



16 February 2012

Dear Mr. McCarron,

Subject: Full-Size Project, Kenya "Fifth Operational Phase of the GEF Small Grants Programme" – PIMS No. 4520 - ATLAS BU: KEN10 – Award Proposal No.: 00064957 - Project No.: 00081601

I am pleased to inform you that an amount of \$ 5,000,000 corresponding to the UNDP Award ID 00064957 is hereby delegated to UNOPS for execution in line with the overall objectives and outcomes set out in the Project Document for the project *Fifth Operational Phase of the GEF Small Grants Programme in Kenya*.

The funds provided by the donor (Global Environment Facility) will be used as per the project document previously reviewed and approved in accordance with review and conclusions of the UNDP Country Office Local Project Appraisal Committee (PAC).

I would be grateful if UNOPS would create the relevant budget in the amount of \$ 5,000,000 (inclusive of 6% UNOPS execution fee) in Atlas for the Atlas Award for the Fifth Operational Phase of the GEF Small Grants Programme in Kenya. Kindly submit this budget to Mr. Nick Remple and the UNDP/GEF Finance Unit.

The UNDP Atlas project IDs and the Chart of Accounts are as follows:

BU/Dep	Fund	Project ID	Title	Activity ID	Impl. Agent	Donor	Amount US\$
KEN10	62000	00081601	Fifth Operational Phase of GEF SGP in Kenya	TBD	002009	10003	5,000,000

In this regard, I would like to take this opportunity to draw your attention to the following mandatory requirements for all UNDP projects:

- UNDP-EEG is not in a position to increase the total budget above the amount already approved by the donor, therefore any over-expenditure would have to be absorbed by Implementing Partner resources;
- Any changes contemplated with respect to the project objectives and outcomes will have to be discussed with and approved by UNDP, as they will have to be reported to the donor;

I would like to assure you of our personal commitment to the successful implementation and completion of the Fifth Operational Phase of the GEF Small Grants Programme in Kenya. Should you have any concerns or questions, do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Aeneas C. Chuma', is written over a printed name.

Aeneas C. Chuma
UNDP Resident Coordinator

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