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## QUARTERLY PROGRESS REPORT

<b>Country</b>	JAMAICA		
<b>Reporting period</b>	July – September 2014		
<b>Project number and title</b>	Project # 74120; Award # 59298 Strengthening the Operational and Financial Sustainability of the National Protected Area System, PIMS # 3832; (PROTECTED AREAS PROJECT)		
<b>Project Duration</b>	Six (6) years (2010 – 2016)		
<b>Implementing Partner</b>	National Environment & Planning Agency		
<b>Responsible Parties</b>	National Environment and Planning Agency- NEPA, Forestry Department, Jamaica National Heritage Trust, Environmental Management Division (MWLECC), Fisheries Division, The Nature Conservancy		
<b>Overall Project Coordinator</b>	Ngozi Christian		
<b>Initial Approved Budget</b>	US\$ 889,552.91	<b>Revised Approved Budget</b>	US\$
<b>Balance Brought Forward from Previous Quarter</b>	US \$ 93,972.07		
<b>Current Quarter Advance</b>	US\$ 0.00	<b>Current Quarter Expenditure</b>	US\$ 72,946.03 <sup>1</sup>
<b>Annual Expenditure to Date</b>	US\$ 386,360.09	<b>Current Year Delivery to Date</b>	44.5%

Description of In Kind Contribution (attach any supporting documents) See attachment	Total Estimated Monetary Value US\$14,872.22
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### I. SUMMARY OF PROGRESS TOWARDS OUTPUTS (DESCRIBE PROGRESS TOWARDS EACH OUTPUT, CHALLENGES AND OTHER MAJOR DEVELOPMENTS DURING THE QUARTER)

**Output 1.1 Protected Area Trust Fund (PATF):** Output started but not finished: awaiting endorsement from the Minister of Water, Land Environment and Climate Change; and the written consent and willingness of the board members to serve.

**Output 1.2 – Site level business plans:** Two (2) business plans completed; two (2) additional plans drafted. All four (4) plans will be revised to make them implementable. The Consultant (Local Business and Finance Specialist) has resigned and the TOR for his replacement has been prepared by the PMU and approved by the PSC.

<sup>1</sup> This quarter's expenditure represent: direct payments of US\$37,899.54; and expenditures paid out by the implementing partner totalling J\$3,952,893.85.

## II. PROJECT EXPENDITURE FOR REPORTING PERIOD (MONTH- MONTH, YEAR)

PROJECT EXPENDITURE FOR REPORTING PERIOD ( JULY – SEPTEMBER 2014)							
Output # / Activity Result #	Balance B/F from previous Qrt	Requested JMD\$	Received JMD\$	*Date Received	Disbursed by UNDP	Disbursed by IP	Balance JMD\$
	A	B	C		D	E	(A+C)-E
<b>Outcome 1 – Strengthening of financial planning &amp; revenue generation</b>							
1.1.1 Establishment of the NPATF	720,000.00	0.00	0.00		0.00	30,500.00	689,500.00
1.1.2 Draft report on the structure of the National PA Trust Fund.	0.00	0.00	0.00	na	1,071,956.16	0.00	0.00
1.1.4 Stakeholder meetings	(37,400.00)	0.00	0.00	na	0.00	49,305.00	(86,705.00)
1.1.5 Draft recommendations to the Business and Finance Specialists regarding national revenue generation alternatives					0.00		
1.2.1 Draft Seville Heritage Park Business Plan	(125,000.00)	0.00	0.00	na	0.00	0.00	(125,000.00)
1.2.5 Draft Business Plan Clydesdale	175,000.00	0.00	0.00	na	0.00	0.00	175,000.00
1.2.12 Final Blue and John Crow Mountain National Park Business Plan	100,000.00	0.00	0.00	na	0.00	0.00	100,000.00
1.2.13 Final Business Plan Seville Heritage Park	100,000.00	0.00	0.00	na	0.00	175,000.00	(75,000.00)
1.2.23 Quarterly report on coordination of business planning	0.00	0.00	0.00	na		0.00	0.00
1.2.24 Quarterly report	0.00	0.00	0.00	na	0.00	122,666.67	(122,666.67)
1.2.27 Annual Report	0.00	0.00	0.00	na	0.00	95,537.50	(95,537.50)
1.2.29 Draft and Final Blue print model for Jamaican PAs Business Planning in line with best international practice	0.00	0.00	0.00	na	676,740.00	0.00	0.00
1.2.36 Travelling toward the development of business plans	163,320.00	0.00	0.00	na	0.00	8,640.00	154,680.00

PROJECT EXPENDITURE FOR REPORTING PERIOD ( JULY – SEPTEMBER 2014)							
Output # / Activity Result #	Balance B/F from previous Qrt	Requested JMD\$	Received JMD\$	*Date Received	Disbursed by UNDP	Disbursed by IP	Balance JMD\$
	A	B	C		D	E	(A+C)-E
3.1.5 Zoning plan and zoning maps for Mason River PA	360,000.00	0.00	0.00	na	0.00	0.00	360,000.00
3.1.6 Completed METT scorecard for Mason River PA	270,000.00	0.00	0.00	na	0.00	0.00	270,000.00
3.1.7 Report on Best Practices and Standards toward the management and governance of the Mason River Protected Area	360,000.00	0.00	0.00	na	0.00	0.00	360,000.00
3.1.8 Final report on the consultancy to include report on stakeholder meetings - M/RIVER	0.00	0.00	0.00	na	0.00	0.00	0.00
3.1.16 Stakeholder consultations on management planning	753,406.72	0.00	0.00	na	0.00	35,700.00	717,706.72
3.1.32 Detailed work Plan for the delivery of the contracted work : Palisadoes et al					101,511.00		
3.1.38 Mission towards development of management plan					462,740.14		
3.4.2 NPAS Project Newsletters # 4	75,000.00	0.00	0.00	na	0.00	0.00	75,000.00
3.4.4 One (1) National Workshop	125,000.00	0.00	0.00	na	0.00	0.00	125,000.00
3.4.5 Media sensitisation workshop	125,000.00	0.00	0.00	na	0.00	0.00	125,000.00
3.4.7 Six project fact sheets	0.00	0.00	0.00	na	0.00	0.00	0.00
3.4.8 NPAS Webpage and Information Sharing Protocol to include: <ul style="list-style-type: none"> <li>• Strategy for information sharing and exchange through participation in the PA website and database &amp; the Clearing House Mechanism</li> <li>• A mechanism to receive feedback from stakeholders</li> <li>• Compilation of CHM, PA website and key social media daily/weekly content</li> </ul>	350,000.00	0.00	0.00	na	0.00	0.00	350,000.00

## INDICATOR TRACKING TABLE

(The Indicator tracking sheet given below is a useful Performance Monitoring tool which can serve as a valuable source of readily available information on project progress. Values of indicators in each quarter show the progress towards achieving their corresponding annual targets. Summarize all the Outputs with their respective indicators, baseline and annual targets into the following table as per the example)

OUTPUT#	INDICATOR(S)	BASELINE	Q1	Q2	Q3	Q4	Annual TARGET (DEC 2014)
1.1 Protected Area Trust Fund (PATF)	Increase in Protected Area Trust Fund principle and annual disbursement to NSPA.	Trust Fund Principle: 0  Annual Disbursement to NSPA: 0	0.00  0.00	0.00  0.00	0.00  0.00		GEF - \$500,000 KfW – \$1.6 million TNC - \$1 million = \$3.1 million  \$0.
	Increase in annual government funding for PAs	US\$ 4,097,000	Not yet started	Not yet started	Not yet started		17% increase
	Increase in annual non-government resources	US\$ 1,575,987	Not yet started	Not yet started	Not yet started		15% increase
1.2 Model site-level business plans	# of PAs with business plans that reflect NSPA standards	0 PAs with business plans that reflect NSPA standards	1	1	2		6
1.3 Revenue generation mechanisms in five key protected areas	# of PA s where revenue generation mechanisms have been implemented	0 PA s where revenue generation mechanisms have been implemented	0	0	0		2
1.4 Operational plan for PA system financial strategy	Status of Development of Draft Operational Plan for Protected Areas System	No operational plan for PA system financial strategy in existence	Not yet started	Not yet started	Not yet started		Draft operational plan for protected areas system

PLANNED OUTPUT (based on quarterly work plan)	Planned Activity Results	Completion Status			Remarks on completion status of planned activities	Progress Towards Achieving Output
		Fully	Partially/Not Finished	Not Started		
					been submitted to date.	
	1.2.34 Final Business Plan Gourie with best practices			X	The International Business and Finance Consultant collected information during his mission trip towards completing this deliverable, however, the deliverable has not been submitted to date.	
	1.2.35 Final Business Plan Clydesdale with best practices			X	The International Business and Finance Consultant collected information during his mission trip towards completing this deliverable, however, the deliverable has not been submitted to date.	
	1.2.36 Travelling toward the development of business plans		X		Local Business and Finance Consultant travel to Clydesdale, St Catherine	
	1.2.37 Stakeholder workshops			X	No activity implemented this quarter.	
	1.2.38 Miscellaneous		X		Printing and binding of business plans by the Local Business and Finance Specialist  Payment of per diem to Local Business Consultant	
<b>1.3: Revenue generation mechanisms in 5 key protected areas</b>	1.3.1 Final report on mechanisms for sustainable uses of PAs to generate funding to include			X	The Local Business Consultant has resigned; no work was done on this activity.	<b>1.3: Revenue generation mechanisms in 5 key protected areas</b>  <b>Status:</b> Not started <b>Progress:</b> Five (5) areas identified.

OUTPUT#	INDICATOR(S)	BASELINE	Q1	Q2	Q3	Q4	Annual TARGET (DEC 2014)
system for protected area management	management	framework		started	started		developed.
3.3 Conservation-based economic development established in or near five protected areas	# of protected areas out of five protected areas with conservation based economic development within or around the protected area.	No PAs with conservation based economic development	Not yet started	Not yet started	Not yet started		2
3.4 Communication strategy to raise key stakeholder awareness and build national constituency	Status of completion of communication strategy to raise key stakeholder awareness and build national constituency  # of PA s in which strategy is implemented  # of PAs that access and contribute to biological information through CBD Clearing House Mechanism.  # of forest regions that access and contribute to biological information through CBD Clearing House Mechanism.	No project strategy in place.  0 PAs  One (1) PA contributing to and accessing CBD CHM.  0 Forest Regions	Completed  2 Portland Bight Protected Area; Mason River Protected Area  3  2	Completed  3 – Q1 + 1 (Discovery Bay Special Fisheries Conservation Area)  3  2	Completed  3  3  2		Completed  Implementation of communication strategy in 32 protected areas  24 PA s contributing to the CHM;  4

PLANNED OUTPUT (based on quarterly work plan)	Planned Activity Results	Completion Status			Remarks on completion status of planned activities	Progress Towards Achieving Output
		Fully	Partially/Not Finished	Not Started		
	Fund					
	1.1.10 Identification of training needs for the development and execution of the National PA Trust Fund.			X	Permission has been granted to the Consultant to delay this deliverable until January 2015 as a number of other deliverables have been delayed on his work plan.	
	1.1.14 Stakeholder meetings		X		Stakeholder meetings conducted include: Selection of ENGO Board member to the Trust Fund on August 18, 2014; Review meeting for the deliverable "..."	
Output 1.2 – Site level business plans	1.2.4 Draft Business Plan Gourie Reserve		X		The Forestry Department has indicated their dissatisfaction with the business plan however, the Consultant was unable to complete the plan by September 30, 2014, effective resignation date.	<b>Output 1.2 – Site level business plans</b>  <b>Status:</b> Partially finished  <b>Progress:</b> Two (2) business plans completed; two (2) additional plans drafted. All four (4) plans will be revised to make them implementable.
	1.2.5 Draft Business Plan Clydesdale		X		The Forestry Department has indicated their dissatisfaction with the business plan however, the Consultant was unable to complete the plan by September 30, 2014, effective resignation date of the consultant.	
	1.2.16 Final Business Plan Gourie			X	The draft has not been approved, therefore the final has not started.	
	1.2.17 Final Business Plan Clydesdale/Cinchona			X	The draft has not been approved, therefore the	

PLANNED OUTPUT (based on quarterly work plan)	Planned Activity Results	Completion Status			Remarks on completion status of planned activities	Progress Towards Achieving Output
		Fully	Partially/Not Finished	Not Started		
	Planning				deliverables to be completed by the Local Business Consultant	<b>Status:</b> Partially started <b>Progress:</b> International Business and Finance Consultant has started collecting data towards completing this output, however, the data is not readily available. To assist this process, the Project Accountant has started working on completing the financial scorecards for 32 PA s and 4 Forest regions.
	1.4.4 Bi-annual progress report			X	The International Business and Finance Consultant has never submitted this deliverable, contract will be amended to remove this deliverable.	
	1.4.7 Mission to support the development of business plans and NPAS system wide financial strategy	X			Mission of the International Business and Finance Consultant - Activity completed July 7 – 25, 2014	
	1.4.8 Service contract - Technical Advisor	X			This activity covers reports submitted by the Technical Advisor in April/May and June, 2014. Reports approved: June 1 and July 1 respectively.	
2.1 National protected areas legislation and supporting legal framework	2.1.2 Final report on PA co-management agreements		X		The Local Legal Advisor has submitted the deliverable however; it was not to the PMU or PSC's satisfaction based on the scope of work. The deliverable was revised and submitted on August 23, 2014.	<b>2.1 National protected areas legislation and supporting legal framework</b>  <b>Status:</b> Partially started <b>Progress:</b> Local Legal Advisor resigned; TOR for his replacement has been revised; potential candidates to fill the position using direct contracting identified.
	2.1.3 Draft and final copies of amended and existing PA co-management agreements/contracts		X		The Local Legal Advisor has submitted the deliverable however; it was not to the PMU or PSC's satisfaction based on the scope of work. The deliverable was revised and submitted on	



PLANNED OUTPUT (based on quarterly work plan)	Planned Activity Results	Completion Status			Remarks on completion status of planned activities	Progress Towards Achieving Output
		Fully	Partially/Not Finished	Not Started		
					respectively.	<p>Pedro Bank in order to prepare a spatial map of the Pedro Bank and Cays.</p> <p>The Biodiversity Conservation Specialist who will work on Black River has not been contracted as at the date of this report; however the contract was drafted and reviewed.</p>
<b>3.2 Monitoring and evaluation system for protected area management</b>	3.2.1 Work plan and methodology - Biodiversity Conservation Consultancy			X	Not started, the Biodiversity Conservation Specialist has not yet been contracted	<p><b>3.2 Monitoring and evaluation system for protected area management</b></p> <p><b>Status:</b> Not started. <b>Progress:</b> The contract for the Biodiversity Conservation Specialist was drafted and reviewed.</p>
	3.2.2 Report on the review of existing international, regional and national biodiversity monitoring and evaluation tools being used by entities involved in protected areas management			X	Not started, the Biodiversity Conservation Specialist has not yet been contracted	
	3.2.3 Report on the analysis conducted on biodiversity monitoring data			X	Not started, the Biodiversity Conservation Specialist has not yet been contracted	
	3.2.4 Reports on: a. The review of boundaries for the proposed Black River Protected Area			X	Not started, the Biodiversity Conservation Specialist has not yet been contracted	

PLANNED OUTPUT (based on quarterly work plan)	Planned Activity Results	Completion Status			Remarks on completion status of planned activities	Progress Towards Achieving Output
		Fully	Partially/Not Finished	Not Started		
					signature.	
	3.4.6 Creation and implementation of an awards competition that recognises journalistic efforts		X		The awards competition has been created since 2 <sup>nd</sup> quarter; however the implementation of the award has not begun, the Public Awareness Specialist has not completed this activity to-date; efforts to get the revised due date have been futile; the issue was elevated at NEPA.	
	3.4.8 NPAS Webpage and Information Sharing Protocol to include: <ul style="list-style-type: none"> <li>• Strategy for information sharing and exchange through participation in the PA website and database &amp; the Clearing House Mechanism</li> <li>• A mechanism to receive feedback from stakeholders</li> <li>• Compilation of CHM, PA website and key social media daily/weekly content</li> <li>• Evidence of links to related Agencies' websites"</li> </ul>		X		Deliverable received on September 29, 2014; submitted to PSC and Technical Advisor for comments on September 29, 2014.	

PLANNED OUTPUT (based on quarterly work plan)	Planned Activity Results	Completion Status			Remarks on completion status of planned activities	Progress Towards Achieving Output
		Fully	Partially/Not Finished	Not Started		
	Advisor				Technical Advisor August 2014. Reports approved: September 1.	

#	Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
				consultants because of the financial difficulties being experience by the country.  P=5 I= 4	Also, the UNDP was asked to make payment to the international consultants on NEPA's behalf.				
3.	Insufficient financial and technical capacity to implement management plans and business plans	June 2013	Financial and Operational	If not addressed, the proposed operational and financial sustainability of the NPAS will not be achieved.  P=5 I=5	Protected Area management Agencies and co-management entities will be trained in business planning, revenue generating activities and management planning.  The JNPATF is being developed to assist with implementation of revenue generating and management initiatives	NEPA, Fisheries Div, Forestry Dept., JNHT	Mid term Evaluator – A. Fischer	September 2014	No change
4.	Lengthy decision-making and bureaucratic processes undermine achievement of expected results in lifetime of project	June 2013	Operational /Strategic	P=5 I=5	Commitment received from the Protected Area management Agencies and Permanent Secretaries from the relevant PA Ministries to fast track decision making process on legislation and establishment of the NPATF	PSC	Mid term Evaluator – A. Fischer	September 2014	No change

Implementation Constraint	Measures/Action Taken	Recommendation for follow-up (If implementation constraints persist after measures taken)	Issues resolved (yes/no) (Complete Lessons Learnt section)
The quality of work produced by the local Consultants is cause for concern. This is affecting the spend rate as the PMU cannot approve any deliverable for payment unless the respective technical groups have given their approvals.	Discuss with all working groups and Technical Advisor, the expectations of each deliverable; conduct clarification meetings with Consultants where expectations are communicated; host workshops with Consultant and major stakeholders to gather information for each deliverable; have the Technical Advisor review the final deliverable to ensure each deliverable meet all the expectations.	Na	No
The Local Business and Legal Consultants have resigned. These resignations will delay outputs 1.2, 1.3, 2.1, 2.2 and 3.3.	The resignations were accepted and the PMU has drafted TORs for their replacements. In the case of the Legal Consultancy, the TOR was not yet approved by NEPA. In the case of the Business Consultancy, the TOR has been approved by the PSC and NEPA. The PMU has been following up weekly with the Legal Officers at NEPA.	Na	No
Consultants not meeting the timelines, this is affecting the payout rate.	To follow up with each Consultant weekly on the issues being experienced and assist them to set up meetings with stakeholders.	Consultants were advised to submit to the PMU the table of contents for each deliverable before there due date; indicate to the PMU which stakeholders they would like to meet with in order to complete each deliverable; however there have been few responses. This will be discussed at the Consultants' Coordination meeting in November 2014.	No
The preparation of the operational plan for the system is delayed as the International Business and Finance Specialist has found that the managers of the system do not have the financial data readily available in the format required for the output to be achieved satisfactorily. This has caused a delay in the development of this output.	The Project Accountant has been tasked with the responsibility of completing the financial scorecards for the 28 PA s and 4 forest regions. This should be completed by October 30, 2014.	Na	No

## VIII. PLANNED ACTIVITIES (NEXT QUARTER – OCTOBER – DECEMBER, 2014)

Expected Outputs	Planned Activities	Timeframe			Responsible Party	Source of Funds	Planned Budgets	
		M10	M11	M12			Budget Description	Amount
<b>OUTCOME 1</b> <b>Output 1.1 Protected Area Trust Fund (JNPATF)</b>	1.1.9 Final report on the establishment of operational mechanism of the National PA Trust				NEPA/TFE	GEF	71200	9,504.00
	1.1.12 Mission trip # 3: Consultants Coordination meeting				NEPA/TFE	GEF	71600	5,817.00
	1.1.14 Stakeholder meetings				NEPA/TFE	GEF	75700	1,300.00
<b>1.2 Model site-level business plans</b>	1.2.4 Draft Business Plan Gourie Forest Reserve				NEPA/LBFS	GEF	71300	1,641.65
	1.2.5 Draft Business Plan Clydesdale/Cinchona Forest Reserve				NEPA/LBFS	GEF	71300	1,641.65
	1.2.37 Stakeholder workshops				NEPA/PMU	GEF	75700	1,000.00
	1.2.30 Final Blue and John Crow Mountain National Park Business Plan with best practices				NEPA/IBFS	GEF	71200	3,600.00
	1.2.40 Detailed work plan for the delivery of the contracted work - BDO (Business Planning)				NEPA/BDO	GEF	71300	3,600.00
	1.2.41 Detailed work plan for the delivery of the contracted work - BDO (Revenue Generation)				NEPA/BDO	GEF	71300	3,600.00
<b>1.3 Revenue generation mechanisms in five key protected</b>	1.3.3 Final National User Fees Framework				NEPA/LBFS	GEF	71300	5,628.52
<b>1.4 Operational plan for PA system financial strategy</b>	1.4.9 Consultants Coordination Meeting				NEPA/IBFS	GEF	71600	6,800.00
	1.4.10 Stakeholder consultations				NEPA/PMU	GEF	75700	1,000.00
<b>2.1 National protected areas legislation and supporting legal framework</b>	2.1.27 Workshops & Training				NEPA/PMU	GEF	75700	1,000.00
	2.1.30 Detailed work plan for the delivery of the contracted work (Policy Advisor)				NEPA/PA	GEF	71300	900.00

Expected Outputs	Planned Activities	Timeframe			Responsible Party	Source of Funds	Planned Budgets	
		M10	M11	M12			Budget Description	Amount
	3.4.6 Implementation of an awards competition that recognises journalistic efforts				NEPA/PAS	GEF	71300	
	3.4.16 Miscellaneous				NEPA/PMU	GEF	74500	1,500.00
	3.4.17 Rental of meeting rooms				NEPA/PMU	GEF	75700	500.00
	3.4.18 Project visibility				NEPA/PMU	GEF	74200	26,000.00
	3.4.19 Travel towards implementing communication strategy				NEPA/PMU	GEF	71200	1,000.00
	3.4.19 b Service contract – Technical Advisor				NEPA/TA	GEF	71200	7,590.00
	3.4.16 Miscellaneous				NEPA/PMU	GEF	74500	1,500.00
	3.4.17 Rental of meeting rooms				NEPA/PMU	GEF	75700	500.00
<b>Project Management</b>	4.1 Service contracts (Ind): UNDP TRAC				NEPA/PMU	UNDP	71400, 72100	10,551.00
	4.2 Service contracts (Ind) GEF				NEPA/PMU	GEF	71400, 71200	10,551.00
	4.3 Travel				NEPA/PMU	UNDP	71600	4,654.00
	4.3 Travel				NEPA/PMU	GEF	71600	700.00
	4.5 Miscellaneous				NEPA/PMU	UNDP	74500	13,300.00
	4.6 Miscellaneous				NEPA/PMU	GEF	74500	256.00
<b>GRAND TOTAL</b>								<b>177,071.51</b>

## Annex I: Assets Inventory



**Project Title:** *Strengthening the Operational and Financial Sustainability of the National Protected Area System*

**Award Number:** 00074120

**Project Number:** 00059298

**Date of Report:** October 2, 2014

## Asset Profile 1 - Vehicles

S/N	Country Code	Business Unit	Item Description	Make & Model	Quantity	Location	Tag Number	Date acquired	Value	Custodian	Name of Supplier
1	JAM10	B0512	Vehicle								
2			Vehicle								
3			Vehicle								
4			Vehicle								


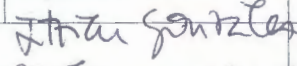
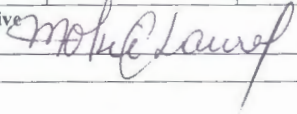
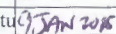
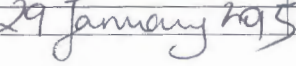
## Asset Profile 2 - Furniture

5	JAM10	B0512	Furniture or Fixture	L/Grey Four drawer vertical Cabinet	1	PPM Branch/NEPA- 10 Caledonia Road, Kingston	139B-301-05	Dec. 8, 2010	J\$16,500	NEPA	Neveast Supplies Limited/Poj. Admin
6			Furniture or Fixture	Boss med Bk chair (Blue fabric)	1	PPM Branch/NEPA- 10 Caledonia Road, Kingston	145-103-08	Dec. 8, 2010	J\$9,225	NEPA	Stationery & Office Supplies/Poj. Admin
7			Furniture or Fixture	Image 3 Drawer Mobile Pedestal	1	PPM Branch/NEPA	145-109-01	Dec 8, 2010	J\$7,800	NEPA	Stationery & Office Supplies/Proj Admin
8			Furniture or Fixture	Image 1600 x 700 STD Desk	1	PPM Branch/NEPA	145-102-01	Dec 8, 2010	J\$11,500	NEPA	Stationery & Office Supplies/Proj. Manager
9			Furniture or Fixture	**PM Desk	1	PPM Branch/NEPA	166-102-07	N/A	N/A	NEPA	N/A
10			Furniture or Fixture	**PA Desk	1	PPM Branch/NEPA	141-104-01	N/A	N/A	NEPA	N/A
11			Furniture or Fixture	Rolodex file #vip 24c/500	1	PPM Branch/NEPA	N/A	Dec 8, 2010	J\$3,200	NEPA	Stationery & Office Supplies
12			Furniture or Fixture	3- Drawer Mobile Pedestal	1	PPM Branch/NEPA	115-109-05	August 9, 2011	10,200.00	NEPA	Century Business Machines Ltd.
13			Furniture or Fixture	Dust bin, 13 quart.	1	PPM Branch/NEPA	N/A	September	690.00	NEPA	Janitorial Traders Ltd.
14			Furniture or Fixture	White Board	1	PPM Branch/NEPA	N/A	September	2645.00	NEPA	N/A



15		Furniture or Fixture	Magnetic Dry Erase Board (24 x 36)	1	PPM Branch/NEPA	115-112-01	October 3, 2011	2,199.00	NEPA	Price Smart
16		Furniture or Fixture	Executive Chair- swivel	1	PPM Branch/NEPA	115-103-06	August 9, 2011	11,687.50	NEPA	T. Geddes Grant (Dist.) Ltd
17		Furniture or Fixture	Visitor Chair	1	PPM Branch/NEPA	115-103-07	August 9, 2011	9,775.00	NEPA	T. Geddes Grant (Dist.) Ltd
18		Furniture or Fixture	Filing trays	2	PPM Branch/NEPA		December 2011	1800.70	NEPA	Janitorial Traders Ltd.
19		Furniture or Fixture	Storage Cabinet	1	PPM Branch	115-301-01	Sept-12	15,800.00	NEPA	
20		Furniture or Fixture	3 Drawer Mobile Pedestal	1	PPM Branch	124-109-01			NEPA	Project Manager's office
21		Furniture or Fixture	Computer Desk	1	PPM Branch	124-105-01	Feb-14	4,500.00	NEPA	Project Manager's Office
22		Furniture or Fixture	Image 5 shelf Cabinet w doors (grey)	1	PPM Branch	No Tag Yet	June - 14	42,673.95	NEPA	Project Manager's office
23		Furniture or Fixture	Visitors Chair	2	PPM Branch	124-103-06&07	Feb -14	13,725.00	NEPA	Century Business/Proj Managers office
<b>Asset Profile 3 - Electrical</b>										
24		Electrical Equip. or Computer	Power Strip 6-outlet with turn switch	1	PPM Branch/NEPA	N/A	September 2, 2011	831.00	NEPA	Janitorial Traders Ltd.
25		Electrical Equip. or Computer	**PM Power Strip 6-outlet with turn switch	1	PPM Branch/NEPA	N/A	N/A	N/A	NEPA	N/A
26		Electrical Equip. or Computer	RCA Digital voice recorder	1	PPM Branch/NEPA	145-517-01	June 9, 2011	5,990.00	NEPA	Electro-World
27		Electrical Equip. or Computer	KLIP Extreme Computer Headset	1	PPM Branch/NEPA		June 9, 2011	1,090.00	NEPA	Electro-World
28		Electrical Equip. or Computer	Dell Computers	2	PPM Branch/NEPA	115-201-02 & 115-201-03	June 21, 2011	185,903.63	NEPA	RMP & Associates Limited
29		Electrical Equip. or Computer	Speakers	4	PPM Branch/NEPA	115-216-02 & 115-216-03	June 21, 2011	N/A	NEPA	RMP & Associates Limited-Proj Admin & Asst.
30		Electrical Equip. or Computer	CPU	2	PPM Branch/NEPA	115-202-03 & 115-202-02	June 21, 2011	N/A	NEPA	RMP & Associates Limited
31		Electrical Equip. or Computer	** Brother Intelli fax 775 Fax Machine	1	PPM Branch/NEPA	145-302-01	N/A	N/A	NEPA	N/A
32		Electrical Equip. or Computer	Electric Sharpener	1	PPM Branch	N/A	January 2012	2080.00	NEPA	Century Business Machines Limited

33		Electrical Equip. or Computer	Laptop	1	PPM Branch	CLYMGV1	August 2012	122,219.10		
34		Electrical Equip. or Computer	Projector	1	PPM Branch	122B-213-01	June 2012	143,500.00		
35		Electrical Equip or Computer	Fan	1	PPM Branch	No tag yet		2190.00	NEPA	
36		Electrical Equip or computer	Telephones	2	PPM Branch	No Tag Yet	Oct-13	31,000.00	NEPA	
37		Electrical Equip or computer	Casio DR-210TM 12 digit calculator	1	PPM Branch	115-509-01	Jun - 14	11,690.77	NEPA	Stationery & office supplies/Proj Acct.
38		Electrical Equipment or Computer	Lenovo Think stations E31 2555 Computers	2	PPM Branch	115-201-04 & 05	July-13	259,337.16	NEPA	RMP & Associates –Proj Manager & Acct.
39		Electrical Equipment or Computer	Speakers	2	PPM Branch	145-216-03	July-13		NEPA	RMP & Associates – Proj Acct
41		Electrical Equipment & Comp	CPU	1	PPM Branch	115-202-04	July-13		NEPA	RMP & Associates- Proj Acct.
42		Electrical Equipment & Comp	Cannon Digital Camera	1	PPM Branch	024-207-02	Nov-10	14,587.98	NEPA	
43		Electrical Equipment & Comp	Standing Fan	1	PPM Branch	115-502-01	Oct-11	5,000.00	NEPA	
44		Electrical Equipment & Comp	Nikon D3200 Digital Mega Pixel Camera	1	PPM Branch		Aug -13	99,873.55	NEPA	
45		Electrical Equipment & Comp.	Digital Flatbed Scanner	1	PPM Branch		Nov -14	49,315.50	NEPA	Massy Technologies / Proj Admin.
46		Electrical Equipment & Comp	Hand free head set	2	PPM Branch		Feb-14	2,800.00	NEPA	Century Business Proj Admin & Proj Acct.
<b>Asset Profile 4 - Heavy Machinery</b>										
47		Heavy Equip. or Generator								

48		Heavy Equip. or Generator							
<b>Asset Profile 5 - Non Capitalized Items</b>									
49		Other (less than 1,000 \$)	Self inking Stamp	1	PPM Branch		02-Jun-12	6,315.83	
50		Other (less than 1,000 \$)	Magazine Rack	1	PPM Branch		13-Nov-13	2,337.50	
51		Other (less than 1,000 \$)	Kingston 8GB thumb drive	1	PPM Branch		13-Nov-13	901.00	
<b>Project Manager</b>		<b>Programme Officer</b>				<b>Deputy Resident Representative</b>			
Date and Signature	 JAN 2015	Date and Signature	 29 January 2015			Date and Signature			