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QUARTERLY PROGRESS REPORT

Country	JAMAICA		
Reporting period	April - June, 2013		
Project number and title	Capacity Development for Energy Efficiency and Security in Jamaica - 80532		
Project Duration	2011 - 2014		
Implementing Partner	Ministry of Science, Technology, Energy and Mining (MSTEM)		
Responsible Parties	MSTEM and UNDP		
Overall Project Coordinator	Fitzroy Vidal		
Initial Approved Budget (UNDP)	US\$48,600.00	Revised Approved Budget	US\$54,255.36
Current Quarter Advance	US\$31,900.00	Current Quarter Expenditure	US\$11,449.11
Annual Expenditure to Date	US\$17,154.47	Current Year Delivery to Date	7%

I. QUARTERLY SUMMARY OF ACTIVITIES

Component 1

Successfully completed in the 4th quarter of 2012.

Component 2

The contract for *Wind Power for Domestic/Community Application Feasibility Study and Regulatory Review* consultancy was awarded to Prof. A. Anthony Chen, one of the 8 short-listed consultants. The contract was signed on May 31st 2013. The first deliverable, the project work plan and methodology was on schedule and the remaining work is on schedule.

Component 3

Planned Activity to conduct a public private dialogue session for this quarter was not carried out due to a desire to see a greater impact from the session. It was therefore agreed at the last PSC meeting, held on April 11th 2013, to partner with other energy forum(s) that may arise during the year for the dialogue session. Efforts in this regard commenced.

II. FINANCIAL SUMMARY

RESOURCE & EXPENDITURE REPORT BY DONOR - 2013						
Donor	Responsible Party	Total Budget (US\$)	Programmable Budget (US\$)	Total Advances to IP (US\$)	Total Expenditure US\$	Balance PrBdg – Tot Exp (US\$)
UNDP TRAC	UNDP	53,655.36	53,655.36	31,900.00	16,854.47	36,800.89
Government of Jamaica	MSTEM (in kind)	600.00	600.00	0	300.00	300.00
Totals		54,255.36	54,255.36	31,900.00	17,154.47	37,100.89

PROJECT EXPENDITURE FOR REPORTING PERIOD							
Output # / Activity Result #	Balance B/F from previous Qrt JMD\$	Requested JMD\$	Received JMD\$	Date Received	Disbursed by UNDP	Disbursed by IP	Balance JMD\$
	A	B	C		D	E	(A+C)-E
Output 1 – Capacity Development in the Public Sector	10,799.56		0	-	0		10,799.56
Output 2 – Piloting Sources of Clean Energy	0	3,068,061.00	3,068,061.00	June 20,2013	0	575,261.44	2,492,799.56
Output 3 – Establishment of the Public Private Dialogue Forum	0	99,290.00	99,290.00	June 20,2013	0	0	99,290.00
Total	10,799.56	3,167,351.00	3,167,351.00		0	575,261.44	2,602,889.12
Cash in hand @ end of reporting period							
Commitments @ end of reporting period							
0							

The United Nations Operational Rate of Exchange (UNORE) for June of JMD 99.29 to USD1.00 was used at the time of processing payment of advance and the UNORE in effect at the time of processing is used for converting expenditure made in Jamaican dollars.

Please note that bank charges of JA\$6,028.44 were not captured in the October – December 2012 quarterly report.

III. ACTIVITIES AND ACHIEVED RESULTS

Expected Outputs & Indicators (including annual targets)	Planned Activities	Achieved Results	Progress Towards Achieving Outputs
<p>OUTPUT 2 Piloting Renewable Energy Sources</p> <p>Target for the year:</p> <ul style="list-style-type: none"> • Wind map indicating viable sites for domestic application • Establishment of wind turbines for domestic application • Increase visibility and awareness of renewable energy options for domestic use <p>Indicator for the year:</p> <ul style="list-style-type: none"> • Preparation of and/or validation of a wind map showing wind speeds and economic analysis for domestic application • Site selection and construction of wind turbines at two pilot sites • Communications and public awareness on wind energy 	<p>The award of contract for the Wind Power for Domestic / Community Application Feasibility Study and Regulatory Review consultancy.</p>	<p>The consultancy was awarded to Prof. A. Anthony Chen effective May 31st 2013. The contract duration is for six (6) months and the projected completion date is November 30th 2013.</p> <p>The consultancy will identify potential sites for small scale wind production through a wind mapping exercise and a review of the regulatory framework governing energy production and distribution to assess potential feasibility and viability.</p>	<p>Contract signed May 31, 2013 between Prof Chen and the MSTEM.</p>

Expected Outputs & Indicators (including annual targets)	Planned Activities	Achieved Results	Progress Towards Achieving Outputs
<p>OUTPUT 3 Establishment of Public Private Forum</p> <p>Target for the year:</p> <ul style="list-style-type: none"> • Establish on-going platform for dialogue between the public and private sector • Raise awareness of public private partnership issues <p>Indicators for the year:</p> <ul style="list-style-type: none"> • Design and facilitation of a systematic series of dialogue sessions • Robust media campaign to increase public awareness and support for private/public sector issues • Participation in CARICOM Energy Week as a key public awareness tool • Launch of the SEA4ALL conference 	<p>The final Public Private Dialogue session was scheduled for Quarter 2.</p>	<p>The Dialogue Session was postponed. It was decided to partner with other Energy Fora to maximise the benefit, impact and coverage of the Session.</p>	<p>The MSTEM is reviewing its calendar of events to determine the most appropriate time to host this session. The matter will be raised at the next meeting of the Project Steering Committee, in Quarter 3.</p>

IV. IMPLEMENTATION CONSTRAINTS AND LESSONS LEARNT

Implementation Constraints	Impact and Priority	Response/Action
<p>The first tender opening process for the Wind Power Feasibility Study and Regulatory Review was cancelled due to several bids being deemed unresponsive. There was a general misunderstanding on how the bid documents were to be compiled.</p>	<p>Delay to implementation of Component 2</p>	<p>The bidders were informed verbally and in writing of the cancellation of the tender process. The process was then simplified by reverting to a one envelope submission and the tender was reopened.</p>

LESSONS LEARNT & RECOMMENDATIONS:

- **LESSON LEARNT**

- The project got additional exposure, as it benefited by implementing some of its activities simultaneously with other project partners. For example, public officials who were trained in energy efficiency and conservation, under Component 1, are now being used as point of contacts in the IDB sponsored Energy Security and Energy Efficiency Programme for their respective Ministries, Departments and Agencies.

- **RECOMMENDATION**

- It would be useful to commence the procurement for goods and services with sufficient time to complete tender documents and respond to contingencies where these may arise. Additionally, it is being recommended that procurement officers be included in developing the Project Schedule.

V. RISKS

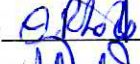

#	Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
1.	The tender evaluation process does not lead to a contract being awarded for the Wind Power Feasibility Study	February 2013	Operational	Component 2 of the project would be delayed. P=1, I=5	The best countermeasure that was put in place was that the consultants where short-listed so competent bidders with a track record of delivering were chosen.	MSTEM	MSTEM	April 2013	Mitigated against, contract awarded.
2.	No funding source identified for the unfunded part of the original project budget.	October 2011	Financial	If the additional funding is not found, then the project will have to be discontinued after 2013. P=5, I=5	The project schedule for the coming year has been built around available funding. To this extent, component 2 is being targeted for completion	UNDP	MSTEM	April 2013	Risk removed as project activities planned based solely on available budget


VI. PLANNED ACTIVITIES (NEXT QUARTER – JULY – SEPTEMBER, 2013)

Expected Outputs	Planned Activities	Timeframe			Responsible Party	Planned Budgets		
		July	Aug	Sept		Source of Funds	Budget Description	Amount
OUTPUT 2 Piloting Sources of Clean Energy	Preparation of the Wind power economic feasibility study report by the consultant					TRAC	Payment for consultancy service	30,900
OUTPUT 3 Establishment of Public Private Dialogue Forum	A public-private dialogue session					TRAC		1,000
TOTAL								31,900

Comments:

- The Public-Private Dialogue is scheduled for Quarter 3. However, in order to maximize the value to the participants, it is proposed that the Dialogue session be kept after the Wind Mapping consultancy has been completed. The Dialogue Session would be used as a platform on which to share its findings. This is to be further discussed at the next Project Steering Committee.

Project Management:	Prepared by: Davin Ferrigon	Date: 19/7/2013	Signature: 
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	Approved by: Fitzroy Vidal	Date: 19/7/2013	Signature: 

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Accepted by: 	Date: July 29, 2013