

**United Nations Organization**  
**Country: the Kyrgyz Republic (KR)**

**Project document**

**UNDAF outcome(s):**

A.2: The poor and vulnerable groups have increased and more equitable access to quality basic social services and benefits, in a strengthened pro-poor policy environment;

B.1: Good governance reforms and practices institutionalized at all levels by Government, civil society organizations and the private sector toward poverty reduction, protection of rights and sustainable human development.

**Programme Outcome:**

Public policy strengthened in the areas of human rights, anti-corruption and rule of law

**Kyrgyz CDS Pt. 320 /**

Action Plan: "...to prepare a Project for strengthening of monitoring of compliance and prevention of infringements of the constitutional democratic human rights and liberties, and promote restitution of such rights and liberties"

**Implementing partner:**

**Ombudsman Institution**

**Responsible parties:** OHCHR, UNICEF, UNHCR, UNIFEM, UNAIDS, Civil Society Organizations, Jogorku Kenesh of the Kyrgyz Republic

**Brief description**

Based on an evaluation of the ombudsman institution conducted in mid-2008 UN Agencies resumed its cooperation with the Kyrgyz Ombudsman Institution and plan to implement a technical assistance programme. The programme will be implemented as a Joint UN programme by UNDP (Democratic Governance Programme), UNICEF, OHCHR, UNIFEM and UNHCR together with the Kyrgyz Ombudsman.

In line with the National Programme on Human Rights for the years 2002-2010 the Ombudsman Institution has been established in 2002. According to Art. 58 Para 20 of the Constitution 2007 the Ombudsman is elected by the Parliament. Art 81 gives him the "the control over the implementation of liberties and Human Rights". The Ombudsman is an independent institution under the parliament. Unfortunately during the following years the work of the ombudsman institution did not meet expectations and its practical impact on strengthening rule of law and protection of Human Rights between 2002 and 2008 is generally considered to be low.

The current state of the ombudsman institution indicates the need for a more comprehensive approach in order to make the Kyrgyz ombudsman institution an effective tool to protect and promote human rights. The past six month of cooperation between UN and the ombudsman institution have revealed the willingness and commitment of the senior management of the ombudsman institution for reform and to address existing problems.

The UN Technical Assistance Programme for the Kyrgyz Ombudsman Institution is developed on the phases basis. The first phase is to be implemented in 2009 and targeted to the improvement of the organizational structure and capacity building of the Ombudsman Institution. The second phase will be launched if the Phase 1 outputs are successfully achieved and Ombudsman Institution demonstrated strong commitment to the reform process.

Period: 2010  
 Project name: Democratic Governance  
 Atlas ID:  
 Commencement date: January 2010  
 Completion date: December 2010  
 PAC meeting date: \_\_\_\_\_

2010 Workplan budget: \$ 101 350

Total resources required: \$ 101 350

Total resources committed: \$ 101 350

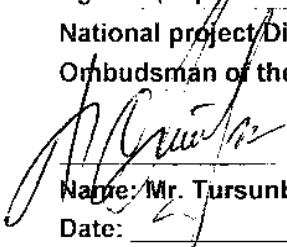
- Permanent \_\_\_\_\_
- Other:
  - UNDP \$ 62 100
  - UNICEF \$ 10 000
  - OHCHR \$ 10 000
  - UNIFEM \$ 17 250
  - UNHCR \$ 2 000

Short-term budget: \_\_\_\_\_

In-kind Contributions

- UK Embassy £ 75 000 (separate work plan)

Agreed (implementing partner):  
 National project Director  
 Ombudsman of the Kyrgyz Republic



Name: Mr. Tursunbek Akun  
 Date: \_\_\_\_\_

Agreed by UNO:   
 UN Resident Coordinator in the KR

Name: Mr. Neal Walker  
 Date: \_\_\_\_\_

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				RESPONSIBLE PARTY	Source of Funding	PLANNED BUDGET		
		Q 1	Q 2	Q 3	Q 4			Budget Description	Available funds USD	To be mobilized USD
<b>Output 1</b>	By end 2011 the Kyrgyz Ombudsman institution is an effective institution to protect and promote human rights in Kyrgyzstan and to defend the rights of the people	<p><b>Activity 1.1.</b>            Improve the organizational structure of the Ombudsman Institute and assist to the senior management to increase managerial capacity for effective leadership            Provide assistance to the Ombudsman Institute in a creation of efficient organizational structure, based on findings and recommendations of the functional reviews</p>								
<p><b>Baseline:</b> Ombudsman Institute has passed the functional review, the organizational structure was updated and improved, the provisions and regulation were developed. The reactive component is not thematically structured. Lack of adequate technical communication equipment and equipment for electronic document management. Ombudsman Institution lacks pro-active mechanism</p> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>• Developed ToRs for each position</li> <li>• Developed outreach and communication strategy</li> <li>• Number of conducted trainings</li> <li>• Developed software on the complaints handling</li> </ul> <p><b>Target:</b> Reactive component</p>	<p><b>Action 1.1.1</b>            Establishing employees' duties (TOR) of central Ombudsman office and Regional Offices</p> <p><b>Action 1.1.2</b>            Developing gender sensitive outreach communication strategy for Ombudsman Institution</p> <p><b>Action 1.1.3</b>            Training on presentation skills for Ombudsman, Spokespersons, and the Press Service</p>	x	x	x	x	OHCHR, UNHCR, UNIFEM, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	TRAC	Consultant (1) Training Printing	2000	
		x	x	x	x	OHCHR, UNHCR, UNIFEM, UNICEF, UNDP AIDS, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	TRAC	Consultant (1) Training Printing	1000	
		x				OHCHR, UNHCR, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	TRAC	Consultants Training Printing	1000	

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
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mechanism thematically re-structured.	<p><b>Activity 1.2</b> Restructure the reactive component of the Ombudsman institution along thematic issues (e.g. children, women, closed institutions...) increase organizational capacity</p> <p><b>Action 1.2.1</b> Follow up training on gender sensitive strategic planning, priority setting in a form of Action Plans of the departments (UNIFEM: Sector of protection against domestic violence, gender rights and freedoms) with the budget allocation</p>					OHCHR, UNHCR, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	Consultants Printing Training	5000		
	<p><b>Action 1.2.2</b> Coordination Committee for intercommunication between the Ombudsman Institution and the specialized UN Agencies (Steering Committee)</p>	X	X	X	X	OHCHR, UNHCR, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	Event Costs	500		
	<p><b>Activity 1.3</b> Upgrade ICT equipment at HQ and the six oblast offices in order to facilitate electronic file management and quantitative and qualitative analysis</p>									

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		Q 1	Q 2	Q 3	Q 4			Budget Description	Available funds USD	To be mobilized USD
	<b>Action 1.3.1</b> Creating ICT infrastructure at the Ombudsman Fields Offices	X	X	X	X	OHCHR, UNHCR, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	TRAC	Equipment Travel costs Installation and Testing	4000	
	<b>Action 1.3.2</b> Establishing Virtual Private Network (VPN) and Launching the Post Service for the Ombudsman Office including 6 Regional Offices	X	X	X	X	OHCHR, UNHCR, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	TRAC	Equipment Travel costs Installation and Testing	6 000	
	<b>Action 1.3.3</b> Build capacity of Ombudsman by designing the gender sensitive Complaints Handling Software/electronic document management	X	X	X	X	OHCHR, UNHCR, UNIFEM, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	TRAC	Software development Training Printing Gender consultant	5500	
	<b>Activity 1.4</b> Build capacity of the Ombudsman Institution and its employees to effectively handle complaints as well as to analyze patterns of human rights violations (gender disaggregation, women's rights)	X	X							
	<b>Action 1.4.1</b> Build capacity of the Ombudsman Institution in Human Rights protection oriented on clients (providing services) UNIFEM: joint meetings with vulnerable groups of women & NGOs working on protection of their	X	X	X	X	OHCHR, UNHCR, UNIFEM, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	TRAC	Consultants Training Printing Fees (2 gender trainers) Training costs (2 trainings x2 days each).	3000	

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME					RESPONSIBLE PARTY	Source of Funding	PLANNED BUDGET	
		Q 1	Q 2	Q 3	Q 4	Budget Description			Available funds USD	To be mobilized USD
		Q 1	Q 2	Q 3	Q 4					
	rights, workshops and increase of their awareness of Ombudsman's work)							Consultant fees		
	<b>Action 1.4.2</b> Elaboration of a handbook for ombudsman staff on complaint handling process based on the previously designed procedure					OHCHR, UNHCR, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	TRAC	Consultants Printing Training	2000	
	<b>Action 1.4.3</b> Conduct specialized training for newly established specialized departments on Patients' Rights, Civil and Political Rights, Economic, Social, and Cultural Rights etc. (UNIFEM: 1 trainer to contribute with 2 sessions based on Handbook on women's rights developed in 2009)	X	X	X	X	OHCHR, UNHCR, UNIFEM, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	TRAC	Consultants Printing Training	3000	
	<b>Activity 1.5</b> Assist to the ombudsman Institute to apply effective pro-active mechanisms to address patterns of human rights violations	X	X	X	X	OHCHR, UNHCR, UNIFEM, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office				

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q 1	Q 2	Q 3	Q 4		Source of Funding	Available funds USD	To be mobilized USD
	<b>Action 1.5.1</b> Conduct gender monitoring and analysis of complaints handling by Ombudsman Institution etc.			X	X	TRAC	Consultants' fees Presentation's costs Printing	2400	
	<b>Activity 1.6</b> Assist to the ombudsman Institute to apply effective pro-active mechanisms to address patterns of human rights violations								
	<b>Action 1.6.1</b> Assistance to protect the rights of inmates of psychiatric clinics and hospitals	X	X	X	X	OHCHR, UNHCR, UNICEF, Civil Society Organizations, Jogorku Kenesh, President Office, Government Office	Consultant Printing	3000	

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q 1	Q 2	Q 3	Q 4		Source of Funding	Budget Description	Available funds USD	To be mobilized USD
	<p><b>Activity 1.7</b></p> <p>Build capacity of the Ombudsman institution to analyze Kyrgyzstan's domestic legislation from a Human Rights point of view and to provide consultations concerning bringing draft legislative acts in line with international Human Rights standards</p>									
	<p><b>Activity 1.8</b></p> <p>Build capacity of the Ombudsman institution to conduct Human Rights education and to provide Human Rights related information to right holders and duty bearers</p>									
	<p><b>Activity 1.9</b></p> <p>Assist to establish independent National Preventive Mechanism (NPM) for the prevention of torture in accordance with Kyrgyzstan's obligations under the Optional Protocol to the Convention against Torture (OPCAT) (Separate AWP funded by UK Embassy)</p>								\$124 684 (75000€)	



EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q 1	Q 2	Q 3	Q 4		Source of Funding	Budget Descriptor	Available funds USD
	<b>Activity 1.10</b> Build capacity of the Kyrgyz ombudsman institution to get accreditation at the International Coordination of National Human Rights Institutions with at least A-Minus status by 2011 No actions planned for 2010								
	<b>Professional Staff:</b>								
	Ombudsman Adviser (1)	X	X	X	X	TRAC	Salary/VB	17 620	
	Programme Assistant 75%	X	X			TRAC	Salary/VB	10310	
							<b>Subtotal</b>	<b>69400</b>	

**Administrative costs**

**Personnel:**

Administrative personnel

**Total:**

January - December 2010

15 347,89

**15 347,89**

**Furniture/Equipment**

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				RESPONSIBLE PARTY	Source of Funding	PLANNED BUDGET		
		Q 1	Q 2	Q 3	Q 4			Budget Description	Available funds USD	To be mobilized USD
Equipment maintenance						200.00				
<b>Total:</b>						<b>200,00</b>				
<b><u>Utilities:</u></b>										
Office rent in Bishkek						4 800.00				
Electricity						240.00				
Premises maintenance						200.00				
<b>Total:</b>						<b>5 240,00</b>				
<b><u>Communication:</u></b>										
Land communication						600.00				
Internet						960.00				
<b>Total:</b>						<b>1 560,00</b>				
<b><u>Miscellaneous expenses:</u></b>										
Office supplies and stationery						80.04				
Fuel						80.04				
Security (Bishkek)						879.84				
Toktom						79.98				
Sundry						73.46				
IT specialist services						79.98				
<b>Total:</b>						<b>1 273,34</b>				
<b>Total administrative costs</b>						<b>23 621,23</b>				

PLANNED BUDGET

TIMEFRAME

Source of Funding Available funds USD To be mobilized USD

RESPONSIBLE PARTY

PLANNED ACTIVITIES

EXPECTED OUTPUTS

Q 1 Q 2 Q 3 Q 4

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME	RESPONSIBLE PARTY	Source of Funding	Available funds USD	To be mobilized USD
		Q 1 Q 2 Q 3 Q 4				
<b>UNDP CO Mandatory charges</b>						
1% Коммуникативные расходы			930,21			
4.5% ISS of total budget NEX			+ 185.96			
0.50% Банковские расходы			465.11			
Итого:			<b>5 581,27</b>			
Donor charges 7%			<b>2 747,50</b>			
<b>Total AWP and professional staff salaries RR/TRAC (a):</b>			<b>\$69 400,00</b>			
<b>Administrative costs and UNDP CO Mandatory charges from RR/TRAC (b):</b>			<b>\$31 950,00</b>			
<b>Donor Funds allocated to project budget (c):</b>			<b>\$0,00</b>			
<b>Total projects AWP budget (d)=(a+b+c):</b>			<b>\$101 350,00</b>			
<b>*Donor funds (not allocated to Project budget) (e):</b>			<b>\$0,00</b>			
<b>Total project budget: (d+e):</b>						
<b>Итого бюджет проекта (d+e):</b>						
			<b>\$101 350,00</b>			