

## FUNDING AUTHORIZATION AND CERTIFICATE OF EXPENDITURES (FACE CHECK LIST)

Award ID : 00060049  
 Project ID : 00075402 (SFM)  
 Project Title : Strengthening Sustainable Forest Management and Bio-Energy Markets to Promote Environmental Sustainability and to Reduce Greenhouse Gas Emissions in Cambodia  
 For a Period : 01 January – 31 March 2013 (1<sup>st</sup> Quarter)

	Signature	Date
1. Receipt of duly signed FACE and supporting documents submitted from IP to UNDP CO	<u>SAS</u>	<u>08.04.2013</u>
	YES	NO
• Completed FACE with duly signature	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Quarterly progress report	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Quarterly work plan with itemized cost estimates	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Bank reconciliation with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Bank statement (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Cash count sheet with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. FACE checked/agreed by Programme Analyst	<u>[Signature]</u>	<u>08.04.13</u>
3. FACE data entered in ATLAS by Programme Associate	<u>SAS</u>	<u>08.04.13</u>
4. Delivery rate of cash advance clearance (_7%_)	<u>SAS</u>	<u>08.04.13</u>
5. FACE verified by MSU	<u>[Signature]</u>	<u>09/04/13</u>
6. FACE signed by DCD-P	<u>[Signature]</u>	<u>2013.04.12</u>
7. APJV in Atlas approved by authorized persons	<u>[Signature]</u>	<u>12.04.2013</u>
8. Programme Associate ensures status of APJV in Atlas is "Valid" and "Posted"	<u>SAS</u>	<u>12.04.2013</u>
9. A copy of signed FACE and supporting documents received by MSU	<u>[Signature]</u>	<u>07/05/13</u>
10. A copy of signed FACE and supporting documents sent to the IP.	<u>SAS</u>	<u>07/05/13</u>

**United Nations Development Programme**



00075402

Date: 8 April, 2013

Excellency

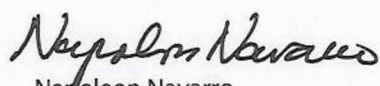
**Subject: 00075402 - Strengthening Sustainable Forest Management (SFM)  
1<sup>st</sup> Quarter 2013 Financial Report Expenditures and  
2<sup>nd</sup> Quarter 2013 FACE Request**

We acknowledge receipt of your letter dated 08 April 2013 regarding 1<sup>st</sup> quarter 2013 actual expenditure and request to retain the outstanding advance for 2<sup>nd</sup> quarter 2013 planned expenditure, under Project ID: 00075402 - Strengthening Sustainable Forest Management (SFM).

We have verified that the FACE submitted and 2<sup>nd</sup> quarter 2013 work plan have been prepared in accordance with the approved annual work plan, quarterly work plan and its itemize costs breakdown. Please find attached, for the FA's record, the countersigned copy of the report.

Please also note that only 7 percent was spent against the outstanding advanced in this quarter. Based on this delivery, an additional advance payment will be replenished when SFM spent up to 80 percent.

Please accept, Excellency, the assurance of our highest consideration.

  
Napoleon Navarro  
Deputy Country Director  
Programmes

H.E Chea Sam Ang  
Deputy Director General, Forestry Administration  
National Project Director, SFM Project

cc: - Mr. Khorn Saret, National Project Manager, SFM



គម្រោងពង្រឹងការគ្រប់គ្រងព្រៃឈើ និងទីផ្សារសីតិសាមណ្ឌលឱ្យមាននិរន្តរភាព

SUSTAINABLE FOREST MANAGEMENT PROJECT

UNDP/GEF PROJECT No. 00075402

N° 047 SFM

Date: 8th April 2013

To: Napoleon Navarro, Deputy Country Director, Programme UNDP Cambodia #53, Pasteur Street, Boeng Keng Kang, Phnom Penh, Cambodia

Subject: Submission of the 1st Quarter 2013 Financial Expenditure (FACE) Report and request to retain the outstanding advance for the planned expenditure in 2nd Quarter 2013

Dear Napoleon Navarro,

I am pleased to submit you herewith the 1st quarter 2013 of Financial Expenditure (FACE) Report and planned expenditure for the 2nd quarter 2013 under the Project ID: 00075402 – Sustainable Forest Management for your review and approval.

In addition, I would also like to return the old age advance with amount of US\$11,379.85 and request to retain the outstanding advance, which I received in 1st quarter 2013 with the amount of US\$ 216,811.68, to cover the planned expenditure in 2nd quarter 2013.

Below is the summary of my computation:

- Total fund received as of 1st Quarter 2013 = US\$ 246,547.00
- Actual expenditure in 1st Quarter 2013 = US\$ 18,355.47
- Closing Balance as of 31 March 2013 = US\$ 228,191.53
- Planned expenditure for 2nd Quarter 2013 = US\$ 251,040.25

Moreover, I would like to attach herewith the related documents for your reference as followings:

- 1) 2013, 1st quarter progress report;
2) 2013, bank statement and bank reconciliation for March; and
3) 2013, 2nd quarter work plan and budget with its itemized costs breakdown.

Please note that, additional advance with the amount of U\$ 34,228.57 will be requested to transfer into project bank account when the project spent up to eighty percent of the current remaining balance.

Please accept, Napoleon Navarro, the assurance of our highest consideration.

Handwritten signature of H.E Chea Sam Ang

H.E Chea Sam Ang Deputy Director General, Forestry Administration National Project Director, SFM Project

09 APR 2013

Table with columns: Date, File, Unit, Action, Info. Includes handwritten file number 00075402 and unit 'Nap'.

13 pages

**Funding Authorization and Certificate of Expenditures**

UN Agency: UNDP

Date: 8-Apr-2013

Country : Kingdom of Cambodia  
 Programme Code & Title : 00060049 - Strengthening Sustainable Forest Management  
 Project Code & Title : 00075402 - Strengthening Sustainable Forest Management  
 Implementing Institution : Forestry Administration  
 Responsible Officer : **H.E Chea Sam Ang**  
 Currency : US Dollars

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Activity Description from AWP with Duration	Coding/Chart of Accounts			REPORTING				REQUESTS / AUTHORIZATIONS		
	Fund	Donor	Account	Authorised Amount 1QT, 2013 A	Actual Project Expenditure 1QT, 2013 B	Expenditures accepted by Agency 1QT,2013 C	Balance 1QT,2013 D = A - C	New Request Period & Amount 2QT, 2013 E	Authorised Amount 2QT,2013 F	Outstanding Authorised Amount 2QT,2013 G = D + F
	<b>Activity 1: National capacities and tools exist to facilitate the widespread implementation of sustainable community-based forest management and technologies that reduce demand for fuel wood.</b>									
Learning Cost	62000	10003	75705	1,390.00	-	-	1,390.00	2,540.00	1,150.00	2,540.00
Learning_Ticket cost	62000	10003	75706	2,800.00	1,781.05	✓ 1,781.05	1,018.95	2,200.00	1,181.05	2,200.00
Learning_substance allowan	62000	10003	75707	6,615.00	2,425.50	✓ 2,425.50	4,189.50	7,560.00	3,370.50	7,560.00
Learning-Training of Counter	62000	10003	75709	475.00	89.86	✓ 89.86	385.14	-	(385.14)	-
<b>Sub-Total - Activity 1</b>				<b>11,280.00</b>	<b>4,296.41</b>	<b>4,296.41</b>	<b>6,983.59</b>	<b>12,300.00</b>	<b>5,316.41</b>	<b>12,300.00</b>
<b>Activity 2: Community-based sustainable forest management is being implemented effectively within a context of cantonment, province, district and commune level planning delivering concrete benefits to local communities.</b>										
Svc Co-Natural Resources & Env.	04000	00012	72115	50,000.00	-	-	50,000.00	40,000.00	(10,000.00)	40,000.00
Svc Co-Natural Resources & Env.	62000	10003	72115	69,069.00	-	-	69,069.00	79,069.00	10,000.00	79,069.00
Printing and Publications	62000	10003	74210	-	-	-	-	5,000.00	5,000.00	5,000.00
Sundry	62000	10003	74525	18.00	-	-	18.00	18.00	-	18.00
<b>SubTotal - Activity 2</b>				<b>119,087.00</b>	<b>-</b>	<b>-</b>	<b>119,087.00</b>	<b>124,087.00</b>	<b>5,000.00</b>	<b>124,087.00</b>
<b>Activity 3: Small and Medium Enterprises ensure long term increases in adoption of efficient technologies that reduce fuel wood demand.</b>										
Svc Co-Natural Resources & Env.	04000	00012	72115	40,000.00	-	-	40,000.00	40,000.00	-	40,000.00
Svc Co-Natural Resources & Env.	62000	10003	72115	44,000.00	-	-	44,000.00	44,000.00	-	44,000.00
Sundry	62000	10003	74525	150.00	-	-	150.00	150.00	-	150.00
<b>SubTotal - Activity 3</b>				<b>84,150.00</b>	<b>-</b>	<b>-</b>	<b>84,150.00</b>	<b>84,150.00</b>	<b>-</b>	<b>84,150.00</b>
<b>Activity 4: Monitoring and, Learning, Adaptative Feedback &amp; Evaluation.</b>										
Travel-Local	62000	10003	71610	-	796.71	✓ 796.71	(796.71)	1,800.00	2,596.71	1,800.00
Daily Subsistence Allow-Local	62000	10003	71620	-	943.50	✓ 943.50	(943.50)	4,158.00	5,101.50	4,158.00
Travel-Local	62000	10003	71610	1,800.00	-	-	1,800.00	-	(1,800.00)	-
Daily Subsistence Allow-Local	62000	10003	71620	4,297.00	-	-	4,297.00	-	(4,297.00)	-
Mobile Telephone Charges	62000	10003	72425	-	30.00	✓ 30.00	(30.00)	139.75	169.75	139.75
Stationery & other Office Supp	62000	10003	72505	-	20.00	✓ 20.00	(20.00)	-	20.00	-
Machinery and Equipment	62000	10003	72210	-	-	-	-	1,372.50	1,372.50	1,372.50
Bank Charges	62000	10003	74510	-	13.00	✓ 13.00	(13.00)	-	13.00	-
Sundry	62000	10003	74525	-	107.73	✓ 107.73	(107.73)	-	107.73	-
Learning Cost	62000	10003	75705	550.00	2,922.50	✓ 2,922.50	(2,372.50)	5,450.00	7,822.50	5,450.00
Learning_Ticket cost	62000	10003	75706	3,750.00	1,239.80	✓ 1,239.80	2,510.20	3,250.00	739.80	3,250.00
Learning-Subsistence Allowances	62000	10003	75707	14,363.00	5,050.28	✓ 5,050.28	9,312.72	9,863.00	550.28	9,863.00
Learning-Training of Counter	62000	10003	75709	400.00	594.29	✓ 594.29	(194.29)	-	194.29	-
<b>SubTotal - Activity 4</b>				<b>25,160.00</b>	<b>11,717.81</b>	<b>11,717.81</b>	<b>13,442.19</b>	<b>26,033.25</b>	<b>12,591.06</b>	<b>26,033.25</b>

Activity Description from AWP with Duration	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	1QT, 2013 A	1QT, 2013 B	1QT, 2013 C	1QT, 2013 D = A - C	2QT, 2013 E	2QT, 2013 F	2QT, 2013 G = D + F
<b>Activity 5: Project Management</b>										
Service Contracts-Individuals	62000	10003	71405	1,800.00	-	-	1,800.00	-	(1,800.00)	-
Furniture	62000	10003	72220	1,500.00	-	-	1,500.00	1,500.00	-	1,500.00
Land Telephone Charges	62000	10003	72420	-	69.95	✓ 69.95	(69.95)	90.00	159.95	90.00
Mobile Telephone Charges	62000	10003	72425	1,275.00	955.00	✓ 955.00	320.00	945.00	625.00	945.00
E-mail-Subscription	62000	10003	72435	-	240.00	✓ 240.00	(240.00)	240.00	480.00	240.00
Stationery & other Office Supp	62000	10003	72505	300.00	212.00	✓ 212.00	88.00	300.00	212.00	300.00
Custodial & Cleaning Services	62000	10003	73110	245.00	120.00	✓ 120.00	125.00	120.00	(5.00)	120.00
Rental & Maint-Other Office Eq	62000	10003	73405	-	25.00	✓ 25.00	(25.00)	125.00	150.00	125.00
Maint, Oper of Transport Equip	62000	10003	73410	1,250.00	484.15	✓ 484.15	765.85	900.00	134.15	900.00
Printing and Publications	62000	10003	74210	500.00	-	-	500.00	-	(500.00)	-
Translation Costs	62000	10003	74220	-	-	-	-	150.00	150.00	150.00
Insurance	62000	10003	74505	-	27.57	✓ 27.57	(27.57)	-	27.57	-
Sundry	62000	10003	74525	-	207.58	✓ 207.58	(207.58)	100.00	307.58	100.00
<b>Sub-Total Activity 5</b>				<b>6,870.00</b>	<b>2,341.25</b>	<b>2,341.25</b>	<b>4,528.75</b>	<b>4,470.00</b>	<b>(58.75)</b>	<b>4,470.00</b>
<b>Grand - Total</b>				<b>246,547.00</b>	<b>18,355.47</b>	<b>18,355.47</b>	<b>228,191.53</b>	<b>251,040.25</b>	<b>22,848.72</b>	<b>251,040.25</b>
Return the balance after 6 months to UNDP.	62000	10003	16005		11,379.85	11,379.85	(11,379.85)	-	11,379.85	
	04000	00012		90,000.00	-	-	90,000.00	80,000.00	(10,000.00)	80,000.00
	62000	10003		156,547.00	18,355.47	18,355.47	126,811.68	171,040.25	44,228.57	171,040.25
			<b>TOTAL</b>	<b>246,547.00</b>	<b>18,355.47</b>	<b>18,355.47</b>	<b>216,811.68</b>	<b>251,040.25</b>	<b>34,228.57</b>	<b>251,040.25</b>

UNDP - TRAC =  
GEF =

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for
- The progress report for the activities stated herein has been submitted.
- The conditions for this payment as set out in the contract/purchase order/travel authorization have been met satisfactorily.

Date Submitted: **8th April 2013**


Signature: 

Name: **H.E Chea Sam Ang**

Title: **National Project Director**

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

**FOR AGENCY USE ONLY:**

FOR ALL AGENCIES
Approved by:
Signature: 
Name: <b>Napoleon Navarro</b>
Title: <b>Deputy Country Director, Programmes</b>
Date: <b>2013.04.12</b>

**FOR UNICEF USE ONLY**

Account Charges	Liquidation Information
CAG Ref: CRQ ref., Voucher ref.	CAG Ref: CRQ ref., JV ref.
CRQ CAG GL:	DCT Amount
Training (762010) -	-
Travel (762020) -	-
Mtgs & Confs (762030) -	Less:
Sal & Sup. Costs (761030) -	Liquidation
Const - Proj Prem (761040) -	Amount
Other CAG (761010) -	-
<b>Total</b>	<b>Balance</b>

**FOR UNFPA USE ONLY**

New Funding Release
Activity 1
Activity 2
<b>Total</b>

**Project Title : Strengthening Sustainable Forest Management**

**Project ID : 00075402**

**Award ID : 00060049**

**FACE : 01 January to 31 March 2013**

**(1<sup>st</sup> Quarter)**

Date	Related Voucher	Balance B/F from 4QT 2012	Advance for 1QT 2013	Fund Available 1QT 2013	FR Expenditure 1QT 2013	Closing Balnce 1QT 2013	Delivery Percentage (%)
11/10/2012	RVCH #00059872 (under 62000 - GEF)	29,735.32	-	29,735.32	18,355.47	11,379.85	62%
14/01/2013	RVCH # 00061623 (under 62000 - GEF)	-	216,811.68	216,811.68	-	216,811.68	0%
<b>TOTAL</b>				<b>246,547.00</b>	<b>18,355.47</b>	<b>228,191.53</b>	<b>7%</b>

**Clear JV # 00059872: US\$ 29,735.32**

Page Ref: -

JVCH # 00062775 Clear NEX Advance VCHER#59872

Page: 1 of 1 18,355.47

**TOTAL = 18,355.47**

**Project ID : 00075402**

**FACE : 01 April to 30 April 2012**

Summary   Related Documents   Invoice Information   Payments   Voucher Attributes   Error Summary

Business Unit: KHM10   Invoice Number: Clear NEX Advance VCHER#59872  
 Voucher ID: 00062775   Invoice Date: 31/03/2013  
 Voucher Style: Journal   Action: Budget Checking   
 Vendor: 0000006380   Pay Terms: 00   Immediate   Basis Dt Type Inv Date  
 Name: SUSTAINABL-001   Comments(0)  
 Location: 001   Accounting Date: 31/03/2013  
 Address: 1   Advanced Vendor Search   Currency: USD  
 SUSTAINABLE FOREST   Total: 0.00   
 MANAGEMENT   Difference 0.00   Session Defaults  
 #40, PREAH NORODOM BLVD   Related Voucher: 00059872  
 KHAN DAUN PENH  
 3RD FLOOR  
 PHNOM PENH - CAMBODIA KHM   Bank Default

Packing Slip:

Invoice Lines Find | View All   First 1 of 1   Last

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		FR Expenditure 1QT 2013 SFM				0.00

Ship To: KHM10   SpeedChart    Use One Asset ID  

▼ Distribution Lines Customize | Find | View 1 | First 1-23 of 23   Last

Account	Oper Unit	Fund	DeptID	PC Bus Unit	GL Unit	Project	Activity	Imp Agent	Donor	Amount	Budget Date
16005	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY1	002515	10003	-18,355.47	31/03/2013
75706	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY1	002515	10003	1,781.05	31/03/2013
75707	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY1	002515	10003	2,425.50	31/03/2013
75709	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY1	002515	10003	89.86	31/03/2013
71610	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	796.71	31/03/2013
71620	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	943.50	31/03/2013
72425	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	30.00	31/03/2013
72505	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	20.00	31/03/2013
74510	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	13.00	31/03/2013
74525	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	107.73	31/03/2013
75705	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	2,922.50	31/03/2013
75706	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	1,239.80	31/03/2013
75707	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	5,050.28	31/03/2013
75709	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	594.29	31/03/2013
72420	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	69.95	31/03/2013
72425	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	955.00	31/03/2013
72435	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	240.00	31/03/2013
72505	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	212.00	31/03/2013
73110	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	120.00	31/03/2013
73405	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	25.00	31/03/2013
73410	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	484.15	31/03/2013
74505	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	27.57	31/03/2013
74525	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	207.58	31/03/2013

Business Unit: KHM10	<input type="button" value="Balancing"/>	
Voucher ID: 00062775	Invoice Lines	0.00
<input type="button" value="Print Invoice"/>		
(minus) Total		0.00 <input type="button" value="Calculate"/>
(equals) Difference Amount		0.00

[Summary](#) | [Related Documents](#) | [Invoice Information](#) | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)

Summary Related Documents Invoice Information Payments Voucher Attributes Error Summary

Business Unit: KHM10  
 Voucher ID: 00062775  
 Voucher Style: Journal  
 Vendor: 000006380  
 Name: SUSTAINABL-001  
 Location: 001  
 Address: 1 Advanced Vendor Search  
 SUSTAINABLE FOREST  
 MANAGEMENT  
 #40, PRAEH NORODOM BLVD  
 KHAN DAUN PENH  
 3RD FLOOR  
 PHNOM PENH - CAMBODIA KHM

Invoice Number: Clear NEX Advance VCHER#59872  
 Invoice Date: 31/03/2013  
 Action: Budget Checking   
 Pay Terms: 00 Immediate Basis Dt Type Inv Date  
 Accounting Date: 31/03/2013  
 Currency: USD  
 Total: 0.00   
 Difference: 0.00 Session Defaults  
 Related Voucher: 00059872  
 Bank Default  
 Packing Slip:

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		FR Expenditure 1QT 2013 SFM				0.00
Ship To		SpeedChart					
KHM10				<input type="checkbox"/> Use One Asset ID			

Account	Oper Unit	Fund	DeptID	PC Bus Unit	GL Unit	Project	Activity	Impl Agent	Donor	Amount	Budget Date
16005	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY1	002515	10003	-18,355.47	31/03/2013
75706	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY1	002515	10003	1,781.05	31/03/2013
75707	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY1	002515	10003	2,425.50	31/03/2013
75709	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY1	002515	10003	89.86	31/03/2013
71610	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	796.71	31/03/2013
71620	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	943.50	31/03/2013
72425	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	30.00	31/03/2013
72505	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	20.00	31/03/2013
74510	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	13.00	31/03/2013
74525	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	107.73	31/03/2013
75705	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	2,922.50	31/03/2013
75706	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	1,239.80	31/03/2013
75707	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	5,050.28	31/03/2013
75709	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY4	002515	10003	594.29	31/03/2013
72420	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	69.95	31/03/2013
72425	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	955.00	31/03/2013
72435	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	240.00	31/03/2013
72505	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	212.00	31/03/2013
73110	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	120.00	31/03/2013
73405	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	25.00	31/03/2013
73410	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	484.15	31/03/2013
74505	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	27.57	31/03/2013
74525	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY5	002515	10003	207.58	31/03/2013

Business Unit: KHM10  
 Voucher ID: 00062775

**Balancing**

Invoice Lines 0.00

(minus) Total 0.00

(equals) Difference Amount

Approved in ATLAS

Signature: *Kalyan*

Date: 10.04.2013





**គម្រោងកម្រិតការគ្រប់គ្រងព្រៃឈើ និងទីផ្សារដើមឈើសម្រាប់ការអភិវឌ្ឍន៍**

**SUSTAINABLE FOREST MANAGEMENT PROJECT**

UNDP/GEF PROJECT No. 00075402

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia, 3<sup>rd</sup> Floor)

**តារាងផ្សំផ្លូវតំបន់**

**Funds Reconciliation**

For the Period: 01 January 2013 - 31 March 2013

**Fund Available: (Fund Received from UNDP)**

Fund Received in [1QT 2013]

246,547.00

Actual Expenditures [1QT, 2013]

(18,355.47)

**Total Fund Received:**

**228,191.53**

**Fund Balance as per General Ledger:**

Pety Cash in Hand

500.00

Outstanding Cash Advance (if any)

-

Fund Balance as per Bank Statement [as of 31 March 2013]

228,990.21

Less: Outstanding Cheques:

(1,298.68)

Cheque No: 285745

(100.75)

Cheque No: 285746

(1,197.93)

Fund Balance at Project Bank Account

227,691.53

**Total Fund Balance: [as of 31 March 2013]**

**228,191.53**

**សរុបថវិកានៅសម័យបច្ចុប្បន្ន (Fund Balance at SFM Project)**

**228,191.53**

Seen & Approved By:

Name: H.E. Chea Sam Ang  
Title: National Project Director

Date: 27<sup>th</sup> April 2013

Checked & Certified By:

Name: Mr. Khorn Saret  
Title: National Project Manager

Date: 28<sup>th</sup> April 2013

Prepared By:

Name: Mr. Sao Phan  
Title: Project Assistant

Date: 5th April 2013

**FORESTY ADMINISTRATION**

**Sustainable Forest Management  
Project ID: 00075402  
Monthly Bank Reconciliation  
Date: 31 March 2013**

Bank Statement Date:	01/04/2013						
Ending Balance from Bank Statement	\$228,990.21						
Add Deposits in Transit:							
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Deposit Date</th> <th style="text-align: left; border-bottom: 1px solid black;">Amount</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="border-top: 1px solid black;"><b>Total Deposits in Transit</b></td> </tr> </tbody> </table>	Deposit Date	Amount	<b>Total Deposits in Transit</b>		<b>\$0.00</b>		
Deposit Date	Amount						
<b>Total Deposits in Transit</b>							
<b>Subtotal</b>	<b>\$228,990.21</b>						
Subtract Outstanding Checks:							
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Check Number</th> <th style="text-align: left; border-bottom: 1px solid black;">Amount</th> </tr> </thead> <tbody> <tr> <td>285745</td> <td>\$100.75</td> </tr> <tr> <td>285746</td> <td>\$1,197.93</td> </tr> </tbody> </table>	Check Number	Amount	285745	\$100.75	285746	\$1,197.93	
Check Number	Amount						
285745	\$100.75						
285746	\$1,197.93						

**Total Outstanding Checks** **\$ 1,298.68**

Computed Book Balance \$ 227,691.53

Balance per Your Books \$ 227,691.53 ✓

Difference \$0.00

Seen and approved by

Checked by

Prepared by



H.E Chea Sam Ang  
National Project Director  
Date: .... March 2013



Mr. Khon Saret  
National Project Manager  
Date: .... March 2013



Sao Phan  
Project Assistant  
Date: 31st March 2013



0000000002307600

USD CANBI - BUSINESS

(USD)

PAGE NO. 01

STATEMENT DATE 01/04/2013

SUSTAINABLE FOREST MANAGEMENT  
 NO 40, PRESH NORODOM BLVD,  
 SK PHSAR KANDAL 2, KH DAUN PENH,  
 PHNOM PENH  
 CAMBODIA

DATE	TRANS. DETAILS	AMOUNT	BALANCE
010313	BALANCE B/F		443790.80
050313	TUOL KOK CHEQUE WDL 00285719	119069.00 ✓	324721.80
110313	TUOL KOK CHEQUE WDL 00285720	84000.00 ✓	240721.80
110313	KRAMUON SA CHEQUE WDL 00285736	81.20 ✓	240640.60
110313	KRAMUON SA CHEQUE WDL 00285739	325.00 ✓	240315.60
	PAY TO SAO PHAN		
110313	KRAMUON SA CHEQUE WDL 00285740	209.20 ✓	240106.40
	PAY TO SAO PHAN		
130313	TUOL KOK CHEQUE WDL 00285738	331.50 ✓	239774.90
140313	TUOL KOK CHEQUE WDL 00285737	339.00 ✓	239435.90
150313	KRAMUON SA CHEQUE WDL 00285742	8147.00 ✓	231288.90
	CASH TO HUE CHENDA FOR ADVANCE FOR CLUP TRAINING		
150313	TUOL KOK CHEQUE WDL 00285741	80.00 ✓	231208.90
200313	TUOL KOK DEBIT	10.00 ✓	231198.90
	AUDIT CONFIRMATION FEE		
250313	KRAMUON SA CHEQUE WDL 00285744	3620.00 ✓	227578.90
	CASH TO MR DARO DOUK		
260313	TUOL KOK CHEQUE WDL 00285743	162.00 ✓	227416.90
260313	KRAMUON SA CASH DEPOSIT	1052.79 ✓	228469.69
290313	KRAMUON SA CASH DEPOSIT	521.52 ✓	228991.21
	DOUK DARO		
310313	INTERNAL ACCT KEEP FEE	1.00 ✓	228990.21
END OF STATEMENT			



គម្រោងគ្រប់គ្រងឧបទ្វីបភូមិសាស្ត្រ និងទីផ្សារសេវាសង្គមកម្ពុជា

SUSTAINABLE FOREST MANAGEMENT PROJECT

UNDP/GEF PROJECT No. 00075402

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia, 3<sup>rd</sup> Floor)

មត្តិកម្មសម្រាប់

Cash Book

SFM Project ID: 00075402 For Month of March 2013

( in US dollar )

ល.រ	ស្នីប័ត្រ/Voucher			វិធាន Description	ចំនួនប្រាក់/Amount			លេខគណនី Account Code
	កាលបរិច្ឆេទ Date	លេខស្នីប័ត្រ Check no.	លេខ No.		ទំនួល Receipt	ចំណាយ Expense	សមតុល្យ Balance	
1	2	3	4	5	6	7	8	9
1	01/03/2013			Beginning Balance	240,640.60		240,640.60	1-00-O-00-20
2	01/03/2013	285737	DV-03-00016	Project car one year maintenance, Plate# 2-3168		339.00	240,301.60	7-05-G-3105
3	04/03/2013	285738	DV-03-00017	65% Charge for cancellation the PBM on 26 Feb. 2013		331.50	239,970.10	7-04-G-5705
4	08/03/2013	285739	DV-03-00018	Cellcard monthly fee in March 2013		325.00	239,645.10	7-05-G-2425
5	08/03/2013	285740	DV-03-00019	Petty Cash Replenishment		209.20	239,435.90	
6	13/03/2013	285741	DV-03-00020	internet monthly fee in March 2013		80.00	239,355.90	7-05-G-2435
7	14/03/2013	285742	DV-03-00021	Advance for CLUP training at Pursat province		8,147.00	231,208.90	2-00-O-4000
8	21/03/2013	285743	DV-03-00022	Cost of toners for Color printer		162.00	231,046.90	7-05-G-2505
9	22/03/2013	285744	DV-03-00023	Advance for Field Exchange Learning to MDKR		3,620.00	227,426.90	2-00-O-4000
10	26/03/2013		RV-03-00004	To clear advance by DV-03-00021	1052.79		228,479.69	
11	29/03/2013	285745	DV-03-00024	Petty Cash Replenishment		100.75	228,378.94	
12	29/03/2013		RV-03-00005	To clear advance by DV-03-00023	521.52		228,900.46	
13	31/03/2013	285746	DV-03-00025	Vehicle rental to Mondulkiri		1,197.98	227,702.53	7-04-G-5706
14	31/03/2013	N/A	DV-03-00026	Bank charge for Audit confirmation		10.00	227,692.53	7-05-G-4510
				Bank charge in March 2013		1.00	227,691.53	
<b>Total:</b>					<b>242,214.91</b>	<b>14,523.38</b>		
<b>Total disbursed amount in March 2013</b>						<b>14,523.38</b>		
<b>Closing balance as of 31 March 2013:</b>							<b>227,691.53</b>	

បានឃើញ និង ឯកភាព  
Seen and Approved

Name : H.E Chea Sam Ang  
Position : National Project Director  
Date : .....March 2013

បានពិនិត្យត្រឹមត្រូវ  
Checked by

Name : Mr. Khorn Saret  
Position : National Project Manager  
Date : .....March 2013

រៀបចំដោយ  
Prepared by

Name : Mr. Sao Phan  
Position : Project Assistant  
Date : 31st March 2013



**គម្រោងគ្រប់គ្រងឧស្សាហកម្មធនធានឧស្ម័ន និងទឹកដីស្រូវស្រែកស្រូវស្រែក**  
**SUSTAINABLE FOREST MANAGEMENT PROJECT**  
 UNDP/GEF PROJECT No. 00075402  
 (#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia, 3<sup>th</sup> Floor)

SFM Project ID: 00075402

**របាយការណ៍ស្តីពីប្រតិបត្តិក្រដាសប្រាក់**  
**Cash Count and Reconciliation**  
 For the Period from 01, March 2013 To 28, March 2013

ក្រដាសប្រាក់ដុល្លារ	បរិមាណ	ចំនួនទឹកប្រាក់	ក្រដាសប្រាក់រៀល	បរិមាណ	ចំនួនទឹកប្រាក់
US\$ Note	Quantity	Amount	Riel Note	Quantity	Amount
1	5	5	50	1	50
2	0	0	100	4	400
5	3	15	200	0	0
10	0	0	500	0	0
20	4	80	1,000	2	2000
50	3	150	2,000	0	0
100	2	200	5,000	0	0
សរុបក្រដាសប្រាក់ដុល្លារ (Total in US\$)	17	450	សរុបក្រដាសប្រាក់រៀល (Total in Riel)	7	2450

សមមូលជា ដុល្លារ (US\$ equivalent):..... 450.62  
 អត្រាប្តូររៀល (Exchange rate): .....3955R

ការផ្ទៀងផ្ទាត់សាច់ប្រាក់	សមមូលជាដុល្លារ	សរុប
Cash Reconciliation	US\$ Equivalent	Total
សមតុល្យនៃសៀវភៅប្រាក់ក្នុងដៃ Petty Cash Book Balance:	450.62	450.62
សមតុល្យនៃសាច់ប្រាក់ដែលបានរាប់ Cash Count Balance:	450.62	450.62
ភាពខុសគ្នា: គ្មាន Difference: NIL		
មូលហេតុនៃភាពខុសគ្នា: គ្មាន Reason for the difference: NIL	0.00	0.00

បានឃើញ និង ឯកភាព  
Seen and Approved

H.E Chea Sam Ang  
National Project Director  
Date : .....March 2013

បានពិនិត្យត្រឹមត្រូវ  
Checked by

Mr. Khom Saret  
National Project Manager  
Date : .....March 2013

អ្នករាប់ និង ធ្វើតារាង  
Counted and Prepared by

Mr. Sao Phan  
Project Assistant  
Date: 28th March 2013



គម្រោងការគ្រប់គ្រងឧបទ្វីបភូមិសាស្ត្រ និងជំនួសធនធានឧបទ្វីបភូមិសាស្ត្រ

SUSTAINABLE FOREST MANAGEMENT PROJECT

UNDP/GEF PROJECT No. 00075402

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia, 3<sup>rd</sup> Floor)

បត្របញ្ជីថវិកា

Petty Cash Book

SFM Project ID: 00075402  
For month of March 2013

( in US dollar )

ល.រ	សន្លឹកប្រាក់/Voucher		បរិយាយ Description	ចំនួនទឹកប្រាក់ /Amount			លេខកូដគណនី Account Code
	កាលបរិច្ឆេទ Date	លេខ No.		ចំណូល Receipt	ចំណាយ Expense	សមរម្យ Balance	
1	2	3	4	5	6	7	8
	01/03/2013		Beginning Balance	290.80		290.80	1-00-O-00-10
1	08/03/2013	DV-03-00019	Petty Cash replenishment	209.20		500.00	1-00-O-00-10
	14/03/2013	PCV-03-015	Office Accessories		24.38	475.62	7-05-G-2420
3	19/03/2013	PCV-03-016	Office Accessories		25.00	450.62	7-05-G-3405
4	29/03/2013	PCV-03-017	Office Accessories		11.37	439.25	7-05-G-4525
5	29/03/2013	PCV-03-018	Cleaning Fee in March 2013		40.00	399.25	7-05-G-3110
6	29/03/2013	DV-03-00024	Petty Cash replenishment	100.75		500.00	
<b>Total:</b>					<b>100.75</b>	<b>500.00</b>	
<b>Balance brought forward:</b>					<b>404.51</b>		
<b>Accumulated to the end of this month:</b>					<b>505.26</b>		
Closing balance as of 31 March 2013 in the sum of (in words): Five Hundred US Dollars only							

បានឃើញ និង ឯកភាព  
Seen and Approved

Name : H.E Chea Sam Ang  
Position : National Project Director  
Date : .....March 2013

បានពិនិត្យត្រឹមត្រូវ  
Checked by

Name : Mr. Khorn Saret  
Position : National Project Manager  
Date : ..... March 2013

រៀបចំដោយ  
Prepared by

Name : Mr. Sao Phan  
Position : Project Assistant  
Date : 31st March 2013



2nd Quarter Work and Budget Plan

CPAP Outcome	CPAP Output	Expected Annual Project Results	Key Atlas Activities	TIMEFRAME			Res. Party	CHART OF ACCOUNT				Modality	Budget Descriptions	QZ 2013 Work/Budget Plan			Itemized cost			
				4	5	6		Fund	Donor	Bus. Unit	Acc.			FA	UNDP	TOTAL				
<p>Outcome: By 2015, National and local authorities, communities and private sector are better able to sustainably manage ecosystems goods and services and respond to climate change.</p> <p>Indicator: 1. Stability of indices of ecosystem diversity and condition in target communities. 2. No. of communities acquired tenure rights over the management of their forest resources strengthened through CF/CPA management plan and business and enterprise development.</p> <p>Annual target: 1.1. Ave. Canopy Cover of the Cardamom area remains at 33.1%.</p>	<p>Output: Pro-poor, sustainable forest/protected area management and bio-energy productions accelerated.</p> <p>Indicator: 1. No. of new units of efficient cook stoves and stove production centers installed. 2. No. of new jobs created for rural women for manufacturing and market distribution of efficient cook stoves and for forest based enterprise.</p> <p>Annual target: 1.1. Additional 6 new ICS production clusters/centers established. 1.2. 30,000 ICS/NKS produced and distributed. 2.1. At least 60 new jobs created for rural women in 6 new ICS production centers.</p>	<p>Output 1: Increased capacity and supportive legal framework and financial strategies for all CF and CPA modalities in place including possible REDD carbon financing and wood biomass energy strategic results.</p> <p>Indicators: 1) Enhanced national capacities and political will in FA and GDANCP to coordinate &amp; integrate development of CFs and CPAs in a decentralized landscape-based approach, integrating commune land use planning. 2) No. of forest areas developed for management under ACFM submitted for approval.</p> <p>Annual Target: 2.1. 2 sites developed for Partnership Forestry (PF). 2.2. 1 site developed for Community-based Production Forestry (CBPF). 2.3. 1 site developed for Conservation Community Forestry (CCF).</p> <p>Baseline (Dec. 2012): 2.1. 0 site for PF. 2.2. 0 site for CBPF. 2.3. 0 site for CCF.</p> <p>Note: 0 alternative CF modalities does not exist in the target sites. There are some experiences that were conducted in some parts of the country, CCF in Mondul Kiri, PF in Kratie and CBPF in Seima. These experiences still need to be strengthened to come up with a regulatory framework for the ACFMs.</p>	<p>Activity 1: National capacities and tools exist to facilitate the widespread implementation of sustainable community-based forest management and technologies that reduce demand for fuel wood.</p> <p>a) Training on sustainable wood and biomass energy supply and demand (GERES). b) Conduct TOT training on CF/CPA Management Plans, Identification of Business Opportunities and Enterprise Development (CFMP1). c) In country follow-up training on landscape functions and people in BTB. d) On the job training/ learning visit to Mondulkin on community forest based enterprise development. e) Training workshop on Gender Mainstreaming and social inclusion in SFM project. f) Support SFM/FA management to attend SFM related workshop/ conference.</p>				001981 UNDP	04000 TRAC	00012	KH-M10	71200	DAI	International consultant							
							001981 UNDP	04000 TRAC	00012	KH-M10	71800	DAI	Travel and Meetings							
				Sub Total - TRAC																
							002515 FA	62000 GEF	10003	KH-M10	71200	CA	International Consultants							
							002515 FA	62000 GEF	10003	KH-M10	71300	CA	Local Consultants							
							002515 FA	62000 GEF	10003	KH-M10	71400	CA	Contract Services- Individual							
							002515 FA	62000 GEF	10003	KH-M10	71600	CA	Travel and Meetings							
							002515 FA	62000 GEF	10003	KH-M10	72100	CA	Contract Services - Companies							
							002515 FA	62000 GEF	10003	KH-M10	72200	CA	Equipment and Furniture							
							002515 FA	62000 GEF	10003	KH-M10	72500	CA	Supplies and Stationaries							
			002515 FA	62000 GEF	10003	KH-M10	73100	CA	Rental & maintenance-Premises											
			002515 FA	62000 GEF	10003	KH-M10	74200	CA	Printing and publication											
			002515 FA	62000 GEF	10003	KH-M10	75700	CA	Training, Workshops & Conference	12,300.00			12,300.00							
Sub Total - GEF													12,300.00			12,300.00				
Sub-Total Activity 1													12,300.00			12,300.00				
<p>Annual target: 1.1. Ave. Canopy Cover of the Cardamom area remains at 33.1%.</p>	<p>Baseline (Dec. 2012): 1.1. 0 Production clusters/centers.</p> <p>Indicators: 1) CFs and CPAs are managed in accordance with management plans that provide for environmental and financial sustainability and opportunities for business development by EOP. 2) 4 CLUP for SFM based on CF/CPA development.</p> <p>Annual Target: 1.1. 30 CF Management Plans drafted. 1.2. 30 CF Business Plans and enterprise drafted. 2.1. 4 CLUPs developed.</p>	<p>Output 2: CF and CPA sites integrated in local land use plans and CFs have management plans able to pursue business development, including energy woodlots.</p> <p>Indicators: 1) CFs and CPAs are managed in accordance with management plans that provide for environmental and financial sustainability and opportunities for business development by EOP. 2) 4 CLUP for SFM based on CF/CPA development.</p> <p>Annual Target: 1.1. 30 CF Management Plans drafted. 1.2. 30 CF Business Plans and enterprise drafted. 2.1. 4 CLUPs developed.</p>	<p>Activity 2: Community-based sustainable forest management is being implemented effectively within a context of cantonment, province, district and commune level planning delivering concrete benefits to local communities.</p> <p>a) Development of CF management plans (capacity building, forest inventory &amp; zoning), business plans and enterprise development for 30 CF sites. b) Development of 4 CLUP with integration of SFM through CF/CPA. c) Implementation of pilot initiative on PF, CBPF &amp; CCF in 4 CF sites/communities.</p>				002515 FA	04000 TRAC	00012	KH-M10	71600	CA	Travel and Meetings							
							002515 FA	04000 TRAC	00012	KH-M10	72100	CA	Contract Services - Companies	40,000.00			40,000.00			
				Sub Total - TRAC																
							002515 FA	62000 GEF	10003	KH-M10	71200	CA	International Consultants							
							002515 FA	62000 GEF	10003	KH-M10	71300	CA	Local Consultants							
							002515 FA	62000 GEF	10003	KH-M10	71600	CA	Travel and Meetings							
							002515 FA	62000 GEF	10003	KH-M10	72100	CA	Contract Services - Companies	79,069.00			79,069.00			
							002515 FA	62000 GEF	10003	KH-M10	72200	CA	Equipment and Furniture							
							002515 FA	62000 GEF	10003	KH-M10	72400	CA	Communic. & Audio Visual Equipment							
							002515 FA	62000 GEF	10003	KH-M10	74200	CA	Printing and publication	5,000.00			5,000.00			
			002515 FA	62000 GEF	10003	KH-M10	74500	CA	Miscellaneous Expenses	18.00			18.00							
Sub Total - GEF													84,087.00			84,087.00				
Sub-Total Activity 2													124,067.00			124,067.00				



CPAP Outcome	CPAP Output	Expected Annual Project Results	Key Atlas Activities	TIMEFRAME			Res. Party	CHART OF ACCOUNT				Modality	Budget Descriptions	Q2 2013 Work/Budget Plan			Itemized Cost
				4	5	6		Fund	Donor	Bus. Unit	Acc.			FA	UNDP	TOTAL	
Rate: Average between years 1 and 4 is 10% below existing rates in Kampong Speu, Kampong Chhriang, Battambang and Pursat provinces' target areas. 2.1. 2.1. 1 ACFMs have reached legalization stage. Baseline (Dec 2012) 1.1. Ave. Canopy Cover of the Cardamom: 33.1%. 1.2. Ave. Canopy Cover of the CF Areas: 25%. 1.3. Ave. Canopy Cover of the CPA Areas: 25%. 1.4. Deforestation Rate: [No Data. Can be generated after the second measurements which is in 2013]. 2.1. 0 ACFM existed in the target provinces.	Output 3: Efficient technologies for reduction CO2 emissions from wood biomass energy in place.  Indicators: 1). New units of ICS and stove production centers installed. 2). Woodlots based on CF management plans with business oriented management plans for fuel wood supply and green charcoal.  Annual Target: 1.1. Additional 6 new ICS production centers/clusters established. 1.2. 30 additional ICS new producers trained and employed 70 skilled craftsmen. 1.3. 30,000 ICS/NKS produced and distributed. 1.4. 20 selected rural communities aware about ICS advantages and connected to ICS market distribution. 2.1. Additional 07 new efficient charcoal kilns constructed. 2.2. 5 areas of woodlots managed by local communities for wood energy.  Baseline (Dec. 2012): 1.1. 0 Production centers exist. 1.2. 78 existing traditional stove producers centers in 4 target provinces. 1.3. NKS: 30,000/year. 1.4. 0 trained ICS-aware pilot communities. 2.1. 3 existing efficient charcoal kilns (Yushimora). 2.2. 0 hectare of woodlot managed by local community.	<b>Activity 3: Small and Medium Enterprises ensure long term increases in adoption of efficient technologies that reduce fuel wood demand.</b>															
		<p>a) Initiate the development of 5 woodlot management plans</p> <p>b). Conduct awareness raising on ICS advantages and utilizations &amp; maintenance in 10-20 selected communities &amp; connection to market</p> <p>c). Constructed 4 ICS production centers</p> <p>d) Constructed 07 Yoshimura charcoal kilns</p> <p>d). Training on production procedures, kiln construction &amp; maintenance &amp; sustainable charcoal business</p> <p>e). Support Wood &amp; Biomass Energy Working Group on SFM energy related issues.</p>	x	x	x	002515 FA	04000 TRAC	00012	KHM10	71200	CA	Contract Services - Companies	40,000.00	-	40,000.00	4rd Payment for Contractors: GERES, Payment carry over from Q1, due by April 2013.	
<b>Sub Total - TRAC</b>												<b>40,000.00</b>	<b>-</b>	<b>40,000.00</b>			
				002515 FA	62000 GEF	10003	KHM10	71200	CA	International Consultants	-	-	-				
				002515 FA	62000 GEF	10003	KHM10	71300	CA	Local Consultants	-	-	-				
				002515 FA	62000 GEF	10003	KHM10	71400	CA	Contract Services- Individual	-	-	-				
				002515 FA	62000 GEF	10003	KHM10	71600	CA	Travel and Meetings	-	-	-				
			x	x	x	002515 FA	62000 GEF	10003	KHM10	72100	CA	Contract Services - Companies	44,000.00	-	44,000.00	4rd Payment for Contractors: GERES, Payment carry over from Q1, due by April 2013.	
				002515 FA	62000 GEF	10003	KHM10	72200	CA	Equipment and Furniture	-	-	-				
				002515 FA	62000 GEF	10003	KHM10	72400	CA	Communic. & Audio Visual Equipment	-	-	-				
				002515 FA	62000 GEF	10003	KHM10	72500	CA	Supplies and Stationaries	-	-	-				
				002515 FA	62000 GEF	10003	KHM10	73100	CA	Rental & maintenance-Premises	-	-	-				
				002515 FA	62000 GEF	10003	KHM10	74200	CA	Printing and publication	-	-	-				
			x	x	x	002515 FA	62000 GEF	10003	KHM10	74500	CA	Miscellaneous Expenses	150.00	-	150.00		
<b>Sub Total - GEF</b>												<b>44,150.00</b>	<b>-</b>	<b>44,150.00</b>			
<b>Sub-Total Activity 3</b>												<b>84,150.00</b>	<b>-</b>	<b>84,150.00</b>			
Baseline (Dec 2012) 1.1. Ave. Canopy Cover of the CPA Areas: 25%. 1.4. Deforestation Rate: [No Data. Can be generated after the second measurements which is in 2013]. 2.1. 0 ACFM existed in the target provinces.	Output 4. Gender Communication, M&E, Lessons Learnt Established Regularly for Policy Level Impact.  Indicators: 1). quarterly and annual reports prepared on time. 2). project oversights and evaluation conducted on time. 3). Gender action plan mainstreamed/ implemented and monitored continuously.  Annual Target: 1.1. 3 quarterly, annual and PIR reports. 2.1. Regular field monitoring and oversights reports. 2.2. Mid-term evaluation and report. 2.3. Annual audit and report. 3.1. GAP progress report.  Baseline (Dec. 2012): 1.1. 2012 reports	<b>Activity 4: Monitoring and Learning, Adaptive Feedback &amp; Evaluation.</b>															
		<p>a) Field monitoring and oversights by FA and UNDP/SFM project support staff.</p> <p>b) Annual project audit</p> <p>c) Quarterly project progress Meetings</p> <p>d) Bi-annual Project Board Meeting</p> <p>e) Annual Reflection &amp; AWPB Workshop.</p> <p>f) Project mid-term review</p> <p><b>GDLMUP/MLMUPC:</b></p> <p>a) Conduct training on CLUP with integrated SFM approach through CF/CPA.</p> <p>b) Quarterly/bi-annual technical meeting</p> <p>c) Conducted regular technical oversights, backstopping &amp; monitoring.</p> <p><b>CF/FA GDANCP/MoE</b></p> <p><b>GDE/MIME:</b></p> <p>a) Adhoc working group meetings to discuss and revise WBES</p> <p>b) Consultation workshop on the revised WBES.</p> <p>c) Final validation workshop on WBES.</p> <p>d) Conducted regular technical oversights, backstoppings &amp; monitorings.</p>	x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	71200	DM	International Consultants	20,000.00	-	20,000.00	Lump sum package for International Consultants fee/DSA/travel etc. 30rd term review	
			x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	71300	DM	Local Consultants	7,500.00	-	7,500.00	Lump sum package for Local consultants fee/DSA/travel etc. 30rd term review	
			x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	71400	DM	Contract Services- Individual	5,244.00	-	5,244.00	Remuneration for UNDP Contract Holders: (i) M&E-Communication Officer(51,748 x 3month) = \$5,244	
			x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	71600	DM	Travel and Meetings	2,500.00	-	2,500.00	Field Monitoring and Oversight: (i). DSA for UNDP staff (5p x 11 (days x 54\$) = \$2,475 (ii). Miscellaneous-\$25	
			x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	74200	DM	Audio Visual & Printing Production Cost	-	-	-		
			x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	74500	DM	Miscellaneous Expenses	1,750.25	-	1,750.25	UNDP support Management Services fee	
<b>Sub Total - TRAC</b>												<b>-</b>	<b>36,994.25</b>	<b>36,994.25</b>			
			x	x	x	001981 UNDP	62000 GEF	10003	KHM10	71600	DM	Travel and Meetings	-	1,250.00	1,250.00	Field Monitoring and Oversight: (i). DSA for UNDP staff (5p x 5 days x \$45) = \$1,125 (ii). Miscellaneous-\$125	
			x	x	x	002515 FA	62000 GEF	10003	KHM10	71600	CA	Travel and Meetings	6,096.75	-	6,096.75	Field Monitoring and Oversight: (i). DSA for project counterparts (11p x 12days x \$31.5) = \$4,158 (ii). Travel (12p x 3 trip x 550) = 1,800 (iii). Miscellaneous-\$139	
			x	x	x	002515 FA	62000 GEF	10003	KHM10	75700	CA	Training, Workshops & Conference	19,836.50	-	19,836.50	1. 2nd quarterly project technical meeting (i). DSA for National Counterparts (25 p x 6 days x 315\$) = \$ 4,863. (ii). Travel for participants (25 p x \$ 40) = \$ 750; (iii). Training materials & photocopies (25p x \$2) = \$ 50; (iv). Refreshment (25p x 2 days X \$2) = \$100. (v). Training hall (2 days X \$100) = \$ 200. (vi) Miscellaneous = \$ 100; 2. Project Board Meeting (i). Meeting hall (1day X 20p X \$25) = \$ 500; 3. Field Monitoring, Support to MoE-Ministries' focal point (refer to attach: WPB) (i) MoE = \$ 3,750; (ii) MoE = \$ 3,750; (iii) M. MJC = \$ 3,750;	
<b>Sub Total - GEF</b>												<b>26,033.25</b>	<b>1,250.00</b>	<b>27,283.25</b>			
<b>Sub-Total Activity 4</b>												<b>26,033.25</b>	<b>38,244.25</b>	<b>64,277.50</b>			

CPAP Outcome	CPAP Output	Expected Annual Project Results	Key Atlas Activities	TIMEFRAME			Res. Party	CHART OF ACCOUNT				Modality	Budget Descriptions	Q2 2013 Work/Budget Plan			Itemized cost				
				4	5	6		Fund	Donor	Bus. Unit	Acc.			FA	UNDP	TOTAL					
		Output 5. Guidance, M&E, Audits carried out on time	Activity 5: Project Management  a) Staffing b) Office operation and services. c) Fuel & maintenance.		X	X	001981 UNDP	04000 TRAC	00012	KH-M10	71400	DAI	Contract Services- Individual	-	15,858.00	15,858.00	<b>Remuneration for UNDP Contract Holders:</b> (i) Project Advisor (\$2,776 x 3months) = \$8,328; (ii) Project Assistant (\$1,049 x 3monthsX2)) = \$6,294; (iii) Project Driver (\$500 x 3months) = \$1,500  <b>Telephones &amp; Email service charges:</b> (i) Landline telephone service charge (3 months x \$10) = \$30; (ii) Prepaid card for cell phone (3 months x \$15) = \$45; (iii) Email service charges (3 months x \$8) = \$24;  <b>Stationery/Photocopy (3 months x \$100) = \$300;</b> (i) Cleaning services (3 months x \$40) = \$120; (ii) Office Equipment Maintenance: \$125;  <b>Fuel &amp; maintenance for SFM/UNDP vehicles:</b> (i) 1 vehicles X 208 X 3 months= \$625  <b>Fuel &amp; maintenance for SFM/FA vehicles:</b> (i) 2 vehicles X 150 X 3 months= \$900 (ii) Photocopy= \$100 (iii) Translation service= \$150				
<b>Sub-Total Activity 5</b>													<b>4,470.00</b>	<b>16,482.00</b>	<b>20,952.00</b>						
<b>GRAND-TOTAL FOR AWARD ID: 00060049</b>													<b>251,040.25</b>	<b>54,726.25</b>	<b>305,766.50</b>						

Prepared by:

*[Signature]*

Khorn Saret  
National Project Manager, SFM

Date: 08 April 2013

Agreed by:

*[Signature]*

H.E Chea Sam Ang  
National Project Director, SFM

Date: 08 April 2013

Costs Break Down by Account Codes					
71200	Int Consultants SM Term-Tech	7%	-	20,000.00	20,000.00
71300	Local Consultants	2%	-	7,500.00	7,500.00
71400	Contractual Services - Individual	7%	-	21,102.00	21,102.00
71600	Travel and Meetings	3%	6,096.75	3,750.00	9,846.75
72100	Contractual Services - Companies	66%	203,069.00	-	203,069.00
72200	Equipment and Furniture	0%	1,500.00	-	1,500.00
72300	Office Machinery	0%	-	-	-
72400	Communcic & Audio Visual Equipment	0%	1,275.00	-	1,275.00
72500	Supplies and Stationery	0%	300.00	-	300.00
72800	Information Technology Equipment	0%	-	-	-
73100	Rental & Maintenance Premises	0%	245.00	-	245.00
73200	Premises Alterations	0%	-	-	-
73400	Maint Oper Of Transport Equipment	0%	900.00	624.00	1,524.00
74100	Professional Services - Audit Fees	0%	-	-	-
74200	Audio Visual & Print Production Costs	2%	5,250.00	-	5,250.00
74500	Miscellaneous Expenses	1%	168.00	1,750.25	1,918.25
75100	Facilities and Administration	0%	-	-	-
75700	Training, Workshops & Conference	11%	32,236.50	-	32,236.50
<b>Total</b>		<b>100%</b>	<b>251,040.25</b>	<b>54,726.25</b>	<b>305,766.50</b>
<b>Funded by</b>					
04000	UNDP (TRAC)	43%	80,000.00	52,852.25	132,852.25
62000	GEF (Cost Sharing)	57%	171,040.25	1,874.00	172,914.25
<b>Total</b>		<b>100%</b>	<b>251,040.25</b>	<b>54,726.25</b>	<b>305,766.50</b>

Voucher Entry

Summary Related Documents **Invoice Information** Payments Voucher Attributes Error Summary

**Business Unit:** KHM10 **Invoice Number:** 4QT 2012 FACE Request - SFM  
**Voucher ID:** 00059872 **Invoice Date:** 11/10/2012  
**Voucher Style:** Regular **Action:**

**Copy from a Source Document**

**PO Unit:**  **Purchase Order:**   **Worksheet Copy Option:**

**Vendor:** 0000006380 **\*Pay Terms:** 00 Immediate **Basis Dt Type** Inv Date  
**Name:** SUSTAINABL-001 [Comments\(0\)](#)  
**Location:** 001 **Accounting Date:** 11/10/2012 [Non Merchandise Summary](#)  
**\*Address:** 1  **\*Currency:** USD [Session Defaults](#)  
 SUSTAINABLE FOREST  
 MANAGEMENT  
 #40, PREAH NORODOM BLVD  
 KHAN DAUN PENH  
 3RD FLOOR  
 PHNOM PENH - CAMBODIA KHM [Bank Default](#)

**Packing Slip:**

**Invoice Lines** Find | View All First 1 of 1 Last

Line	*Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount	<input type="text"/>	4QT 2012 FACE Request	<input type="text"/>	<input type="text"/>	<input type="text"/>	279,851.70

**Ship To:** KHM10 **SpeedChart:**   **Use One Asset ID**

**▼ Distribution Lines** Customize | Find | View All | First 1 of 1 Last

Account	Fund	Donor	Project	Activity	Impl Agent	DeptID	PC Bus Unit	Oper Unit	Amount	Budget Date
16005	62000	10003	00075402	ACTIVITY1	002515	39605	KHM10	KHM	279,851.70	11/10/2012

**Business Unit:** KHM10  
**Voucher ID:** 00059872

**Balancing**

**Invoice Lines** 279,851.70  
**Misc Charge Amount**    
**Freight Amount**

(minus) **Total**

(equals) **Difference Amount** 0.00

[Non Merchandise Summary](#)

[Summary](#) | [Related Documents](#) | [Invoice Information](#) | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)

Voucher Entry

[Summary](#) | [Related Documents](#) | **Invoice Information** | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)

**Business Unit:** KHM10      **Invoice Number:** 1QT 2013 FACE Request - SFM  
**Voucher ID:** 00061623      **Invoice Date:** 14/01/2013  
**Voucher Style:** Regular      **Action:**

**Copy from a Source Document**

**PO Unit:**       **Purchase Order:**             **Worksheet Copy Option:**

**Vendor:** 0000006380      **\*Pay Terms:** 00      Immediate      **Basis Dt Type**      **Inv Date**  
**Name:** SUSTAINABL-001      **Accounting Date:** 14/01/2013      [Comments\(0\)](#)  
**Location:** 001      **\*Currency:** USD      [Non Merchandise Summary](#)  
**\*Address:** 1            **Total:** 216,811.68        
 SUSTAINABLE FOREST      **Difference** 0.00      [Session Defaults](#)  
 MANAGEMENT  
 #40, PREAH NORODOM BLVD  
 KHAN DAUN PENH  
 3RD FLOOR  
 PHNOM PENH - CAMBODIA KHM      [Bank Default](#)

**Packing Slip:**

**Invoice Lines** Find | View All    First 1 of 1 Last

Line	*Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount	<input type="text"/>	1QT 2013 FACE Request	<input type="text"/>	<input type="text"/>	<input type="text"/>	216,811.68

**Ship To:** KHM10      **SpeedChart**

**Use One Asset ID**     

**▼ Distribution Lines** Customize | Find | View All |    First 1 of 1 Last

Account	Fund	Donor	Project	Activity	Impl Agent	DeptID	PC Bus Unit	Oper Unit	Amount	Budget Date
16005	62000	10003	00075402	ACTIVITY1	002515	39605	KHM10	KHM	216,811.68	14/01/2013

**Business Unit:** KHM10  
**Voucher ID:** 00061623

**Balancing**

**Invoice Lines** 216,811.68  
**Misc Charge Amount**    
**Freight Amount**

(minus) **Total** 216,811.68     

(equals) **Difference Amount** 0.00

[Non Merchandise Summary](#)

[Summary](#) | [Related Documents](#) | [Invoice Information](#) | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)

# Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: 10-Jan-2013

Country : Kingdom of Cambodia  
 Programme Code & Title : 00060049 - Strengthening Sustainable Forest Management  
 Project Code & Title : 00075402 - Strengthening Sustainable Forest Management  
 Implementing Institution : Forestry Administration  
 Responsible Officer : H.E Chea Sam Ang  
 Currency : US Dollars

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Activity Description from AWP with Duration	Coding/Chart of Accounts			REPORTING				REQUESTS / AUTHORIZATIONS		
	Fund	Donor	Account	Authorised Amount 4QT, 2012 A	Actual Project Expenditure 4QT, 2012 B	Expenditures accepted by Agency 4QT,2012 C	Balance 4QT,2012 D = A - C	New Request Period & Amount 1QT, 2013 E	Authorised Amount 1QT,2013 F	Outstanding Authorised Amount 1QT,2013 G = D + F
<b>Activity 1:</b> National capacities and tools exist to facilitate the widespread implementation of sustainable community-based forest management and technologies that reduce demand for fuel wood.										
Travel-Local	62000	10003	71610	2,000.00	879.60	879.60	1,120.40	-	(1,120.40)	-
Daily Subsistence Allow-Local	62000	10003	71620	3,000.00	1,530.90	1,530.90	1,469.10	-	(1,469.10)	-
Furniture & Equipment	62000	10003	72220	2,800.00	2,422.00	2,422.00	378.00	-	(378.00)	-
Learning Cost	62000	10003	75705	12,764.00	12,764.00	12,764.00	-	1,390.00	1,390.00	1,390.00
Learning_Ticket cost	62000	10003	75706	2,870.00	1,599.20	1,599.20	1,270.80	2,800.00	1,529.20	2,800.00
Learning_substance allowan	62000	10003	75707	4,199.00	2,308.80	2,308.80	1,890.20	6,615.00	4,724.80	6,615.00
Learning-Training of Counter	62000	10003	75709	567.00	-	-	567.00	475.00	(92.00)	475.00
<b>Sub Total - Activity 1</b>				<b>28,200.00</b>	<b>21,504.50</b>	<b>21,504.50</b>	<b>6,695.50</b>	<b>11,280.00</b>	<b>4,584.50</b>	<b>11,280.00</b>
<b>Activity 2:</b> Community-based sustainable forest management is being implemented effectively within a context of cantonment, province, district and commune level planning delivering concrete benefits to local communities.										
Svc Co-Natural Resources & Env.	04000	00012	71405	1,300.00	-	-	1,300.00	50,000.00	48,700.00	50,000.00
Sundry	04000	00012	74525	567.00	-	-	567.00	-	(567.00)	-
Svc Co-Natural Resources & Env.	62000	10003	72115	119,069.00	119,069.00	119,069.00	-	69,069.00	69,069.00	69,069.00
Sundry	62000	10003	74525	-	254.00	254.00	(254.00)	18.00	272.00	18.00
<b>SubTotal - Activity 2</b>				<b>120,936.00</b>	<b>119,323.00</b>	<b>119,323.00</b>	<b>1,613.00</b>	<b>119,087.00</b>	<b>117,474.00</b>	<b>119,087.00</b>
<b>Activity 3:</b> Small and Medium Enterprises ensure long term increases in adoption of efficient technologies that reduce fuel wood demand.										
Svc Co-Natural Resources & Env.	04000	00012	72115	-	-	-	-	40,000.00	40,000.00	40,000.00
Svc Co-Natural Resources & Env.	62000	10003	72115	84,000.00	84,000.00	84,000.00	-	44,000.00	44,000.00	44,000.00
Learning Cost	62000	10003	75705	1,125.00	758.13	758.13	366.87	-	(366.87)	-
Learning_Ticket cost	62000	10003	75706	3,000.00	897.80	897.80	2,102.20	-	(2,102.20)	-
Learning-Subsistence Allowances	62000	10003	75707	4,032.00	630.00	630.00	3,402.00	-	(3,402.00)	-
Learning-Training of Counter	62000	10003	75709	123.00	21.87	21.87	101.13	-	(101.13)	-
Sundry	62000	10003	74525	-	-	-	-	150.00	150.00	150.00
<b>SubTotal - Activity 3</b>				<b>92,280.00</b>	<b>86,307.80</b>	<b>86,307.80</b>	<b>5,972.20</b>	<b>84,150.00</b>	<b>78,177.80</b>	<b>84,150.00</b>
<b>Activity 4:</b> Monitoring and, Learning, Adaptative Feedback & Evaluation.										
Travel-Local	62000	10003	71610	1,000.00	-	-	1,000.00	1,800.00	800.00	1,800.00
Daily Subsistence Allow-Local	62000	10003	71620	4,725.00	-	-	4,725.00	4,297.00	(428.00)	4,297.00
Bank Charges	62000	10003	74525	50.00	68.53	68.53	(18.53)	-	18.53	-
Learning Cost	62000	10003	75705	10,000.00	11,656.61	11,656.61	(1,656.61)	550.00	2,206.61	550.00
Learning_Ticket cost	62000	10003	75706	13,307.00	6,539.70	6,539.70	6,767.30	3,750.00	(3,017.30)	3,750.00
Learning-Subsistence Allowances	62000	10003	75707	14,458.00	10,818.40	10,818.40	3,639.60	14,363.00	10,723.40	14,363.00
Learning-Training of Counter	62000	10003	75709	-	10.00	10.00	(10.00)	400.00	410.00	400.00
<b>SubTotal - Activity 4</b>				<b>43,540.00</b>	<b>29,093.24</b>	<b>29,093.24</b>	<b>14,446.76</b>	<b>25,160.00</b>	<b>10,713.24</b>	<b>25,160.00</b>

Activity Description from AWP with Duration
<b>Activity 5: Project Management</b>
Service Contracts-Individuals
Furniture
Land Telephone Charges
Mobile Telephone Charges
E-mail-Subscription
Stationery & other Office Supp
Maintenance & Rent
Custodial & Cleaning Services
Maint, Oper of Transport Equip
Printing and Publications
Maint, Oper of Transport Equipment
Learning Cost
Learning Ticket cost
Learning-Subsistence Allowances
Learning-Training of Counter
<b>Sub Total - Activity 5</b>
<b>Grand - Total</b>

Coding/Chart of Accounts		
Fund	Donor	Account
62000	10003	71405
62000	10003	72220
62000	10003	72420
62000	10003	72425
62000	10003	72435
62000	10003	72505
62000	10003	73105
62000	10003	73110
62000	10003	73410
62000	10003	74210
62000	10003	73410
62000	10003	75705
62000	10003	75706
62000	10003	75707
62000	10003	75709
<b>TOTAL</b>		

Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance
4Q T, 2012	4Q T, 2012	4Q T, 2012	4Q T, 2012
A	B	C	D = A - C
-	-	-	-
-	-	-	-
85.00	58.45	58.45	26.55
945.00	915.00	915.00	30.00
240.00	240.00	240.00	-
300.00	289.38	289.38	10.62
125.00	194.06	194.06	(69.06)
120.00	120.00	120.00	-
-	-	-	-
625.00	-	-	625.00
8,850.00	3,561.00	3,561.00	5,289.00
4,500.00	12,889.00	12,889.00	(8,389.00)
13,050.00	9,085.25	9,085.25	3,964.75
-	480.00	480.00	(480.00)
<b>28,840.00</b>	<b>27,832.14</b>	<b>27,832.14</b>	<b>1,007.86</b>
<b>313,796.00</b>	<b>284,060.68</b>	<b>284,060.68</b>	<b>29,735.32</b>
1,867.00	-	-	1,867.00
311,929.00	284,060.68	284,060.68	27,868.32
<b>313,796.00</b>	<b>284,060.68</b>	<b>284,060.68</b>	<b>29,735.32</b>

New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
1Q T, 2013	1Q T, 2013	1Q T, 2013
E	F	G = D + F
1,800.00	1,800.00	1,800.00
1,500.00	1,500.00	1,500.00
-	(26.55)	-
1,275.00	1,245.00	1,275.00
-	-	-
300.00	289.38	300.00
-	69.06	-
245.00	245.00	245.00
1,250.00	1,250.00	1,250.00
500.00	500.00	500.00
-	(625.00)	-
-	(5,289.00)	-
-	8,389.00	-
-	(3,964.75)	-
-	480.00	-
<b>6,870.00</b>	<b>5,862.14</b>	<b>6,870.00</b>
<b>246,547.00</b>	<b>216,811.68</b>	<b>246,547.00</b>
90,000.00	88,133.00	90,000.00
156,547.00	128,678.68	156,547.00
<b>246,547.00</b>	<b>216,811.68</b>	<b>246,547.00</b>

UNDP - TRAC =  
GEF =

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for
- The progress report for the activities stated herein has been submitted.
- The conditions for this payment as set out in the contract/purchase order/travel authorization have been met satisfactorily.

Date Submitted: **10th January 2013**


Signature: 

Name: **H.E Chea Sam Ang**

Title: **National Project Director**

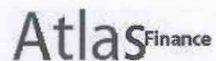
NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterparty

**FOR AGENCY USE ONLY:**

FOR ALL AGENCIES
Approved by:
Signature: 
Name: <b>Napoleon Navarro</b>
Title: <b>Deputy Country Director, Programmes</b>
Date: <b>2013-01-17</b>

FOR UNICEF USE ONLY	
Account Charges	Liquidation Information
CAG Ref: CRQ ref., Voucher ref.	CAG Ref: CRQ ref., JV ref.
CRQ CAG GL:	
Training (762010)	DCT Amount
Travel (762020)	
Mtgs. & Confs. (762030)	Less:
Sal. & Sup. Costs (761030)	Liquidation
Const - Proj Prem. (761040)	Amount
Other CAG (761010)	
<b>Total</b>	<b>Balance</b>

FOR UNFPA USE ONLY	
New Funding Release	
Activity 1	-
Activity 2	-
<b>Total</b>	<b>-</b>



Welcome Sopheak THENG, Your Atlas Finance Last Login Datetime : 09.Apr.2013 08:44:19 GMT

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[New Wir](#)

Summary | Related Documents | Invoice Information | Payments | Voucher Attributes | Error Summary

Business Unit: KHM10  
 Voucher ID: 00062799  
 Voucher Style: Journal

Invoice Number: Refund from NEX Adv. V#59872  
 Invoice Date: 09/04/2013  
 Action:

Pay Terms: 00 Immediate Basis Dt Type Inv Date  
 Control Group:  Comments(0)  
 Accounting Date: 09/04/2013  
 \*Currency: USD  
 Total: 0.00   
 Difference: 0.00 Session Defaults  
 Related Voucher:  Bank Default

Packing Slip:



Vendor: 000006380  
 Name: SUSTAINABL-001  
 Location: 001  
 \*Address: 1 Advanced Vendor Search

SUSTAINABLE FOREST  
 MANAGEMENT  
 #40, PRAEH NORODOM BLVD  
 KHAN DAUN PENH  
 3RD FLOOR  
 PHNOM PENH - CAMBODIA KHM

Invoice Lines Find | View All | First 1 of 1 Last

Line	*Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		Refund from old age adv. \$				0.00

Ship To: KHM10   Use One Asset ID

▼ Distribution Lines Customize | Find | View 1 | First 1-2 of 2 Last

Account	Oper Unit	Fund	DeptID	PC Bus Unit	*GL Unit	Project	Activity	Impl Agent	Donor	Amount	Budget Date
16005	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY1	002515	10003	-11,379.85	09/04/2013
14075	KHM	62000	39605	KHM10	UNDP1	00075402	ACTIVITY1	002515	10003	11,379.85	09/04/2013

Business Unit: KHM10  
 Voucher ID: 00062799

Balancing

Invoice Lines	0.00
---------------	------

បញ្ជីដៃ / Teller receipt

ឈ្មោះ/

Name SUSTAINABLE FOREST MANAGEMENT

ប្រភេទប្រតិបត្តិការ / Tr.Type TRANSFER

គណនី / Account 2307600

ចំនួនទឹកប្រាក់ / Amount 11,379.85 USD

អត្រា / Rate

សមមូល / Equivalent

កម្រៃសេវា / Charge

សរុប / Total

11,379.85 USD

ទឹកប្រាក់ដែល  
Available balance

ព័ត៌មានលម្អិត / Details



TO ACCOUNT: 238863

UNDP - REPRESENTATIVE

ហត្ថលេខា / Signature

INDEPENDENT MONUMENT

00002/ 105244-12777 AT 08:36 ON 9TH APRIL 2013.



លេខគណនីចេញ/From Account Number

2307600

ឈ្មោះគណនី/Account Name

SFM

កាលបរិច្ឆេទ/Date

08 04 2013

លេខគណនីទៅ/To Account Number

238863

ឈ្មោះគណនី/Account Name

UNDP-REPRESENTATIVE

សំរាប់បុគ្គលិកធនាគារ/Bank Use Only

អត្រា (ប្រសិនបើមាន)/Rate (if applicable)

រូបិយប័ណ្ណ/CCY ចំនួនទឹកប្រាក់/Amount

US \$ 11,379.85

ចំនួនទឹកប្រាក់ជាលាយលក្ខណ៍អក្សរ/Amount in words

Eleven Thousand Three Hundred Seventy Nine US Dollars and Eighty Five Cents

របាយការណ៍លម្អិត (ប្រសិនបើមាន)/Statement narration (if applicable)

Return the balance after 6 months to UNDP

រូបិយប័ណ្ណ/CCY ចំនួនសមមូល/Equivalent

ហត្ថលេខាអតិថិជន/Customer's signature

✓

ពិនិត្យដោយ/Attended by



## 1<sup>ST</sup> QUARTERLY PROJECT REPORT 2013

**United Nations Development Programme Cambodia**  
**Strengthening Sustainable Forest Management and Bio-Energy Markets to**  
**Promote Environmental Sustainability and to Reduce Greenhouse Gas**  
**Emissions in Cambodia**

**1 January 2013 – 31 March 2013**



**Project ID & Title:** 00060049

**Duration:** 4 years

**Total Budget:** US\$3,863,635

**Implementing Partners/Responsible parties:** Forestry Administration, MAFF

**Country Programme Outcome:** By 2015 National and local authorities, communities and private sector are better able to sustainably manage ecosystem goods and services and respond to climate change.

## Table of Content

<b>TABLE OF CONTENT</b> .....	<b>2</b>
<b>EXECUTIVE SUMMARY</b> .....	<b>3</b>
<b>II. IMPLEMENTATION PROGRESS</b> .....	<b>5</b>
<b>III. PROJECT IMPLEMENTATION CHALLENGES</b> .....	<b>12</b>
A.    UPDATED PROJECT RISKS AND ACTIONS.....	12
B.    UPDATED PROJECT ISSUES AND ACTIONS .....	13
<b>IV. FINANCIAL STATUS AND UTILIZATION</b> .....	<b>14</b>

## **Executive summary**

During the 1<sup>st</sup> quarter of 2013, SFM project has focused its attention on conducted training for actions to both project counterparts as well as communities on SFM related concepts and practices to enable them to commence the ground activities effectively. Key achievements of the project include completion of the trainings (TOTs and field training), the start of the CF management planning, the signing of the Project Implementation Agreements (PIAs) and the start of the CLUP process, commencement of ICS awareness raising campaign, efficient charcoal kiln constructions

### **1. Capacity building and policy/guideline development**

- ***Policy/implementation guideline development***

Draft concept notes for woodlot management plan establishment (WLMP); improve charcoal kiln installation and production (CKIP), improved cook stove (ICSP) production center and ICS awareness raising method have been developed. These concept notes, aims to seek consensus on the steps/process of establishing WLMP, ICSP and ICSA that can be adopted and implemented by the relevant practitioners. Technical workshop has been organized by GERES for key relevant government agencies to present, discuss and agree on the concept notes.

Draft concept notes for piloting the three alternative community forestry modalities (ACFMs) namely the Partnership Forestry (PF), Community Conservation Forestry (CCF) and the Community-Based Production Forestry (CBPF) plus concept notes for CF/CPA Business / Enterprise Development (B/ED) were developed. The concept note will be presented to FA and wider stakeholders for comments and endorsement from FA for SFM implementation.

- ***Capacity building/trainings***

Four District Land Use Planning Teams have been established and recognized by the Provincial Deika. A provincial Training of trainers (TOT) on the Introduction of Sustainable Forest Management, Wood Fuel Integrated Supply/Demand Overview Mapping (WISDOM - a spatial tool that determine the wood fuel deficit/surplus areas in the commune) and their link to the development of commune land use planning (CLUP) has been conducted for 34 (3 women) partners' agencies from FACs, DLMUPC, DIME and DoE plus RECOFTC/Mlup Baitang staff. CLUP implementation action plans for each province has also been prepared and agreed. CLUP field implementation has commenced at the ground level.

The project also completed the field training on Introduction to Facilitations Skills, CFMC Institutional Management, Records Keeping and Report Writing in all 30 target CF sites. The training on CF resource assessment is completed in the 28 out of 30 target CF communities. The training was conducted to provide skills to the community on the use of the different PRA tools needed in collecting information from their CFs. The training was conducted to the 649 participants (CFMCs, CF members and village members) in the 28 target CFs. Out of these, 649 participants, 188 (29%) are women. The training on CF forest inventory has now started in the 8 CF sites. There were 306 participants in this training, 19% of which are women, where they learned on measuring trees using basic mensurational tools.

Field learning exchange visit to Mondulkiri province has been conducted for 23 (1 woman) participants including 3 FA staff, 3 Inter-Ministerial Technical Team of Focal Person from GDE/MIME and MLMUPC, 4 FAC from the 4 target provinces, 2 UNDP/SFM supported staff and 7 RECOFTC, Mlup Baitang and GERES SFM supported staff to learn and exchange experiences and challenges in the development of community conservation forestry and community forest/community protected area business/enterprise development (FBBE) particularly honey and weaving enterprises supported by WWF and CANDO. Lessons learn from the visit have been reflected and incorporated in the development of concept notes for FBBE, CCF, PF and CBPF for SFM implementation.

### **2. Establishment of 30 CF and 10 CPA management plan and enterprise development, trails of 4 CF alternative modalities and CLUP implementation in 4 communes**

- ***Development CF/CPA management plan:***

All 30 CF sites has now fully completed step 3 (the introductory meetings with the community to discuss the CF Management and participatory resource assessment) of the 9 steps. The development

of the CF Management Plans is now in Step 4 (subdivision to zones or compartments). As a result, 12 CF sites completed the zoning and subdivision of the CFs into compartments. The potential forest resources within each CF were identified and validated the availability of forest resources. This also serves as basis in the development of business plans.

The development in the Community Protected Areas (CPAs) has not started yet since there is a need to wait for the decision of GDANCP/MoE to get involved with the SFM project.

- ***Business/enterprise development***

The development of CF management and business plans has started and is now is in between phase one (selecting entrepreneurs and business ideas) and phase two (collecting data and information for writing the business plan) of the 4 phases. The potential forest resources within each CF were identified and validated the availability of forest resources. Some business planning activities are being implemented parallel to the CF Management Plan. Tentative potential products for business were identified in the CF sites and the quantitative assessment of these forest products will be determined after the CF forest resource assessment. Initial review of the reports on the market potential of the potential products in the different CFs indicates the potential products such as bamboos, rattan, and charcoal.

- ***Trails of Alternative CF Modalities***

Field visits were made in the Community-Based Production Forestry (CBPF) and Partnership Forestry (PF) sites and Community Conservation (CCF) sites to observe the actual condition of the selected sites and as part of the process of developing the concept notes. Informal consultations were also conducted on the experiences of the different organizations or staff involved in implementing CBPF, CCF and PF in Cambodia. The documents pertaining to the ACFM were reviewed.

The field staffs are now conducting preparatory activities (step 0) of the CF formalization process (preliminary meetings, collection of signatures and thumb prints, information gathering, etc.). These documents will be used as a basis of negotiating with the management of You Rysaco in securing clearance of the area as well as to submit to MAFF for official approval on the proposed potential sites for ACFMs establishment.

- ***CLUP Implementation***

The DLUP teams were formally organized thru a deika issued by the Provincial Governor in each province and they are now starting the field implementation of the commune land use planning activities in the respective communes. Currently, CLUP implementation is at task 0 of 11 tasks where existing data of land uses has been collected, detail and simplifies land use maps including hot spots have been developed and produced based on available existing land use data.

The WISDOM study, which is linked to CLUP, also started in Battambang and Pursat. WISDOM study is implemented in 3 communes: Ta Kream Commune in Battambang, Samraong Commune in Pursat, and Trapeang Chan Commune in Kampong Chhnang. Ground verification has been conducted using a quick survey technique.

### **3. Wood energy efficiency promoted by improved stoves and kilns and woodlot management plans**

- ***ICS Production***

Following the selection of 30 new ICS producers and technical training on ISC technical construction skills conducted last year, five of the six ICS production centers/clusters (05/06) are being assessed to determine the needs and requirements for ICS production centers establishment as well as to ensure self-operation. In addition, two ICS awareness raising workshop has been conducted for all the four provinces to build awareness on the advantage of ICS utilizations. ICS awareness raising materials and tools are prepared. ICS awareness raising campaign in the 20 selected target communities/villages will be commencing next quarter.

- ***Woodlot management Plan***

Three of the proposed 6 woodlot management CF sites (03/06) preliminary endorsed by SFM/FA are under establishment. Fast survey of wood-biomass inventory for 3 CF woodlot management sites was

conducted to preliminary assess wood biomass availability and to determine number of charcoal kilns need for each CF woodlot site. Survey report prepared for SFM/FA reviews and endorsement.

- **Efficient Charcoal Kilns and Green Charcoal Production**

Technical training for action on improved charcoal kiln construction conducted for representatives from DIMEs, FACs and members of CF woodlot management sites of the four SFM target provinces. Seven of sixteen (07/16) improved charcoal kilns are under construction.

#### 4. Other key accomplishments

- **Project implementation agreement (PIA)**

Except for the MOE, the Project Implementation Agreements (PIAs) are now in various stages of signing at the FA and MLMUPC (national and subnational). The Provincial Governors in the 4 provinces also issued Deikas recognizing the DLUP Teams.

- **Gender mainstreaming**

Gender mainstreaming is integrated in various activities of the project, particularly in the development of the CFMPs. While more men participants are observed in CF project implementation, women participation is already significant. To date, the project has provided capacity building to women workforce constituting about 14% and 28% of the trainees for TOT and field trainings respectively. The women also took part in actual field implementation activities like CF resource assessment.

#### 5. Next quarter work plan

The next quarter work plan will focus more on completing the CF Management Planning, presentation of the ACFM concept notes and completing the formalization of the 4 ACFM sites. The implementation of CLUP activities will also be expedited. The construction/instalment and operation of 6 ICS production centers and 09/16 charcoal kilns plus the on-going process establishment of 4/5 CF woodlot management plans. It is also expected that the participation of the MoE/GDANCP will be resolved.

## II. Implementation progress

### PROGRESS TOWARDS PROJECT OUTPUTS

<b>Output 1: Increase capacity and supportive legal framework and financial strategies for all CF and CPA modalities in place including possible REDD carbon financing and wood biomass energy strategic result</b>			
<b>Output Indicators</b>	<i>Baseline (December 2012)</i>	<i>Target (December/2013)</i>	<i>Current status (March/2013)</i>
A supportive legal framework exists for all models of community-based forest management and conservation mentioned in the NFP	<ul style="list-style-type: none"> <li>▪ Legal framework for CF defined in MAFF Prakas (2006) exists but framework for 3 ACFMs is still lacking.</li> <li>▪ Few models on business development for CF supported by NGOs exists</li> </ul>	<ul style="list-style-type: none"> <li>▪ Draft concept notes for ACFMs developed and approved by FA for SFM project piloting implementation</li> <li>▪ Draft concept notes for CF business development developed and approved by FA for SFM project implementation</li> <li>▪ Case studies and or policy notes conducted for CF guideline consolidation</li> </ul>	Draft concept notes for both ACFMs and CF business development developed and being reviewed
Sites Developed Under Alternative CF Modalities	Testing of the ACFMs does not	▪ 2 sites developed for Partnership	▪ Sites has been identified &

(Implementation of ACFM)	exist in the target sites.	Forestry (PF), <ul style="list-style-type: none"> <li>▪ 1 site developed for Community-based Production Forestry (CBPF),</li> <li>▪ 1 site developed for Conservation Community Forestry (CCF)</li> </ul>	nested: PUR=1 PF & 1 CBPF; BTB = 1 PF & KPS = 1 site for CCF <ul style="list-style-type: none"> <li>▪ Started preparatory activities (step 0 of 11) of the CF formalization process</li> </ul>
Enhanced national capacities and political will in FA & GDANCP to coordinate and integrate development of CFs & CPAs in a decentralized landscape-based approach, integrating commune land use planning	CLUP does not fully integrate SFM	<ul style="list-style-type: none"> <li>▪ Training for action on CLUP &amp; its link to SFM &amp; WISDOM</li> <li>▪ Trainings for action on CFMP development</li> <li>▪ Training for action on landscape functions-based approach and people</li> </ul>	<ul style="list-style-type: none"> <li>▪ Training on CLUP &amp; its link to SFM &amp; WISDOM to DLUP team completed</li> <li>▪ Training for action on CFMP-1 development conducted</li> </ul>
No. of CLUP that integrates SFM through CF/CPA designed and approved	<ul style="list-style-type: none"> <li>▪ There are 21 existing CLUPs in the 4 target provinces are: Pursat = 8; Battambang = 1; K Speu = 22; K Chnnang = 0.</li> <li>▪ Land Use planning by local authorities does not include attention to SFM</li> </ul>	<ul style="list-style-type: none"> <li>▪ Development of 4 CLUPs (1 per province)</li> <li>▪ No. of CLUPs with CF/CPA areas delineated and described</li> </ul>	<ul style="list-style-type: none"> <li>▪ The DLUP Team started the field work (meeting /data gathering with the target communes).</li> <li>▪ WISDOM study to input in CLUP development is being conducted.</li> </ul>
No. of CF and CPA management plans that incorporates SFM by Year 4	<ul style="list-style-type: none"> <li>▪ No CF and CPA Management Plans in place yet in the target sites</li> <li>▪ No CF/CPA Business Plans in Place for the Target CF and CPAs</li> </ul>	<ul style="list-style-type: none"> <li>▪ Draft 30 CF Forest Management Plans Developed</li> <li>▪ 30 CF Business Development Plans Developed</li> </ul>	<ul style="list-style-type: none"> <li>▪ All 30 CFs completed step 3 of 9 steps CFMP Preparation and 12 CF of 30 conducted zoning (Step 4)</li> <li>▪ List of potential products have been identified and field verification /assessment is being conducted</li> </ul>

The project has developed several training materials and modules that were used in the training. The training materials cover topics from Facilitation and Institutional Management, Training Materials for Forest Management Planning, and Business Planning, among others. Most of these are translated into Khmer

The project will pilot the implementation of three alternative CF modalities (ACFM): Partnership Forestry (PF), Community Conservation Forestry (CCF) and Community-based Production Forestry (CBPF). The Concept Notes for the three modalities are currently being reviewed and translated into

Khmer. These will be presented to the FA for comments before presenting to other stakeholders. The project has identified 2 PF Samraing commune, Pursat & Takream commune, Battambang), 1 CBPF (Toul Kruos Pramaoy commune, Pursat province) and 1 CCF (Tasal commune, Kampong Spue). Field visits were made to all the proposed sites in order to observe the actual condition of the selected sites and as part of the process of developing the concept notes. Informal consultations were also conducted on the experiences of the different organizations or staff involved in implementing CBPF, CCF and PF in Cambodia. Documents pertaining to the ACFM were reviewed. The field staffs are now conducting preparatory activities (step 0) of the CF formalization process (preliminary meetings, collection of signatures and thumb prints, information gathering, etc.). These documents will be used as a basis of negotiating with the management of You Rysaco in securing clearance of the area for CBPF as well as to submit to MAFF for official approval on the proposed potential sites for ACFMs establishment.

Draft concept notes/road map for woodlot management plan, efficient charcoal kilns, ICS production and awareness raising were also developed and presented for SFM technical team of Focal Persons for building awareness as well as to seek comments for SFM project implementation.

The project has completed the trainings (TOTs and field training), the start of the CF management planning, the signing of the Project Implementation Agreements (PIAs). Two TOTs were completed: the first TOT was in December 2012 and the second TOT conducted last February 18-22, 2013. The second TOT was attended by a total of 47 participants of the FA sub-national, Mlup Baitung and RECOFTC. All the 30 CFMCs have completed the field training on *Facilitations Skills, CFMC Institutional Management, Records Keeping and Report Writing* conducted starting last December 2012 and CFMCs of the 28 CFs completed the field training on CF Resource Assessment where they acquired skills on the use of the different PRA tools needed in gathering the information from their CFs. The training was conducted to the 649 participants (CFMCs, CF members and village members), 29% of which are women. The training on CF forest inventory has now started in the 8 CF sites. There were 306 participants in this training, 19% of which are women, where they learned the basic skills on measuring the diameter of the trees using basic mensurational tools. The capacity building also include study tour of the FA, MB and RECOFTC Staff funded by SFM/FA to Mondul Kiri to learn the experience of WWF and CANDO on CF business development. The study tour also provided some insights of formalizing the CCF modality.

A provincial training (March 18-22, 2013) on the concept of SFM and WISDOM and its link to CLUP including the forestry laws that need to be considered in developing the CLUPs has been conducted for 36 participants teams (04females) from FAC, DLMUPC, DoE, DIME, DoA and Mlup Baitang and RECOFYC staff of the four target provinces.



Picture 1: Training on Community Forestry Management Plan Establishment (CFMP1)





Picture 2: TOT on Commune Land Use Planning, SFM and WISDOM



Picture 3: SFM Technical Team of Focal Persons, FAC, RECOFTC, Mlup Baitang and GERES staff participated in a field exchange learning on CF Business development to WWF & CANDO, Mondulkiri province

delivery exceeds plan    
 delivery in line with plan    
 delivery below plan

<b>Output 2: CF and CPA sites integrated in local land use plans and CFs have management plans able to pursue business development including energy woodlots</b>			
<b>Output Indicators</b>	<i>Baseline (December/2012)</i>	<i>Target (December/2013)</i>	<i>Current status (March/2013)</i>
No. of FA Cantonment and MoE PA Offices that have community-based forest management development plans by EOP	There are no existing CBFMP forest management plan in the target FACs	<ul style="list-style-type: none"> <li>▪ Four (4) FA Cantonments have community-based forest management plans :</li> <li>▪ BTB = 6 CF</li> <li>▪ PUR = 10 CF</li> <li>▪ KCH = 6 CF</li> <li>▪ KPS = 11 CF</li> </ul>	<ul style="list-style-type: none"> <li>▪ A ToT was conducted on CFMP for 20 FAC/FAS/FAT from the 4 provinces</li> <li>▪ TOT on CLUP for 16 FAC/DoE/DIME/DoA was conducted</li> </ul>
No. of community forests (CFs and CPAs) are managed in accordance with management plans that provide for environmental and financial sustainability and opportunities for business development by EOP	0 CFMP	<ul style="list-style-type: none"> <li>▪ 30 CF Management Plans</li> <li>▪ 30 CF Business Plans</li> </ul>	The project is now implementing Step 4 (blocking and zoning) of the 8 steps CF Management Planning Process in the target CFs

No. of local commune-based land use plans/ CLUP for SFM based on CF/CPA development	There are 21 existing CLUPs in the 4 target provinces: Pursat = 8; Battambang = 1; K Speu = 22; K Chnnang = 0.	4 new CLUPs with integration of SFM, WISDOM	4 DLUP Teams are organized and now started the gathering of data as part of the commune land use planning process
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This project involves the development of CF and CPA Forest Management Plans and Business Plans for the 30 target CFs and 10 CPAs. The development of both the business and forest management plans are separate outputs but they are interlinked with each other. The initial activities (training, scoping, resource assessment, identification of potential products, etc.) for the development of the forest and business management plans are now being conducted in the CF areas. The project is still waiting the PIA to be signed by the MOE-GDANCP before the field team can start working in the CPAs (under the management of MOE). The issue raised by MOE is not yet resolved by the Project Management Board as a precondition for them to commit to the project.

There are 8 steps in the development of the CF Forest Management Plan: (1) preparation for the CF Management Planning, that includes production of the base maps and developing the skills of the facilitators; (2) introductory community meetings; (3) CF resource assessment; (4) zoning and subdivision into compartments; (5) CF forest inventory; (6) presentation of results to the community; (7) writing of the CFMP; and (8) submission, review and approval of the CFMP. The development of the CF Management Plans is now in Step 4 (subdivision to zones or compartments).

The development of CF management and business plans has started. Twelve (12) 12 CFs as completed the zoning and subdivision of the CFs into compartments. The potential forest resources within each CF were identified and validated the availability of forest resources. Some business planning activities are being implemented parallel to the CF Management Plan. Tentative potential products were identified in the CF sites and the quantitative assessment of these forest products will be determined after the CF forest resource assessment. Initial review of the reports on the market potential of the potential products in the different CFs indicates the potential products such as bamboos, rattan, and charcoal. The draft concept note on business planning is being reviewed.

The DLUP teams were formally organized thru a deika issued by the Provincial Governor in each province and they are now starting the field implementation of the commune land use planning activities in the respective communes. The WISDOM study, which is linked to CLUP, also started in Battambang and Pursat. WISDOM study is implemented in 3 communes: Ta Kream Commune in Battambang, Samraong Commune in Pursat, and Trapeang Chan Commune in Kampong Chnnang. Ground verification has been conducted using a quick survey technique.

<input type="checkbox"/> delivery exceeds plan	<input checked="" type="checkbox"/> delivery in line with plan	<input type="checkbox"/> delivery below plan
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### OUTPUT 3: Small and Medium Enterprises ensure long term increase in adaptation of efficient technology that reduce fuel demand

Output Indicators	Baseline (December/2012)	Target (December/2013)	Current status (March/2013)
Increased market share of improved technologies No. of units sold - NKS - Efficient charcoal kilns (ECK)	❖ 30,000 ❖ 8 ECK	• 30,000 a year (Additional) • 07 ECK (Additional)	• 07 of 16 efficient charcoal kilns are under construction/ installation process
Total number of woodlots based on CF management plans in provinces with business oriented management plans for fuel wood supply and green charcoal - with	1 (Tram Kak CF) 1 (Kirirom CPA) ❖ Proposed target site for 5 woodlots based on CF	Draft woodlot management plan for 5 CF woodlot sites prepared	❖ 3 of the 5 woodlots are under establishment ❖ Fast survey of

involvement of private sector	management plans have been identified through project scoping and preliminary baseline study.		wood biomass availability conducted in 3 endorsed CF woodlot sites conducted
No. of fully functioning improved cook stove production centers by EOP	<ul style="list-style-type: none"> <li>❖ 1</li> <li>❖ Proposed target site for 6 new improve cook stove production centers has been identified. Training on ICS production skills and techniques provided to 30 new ICS producers.</li> </ul>	06 additional cook stove production centers with proper business plans will be established and operated	<ul style="list-style-type: none"> <li>❖ Needs and requirements for ICS production centers establishment assessed</li> <li>❖ ISC awareness raising materials for awareness raising campaign developed</li> </ul>

Two awareness raising workshops on Improved Cook Stove for the four SFM target provinces have been organized in Kampong Speus and Battambang Provinces. Forty (40) participants including national and sub-national key government representatives attending each workshop. The workshop aim to increase awareness on advantages of ICS utilization among participants. ICS awareness raising materials and demonstration tools has been developed and published for ICSAR campaign in every village of the 20 villages which will be commenced next quarter.

30 (25 women) new ICS producers were trained on ISC production skills. 06 ICS production centers are under establishments and will be equipped with all the required tools and materials in order to increase ICS productions. SFM label for ICS tracking is produced and under recording by new ICS producers.

Draft concept notes on woodlot management plan, charcoal kilns and its chains of custody, ICS production center and ICS awareness raising has been developed by GERES. The concept notes have been presented for comments and endorsement by the SFM management team held on 05 March 2013. Participants from key relevant agencies were better understanding at this stage on how different activities under RFP2 will be implemented and better enable participants to actively participate in RFP2 implementation.

Woodlot and ECK sites are selected in consultation and agreement from CF members (CFM), CF management Committee (CFMC), FAD/FAT and FAC representatives. GERES team went to work with CFM/CFMC and FA at sub-national level to preliminary discusses on different zones and their intended management purposes. Training on ECK construction has been conducted for DIME, FAC and CFM representatives from the four target provinces. ECKs are under construction processes: two ECK in Trapeang Chan CF of Kampong Chhnang, three in Prey Tralach CF of Battambang and two ECK in Damrey Chakthloek CF of Kampong Speu provinces.

07 of 16 efficient charcoal kilns are under constructions: two in Trapeang Chan CF sites of Kampong Chhnang, three in Prey Tralach CF of Battambang and two in Damrey Chakthloek of Kampong Speu province.

Wood biomass inventory fast survey (WBIFIS) were conducted in 03 endorsed CF woodlot sites to estimate wood biomass



Picture 4: SFM Technical Team of Focal Persons conducted oversights visit to GERES proposed efficient charcoal kiln and woodlot sites

delivery exceeds plan    
 delivery in line with plan    
 delivery below plan

**PROGRESS TOWARDS COUNTRY PROGRAMME (CPAP) OUTPUT**

**OUTPUT 3.1: Pro-poor sustainable forest /protected area management and bio-energy productions accelerated**

Output Indicators	Baseline (December/2012)	Target (December/2013)	Current status (March/2013)
No. of communities acquired tenure rights over the management of their forest resources strengthened through CF/CPA management plan and business and enterprise development	❖ 0	❖ Draft CF management plan and forest based business enterprise development for 30 CFs	❖ All 30 CF has completed step 4 of 9 steps for CFMP development ❖ Potential list of forest product has been collected
No. of new units of efficient cook stoves and stove production centers installed to reduce CO2 emission	❖ 0 ❖ 30 (25 females) new ISC Producers Selected and trained on ISC technical production skills	❖ 30,000 new improved (efficient) cooked stove units produced and distributed ❖ 6 new ISC production centers established	❖ Needs for 5 of 6 ICS production centers /clusters are under assessment ❖ Production centers / clusters will be established next quarter ❖ Two ICS awareness raising workshops

			conducted for the 4 target provinces. Awareness raising materials and tools developed. Awareness campaign in 20 selected community will be commenced next quarter
No. of new jobs created for rural women for manufacturing and market distribution of efficient cook stoves	❖ 0	❖ 60 new jobs created for rural women in 6 new ICS production centers	❖ 25 women has been selected and trained to be ISC producers
No. of CFs around the Cardamoms that have completed all legalization requirements to operate by EOP as an indirect result of SFM alliance with the other DP	125 CFs]	11 CFs (those that are in Step 3) to complete the legalization requirements (i.e. reach Step 7)	<ul style="list-style-type: none"> <li>❖ The other 8 CFs in Pursat are still being negotiated by the FAC in Pursat with the management of Pheapimex (an economic land concession).</li> <li>❖ 2 CFs potential areas in Kampong Speu were approved by MAFF and will now pave the way for the development signing of CF Agreement by FAC.</li> </ul>

### III. Project implementation challenges

#### a. Updated project risks and actions

<b>Project Risk</b>	<b>Action Taken</b>
1. The continued threats from encroachment in the newly identified sites for ACFMs	<ul style="list-style-type: none"> <li>▪ RECOFTC and FAC is working with local communities and authorities to conduct preparatory activities of CF formalization process as a basis for negotiation &amp; submission to MAFF for approval on the proposed potential sites for CF establishment *for CBFP site conflict with Yourisakor suspended forest concession.</li> <li>▪ As for other 7 CFs conflicting with Pheap Phimex ELC, FAC has organized a meeting with Pheap Phimex representatives under the chairmanship of the Governor. The meeting has now agreed in principle to follow the Council of Minister Decision on granting CFs establishment within Pheap Phimex ELC area.</li> </ul>

	The FAC Pursat is working to complete the minute of the meeting to formalize the request.
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*b. Updated project issues and actions*

<b><i>Project Issue</i></b>	<b><i>Action Taken</i></b>
1. The CPA development has not started pending the issue raised by GDANCP regarding the revision of Project Management Structure.	<ul style="list-style-type: none"> <li>▪ Meeting between SFM/FA and GDANCP has been conducted on 02 April 2013 at MoE. MoE/GDANCP requires that the project management structure to be reviewed to include GDANCP as an Implementing Partner of the project likes FA and that the TOR must revise accordingly. Minute of the meeting is being prepared and will be reported in the Project Management Board meeting for recommendation.</li> </ul>
2. Limited viability and potential of forest based business due to low productive/degraded CF sites	<ul style="list-style-type: none"> <li>▪ The project will focus more on fuel wood being the potential product in most CFs</li> <li>▪ The project is looking at the technology of GERES on efficient charcoal production and at the same time using Market Analysis and Development (MA&amp;D) approach of FAO on business development</li> </ul>

#### IV. Financial status and utilization

**Table 1: Contribution Overview** [Project started: 2011 – Project end: 2015]

Donor Name	Contributions		Actual Expense	Balance
	Committed	Received		
UNDP (04000 - TRAC)	1,500,000.00	880,325.67	503,359.21	996,640.79
GEF (62000 - GEF)	2,363,635.00	1,601,879.63	922,700.78	1,440,934.22
<b>Total</b>	<b>3,863,635.00</b>	<b>2,482,205.30</b>	<b>1,426,059.99</b>	<b>2,437,575.01</b>

**Table 2: 1st Quarter 2013 Cumulative Expenditure by Activities** [01 January – 31 March 2013]

Activities - Description	Budget [1QT, 2013]	1st Quarter 2013 Cumulative Expenditure			Balance	Delivery (%)
		Govt/SFM (Disbursed)	UNDP (Disbursed)	Total		
<b>Activity 1:</b> National capacities and tools exist to facilitate the widespread implementation of sustainable community-based forest management and technologies that reduce demand for fuel wood	11,280.00	4,296.41	100.00	4,396.41	6,883.59	39%
<b>Activity 2:</b> Community-based sustainable forest management is being implemented effectively within a context of cantonment, province, district and commune level planning delivering concrete benefits to local communities	119,087.00	-	-	-	119,087.00	0%
<b>Activity 3:</b> Small and Medium Enterprises ensure long term increases in adoption of efficient technologies that reduce fuel wood demand.	84,150.00	-	750.77	750.77	83,399.23	1%
<b>Activity 4:</b> Monitoring and, Learning, Adaptive Feedback & Evaluation	37,310.00	11,717.81	7,253.36	18,971.17	18,338.83	51%
<b>Activity 5:</b> Project Management	23,352.00	2,341.25	17,924.59	20,265.84	3,086.16	87%
<b>Total</b>	<b>275,179.00</b>	<b>18,355.47</b>	<b>26,028.72</b>	<b>44,384.19</b>	<b>230,794.81</b>	<b>16%</b>
<b>Remarks:</b> TRAC =	130,270.00	-	23,032.54	23,032.54	107,237.46	18%
GEF =	144,909.00	18,355.47	2,996.18	21,351.65	123,557.35	15%
<b>TOTAL =</b>	<b>275,179.00</b>	<b>18,355.47</b>	<b>26,028.72</b>	<b>44,384.19</b>	<b>230,794.81</b>	<b>16%</b>

**Table 3: Quarterly Cumulative Expenditure by Activities [01 March 2011– 31 March 2013]**

Activities - Description	Budget [2013]	2013 Cumulative Quarterly Expenditure			Balance	Delivery (%)
		Govt/SFM (Disbursed)	UNDP (Disbursed)	Total		
<b>Activity 1:</b> National capacities and tools exist to facilitate the widespread implementation of sustainable community-based forest management and technologies that reduce demand for fuel wood	174,048.00	4,296.41	100.00	4,396.41	169,651.59	3%
<b>Activity 2:</b> Community-based sustainable forest management is being implemented effectively within a context of cantonment, province, district and commune level planning delivering concrete benefits to local communities	381,348.00	-	-	-	381,348.00	0%
<b>Activity 3:</b> Small and Medium Enterprises ensure long term increases in adoption of efficient technologies that reduce fuel wood demand.	286,600.00	-	750.77	750.77	285,849.23	0%
<b>Activity 4:</b> Monitoring and, Learning, Adaptive Feedback & Evaluation	179,599.50	11,717.81	7,253.36	18,971.17	160,628.33	11%
<b>Activity 5:</b> Project Management	79,614.00	2,341.25	17,924.59	20,265.84	59,348.16	25%
<b>Total</b>	<b>1,101,209.50</b>	<b>18,355.47</b>	<b>26,028.72</b>	<b>44,384.19</b>	<b>1,056,825.31</b>	<b>4%</b>
<b>Remarks:</b> TRAC =	400,000.00	-	23,032.54	23,032.54	376,967.46	6%
GEF =	701,210.50	18,355.47	2,996.18	21,351.65	679,858.85	3%
<b>TOTAL =</b>	<b>1,101,210.50</b>	<b>18,355.47</b>	<b>26,028.72</b>	<b>44,384.19</b>	<b>1,056,826.31</b>	<b>4%</b>

**Table 4: Cumulative Expenditure by Activities [Project started: 2011 – Project end: 2015]**

Activities - Description	Total Budget [2011-2015]	Cumulative Expenditure			Balance	Delivery (%)
		Govt/SFM (Disbursed)	UNDP (Disbursed)	Total		
<b>Activity 1:</b> National capacities and tools exist to facilitate the widespread implementation of sustainable community-based forest management and technologies that reduce demand for fuel wood	651,908.57	233,345.33	74,242.65	307,587.98	344,320.59	47%



<b>Activity 2:</b> Community-based sustainable forest management is being implemented effectively within a context of cantonment, province, district and commune level planning delivering concrete benefits to local communities	1,331,951.04	458,395.44	834.60	459,230.04	872,721.00	34%
<b>Activity 3:</b> Small and Medium Enterprises ensure long term increases in adoption of efficient technologies that reduce fuel wood demand.	1,105,712.85	349,505.17	79,358.82	428,863.99	676,848.86	39%
<b>Activity 4:</b> Monitoring and, Learning, Adaptive Feedback & Evaluation	467,163.83	42,428.42	28,612.68	71,041.10	396,122.73	15%
<b>Activity 5:</b> Project Management	306,898.71	47,819.21	111,517.67	159,336.88	147,561.83	52%
<b>Total</b>	<b>3,863,635.00</b>	<b>1,131,493.57</b>	<b>294,566.42</b>	<b>1,426,059.99</b>	<b>2,437,575.01</b>	<b>37%</b>

<b>Remarks:</b> TRAC =	1,500,000.00	300,947.00	202,412.21	503,359.21	996,640.79	<b>34%</b>
GEF =	2,363,635.00	830,546.57	92,154.21	922,700.78	1,440,934.22	<b>39%</b>
<b>TOTAL =</b>	<b>3,863,635.00</b>	<b>1,131,493.57</b>	<b>294,566.42</b>	<b>1,426,059.99</b>	<b>2,437,575.01</b>	<b>37%</b>