and consultations with prosecutors/other officials arranged</p>	<p>arrangements for consultations with prosecutors to obtain input for the development of Standards of Conduct;</p> <p>* Make required logistical arrangements for consultation/meetings with prosecutors and other officials to refine Standards of Professional Conduct</p>			<p>The targeted meetings and consultations were not held in the Third Quarter of 2012 as planned.</p>	<p>associated with the JRIU work plan until January 2013 at the earliest.</p>
<p>Output 2.4 Human Resources protocols and strategies developed for ODPP</p> <p><u>Target:</u></p> <ul style="list-style-type: none"> Draft report of review completed <p><u>Indicator:</u></p> <ul style="list-style-type: none"> Feedback provided on draft report 	<p>2.4.1 Review of the organisational structure & deployment of Human Resources within the ODPP, which included:</p> <ul style="list-style-type: none"> *Facilitate & co-ordinate consultations, meetings & access to office of ODPP; *Obtain work-plan and mission schedule for review of ODPP. <p>Unplanned Mission to Canada</p>	\$5,000.00	\$0	<p>Human Resource experts from the Department of Justice, Canada visited the ODPP from October 22 – 26, 2012. The review report has not yet been forwarded to the JRIU.</p>	<p>The JRIU has not been informed of the results of the October mission.</p> <p>The JRIU has not been instructed by either the ODPP or the DOJ to organise the feedback required on the draft report.</p>
<p>Output 3.1 Court management and governance strategies developed and implemented</p> <p><u>Targets:</u></p> <ul style="list-style-type: none"> Information/Documentation 	<p>3.1.2 Preliminary research for strategic framework document for Court Management Services (CMS), which included:</p> <ul style="list-style-type: none"> * Provide the DOJ with any further existing documentation related to the structure of the CMS; 	\$3,000.00	\$0	<p>On July 13, 2012 and August 16, 2012 the Director for the Justice Reform Implementation Unit attended meetings in Ottawa and Brampton to provide current information on the progress of the JRIU, the Court Structure in Jamaica.</p> <p>The Permanent Secretary of the Ministry of Justice has asked that this activity be halted pending an assessment of the CMS.</p> <p>A mission from Canada visited from September 23-28, 2012 and a</p>	<p>Logistical arrangements were made by the former JRIU Director for the mission to Jamaica in October 2012.</p> <p>Up to December 2012 no information/documentation was provided to the DOJ.</p> <p>To date the list of partners has not been finalized.</p>

Expected Outputs & Indicators (Including annual targets)	Planned Activities	Planned Budget (US\$)	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
<ul style="list-style-type: none"> provided List of partners developed Consultations facilitated <p>Indicators:</p> <ul style="list-style-type: none"> Information/documentation provided List of partners developed # of consultations facilitated 	<p>*Facilitate consultation between DOJ/Canadian Experts and the Strategic Framework Working Group to arrive at consensus on the structure of and reporting framework for CMS.</p>			<p>reciprocal visit to Canada made by the Honourable Minister of Justice, the Permanent Secretary, the Head of the Court Management Services and the Chief Justice on October 27, 2012 regarding the proposed governance structure for the Court Management Services.</p>	<p>To date no consultations have been facilitated.</p> <p>The achievement of Output 3.1 may be delayed depending upon the duration of the assessment process.</p>
<p>Output 3.2 Measures undertaken to improve the efficiency of the Court System</p> <p>Target:</p> <ul style="list-style-type: none"> Information/documentation on recent efforts at decriminalisation/reduction in Jamaica provided Information/documentation of the Peace provided Information/documentation of Jamaica's mediation system provided Meetings and consultation arranged Information on the Court processes provided <p>Indicators:</p> <ul style="list-style-type: none"> Information on recent efforts at decriminalisation/reduction in Jamaica provided Information/documentation of the Peace provided 	<p>3.2.1 Implement changes to address delays in moving a case forward, which included:</p> <p>*Identify information requirement and sources on current and recent efforts at decriminalisation/reduction in Jamaica.</p> <p>*Provide information to the DOJ on current and recent efforts at decriminalisation /reduction in Jamaica.</p> <p>3.2.2 Reduction of barriers/delays in commencing court proceedings, which included:</p> <p>*Source information/documentation on the current role of JP's in Jamaica in relation to their work in the Petty Sessions Courts;</p> <p>*Provide information/documentation obtained on current role of JP's to the DOJ;</p>	\$3,000.00	\$0	<p>All available documentation was sent to the Department of Justice, Canada.</p> <p>The Department of Justice, Canada advised of the recent efforts taken by the Government of Jamaica to decriminalise the offence of Possession of small quantities of marijuana. They were also informed that the JRIU was not aware of any other efforts at decriminalisation of offences.</p>	<p>All available information on recent efforts at decriminalisation /reduction in Jamaica have been provided to the DOJ.</p> <p>All available Information /documentation on Justices of the Peace provided to the DOJ.</p>
<ul style="list-style-type: none"> Information on recent efforts at decriminalisation/reduction in Jamaica provided Information/documentation of the Peace provided 	<p>3.2.2 Reduction of barriers/delays in commencing court proceedings, which included:</p> <p>*Source information/documentation on the current role of JP's in Jamaica in relation to their work in the Petty Sessions Courts;</p> <p>*Provide information/documentation obtained on current role of JP's to the DOJ;</p>	\$1,500.00	\$0	<p>The information was collated on September 7, 2012 and given to the Department of Justice, Canada representative based in the JRIU on September 18, 2012.</p>	<p>All information/ documentation on the current role of JP's in Jamaica sourced and given to the DOJ.</p>

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$)	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
	<p>*Source information/documentation on the current mediation system operated in Jamaica;</p> <p>*Provide information/documentation obtained on the mediation system in Jamaica to the DOJ;</p>	\$5,000.00	\$0	<p>The information was gathered on September 18, 2012 and provided to the DOJ representative based in the JRIU on September 19, 2012.</p>	<p>All information/documentation on the current mediation system operated in Jamaica sourced and provided to the DOJ.</p>
	<p>*Engagement of local consultant to review the automatic mediation system in Jamaica and make recommendations to improve the efficiency of the system in diverting cases from the courts. - Draft TOR for mediation Consultant; - Advertisement of consultancy.</p>	\$29,000.00	\$862.23	<p>The Terms of Reference for this consultancy were approved by the Permanent Secretary on September 10, 2012. The Consultancy was advertised on September 16 and 19, 2012. All Bids were evaluated on October 18, 2012, this process yielded no successful candidate, therefore the JRIU and the Procurement Division initiated a Limited Tender Process.</p> <p>Limited Tender Invitation Letters were sent on December 17, 2012 to selected persons who were deemed to have the requisite qualifications and experience. The date for the return of the Bids was set for December 31, 2012. However, the candidates invited all requested an extension on the time given as the holiday season made it difficult for them to access information needed for their bids and their Tax Compliance Certificates.</p>	<p>There has been no progress towards securing a suitably qualified consultant.</p> <p>The delay caused by not finding a suitably qualified candidate during this round of call for proposals, will move the projected completion date to May 2013.</p>

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$)	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
	<p>*Engagement of local consultant to review the role of Justices of the Peace in Jamaica and make recommendations re expansion of their functions as Lay Magistrates</p> <ul style="list-style-type: none"> - Draft TOR for mediation Consultant; - Advertisement of consultancy. 	\$22,000.00	\$862.23	<p>The Procurement and Office Services Division allowed an extension of the close of the Tender Period until January 17, 2013.</p> <p>The Terms of Reference for this consultancy were approved by the Permanent Secretary on September 10, 2012. The Consultancy was advertised on September 16 and 19, 2012. All Bids were evaluated on October 18, 2012.</p> <p>The evaluation process yielded a successful candidate and the Procurement Committee approved the proposal on November 19, 2012. Following the negotiation meeting on November 28, 2012, the candidate agreed to review the Role of Justices of the Peace in Jamaica for the amount budgeted by the Programme.</p> <p>The consultancy contract is currently with the Legal Services Unit of the MOJ and is expected to be completed and signed before the end of January 2013.</p>	<p>The JRIU has identified a suitably qualified consultant to conduct this consultancy. The recruitment process is almost complete with only the contract between the MoJ and the consultant left to be signed.</p> <p>This activity is not expected to be completed until April 2013.</p>

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$)	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
	<p>3.2.3 Review of criminal Case Management System, which included the following activities:</p> <ul style="list-style-type: none"> *Provide a list to DOJ of working group of judges, court administrators and prosecutors; *Provide information and documentation on the current criminal case management system. 	\$3,000.00	\$0	<p>During the reporting period the list of working group judges, court administrators and prosecutors was compiled and awaiting approval by the Permanent Secretary.</p> <p>Additionally, during the period all relevant documentation on the current criminal case management system was sent to the Department of Justice, Canada.</p>	<p>Output achieved pending the approval of the Permanent Secretary.</p> <p>List of working group of judges, court administrators and prosecutors completed and provided to the DOJ.</p> <p>Information and documentation on the current criminal case management system Sources and Provided to the DOJ.</p>
<p>Output: Communication Strategy developed for justice reform implementation</p> <p><u>Targets:</u></p> <ul style="list-style-type: none"> ● Sensitisation material developed and circulated <p>*Communication Strategy developed</p> <p>Implementation of communication strategy</p>	<p>Develop & implement communication strategy, which included the following:</p> <ul style="list-style-type: none"> *Development of sensitisation material for MoJ Staff; - Provide information on the JUST programme and JRIU to MOJ's JEU; - Define target group or audience; - Develop public sensitisation materials. 	\$10,000.00	\$543.91	<p>During the reporting period the JRIU provided all relevant information on the JUST to assist the Justice Education Unit to define the target groups for the sensitisation campaign.</p> <p>During the reporting period the brochures and posters for the campaign were developed and distributed.</p>	<p>Communication strategy for Internal stakeholders has been completed and the materials developed disseminated.</p>