

# Integrated Annual Work Plan Revised January 2013

## Year: 2013 (January 1 to June 30)

EXPECTED OUTPUTS <i>And baseline, associated indicators and annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>		RESPONSIBLE PARTY				PLANNED BUDGET		
	TIMEFRAME				Funding Source	Budget Description	Amount		
	Q1	Q2	Q3	Q4					
<b>Output 1: Development of National Policy and Plan of Action (Green Paper)</b> <i>Baseline:</i> No National Policy on International Migration <i>Indicators:</i> <ul style="list-style-type: none"> <li>- Availability of support for project administration</li> <li>- Frequency of meetings of Project Board</li> <li>- Production of policy</li> <li>- Production of Plan of Action</li> </ul>	Activity Result 1 <b>Effective work planning and production of reports:</b>  Action 1.1: Quarterly meetings of project board  Action 1.2: Recruit and contract Project Manager  Action 1.3: Recruit and contract Project Associate  Action 1.4: Project Closure	MPU	UNDP	71405 Service contract individual (Project Associate)	7,700				
	X	X			GOJ	71405 Service contract individual (Project Associate)	1540		
		X				72400 Communications	1160		
		X				71300 Consultant	13,000		
<i>Targets:</i> <ul style="list-style-type: none"> <li>- Project Associate recruited and supporting project manager</li> <li>- Project Board meets quarterly</li> <li>- National policy in international</li> </ul>						71405 Service contract individual (Project Manager)	3,738		
						Service Contract individual (Research Assistant)	8,763.46		

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<p>migration produced</p> <p>- Plan of action produced</p> <p>- Policy integrated in national development plan</p>	<p>Activity Result 2: <b>Development of the National Policy (Green Paper)</b><sup>1</sup></p> <p>Action 2.1 Drafting committee to review draft policy</p> <p>Action 2.2 Development of a Communications plan</p> <p>Action 2.3 Submission to Cabinet</p> <p>Action 2.4 Public Launch of Draft National Policy (Green Paper)</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>MPU</p> <p>MPU</p> <p>MPU</p> <p>MPU</p>	<p>UNDP</p> <p>UNDP</p> <p>UNDP</p> <p>UNDP</p>	<p>75700 Training/ workshops/ conferences</p> <p>71300 Consultant</p> <p>75700 Training/ workshops/ conferences</p> <p>71300 Consultant</p>	<p>2,000<sup>2</sup></p> <p>10,000</p> <p>3,000</p> <p>15,000</p>
<p><b>Output 3: Development of Implementation Plan</b></p> <p>Baseline: No plan to support Ministries, Departments and Agencies(MDA's) implementation of national policy on international migration</p> <p>Indicators:</p> <ul style="list-style-type: none"> <li>- Consultancy for the development of implementation plan</li> <li>- Consultation with MDA's on</li> </ul>	<p>Activity Result 1 <b>Consultant to develop an Implementation Plan</b></p> <p>Action 1.1 Draft implementation plan</p> <p>Action 1.2 Consult with stakeholder MDAs</p> <p>Action 1.3 Submit implementation plan for approval by NWWGIMD</p>	<p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p>	<p>MPU</p> <p>MPU</p> <p>MPU</p>	<p>UNDP</p> <p>UNDP</p> <p>UNDP</p>	<p>71300 Consultant</p> <p>71300 Consultant</p>	<p>15,000</p>

<sup>1</sup> Cabinet may take a decision to approve the draft National Policy for public consultation or recommend changes which must be resubmitted for final approval of the document.

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<p>implementation plan</p> <ul style="list-style-type: none"> <li>- Production of implementation plan</li> <li>- Development of M &amp; E plan</li> <li>- Measurement of indicators under national M&amp;E mechanism</li> </ul> <p>Targets:</p> <ul style="list-style-type: none"> <li>- Consultancy conducted to develop implementation plan</li> <li>- All targeted MDAs consulted on draft implementation plan</li> <li>- Implementation plan produced</li> <li>- M &amp; E plan developed</li> </ul> <p>Measurement of migration policy indicators through Jamstats</p>	<p><u>Activity Result 2:</u> <b>Measurement of IM policy indicators through national mechanism</b></p> <p>Action 2.1 Development of Monitoring and Evaluation Instrument</p> <p>Action 2.2 Integration of M &amp; E instrument into Jamstats</p>	<p>X</p>	<p>X</p>			<p>UNDP</p>	<p>71300 Consultant</p>	<p>5,000</p>
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<p><b>Output 4: Capacity of MDAs to implement national policy on international migration developed</b>  <i>Baseline: Ministries, Departments and Agencies(MDA'S) have limited capacity to implement migration policy coherently</i></p>	<p><b>Activity Result 1: Capacity Development Strategy to implement migration policy</b></p> <p>Action 1.1: Capacity Assessment of MDAs to identify the needs and gaps in implementation of Action Plan</p> <p>Action 1.2: Formulation of Capacity development strategies</p> <p>Action 1.3: Implementation of early components of capacity development strategy</p>	<p>X</p> <p>X</p> <p>X</p>	<p>MPU</p>	<p>UNDP</p>	<p>71300 Consultant</p>	<p>15,000</p>
<p>- # of selected Ministries, Departments and Agencies (MDAs) whose capacity to implement IM policy have been assessed</p>						
<p>- Consultation held with MDAs on Capacity Development Strategy</p>						
<p>- Reporting and Communication mechanism among MDAs reviewed</p>						
<p>- Production of Capacity Development Strategy and schedule for implementation</p>						

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<p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- Consultancy conducted to develop Capacity Development Strategy</li> <li>- Capacity assessment diagnosis of MDA's reviewed by targeted MDAs</li> <li>- Capacity Development Strategy developed</li> <li>- Related CP outcome: Capacity Development Support structures and methods formulated for migration policy aligned to Vision 2030 b</li> </ul>									
<b>TOTAL</b>									
									104,591.46

<p>Approved by: Dr. Arun Kashyap, Resident Representative, UNDP &amp; UN Resident Coordinator</p>	<p>Signature: </p>	<p>Date: 12/04/13</p>
<p>Approved by: Ms. Keisha Livermore, Head of Office, International Organization for Migration</p>	<p>Signature: </p>	<p>Date: 1/2/13</p>
<p>Approved by: Easton Williams, Director SPPRD, PIOJ</p>	<p>Signature: </p>	<p>Date: 29/1/12</p>