

28/9/2017



# UN Development Programme

Kyrgyzstan - Bishkek

**Project:** 00081980

**Project Title:** TRANSBOUNDARY COOPERATION & IWRM CHU & TALAS RIVER

**Start Year:** 2014

**End Year:** 2017

**Implementing Partner:** UNDP

**Responsible Parties:** Economic Commission for Europe  
UNDP  
Agency on Hydrometeorology

**Revision Type:** General Revision 1

Budget (US\$) as of Last Revision on 27-September-2017		
Donor	Fund	Amount
GEFTrustee	62000 GEF Voluntary Contribution	578,095.11
<b>Total Budget ( 2017 and Beyond )</b>		578,095.11
<b>Total Utilization ( 2016 and Prior )</b>		482,500.71
<b>Project Total</b>		0.00
<b>Unprogrammed/Unfunded</b>		-1,060,595.82

**Project Description:**

The purpose of budget revision is to include 2016 unpaid commitments/POs into budget 2017 as per instructions received from GEF finance unit and to update 2018 project budget as per approved multiyear budget table.

Agreed by: PMU Manager *[Signature]*

Agreed by: UNDP Operations Manager *[Signature]*

Agreed by: UNDP ARR *[Signature]*

Agreed by: UNDP DRR *[Signature]*

*[Stamp: SALTANAT DOSPAEVA OPERATIONS MANAGER UNDP KYRGYZSTAN 28/09/2017]*

*[Stamp: RIZA CHODIBAEVA]*

EILEN SOLTUEVA  
PROGRAMME FINANCE  
ASSOCIATE  
*[Signature]*  
28.09.17



## Annual Work Plan

Kyrgyzstan - Bishkek

Project: 00081980

Report Date: 27/9/2017

Project Title: TRANSBOUNDARY COOPERATION & IWRM CHU & TALAS RIVER BASIN

Year: 2017

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00091092 CHU-TALAS RIVER BASINS TRANSBO	BILATERAL WATER COOP	1/9/2014	31/12/2017	UNDP	62000	GEFTrustee	71300	Local Consultants	12,300.00
					62000	GEFTrustee	71200	International Consultants	0.00
					62000	GEFTrustee	71600	Travel	7,800.00
					62000	GEFTrustee	71400	Contractual Services - Individ	10,000.00
					62000	GEFTrustee	71200	International Consultants	25,000.00
					62000	GEFTrustee	71300	Local Consultants	15,800.00
					62000	GEFTrustee	74200	Audio Visual&Print Prod Costs	7,200.00
					62000	GEFTrustee	71400	Contractual Services - Individ	14,000.00
					62000	GEFTrustee	75700	Training, Workshops and Confer	20,000.00
					62000	GEFTrustee	74100	Professional Services	3,000.00
					62000	GEFTrustee	71400	Contractual Services - Individ	37,520.00
					62000	GEFTrustee	72100	Contractual Services-Companies	8,000.00
					62000	GEFTrustee	74500	Miscellaneous Expenses	2,800.00
					62000	GEFTrustee	71200	International Consultants	5,000.00
					PROJECT MANAGEMENT		1/9/2014	31/12/2017	62000
62000	GEFTrustee	71300	Local Consultants	21,000.00					
62000	GEFTrustee	74200	Audio Visual&Print Prod Costs	6,300.00					
62000	GEFTrustee	71400	Contractual Services - Individ	18,000.00					
62000	GEFTrustee	71600	Travel	3,000.00					
TDA INCLUDING CLIMATE		1/9/2014	31/12/2017	62000	GEFTrustee	71200	International Consultants	11,070.00	
				62000	GEFTrustee	71300	Local Consultants	5,500.00	
				62000	GEFTrustee	71200	International Consultants	38,000.00	
				62000	GEFTrustee	74200	Audio Visual&Print Prod Costs	2,700.00	
				62000	GEFTrustee	72100	Contractual Services-Companies	14,800.00	
				62000	GEFTrustee	71400	Contractual Services - Individ	19,000.00	
				62000	GEFTrustee	71400	Contractual Services - Individ	0.00	
				62000	GEFTrustee	71300	Local Consultants	5,000.00	
				62000	GEFTrustee	74200	Audio Visual&Print Prod Costs	4,300.00	
				62000	GEFTrustee	71200	International Consultants		
WATER RESOURCES MON		1/9/2014	31/12/2017	62000	GEFTrustee	71300	Local Consultants	5,500.00	
				62000	GEFTrustee	71200	International Consultants	38,000.00	
				62000	GEFTrustee	74200	Audio Visual&Print Prod Costs	2,700.00	
				62000	GEFTrustee	72100	Contractual Services-Companies	14,800.00	
				62000	GEFTrustee	71400	Contractual Services - Individ	19,000.00	



**Annual Work Plan**

Kyrgyzstan - Bishkek

Project: 00081980

Project Title: TRANSBOUNDARY COOPERATION & IWRM CHU & TALAS RIVER BASIN

Report Date: 27/9/2017

Year: 2017

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
	WATER RESOURCES MON	1/9/2014	31/12/2017	Agency on Hydrometeorology	62000	GEFTrustee	72100	Contractual Services-Companies	0.00
				UNDP	62000	GEFTrustee	71600	Travel	0.00
				Agency on Hydrometeorology	62000	GEFTrustee	71300	Local Consultants	4,500.00
				Economic Commission for Europe	62000	GEFTrustee	71200	International Consultants	0.00
				UNDP	62000	GEFTrustee	72100	Contractual Services-Companies	149,200.00
<b>TOTAL</b>									<b>491,490.00</b>
<b>GRAND TOTAL</b>									<b>491,490.00</b>



## Annual Work Plan

Kyrgyzstan - Bishkek

Project: 00081980

Report Date: 27/9/2017

Project Title: TRANSBOUNDARY COOPERATION & IWRM CHU & TALAS RIVER BASIN

Year: 2018

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00091092 CHU-TALAS RIVER BASINS TRANSBO	BILATERAL WATER COOP	1/9/2014	31/12/2017	UNDP	62000	GEFTTrustee	71300	Local Consultants	2,500.00
					62000	GEFTTrustee	71600	Travel	3,300.00
					62000	GEFTTrustee	75700	Training, Workshops and Confer	2,900.00
	PROJECT MANAGEMENT	1/9/2014	31/12/2017	UNDP	62000	GEFTTrustee	71400	Contractual Services - Individ	5,000.00
					62000	GEFTTrustee	74200	Audio Visual&Print Prod Costs	2,700.00
					62000	GEFTTrustee	71400	Contractual Services - Individ	6,200.00
	TDA INCLUDING CLIMATE	1/9/2014	31/12/2017	UNDP	62000	GEFTTrustee	74100	Professional Services	1,970.11
					62000	GEFTTrustee	72100	Contractual Services-Companies	5,700.00
					62000	GEFTTrustee	71600	Travel	1,000.00
	WATER RESOURCES MON	1/9/2014	31/12/2017	UNDP	62000	GEFTTrustee	71400	Contractual Services - Individ	0.00
					62000	GEFTTrustee	71300	Local Consultants	5,000.00
					62000	GEFTTrustee	75700	Training, Workshops and Confer	2,123.00
	TOTAL			UNDP	62000	GEFTTrustee	74200	Audio Visual&Print Prod Costs	2,600.00
					62000	GEFTTrustee	71400	Contractual Services - Individ	3,700.00
					62000	GEFTTrustee	74200	Audio Visual&Print Prod Costs	800.00
GRAND TOTAL			UNDP	62000	GEFTTrustee	72100	Contractual Services-Companies	10,112.00	
				62000	GEFTTrustee	71200	International Consultants	28,000.00	
				62000	GEFTTrustee	71300	Local Consultants	3,000.00	
								86,605.11	
								86,605.11	

**United Nations Development Programme**  
**Country: Kyrgyzstan, Kazakhstan**  
**Socio-Economic Development Programme**  
**2017 Annual Work Plan**



*Empowered lives.  
Resilient nations.*

**Project Title**                    Enabling Transboundary Cooperation and Integrated Water Resources Management in the Chu and Talas River Basins

Kyrgyzstan: By the end of 2016 sustainable management of energy, environment and natural resources practices are operationalized.

**UNDAF Outcome:**            Kazakhstan: By 2015, communities, national and local authorities use more effective mechanism and partnership that promote environmental sustainability and enable them to prepare, respond and recover from natural and man-made disasters.

Outcome #2: Citizen expectations for voice, development, the rule of law and accountability are met by stronger systems of democratic governance

**Expected CPAP Output:**

- Output 2.5 - Legal and regulatory frameworks, policies and institutions enabled to ensure the conservation, sustainable use, and access and benefit sharing of natural
- Indicator 2.5.2. Number of countries implementing national and local plans for Integrated Water Resources Management

**Implementing agency:**            United Nations Development Programme

**Brief Description:**


**Brief Description:** The project will enable integrated water resources management in the transboundary Chu-Talas basins, including development of the transboundary water commission of the Republic of Kazakhstan and the Kyrgyz Republic. This will represent a response to the threats posed by increasing water consumption to meet growing social, industrial and agricultural needs, compounded by climatic variability and change. Pressure on scarce water resources and aquatic ecosystems has been growing in recent years across the basins generating risks of conflicts between Kazakhstan and Kyrgyzstan over water allocation. The project will strengthen coordination and expand the role of transboundary institutions in balancing water uses and improving water quality and conservation of aquatic ecosystems, and strengthen monitoring capacity and technologies.

Project Period:	2015-2018
Key Result Area:	Energy & Environment
Atlas Project ID:	81980
Start Date:	June, 2015
End Date:	May, 2018
Management arrangements	DIM

<b>Total 2017 AWP Budget</b>	<b>\$491 490,00</b>
Total resources required:	
<b>GEF</b>	<b>\$491 490</b>

**Approved by UNDP:**

**Ms. Aliona Niculita,**  
Resident Representative a.i

  
 Signature: \_\_\_\_\_ Date: 28.09.2017

## Annual Work Plan

United Nations Development Programme

Year - period: 01 January – 31 December 2017

Project ID: 91092

Project title:

Enabling Transboundary Cooperation and Integrated Water Resources Management in the Chu and Talas River Basins

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				RESPONSIBLE PARTY	Funding Source	Budget Description	PLANNED BUDGET		
		Q1	Q2	Q3	Q4				GEF	Other	
Baseline, associated indicators and annual targets											
<b>Output 1: TDA including climate scenario analyses to inform adaptive management of the Chu-Talas shared water resources</b>											
<b>Gender Marker – 1</b>											
Baseline:											
1) At the moment there is not common understanding over transboundary issues in Chu-Talas river basins among the stakeholders in Kazakhstan and Kyrgyzstan		X	X	X	X	CTWC Working Group on adaptation to climate change and longterm development programmes	GEF	SAP International Consultant	16 070,00		
2) Currently there is no common understanding of possible future water resources scenarios in the basin. This hinders the decision making process on adaptation measures.					X	CTWC Working Group on adaptation to climate change and longterm development programmes	GEF	organisational cost, Printing cost	4 000,00		
									<b>Subtotal:</b>	<b>20 070,00</b>	<b>0</b>
<b>Activity Result 1.1: Science based consensus among the countries on major transboundary problems of the basin achieved</b>											
<b>Activity Result 1.2: Improved understanding of the transboundary implications of the shared nature of the Basins' water resources</b>											
3) Currently, local governments and others stakeholders in both basins are not prepared to adequately respond to the possible social, economic and environmental implications and risks associated with the transboundary nature of the water resources of the basins and with increased climate variability and change		X	X	X	X	CTWC, MAM KR, MA RK, SAEPF KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	GEF	Organizational costs, travel	20800,00		
Indicators:											
1) The TDA of the Chu and Talas Basins prepared jointly by the two countries, identifying issues of transboundary concern.		X	X	X	X	CTWC, MAM KR, MA RK, SAEPF KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	GEF	Local Consultants,	8800,00		
2) Considerations based on Water Scenarios, on climate variability and change and surface-water included into the TDA and SAP.											
									<b>Subtotal:</b>	<b>29600,00</b>	<b>0,00</b>
<b>Activity Result 1.3: Improved knowledge of the consequences of extreme weather situations.</b>											
Water Futures with a focus on climate variability and on transboundary issues		X	X	X	X	CTWC, MAM KR, MA RK, SAEPF KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	GEF	Local Consultants,	9 900,00		
									<b>Subtotal:</b>	<b>9 900,00</b>	<b>0</b>

3) Program for seminars on climate change adaptation and integrated water resources management approved by the Commission and implemented.

Targets:

- 1) Bilateral TDA/SAP Working Group with representatives from Kyrgyzstan and Kazakhstan taking into account gender issues established and 1 TDA/SAP transition meeting held;
- 2) Materials collected for development of the Scenarios of Water Futures with a focus on climate variability and on transboundary issues and presented on the TDA working group meeting

Activity Result 1.4: Capacitated local stakeholders ready to minimize negative consequences for economic sectors as well as the environment in									
								GEF	Contractual services, printing cost
Action 1.4.1: Discussion and development pilot capacity building programme including gender, human rights and conflict sensitive approaches	X							CTWC, MAM KR, MA RK, SAEPP KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	15400,00
Action 1.4.2: Holding of the national capacity building events in two countries with possibility of gender specialist representation	X	X	X	X				CTWC, MAM KR, MA RK, SAEPP KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	10300,00
<b>Subtotal:</b>									<b>0</b>
<b>TOTAL Output 1:</b>									<b>0,00</b>

**Output 2: Building the foundation for broadened and improved bilateral water cooperation**

1402

Activity Result 2.1: Visioning process and agreement on priorities for action opens the way for systematic cooperation in the integrated									
								GEF	travels, organisational cost, printing
Action 2.1.1: Development of the Strategic Action Program (SAP) and its approval by the countries at Ministerial level (Horizon 5 years) addressing main issues of transboundary concern and containing concrete actions (legal, policy, institutional reforms, and investments)	X	X	X	X				CTWC, MAM KR, MA RK, SAEPP KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	29 400,00
Action 2.1.2 Provide international expertise on SAP development	X	X	X					CTWC, MAM KR, MA RK, SAEPP KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	25 000,00
Action 2.1.3 Facilitate the establishment of national effective coordination mechanism among the various governmental sectors which have direct or indirect relevance for water resources management and protection								CTWC, MAM KR, MA RK, SAEPP KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	8 400,00
<b>Subtotal:</b>									<b>62 800,00</b>

<b>Activity Result 2.2: Strengthened collaborative mechanism for bilateral cooperation framework or the further improvement of joint</b>											
Action 2.2.1 Assessment and identification possible ways to revise Statutes of the CTWC								local experts	11000,00		
								organisational cost, travel			
Action 2.2.2 Support to the joint (KR-RK) Environmental Expert Group with clear mandate and work plan with possibility of gender expert participation	X	X	X					Contractual Services (IAA UNECE)	5900,00		
Action 2.2.3 The UNECE contributions on establishment (or strengthening of existing) of inter-ministerial mechanism in each recipient country	X	X									
									<b>Subtotal:</b>	<b>33900,00</b>	<b>0,00</b>
<b>Activity Result 2.4: : Project experiences and lessons disseminated globally and regionally</b>											
Action 2.4.2 Develop communication products/publications on Project and IWRM issues with promoting human rights, gender and conflict sensitivity considerations	X	X	X					printing cost	4 000,00		
									<b>Subtotal:</b>	<b>4 000,00</b>	<b>0,00</b>
<b>Activity Result 2.5. Twinning and experience sharing exchange with another transboundary basin, strategy for replication of best practices in the</b>											
Action 2.5.1. Review of the best and most adaptable practices on transboundary basin management	X	X	X	X				Contractual services	7000,00		
Action 2.5.2. The UNECE substantive contributions								Contractual services (IAA UNECE)	4200,00		
									<b>Subtotal:</b>	<b>11200,00</b>	<b>0</b>
									<b>TOTAL Output 2:</b>	<b>111900,00</b>	<b>0</b>






account. Further issues were discussed at meeting of specialist.  
 2a) The Program of Joint Monitoring as well as CB Program on Water quality monitoring taking into account gender issues are developed and trainings held  
 2b) Twinning with other transboundary basins is in action  
 3) Agreement between the two countries formalized by project completion.

Action 3.3.5. Organization of the public awareness campaign on water quality and quantity for all identified stakeholder groups including women	X	X	X	X	CTWC, MAM KR, MA RK, SAEFF KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	GEF	Contractual services, printing	16000,00	0
<b>Activity Result 3.4 Formalization of agreement on coordinated monitoring and data exchange in the two basins</b>									
Action 3.4.1 The UNECE contribution to setting up the dialogue and formalisation of the agreement on monitoring and data exchange	X	X	X	X	CTWC, MAM KR, MA RK, SAEFF KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	GEF	Contractual services	21800,00	
Action 3.4.2. Identify and set up rules and procedures for information and data exchange between countries on transboundary water courses	X	X	X	X	CTWC, MAM KR, MA RK, SAEFF KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	GEF	Contractual services, local consultants	28200,00	
Action 3.4.3. Provide an international expertise in development of water quality and quantity monitoring data exchange	X	X	X	X	CTWC, MAM KR, MA RK, SAEFF KR, NSC KR&RK, NAS, civil society and UNDP KGZ PMU, UNECE	GEF	International Consultant	26000,00	
							<b>Subtotal:</b>	<b>76000,00</b>	<b>0</b>
							<b>TOTAL Output 3:</b>	<b>243 000</b>	<b>0</b>
							<b>Total outputs 1-3</b>	<b>440 170</b>	
<b>PROJECT MANAGEMENT</b>									
							Contractual services - individuals e.g. Project Coordinator	37520,00	
							Contractual services - Companies	8000,00	
							Audit Fee	3000,00	
							Miscellaneous	2800,00	
							<b>Subtotal Project Management:</b>	<b>51320,00</b>	
							<b>AWP 2016 GRAND TOTAL:</b>	<b>491 490</b>	<b>0</b>

Approved by UNDP:

Ms. Aliona Niculita,  
 Deputy Resident Representative

 Date: 28.09.2017

Signature:

## Sherbet Nurzhanova

**From:** Zora Uriandova  
**Sent:** Thursday, September 28, 2017 2:10 PM  
**To:** Kumar Kylychev; Vladimir Mamaev  
**Cc:** Sherbet Nurzhanova; Talaipek Makeev; Aigul Beishekeeva  
**Subject:** RE: 5167 budget revision

Dear Kumar,  
Please note, the budget revision was cleared by Vladimir. Kindly proceed with KK of budgets and let me know when done.  
Kind regards,  
Zora



Zora Uriandova  
Programme Associate  
UNDP – Global Environment Facility  
Bureau for Policy and Programme Support  
UNDP Istanbul Regional Hub for Europe and the CIS  
Key Plaza, Abide-i Hürriyet Cd. Istiklal Sk. No/11  
Şişli, 34381, Istanbul, Turkey  
zora.uriandova@undp.org  
www.undp.org Follow us:

www.undp.org

Please consider the environment before printing this email.

**From:** Kumar Kylychev  
**Sent:** Wednesday, September 27, 2017 4:42 PM  
**To:** Zora Uriandova <zora.uriandova@undp.org>; Vladimir Mamaev <vladimir.mamaev@undp.org>  
**Cc:** Sherbet Nurzhanova <sherbet.nurzhanova@undp.org>; Talaipek Makeev <talaipek.makeev@undp.org>; Aigul Beishekeeva <aigul.beishekeeva@undp.org>  
**Subject:** Re: 5167 budget revision

Dear Zora,  
Very thanks! We are on a standby waiting for Vladimir's approval.  
Very best regards,  
Kumar  
Sent from my handheld device.

----- Original message -----  
**From:** Zora Uriandova <zora.uriandova@undp.org>  
**Date:** 9/27/17 19:48 (GMT+06:00)  
**To:** Kumar Kylychev <kumar.kylychev@undp.org>; Vladimir Mamaev <vladimir.mamaev@undp.org>  
**Cc:** Sherbet Nurzhanova <sherbet.nurzhanova@undp.org>; Talaipek Makeev <talaipek.makeev@undp.org>; Aigul Beishekeeva <aigul.beishekeeva@undp.org>  
**Subject:** RE: 5167 budget revision

Dear Kumar,

Thank you for your email and its attachment. I have just reviewed your request for budget revision and found no issues.  
I will now request Vladimir's clearance via our internal project database system and let you know once he approves it. You can then KK the budget (please keep in mind you should proceed with atlas entries and awps only AFTER Vladimir clears your revision request and not before).  
Kind regards,  
Zora



Zora Uriandova  
Programme Associate  
UNDP – Global Environment Facility  
Bureau for Policy and Programme Support  
UNDP Istanbul Regional Hub for Europe and the CIS  
Key Plaza, Abide-i Hürriyet Cd. Istiklal Sk. No/11  
Şişli, 34381, Istanbul, Turkey  
zora.uriandova@undp.org  
www.undp.org Follow us:

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Please consider the environment before printing this email.

**From:** Kumar Kylychev  
**Sent:** Wednesday, September 27, 2017 2:24 PM  
**To:** Zora Uriandova <zora.uriandova@undp.org>; Vladimir Mamaev <vladimir.mamaev@undp.org>  
**Cc:** Sherbet Nurzhanova <sherbet.nurzhanova@undp.org>; Talaipek Makeev <talaipek.makeev@undp.org>; Aigul Beishekeeva <aigul.beishekeeva@undp.org>  
**Subject:** 5167 budget revision

Dear Zora, dear Vladimir,  
May this email find you well!  
Attached, we are sending you the budget revision with the purpose to allocate additional funds to cover the open PO that was issued in 2016 year.  
We'd very much appreciate your soonest turnaround and after your okay we will be submitting it for our Management's approval in the system and we will revert to you with a request for ASL. *This is quite urgent because we are to issue few contracts and cannot do so due to the budget deficit.*

Thank you so much for your understanding and support!  
Very best regards,  
Kumar

## Aigul Beishekeeva

---

**От:** Dagmar Pfeiferova  
**Отправлено:** 28 июня 2017 г. 19:51  
**Кому:** Aidai Saparalieva; Livia Buzova; Zhyldyz Uzakbaeva Mansurovna; Aigul Beishekeeva  
**Копия:** Kumar Kylychev; Sherbet Nurzhanova; Eliza Damirbek kyzy  
**Тема:** RE: POPP Update

Dear Aidai/Livia,

I don't fully understand ps support response on the issue and what you want to say by what mistake you have done in this exercise in 2016. However, not to cause any further delay, could you please budget estimate project budget balance as of Dec 31, 2016, this is how we do it with all other projects, even with those with open commitments from previous year - with no problems. If there is a need to do the budget revision later during the year due to unspent funds, you will do it and submit the request and we will review and let you know if ASL can be adjusted somehow.

Business Unit	Award ID	Project ID	Country	PIMS ID	Project Type	Focal Area	CEO approval/endorsement date	IA approval date	Project status
KGZ10	00078201	00088593	Kyrgyzstan	5155	MSP	POPS	3/12/2014	7/3/2014	O

Hope this helps. Best regards, Dagmar

**From:** Aidai Saparalieva  
**Sent:** Wednesday, June 28, 2017 5:39 AM  
**To:** Livia Buzova <livia.buzova@undp.org>; Zhyldyz Uzakbaeva Mansurovna <zhyldyz.uzakbaeva@undp.org>; Aigul Beishekeeva <aigul.beishekeeva@undp.org>  
**Cc:** Kumar Kylychev <kumar.kylychev@undp.org>; Sherbet Nurzhanova <sherbet.nurzhanova@undp.org>; Eliza Damirbek kyzy <eliza.damirbek@undp.org>; Dagmar Pfeiferova <dagmar.pfeiferova@undp.org>  
**Subject:** RE: POPP Update

Dear Livia,

Let me explain the situation: we found out that creating PO in 2016 and paying them in 2017 will not influence the budget 2017.

Seems we had done this exercise incorrectly in 2016. We did not select the budget date 2017 for instalments to be paid in 2017.

So, in case if the budget 2017 is more than \$471,880 - only this amount will be taken from budget 2017. Though expenses as per CDR will be inclusive PO 2016 amount.

I guess Kyrgyzstan office will not leave open POs at the end of 2017, so as GEF projects are ASL types.

If agreed we follow your instructions – will increase the budget, but at the end of the year some budgeted amount will remain unspent.

The below statement in green was received from PS support team, whom we referred with this issue.

“...If you have PO amount fully charged to current year (say 2017) , you actually do not need to setup the same amount of budget in following year (2018) again, despite this PO will only be paid following year...”

Best regards,

**Aidai Saparalieva**  
Finance Specialist  
Programme Management Unit  
UNDP in Kyrgyzstan  
109/2, Turusbekova street, room 507  
Phone: +996-312-394140 (106)  
[aidai.saparalieva@undp.org](mailto:aidai.saparalieva@undp.org)  
[www.undp.kg](http://www.undp.kg)  
Follow us:    
Skype: aidai.saparalieva1  
GMT+6



**From:** Livia Buzova

**Sent:** Tuesday, June 27, 2017 7:26 PM

**To:** Zhyldyz Uzakbaeva Mansurovna; Aigul Beishekeeva

**Cc:** Aidai Saparalieva; Kumar Kylychev; Sherbet Nurzhanova; Eliza Damirbek kyzy; Dagmar Pfeiferova

**Subject:** RE: POPP Update

Dear Zhyldyz,

For 2016, expenditure from CDR is taken into account. No commitments shall be included in 2016 expenditure column. Kindly correct figures in the budrev template. Actually, commitments shall be included in the year when they are planned to be disbursed.

In fact, no ASL is needed to commitments disbursement, but budget (AWP) ought to be set for the commitments so that they can be paid off. Please see email from Dagmar from 6 June. (enclosed).

Copying Dagmar for more guidance.

Best,  
Livia

**From:** Zhyldyz Uzakbaeva Mansurovna

**Sent:** Tuesday, June 27, 2017 8:42 AM

**To:** Aigul Beishekeeva <[aigul.beishekeeva@undp.org](mailto:aigul.beishekeeva@undp.org)>; Livia Buzova <[livia.buzova@undp.org](mailto:livia.buzova@undp.org)>

**Cc:** Aidai Saparalieva <[aidai.saparalieva@undp.org](mailto:aidai.saparalieva@undp.org)>; Kumar Kylychev <[kumar.kylychev@undp.org](mailto:kumar.kylychev@undp.org)>; Sherbet Nurzhanova <[sherbet.nurzhanova@undp.org](mailto:sherbet.nurzhanova@undp.org)>; Eliza Damirbek kyzy <[eliza.damirbek@undp.org](mailto:eliza.damirbek@undp.org)>

**Subject:** RE: POPP Update

Dear Livia,

Please be informed that AWP for budget revision of 2017 will not include PO for 2016 as per below communication.

Dear Aigul,

Please start the process for getting the approval of budget revision for 2017.

Thank you in advance,

Best regards,

Zhyldyz Uzakbaeva  
Project Coordinator  
Environment and Energy Chemical Portfolio  
UNDP Programme Management Unit

109/2, Turusbekova str., BC "Maximum", Bishkek, Kyrgyzstan, 720033  
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[www.kg.undp.org](http://www.kg.undp.org)  
Follow us:  
GMT+6

**From:** Aidai Saparaliev  
**Sent:** Friday, June 23, 2017 8:41 AM  
**To:** Dagmar Pfeiferova <[dagmar.pfeiferova@undp.org](mailto:dagmar.pfeiferova@undp.org)>; Aigul Beishekeeva <[aigul.beishekeeva@undp.org](mailto:aigul.beishekeeva@undp.org)>; Kumar Kylychev <[kumar.kylychev@undp.org](mailto:kumar.kylychev@undp.org)>  
**Cc:** Talaibek Makeev <[talaibek.makeev@undp.org](mailto:talaibek.makeev@undp.org)>  
**Subject:** RE: POPP Update

Dear colleagues,

Since the issue of multi-year budgets are quite new for us, it raised lots of questions.  
I have addressed the question to PS team and got the below answer:

*"...If you have PO amount fully charged to current year (say 2017) , you actually do not need to setup the same amount of budget in following year (2018) again, despite this PO will only be paid following year..."*

Therefore, the amount of POs created from 2016 budget should not be re-budgeted again in 2017.

Best regards,

**Aidai Saparaliev**  
Finance Specialist  
Programme Management Unit  
UNDP in Kyrgyzstan  
109/2, Turusbekova street, room 507  
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**From:** Dagmar Pfeiferova

**Sent:** Monday, June 12, 2017 9:36 PM  
**To:** Aigul Beishekeeva; Kumar Kylychev  
**Cc:** Talaibek Makeev; Aidai Saparaliev  
**Subject:** RE: POPP Update

Dear Aigul, I have responded to Kumar on this, my previous guidance was not correct, I am sorry. Please discuss with Kumar and proceed accordingly. Best, Dagmar

**From:** Aigul Beishekeeva  
**Sent:** Tuesday, June 6, 2017 1:43 PM  
**To:** Dagmar Pfeiferova <[dagmar.pfeiferova@undp.org](mailto:dagmar.pfeiferova@undp.org)>; Kumar Kylychev <[kumar.kylychev@undp.org](mailto:kumar.kylychev@undp.org)>  
**Cc:** Talaibek Makeev <[talaibek.makeev@undp.org](mailto:talaibek.makeev@undp.org)>; Aidai Saparaliev <[aidai.saparaliev@undp.org](mailto:aidai.saparaliev@undp.org)>  
**Subject:** RE: POPP Update

Dear Dagmar,

Thank you for your kind reply.

We have prepared budget revision table for Chui-Talas project PID91092 with additional column " Open PO 2016"  
Could you just confirm correctness of formulas inside the attached table .

According to your clarifications below commitments opened in 2016 are not to be budgeted in 2017, so the budget 2017 for PID91092 in amount of 426325.00USD does not include unclosed PO2016.

If it is OK we will use the same approach for other GEF projects,

With best regards,

Aigul

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**From:** Dagmar Pfeiferova  
**Sent:** Friday, June 02, 2017 3:33 PM  
**To:** Kumar Kylychev  
**Cc:** Talaibek Makeev; Aigul Beishekeeva  
**Subject:** RE: POPP Update

Hi Kumar, I understand your point and would suggest that you simply add a column in the budget revision template to reflect the commitments next to disbursement column, there is no need to allocate the funds for the open POs in 2017, since it has already been allocated on KK in 2016. So, to be more clear, let's say that you have opened PO in 2016 with more instalments - I would reflect funds paid from the particular PO in disbursement column and unpaid amount in the newly added column "Commitments". Does it make sense to you? In the AWP, commitments are not budgeted for, in 2017 and beyond, if opened in 2016...

Best, Dagmar

**From:** Kumar Kylychev  
**Sent:** Wednesday, May 31, 2017 1:04 PM  
**To:** Dagmar Pfeiferova <dagmar.pfeiferova@undp.org>  
**Cc:** Talaibek Makeev <talaibek.makeev@undp.org>; Aigul Beishekeeva <aigul.beishekeeva@undp.org>  
**Subject:** Re: POPP Update

Dear Dagmarka,

May this email find you well!

We need your piece of advice and guidance on the multi-year POs. The question is: if a certain PO was issued in 2016 with a payment due date in June 2017, does it mean that we should allocate money for this PO in 2017-year AWP, given the fact the CDR of 2016 has not recorded this PO as an expenditure?

I hope I'm clear in my message, otherwise, please let me know and I will try to put it in a bit different way. ))

Very best regards,

Kumar

**From:** Jens Wandel <jens.wandel@undp.org>  
**Date:** Tuesday, December 6, 2016 at 01:07  
**To:** All Staff UNDP Global <allstaff.undp.global@undp.org>  
**Subject:** POPP Update

Dear Colleagues,

I am pleased to share with you the recent updates and adjustment made in the **POPP** during the period between 1 October 2016 and 30 November 2016. During the same period, there were 86,000 visits to the POPP site, averaging more than 1,400 visits per day. This is a significant increase compared to the last two months (August/September) period with 38,500 visits.

### **[Updated] Purchase Orders (Commitments, Maintenance and Closure)**

For greater efficiency and better financial tracking, offices are now able to set up multi-year POs for projects that have future year resources and budgets. This allows UNDP to better track deliverables of a supplier for a given procurement action through a single PO reference. When raising multi-year PO lines in Atlas, offices must ensure that corresponding multi-year budget and resources are available. For projects where Annual Spending Limits (ASLs) are limited to one year, multi-year PO lines should not be used.

Previously, goods or services, which are expected to be received over more than one financial period, a separate PO had to be raised for each of the respective financial periods, and offices were requested to close POs annually. Multi-year contracts for projects were also maintained outside Atlas. Such requirements are no longer relevant. For questions on this process, please contact Helen Hall at [helen.hall@undp.org](mailto:helen.hall@undp.org), the Chief of Account, Office of Financial Resources Management, Bureau for Management Services.

### **[New] Guidelines on Engagement with NGOs under Country Based Pooled Funds**

Country Based Pooled Funds (CBPF) are designed to support cluster coordination and stronger humanitarian leadership. Such funds are made available to UN agencies and NGOs that participate in the country's consolidated appeals process (CAP) or Humanitarian Response Plan (HAP). The Guidelines on Engagement with NGOs under CBPF supplements OCHA's Operational Handbook for CBPFs(2015), and provides guidance to Country Offices acting or considering to act as Managing Agent.

Currently, UNDP Country Offices in the Central African Republic, the Democratic Republic of Congo, South Sudan, and Sudan are Managing Agents for CBPF grants to NGOs. This work is not only important in the context of the UN's humanitarian delivery in protracted crisis situations, but also advances an agenda where local actors are at the forefront of this response. The capacity-building work that UNDP does through the CBPF's also contributes to programming that advances better collaboration across the humanitarian and development nexus. For questions on this process, please contact Taija Kontinen-Sharp at [taija.kontinen@undp.org](mailto:taija.kontinen@undp.org), Programme Specialist, the Crisis Response Unit.

### **[Updated] Atlas Financial Closure Instructions (Updated)**

We have reflected the International Public Sector Accounting Standards (IPSAS) closure process and linked the technical year-end closing guidance.

***Feedback remain important for continuous improvement of the POPP. Please share your comments through [popp.feedback@undp.org](mailto:popp.feedback@undp.org).***

Best regards,  
Jens





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**Jens Wandel**

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Tel: +12129065600  
Mob. +1 9176809213  
Twitter: @JENSWANDEL  
Skype: jenswandel

## Aigul Beishekeeva

---

**От:** Zora Urlandova  
**Отправлено:** 27 сентября 2017 г. 19:48  
**Кому:** Kumar Kylychev; Vladimir Mamaev  
**Копия:** Sherbet Nurzhanova; Talaibek Makeev; Aigul Beishekeeva  
**Тема:** RE: 5167 budget revision

Dear Kumar,

Thank you for your email and its attachment. I have just reviewed your request for budget revision and found no issues.

I will now request Vladimir's clearance via our internal project database system and let you know once he approves it. You can then KK the budget (please keep in mind you should proceed with atlas entries and awps only AFTER Vladimir clears your revision request and not before).

Kind regards,

Zora



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**Zora Urlandova**  
Programme Associate  
UNDP – Global Environment Facility  
Bureau for Policy and Programme Support  
UNDP Istanbul Regional Hub for Europe and the CIS  
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[www.undp.org](http://www.undp.org) Follow us:

*Please consider the environment before printing this email.*

**From:** Kumar Kylychev  
**Sent:** Wednesday, September 27, 2017 2:24 PM  
**To:** Zora Urlandova <[zora.urlandova@undp.org](mailto:zora.urlandova@undp.org)>; Vladimir Mamaev <[vladimir.mamaev@undp.org](mailto:vladimir.mamaev@undp.org)>  
**Cc:** Sherbet Nurzhanova <[sherbet.nurzhanova@undp.org](mailto:sherbet.nurzhanova@undp.org)>; Talaibek Makeev <[talaibek.makeev@undp.org](mailto:talaibek.makeev@undp.org)>; Aigul Beishekeeva <[aigul.beishekeeva@undp.org](mailto:aigul.beishekeeva@undp.org)>  
**Subject:** 5167 budget revision

Dear Zora, dear Vladimir,

May this email find you well!

Attached, we are sending you the budget revision with the purpose to allocate additional funds to cover the open PO that was issued in 2016 year.

We'd very much appreciate your soonest turnaround and after your okay we will be submitting it for our Management's approval in the system and we will revert to you with a request for ASL. *This is quite urgent because we are to issue few contracts and cannot do so due to the budget deficit.*

Thank you so much for your understanding and support!

Very best regards,  
Kumar

**Award ID:** 000419  
**Award Title:** 000419  
**Project ID:** 000419  
**Project Title:** Enabling Transboundary Cooperation and Integrated Water Resource Management in the Chu and Tar River Basins  
**Executing:** UNDP Kyrgyzstan

Response/Outcome/Activity	FundID	Donor Name	Atlas Budgetary Account Code	ATLAS Budget Description	Amount (USD) Year 1	Amount (USD) Year 2	Amount (USD) Year 3	Amount (USD) Year 4	Total (USD)	Expenditures 2015 (USD)	Expenditures 2016 (USD)	Total expenditures	Approved budget 2017	Proposed budget 2017	difference between approved budget and	Approved 2018	Proposed Budget 2018	Total (USD) expenditure by end of project	Difference	Budget Note (explanation below)						
Original budget from Prodes																										
OUTCOME 1: (TDA including climate scenario)	62000	GEF	75700	Training, Workshops and Conferences	20 000,0	20 000,0	20 000,0	0,0	60 000,0	21 690,18	15 380,00	37 070,18	19 004,00	20 900,00	1 896,00	8 005,82	7 123,00	60 093,18	93,18							
				Contractual Services - Individuals	6 755,0	6 755,0	16 491,0	0,0	30 000,0	12 900,00	18 000,00	85 220,00	85 220,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00				
				International Consultant	20 000,0	35 000,0	20 000,0	0,0	85 000,0	68 448,00	69 150,00	17 098,00	16 070,00	102,80	4 000,00	2 600,00	1 400,00	1 400,00	2 600,00	74 503,41	496,59					
				Local Consultant	10 000,0	10 000,0	10 000,0	0,0	30 000,0	2 268,53	48 593,41	17 000,00	21 000,00	4 000,00	27 859,05	3 003,00	3 000,00	3,00	332,00	1 000,00	31 859,05	1 859,05				
				Travel	10 000,0	10 000,0	10 000,0	0,0	30 000,0	13 659,05	27 859,05	3 003,00	4 600,00	1 700,00	8 771,93	4 600,00	6 300,00	1 700,00	1 700,00	17 671,93	2 329,07					
				Printing costs	5 000,0	5 000,0	10 000,0	0,0	20 000,0	1 593,82	8 771,93	4 600,00	8 525,70	1 593,82	20 244,57	78 705,00	85 270,00	6 565,00	21 501,82	10 723,00	300 247,57	247,57				
				TOTAL OUTCOME 1				96 755,0	96 755,0	106 490,0	0,0	300 000,0	45 497,87	158 756,70	204 254,57	20 000,00	20 000,00	0,00	3 372,00	2 900,00	35 367,35	467,35				
				OUTCOME 2: (Bilateral water cooperation)	62000	GEF	71000	Training, Workshops and Conferences	15 000,0	10 000,0	10 000,0	0,0	35 000,0	3 267,35	9 200,00	12 467,35	20 000,00	20 000,00	0,00	3 400,00	3 000,00	29 850,46	149,54			
								Contractual Services - Individuals	6 754,5	6 754,5	16 491,0	0,0	30 000,0	8 504,46	15 000,40	25 000,00	15 000,40	9 050,22	24 700,00	27 900,00	3 200,00	3 000,00	40 000,40	0,40		
								International Consultant	10 000,0	20 000,0	10 000,0	0,0	40 000,0	9 050,22	29 800,00	7 800,00	29 800,00	7 800,00	7 800,00	7 800,00	0,00	1 373,00	2 700,00	41 000,00	1 000,00	
Local Consultant	10 000,0	10 000,0	15 000,0					0,0	40 000,0	29 800,00	5 058,20	7 200,00	105 300,00	111 900,00	11 900,00	38 000,00	38 000,00	0,00	21 000,00	28 000,00	74 800,00	1 400,00				
Travel	5 000,0	5 000,0	5 000,0					0,0	15 000,0	8 20	5 058,20	7 200,00	8 600,00	8 600,00	33 600,00	33 600,00	0,00	11 892,00	3 700,00	29 903,00	97,00					
Printing costs	61 754,5	71 754,5	66 491,0					0,0	200 000,0	3 276,55	66 491,0	0,0	76 000,0	7 203,00	7 203,00	19 000,00	19 000,00	0,00	11 892,00	3 700,00	29 903,00	97,00				
TOTAL OUTCOME 2								61 754,5	71 754,5	66 491,0	0,0	200 000,0	3 276,55	8 600,00	12 467,35	38 000,00	38 000,00	0,00	21 000,00	28 000,00	74 800,00	1 400,00				
OUTCOME 3: (Water resources monitoring)	62000	GEF	71000					Contractual Services - Individuals	6 754,0	6 754,0	16 492,0	0,0	30 000,0	7 203,00	15 700,56	15 700,56	15 000,00	15 000,00	0,00	2 700,00	3 000,00	33 700,56	299,44			
								Local Consultant	12 000,0	10 000,0	12 000,0	0,0	34 000,0	3 906,90	4 655,67	4 655,67	4 655,67	0,00	0,00	0,00	0,00	0,00	4 655,67	4 655,67		
								Travel	1 000,0	2 000,0	1 000,0	0,0	4 000,0	749,67	3 906,90	3 906,90	4 000,00	113 000,00	69 885,96	113 000,00	164 000,00	51 000,00	3 500,00	10 112,00	244 000,96	0,96
				Contractual Services	30 000,0	366 000,0	48 000,0	0,0	244 000,0	66 000,00	69 885,96	4 127,00	4 127,00	4 127,00	6 000,00	7 000,00	1 000,00	800,00	800,00	11 927,00	71,00					
				Printing Costs	0,0	0,0	12 000,0	0,0	12 000,0	107 536,56	110 175,19	191 000,00	2 638,63	307 536,56	110 175,19	191 000,00	245 000,00	52 000,00	39 345,00	45 612,00	399 787,19	1 172,81				
				TOTAL OUTCOME 3				55 754,0	242 754,0	101 492,0	0,0	400 000,0	2 638,63	8 493,00	17 298,25	37 520,00	37 520,00	0,00	11 275,00	6 200,00	61 018,26	1 018,26				
				OUTCOME 4: (Project management)	62000	GEF	71000	Contractual Services - Individual Companies	20 000,0	20 000,0	20 000,0	0,0	60 000,0	8 805,26	8 493,00	17 298,25	8 000,00	8 000,00	0,00	6 500,00	5 700,00	21 349,54	650,46			
								Contractual Services - Companies	7 500,0	7 500,0	7 000,0	0,0	22 000,0	7 649,54	7 649,54	0,00	3 000,00	3 000,00	3 000,00	3 000,00	0,00	2 000,00	1 970,11	3 000,00	0,00	
								Audit fees	0,00	0,00	5 000,0	0,0	15 000,0	8 151,00	10 200,70	2 800,00	2 800,00	0,00	2 800,00	2 800,00	0,00	2 000,00	1 970,11	14 970,81	29,19	
								Miscellaneous	5 000,0	5 000,0	32 000,0	0,0	100 000,0	24 293,54	35 148,50	51 320,00	10 854,96	24 293,54	35 148,50	51 320,00	51 320,00	0,00	19 775,00	13 870,11	100 338,61	947,20
TOTAL OUTCOME 4								32 500,0	35 500,0	66 000,0	0,0	100 000,0	24 293,54	24 293,54	65 646,75	42 620,00	42 620,00	0,00	105 515,00	86 609,11	1 000 000,00	1 000 000,00	0,00			
TOTAL								246 764	446 764	306 473	0	1 000 000	62 264,01	399 645,85	421 964,89	425 823,00	431 400,00	0,00	355 311,82	287 609,11	3 000 000,00	3 000 000,00	0,00			