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# FINAL PROJECT REVIEW REPORT

Country:	JAMAICA	JAMAICA				
Reporting period:	February 2019 – Se	eptember 2021				
Project number and title:	Advancing the SDO	Gs through Vision 2030 Jamaica: 001	117579			
Project Duration:	31 months	31 months				
Donors:	UNDP & The Gove	UNDP & The Government of Jamaica				
Implementing Partner:	UNDP	UNDP				
Responsible Parties:	n/a					
Overall Project Coordinator:	Stacy-Ann Tomlins	on-Knox				
Initial Approved Project Budget:	US\$200,000	Revised Approved Project Budget:	US\$ 217,500			
Total Project Advance:	n/a	Total Project Expenditure:	US\$ 217,278.98			
Total Project Delivery:	99.9%					

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### I. EXECUTIVE SUMMARY

**Overview:** The "Advancing SDGs through Vision 2030" project sought enhance the capacity of the Government of Jamaica (GOJ) to achieve the National Goals and the SDGs. The project was directly implemented by UNDP in close collaboration with the Planning Institute of Jamaica across 31 months. The project was financed in the amount 200,000 USD by the UNDP Funding Window for SDG acceleration to be executed within 12 months (February 2019-December 2019). Subsequently, the project was extended with resources from the Planning Institute of Jamaica (PIOJ) in the amount of 17,500 USD to ensure the achievement and sustainability of the intended project results. The project was delivered across four distinct but interconnected outcomes; **Outcome 1** Capacity to Monitor, Evaluate and Report on progress towards attainment of the SDGs and goals of Vision 2030 Jamaica improved; **Outcome 2** Capacity to measure the contribution of international development partner support/assistance towards the achievement of Vision 2030 Jamaica and the SDGs improved; **Outcome 3** Increased capacity to utilize new and innovative financing mechanisms to advance the financing of the country's development priorities towards achieving the goals of Vision 2030 Jamaica and advancing the SDGs in Jamaica and ; **Outcome 4** Increased capacity of local authorities and municipalities to align Local Sustainable Development Plans with the National Development Plan and SDGs.

**Successes:** A key area of success for the project was the successful deployment of two digital platforms anchored within the Planning Institute of Jamaica, namely, the *SDG/Vision 2030 Monitoring platform* and the *External Corporation Management Information System (ECMIS)*. The former has strengthened the country's monitoring and planning framework for the National Development plan (NDP) and the SDGs. The latter (ECMIS) has improved the capacity of the PIOJ to coordination the contributions of IDP supported projects to ensure alignment to and achievement of Vision 2030 and the SDGs. Another key success was the identification of a potential Innovative Financing model tailored to the Jamaican context, which is now being elaborated through another UNDP supported initiative. Finally, the project improved the awareness and capacity of local authorities and municipal corporations to align and mainstream the SDGs and the NDP into local planning processes. This was achieved through the deployment of the Parish Talk series led by the Planning Institute of Jamaica.

**Challenges:** While the project achieved its outcomes, challenges related to procurement and stakeholder engagement impacted implementation. Project implementation was delayed in the first year due to procurement delays, specifically the identification of suitable consultants to develop the digital platforms. While this was rectified through responsive and agile project management, the project's implementation could have been accelerated with improved planning and identification of technical requirements during the project development phase. The engagement of critical stakeholders particularly from the Finance Sector impacted the development of the Innovative Financing report and policy brief. While there was initial engagement of the Development Banks, Ministry of Finance, and other key institutions, this slowed towards the end of the project. Notwithstanding the knowledge products and recommendations were validated by the stakeholders.

**Lessons Learnt / Best Practices:** The success of the project was hinged on the consistent and targeted engagement of critical stakeholders, particularly those within the Government who would benefit from the products/results of the project. Complex Information Technology related components requires focal points not only within the programmatic teams, but from the related operational and IT staff to ensure the development of sound and responsive platforms which can be sustained beyond the project. The establishment of an active Project Board was critical to the project's success.

**Opportunities for Future Programming:** There are three key areas for future programming arising from the implementation of this project, which include: 1) Further Advancement of Innovative Financing, specifically testing of the mechanism and increased awareness and buy-in with Government and Finance Sectors. 2) Expand and deepen the reach of the Parish Talk initiative to bolster SDG localisation and alignment efforts. 3) Deploy a second phase to support the expansion and further institutionalisation of the ECMIS system within the PIOJ and its utilisation by IDPs.

## **II. FINANCIAL SUMMARY**

	<b>RESOURCE AND EXPENDITURE REPORT</b>								
Donor	Total Budget Programmable Paymen (US\$) Budget (US\$) urcor		UNDP Direct Payment/Reimb ursements	Total Advances to IP (US\$)	Total IP Expenditure US\$	Remaining Funds (US\$) Prog. Budget minus Total Expenditure			
	А	В	с	D	E	F= B-(C+E)			
UNDP Funding Window	200,000	200,000	200,000 <sup>1</sup>	0	200,000	200,000			
Government of Jamaica	17,500	17,278.98	17,278.98	0	17,278.98	221.02			
TOTALS:	217,000	217,278.98	217,278.98	0	217,278.98	221.02			

 $<sup>^1</sup>$  Overspend of 3,538.91 reflected on 2019 Annual CDR , then corrected in 2020 CDR

# **III. ACTIVITIES AND ACHIEVED RESULTS**

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$) as per ProDoc	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
Output 1.1: Online Platform completed	1.1.1 Engage consultants to support the development of the Online platform	17,000	85,027.09 <sup>2</sup>	Online platform (Vision 2030/SDG platform) was fully developed and populated with	Output fully achieved, the Govt will maintain the system at their own costs including
Baseline: 0 % completed <u>Targets:</u> 1.1.1 Online platform fully developed and populated	1.1.2 Procure and install software and other required infrastructure to support the development of the online platform	33,500	7,072.00	100% of pilot phase data. Overall, this target was achieved.	expansion of features. Further, additional trainings will be led by the PIOJ of the various MDAs who will be utilising the system.
with 100% of pilot phase data Indicators: 1.1.1 Extent to which online platform is developed and populated	1.1.3 Conduct testing/validation and launch of pilot phase of the platform	1,500	546.34		URL to system : http://devinfo- cloud.org/en/about
Output 1.2: Increased capacity of PIOJ staff to manage and use the online platform Baseline: No staff trained	1.2.1 Engage consultant to develop training in management and use of the online platform	1,500	*One consultant firm engaged to develop platform and deliver capacity building training. Costs subsumed under activity 1.1.1.	Capacity building training completed for utilisation of the online platform reaching six staff members in the PIOJ. Target achieved. Change in awareness through	
<u>Targets:</u> 5 Staff trained in online platform (at least 30% of trainees are female) <u>Indicators:</u> 1.2.2 Number of PIOJ Staff members trained to use the online platform	1.2.2 Convene trainings of Government staff to manage the platform (inclusive of ICT and programmatic staff)	500.00	* Training and Visibility costs reprogrammed and subsumed under Activity 1.1.3	pre-post survey was not measured.	

<sup>&</sup>lt;sup>2</sup> \*(Budgeted amounts were insufficient to undertake Scope of Work. Funds reallocated across outputs to complete activities)

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$) as per ProDoc	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
<u>Targets:</u> 70%					
Indicators: 1.2.2 Percentage increase in knowledge of training participants					
Output 1.3: Increased awareness and use of online platform	1.3.1 Organize Launch and training of key stakeholders on use of the online	1,500	2,147.45	45	
Baseline: 0	platform (75700)				
<u>Targets:</u> 45					
Indicators: 1.3.1 Number of key stakeholders who have used the online platform during the testing phase					
Output Total		\$ 55,500	\$94,792.88		
Output 2.1: Database Management Information System (DIMS) Completed	2.1.1 Engage consultants to support the development of the DIMS	17,000	58,520.00	DIMS fully developed and populated with available data sets. Target achieved.	The project enabled the development of the External Corporation
Baseline: None Targets: DIMS fully developed	2.1.2 Procure and install software and other required infrastructure to support the development DIMS	33,500	*Funds reallocated to consultant fees, cloud-based system developed		Management Information Syster (ECMIS) nee DIMS. Th ECMIS syster
and populated with 50% of the pilot phase data for UN Projects Indicators: 2.1.1 Extent to which DIMS is	2.1.3 Conduct testing/validation and launch of pilot phase of the DIMS	1,500	481.42		supported th coordination wor undertaken by the PIO particularly wit projects/programmes funded by Internationa Development partners

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$) as per ProDoc	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
developed and populated					The ECMIS experienced challenges with the late
Output 2.2: Increased capacity of PIOJ staff to manage and use the Database Management information System (DIMS) Baseline: 0	2.2.1 Engage consultant to develop training in management and use of the DIMS	1,500	*One consultant firm engaged to develop platform and deliver capacity building training. Costs subsumed under activity 2.1.1.	Capacity building sessions on the ECMIS(DIMS), reached 19 PIOJ staff members with increased knowledge documented on the system's use and maintenance. Target achieved.	onboarding of the consultancy firm, notwithstanding, the project extension and recruitment of a data collection intern facilitated the completion of the system. Training sessions have been done on the use and maintenance of the system. The launch is still pending and will be undertaken by the PIOJ once the system is running.
Targets: 10 Staff trained in use of the online platform (at least 30% of trainees are female)Indicators: 2.2.1 Number of PIOJ staff members trained to use the DIMSBaseline: 70%Targets: 0%Indicators: 2.2.2 Percentage increase in knowledge of training participants	2.2.2 Convene trainings of Government staff to manage the DIMS (inclusive of ICT and programmatic staff)	500.00	activity 2.1.1. * Training and Visibility costs reprogrammed and subsumed under Activity 2.1.3		
Output 2.3: Increased awareness and use of database management information system (DIMS) among key stakeholders Baseline: 0 <u>Targets: 50</u>	2.3.1 Organize Launch and training of key stakeholders on use of the DIMS	1,500.00		Not Achieved	

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$) as per ProDoc	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
Indicators:					
2.3.1 Number of key stakeholders who have used the DIMS during the testing phase (UN Country Team included)					
Output Total		55,500.00	59,001.42		
Output 3.1: Comprehensive Innovative Financing	3.1.1 Draft policy brief on innovative financing options	38,000	11,316.89 <sup>3</sup>	Draft Policy Brief and Report on Innovative Financing completed	-
analysis completed and eflected in a draft policy brief Baseline: No Policy Brief Gargets: Draft Policy Brief	3.1.2 Present and Validate analysis with stakeholders	2,000	2,000	and disseminated to stakeholders	landscape analysis of opportunities for innovative finance in Jamaica. This research was presented in two key knowledge
Indicators:					products, the Policy Brief, and Innovative Finance Report. While
3.1.1 Draft Policy brief on innovative financing					the primary objective

<sup>&</sup>lt;sup>3</sup> Savings re-allocated to development of Online Platform Outcome 1

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$) as per ProDoc	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
Output 3.2: Capacity of key stakeholders to identify and initiate innovative financing options in the context of Jamaica's national development priorities increased <u>Targets:</u> 50 persons (at least 50% women)	3.2.1 Convene capacity building roundtables or similar sessions on innovative financing options arising from the analysis	5,000	4,167.45	20 stakeholders engaged across roundtables and validation sessions with 68% of attendees being female. Target was partially achieved.	was accomplished, there were gaps in the number of stakeholders engaged which could have been attributed to the novelty of the topic and associated level of interest.
<u>Indicators:</u> 3.2.1 Number of persons participating in Innovative Financing forums					
Targets: 70% Indicators: 3.2.2 Percentage increase in awareness of innovative financing options among select forum attendees					
Output Total		45,000	17,484.34		
Output 4.1: Increased knowledge of local authorities on the alignment of the SDGs and Vision 2030 within their respective institutions and other corporate and operational planning processes Baseline: How to Guide not	Activity 4.1.1 Develop How to guide to support the alignment at local level	04	0	How to Guide is drafted but not yet finalized. Target is partially achieved.	N/A

<sup>&</sup>lt;sup>4</sup> No costs to Project. Completed internally by PIOJ

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$) as per ProDoc	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
developed					
<u>Targets:</u> How to Guide completed <u>Indicators:</u> 4.1.1 "How to Guide"					
on Alignment of Local					
Sustainable Development Plans					
(LSDPs) with Vision 2030 Jamaica					
and the SDGs developed					
Baseline: 0 Targets: 10	Activity 4.1.2 Implement "Parish Talk13" as a means of localizing Vision 2030 Jamaica and the SDGs among the local authorities	34,000	36,083.41	13 parishes and municipalities were reached through trainings and Parish talk interventions. Target achieved.	
Indicators: 4.1.2 Number of Municipalities reached through	and municipalities			Final Report on Parish Talk :	
local level capacity building				https://www.vision2030.gov.jm /wp-	
interventions (Alignment				<u>content/uploads/sites/2/2022/</u>	
training)				04/Parish-Talk-Report-2019- Final-April-11-2022.pdf	
Targets: 10				Data on change in awareness was not collected.	
Indicators: 4.1.3 Number of					
parishes reached through					
awareness building interventions					
(Parish Talk / outreach					
intervention)					
Targets: 70 % increase in					
awareness of alignment					

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget (US\$) as per ProDoc	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
processes among local authorities					
Indicators: 4.1.4 Percentage increase in awareness of alignment processes among local authorities					
Output Total		34,000	33,134.49		
Project Management Costs	UNDP Direct Project Costs	10,000.00	9,384.73 <sup>5</sup>	N/A	
	GMS (3%) on Government Contribution	n/a <sup>6</sup>	503.20	N/A	-
TOTAL			217,278.98		

 <sup>&</sup>lt;sup>5</sup> DPC charged across outputs, however totalled, and reflected here.
 <sup>6</sup> Added subsequent to ProDoc approval (contribution letter from PIOJ annexed.)

## IV. PARTNERSHIPS AND SUSTAINABILITY

Partnerships	Impact on/Contribution to Project Activities
Planning Institute of Jamaica	The project's primary outputs were targeted at strengthening Jamaica's capacity to plan, monitor and localize the achievement of the SDGs. As the secretariat of the National Development, the PIOJ was pivotal in advancing the achievement of the project activities. They directly engaged with key stakeholders, provided technical oversight and anchored the capacity strengthening initiatives within the operations of the institute. This has facilitated ownership and ongoing sustainability of the project and the products created.
Sustainability	
Sustainability:	
<ul> <li>costs related to the respective within PIOJ and the wide system. Extensive trainin utility/functions will be d the platforms remain vial</li> <li>Hosting for the ECMIS will Development Platform, h based on hosting and ma</li> <li>With regards to Innovative the various models and in project. Increased and ir of Finance &amp; Planning tow</li> <li>PIOJ is current costing the into the development fin</li> </ul>	Il be transitioned to the E-Gov facility once it is operational. The Data for nowever, will be retained by the external firm "Community Systems Foundation" intenance requirements. we Financing, the various projects being developed through the UN System to test instruments form part of the sustainability of the work undertaken through this improved engagement of stakeholders will be required, including with the Minister wards advancing Innovative Financing in Jamaica. e Medium-Term Socio-economic Framework (MTF) which will provide key insights ancing gap and where there is a need to deploy Innovative Financing.
<ul> <li>established by the project Connecting to the UNINF</li> <li>The COVID -19 Pandemic advancing Innovative Fin efforts to test and scale statements</li> </ul>	t. Where possible, UNDP can continue to provide technical support in this regard. O system is one such way. has had widespread socioeconomic impact and further reiterates the need for ancing. As part of the COVID-19 recovery efforts, there should be continued suitable financing instruments in Jamaica. will be key in shifting political buy-in into Innovative Finance. Possible entry point
0.0	Minister are include Disaster Risk Financing.

Annex I Combined Delivery Report (Separate Attachment)

United Nations Development Programme - Jamaica

# **Annex II Assets and Inventory**

### **Click icon and complete Assets Inventory**



# Annex III Risk Log

#	Description	Date Identified	Туре	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
1.	Risk Category : Capacities of Partners The success of the online platforms and ECMIS systems are dependent on the capacities of the Govt. parties to utilize, update and maintain the systems. Also important is quality of data. <i>Cause : Absence of capacities</i> <i>required will reduce the</i> <i>likelihood of achieving the</i> <i>results</i> <i>Impact : Reduced benefits</i> <i>realization</i>	21/05/2020	Operational	Impact – 3 Likelihood – 3 Risk Level - Moderate	Recruitment of UNV or intern to support the Govt in populating the systems – action taken	Richard Kelly	Stacy-Ann Tomlinson- Knox	31/12/2020	Ongoing
2.	Risk Category : Community health, safety and security Cause : COVID-19 will impact project implementation and attainment of results Impact : Slowed/delayed project implementation.	21/05/2020	Environment al Other	Impact- 3 Likelihood – 3 Risk Level - Moderate	Continuous engagement of stakeholders via virtual means – action taken and project results achieved virtually or through hybrid means.	Richard Kelly	Stacy-Ann Tomlinson- Knox	31/12/2020	Dead

# **Annex IV Lessons Learned**

#	Туре	Date Identified	Successes	Shortcomings	Recommended Solutions	Submitted, updated by
1.	Participation	2021	Successful completion of Data for Development Platform: Complex IT projects require a participatory and consultative approach towards its development to correctly elaborate the user requirements of the system. Early identification of user requirements was also key to the success of the platform development.	N/A	IT, Technical, Programmatic and Procurement staff were consulted to inform the design of the TORs for the IT firms as well as to monitor the project's implementation.	Stacy -Ann Tomlinson-Knox
2.	Project Management & Design	2020	n/a	Procurement Delays impacted the project's implementation: The development of online platforms or similar systems cannot be completed in a 12-month period. The delays in procurement as well as the required levels of engagement and consultation requires a minimum an 18 -24-month	Project was extended with additional resources provided by the PIOJ to facilitate the completion of the system and the achievement of the project's results.	Stacy -Ann Tomlinson-Knox

#	Туре	Date Identified	Successes	Shortcomings	Recommended Solutions	Submitted, updated by
				period. Longer time spans would have also been useful in the execution of the Parish Talks and Innovative Financing study.		
3.	Project Management & Design - ECMIS	2020	N/A	The ECMIS system scope was broad and complex, attempting to cover various IDP programmes with varying user requirements: Given the timeframe of the programme and the nature of the solution, a simpler system should have been designed with opportunities to expand at a later point. Efforts to design a system to meet multiple donor/IDP requirements might have been too ambitious.	Project was extended with additional costing provided by the PIOJ to allow the completion of the system and the achievement of the project's results.	Stacy-Ann Tomlinson-Knox
				Delays were also seen in the		

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#	Туре	Date Identified	Successes	Shortcomings	Recommended Solutions	Submitted, updated by
				onboarding of a suitable		
				consultancy firm which		
				resulted in a short time		
				frame within which to		
				develop the ECMIS:		
1						
				Consultant was also not a		
				best fit for the project, as		
				they did not understand the		
				programmatic requirements		
				of the system. This could		
				have been addressed by		
				onboarding a subject		
				matter expert to support		
				the firm's IT skillsets.		
				User requirements were		
				not fully elaborated early		
				during the project and		
				shifted based on the		
				expanding scope of the		
				project:		
				Early identification of user		
				requirements should have		
				been attained and		
				elaborated in the TOR. A		
				fast-tracked procurement		

						pment Programme - Jamaica
#	Туре	Date Identified	Successes	Shortcomings	Recommended Solutions	Submitted, updated by
				process should have also		
				been employed to ensure		
				sufficient time was		
				allocated to the project.		
4.	Institutionalisat	2020	N/A	While the project achieved	The limited engagement of	Stacy-Ann Tomlinson-Knox
	ion – Innovative			its objective of conducting	stakeholders could have been	
	Financing			research on Innovative	attributed to the time available	
				Financing Opportunities in	to complete the proposed scope	
				Jamaica, there was limited	of work. This impacted not only	
				engagement of	the consultant's research but	
				stakeholders.	reduced the time available for	
					robust sensitisation and capacity	
					strengthening.	
					The area of Innovative Financing	
					is complex and new to many of	
					the stakeholders who were	
					engaged. Multiple sensitisation	
					and engagement sessions may	
					have been needed to ensure	
					there is an increased	
					understanding of the topic and	
					the implications in the Jamaican	
					context. Further, strategic	
					engagement with and through	
					the Ministry of Finance &	
					Planning from the onset would have been beneficial.	
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#	Туре	Date Identified	Successes	Shortcomings	Recommended Solutions	Submitted, updated by
					While the Innovative Financing	
					analysis completed was sound,	
					the identification of only one	
					instrument/model narrowed the	
					focus and its likelihood of being	
					catalysed in the country. It is	
					recommended that there is	
					further exploration into other	
					models/instruments which can	
					be used in Jamaica. The narrow	
					focus on Impact Investment may	
					have also contributed to the	
					limited participation of	
					stakeholders in the project.	
					To ensure that a suitable and	
					enabling environment is	
					established for the success of	
					Innovative Financing	
					-	
					interventions, further and	
					ongoing capacity strengthening	
					is required for both	
					Government, Private Sector and	
					Finance stakeholders.	

					United Nations Develo	pment Programme - Jamaica
#	Туре	Date Identified	Successes	Shortcomings	Recommended Solutions	Submitted, updated by
5.	Institutionalizat ion (Parish Talk)	2020	n/a	Extent to which alignment processes at Municipal level are fully understood and being undertaken: There are capacity gaps among Local level stakeholders to align their planning with national level processes. There were also knowledge and capacity gaps in strategic planning and its importance.	There is therefore a need for structured, continuous engagement at the local level beyond the project period. These interventions require the development of tailored workshops and materials reflective of the audience needs and knowledge gaps.	Stacy-Ann Tomlinson-Knox
6.	Engagement	2020	Extent to which the UN System through the RCO has been engaged and linkages made to the reporting platform UN-INFO & ECMIS. There are similarities and complementarities between both the ECMIS and the UNINFO platform which have not been explored and	N/A	PIOJ in second phase of the ECMIS will engage the RCO and advance discussions on the UN-INFO.	Stacy-Ann Tomlinson-Knox

#	Туре	Date Identified	Successes	Shortcomings	Recommended Solutions	Submitted, updated by
			leveraged.			

Project Management:	Prepared by:	DocuSigned by:	Date:	20-Dec-2022
	Approved by:	Laay 91909 1916 AA64E3 Limberley Wilson 95E AGOBO 05 5451	Date: _	21-Dec-2022

UNDP Resource Persons:	Name, Programme Advisor – Governance, E & E, Poverty Name, Programme Analyst – Governance, E & E, Poverty
Accepted by:	Date: