

**Local Project Appraisal Committee (LPAC) Meeting – Strengthening Governance and Aid Effectiveness of Climate Change and DRM in Kiribati**

**13 June 2013**

**Kiribati Parliament, Tarawa, Kiribati**

**Summary**

**Present:** KNEG members, UNRCO, UNJPO, UNDP. Refer to Annex 1.

**Chairperson:** Deputy Secretary, Office of the President

**Welcoming Remarks**

The chair welcomed the members of the LPAC to the meeting including the UN team visiting from Suva, Fiji. He conveyed the acknowledgement of the Government of Kiribati to the UN Team for programming the One UN Fund for Kiribati in support of the KJIP.

UNDP, in reciprocating the welcoming remarks, thanked the Office of the President for their support to the mission and in particular the members of KNEG for their commitment to the development of KJIP and making time available to participate in the appraisal. On the process of the appraisal, UNDP stated that it will listen to and document all overall and specific comments before providing a response, and suggest actions that need to be made in relation to each comment. In doing so, UNDP offered to take notes and project it on the screen to ensure that all comments are reflected. In terms of the presentation, UNDP informed that upon consultations with the Office of the President after the pre-LPAC on Monday (Annex 2), it was decided that the focus today be made on details of the One UN Fund to clarify grey areas. On this note, UNDP handed over to the UNRCO to deliver the presentation.

**Presentation and Review on Project Proposal**

The RCO, Fiji presented on the following: purpose of the meeting is to provide background of the UN One Fund for Kiribati, the areas funded, key results, and the future of One UN Fund for Kiribati. Discussion centered around the following: timeframe of One Fund, accessibility to other line ministries and focal point responsibilities (DCC oversight, roles and responsibilities), selection of thematic areas, forum for One Fund discussions (JSM), and the need to make information available to all government ministries. The meeting also noted that depending on how soon the 2011 allocation is delivered, there is possibility that the Government of Kiribati can apply for the 2013 allocation as well as future allocation.

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Overall Comments:

<b>Comments</b>	<b>Response to comments</b>	<b>Actions</b>
KNEG appreciates this initiative. Shared concern on delivery of 2011 allocation and notes the urgency to do so over the 9-month timeframe.	Noted with appreciation	UNDP and GoK to ensure timely endorsement and implementation of project.
Concern: DIM approach. KNEG participation in the management of project.  Can KNEG receive some support to fulfill their Project Assurance role?	KNEG, as part of project assurance, would provide technical advice and guidance on project activities. Frequency of KNEG meetings can be made more often to discuss the progress. KNEG would also provide comments on AWP's and the work of TAs.	UNDP to elaborate more on the role of KNEG, in the project document.  This has been incorporated and reflected in the management arrangement (page 19).
Resource allocation (ref. RRF): clarification sought on salary for UNDP staff. Suggestion: Instead of involving UNDP Field staff as full-time coordinator, <b>hire someone on full-time</b> to coordinate project working under the supervision of UNDP Field staff.	In order to attract a senior officer (Coordination Officer), the allocation for Project Assistant could be increased and funds drawn from other project activities. The Coordination Officer recruited through this project will be sustained once this project ends, through funds mobilized from other donors.	This has been incorporated and reflected in the following sections: <ul style="list-style-type: none"> <li>- Strategy: Activity Result 4 (page 6);</li> <li>- Results and Resources Framework (page 9);</li> <li>- Annual Work Plan 2013 (page 14); and</li> <li>- Annual Work Plan 2014 (page 16).</li> </ul>
Involvement of TA: suggest that local expertise be utilized for these specialized services.  Agree that TA for Activity Result 1 be left with UNDP.  Activity Result 2: internet connectivity is still an issue. Island governments in outer islands need to also benefit from this platform. Besides IT, can other options be considered?  Activity Result 3: KNEG has been providing training to Parliamentarians on CC and DRM ever since the first mission in February 2013. There is need though for training to Parliamentarians on <b>Climate Financing as well as</b>	Upon clarification, it was agreed that UNDP will mobilize experts from UNDP for Activity Result 2.  It was agreed that TA for Activity 3 would focus on <b>Climate Financing and Sustainable Development (in relation to Environment, Economy and Social Development)</b> .	Insert text for: TA for Activity 3 to focus <b>Climate Financing and Sustainable Development (in relation to Environment, Economy and Social Development)</b> .  This has been incorporated and reflected in the following sections: <ul style="list-style-type: none"> <li>- Strategy: Activity Result 3 (page 6);</li> <li>- Results and Resources Framework (pages 9 and 10); and</li> <li>- Annual Work Plan 2013 (page 14)</li> </ul>

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<b>Sustainable Environmental Management.</b> KNEG could also be involved in the Climate Financing training.		
While KNEG appreciates that UNDP is taking lead role, it feels that there is a need to involve other UN agencies (e.g. UNICEF, UNW) in areas relating to women, children, and youth. This aspect is to be clearly mentioned in the document.	The project document already includes UNJPO as part of the project board’s assurance with the intention of designing appropriate indicators and ensuring that the monitoring and reporting of activities capture elements of gender, youth, children and the vulnerable communities. UNDP is willing to insert texts in the Strategy to reflect this (Activity Results 2 and 3).	Comments from KNEG as well UNJPO have been incorporated and reflected in the following sections: <ul style="list-style-type: none"> <li>- Strategy: Activity Results 2 (page 5);</li> <li>- Strategy: Activity Result 3 (page 6); and</li> <li>- Results and Resources Framework (page 9).</li> </ul>
Noting the linkage to UNDAF Outcome 1 (Environment Sustainability, CC and DRM), MELAD emphasizes that technical environmental responsibility lies with MELAD.	Noted.	Changes have been made accordingly to this section: <ul style="list-style-type: none"> <li>- Situation Analyses: Information sharing and management of knowledge (page 4).</li> </ul>
Noting Cabinet’s approval of KIEP, technical aspects of CC-A and CC-M in relation to the environment portfolio will fall under KIEP.	As above	As above
In general, KNEG agrees to overall outcome and outputs of project proposal.	Noted with appreciation	This is noted for the purpose of GoK endorsement.

Specific Comments

<b>Comments</b>	<b>Response to comments</b>	<b>Action</b>
<p><i>Strategy</i></p> <ul style="list-style-type: none"> <li>- Page 3: clarification sought on <b>6<sup>th</sup> and 7<sup>th</sup> lines of CC &amp; DRM section.</b></li> <li>- Page 4: <b>Info sharing &amp; management of knowledge:</b> line 9: “there is no clear mandate”.... mandates are clearly defined. The Office of the President leads policy coordination, while MELAD is responsible for technical activities.</li> </ul>	<p>UNDP clarified that this justifies UNDP’s involvement on KJIP work.</p> <p>UNDP noted the updated information and will make changes to the text accordingly. Also noted that now KNEG is operational, there is greater understanding and appreciation of roles and responsibilities. Also noted that the lack of information sharing and systematic management of knowledge is an issue.</p>	<p>No action required.</p> <p>Changes have been made accordingly to this section: <ul style="list-style-type: none"> <li>- Situation Analyses: Information sharing and management of knowledge (page 4).</li> </ul> </p>

**Follow-up Actions and Deadlines**

1. **Timeline to complete revision of the project document:**
  - a. Changes to be shared by this afternoon; and
  - b. KNEG to check through and clear the revised proposal by Saturday, 15<sup>th</sup> June 2013.
  
2. **Timeframe to endorse proposal:**
  - a. Pending clearance of revised project document on Saturday, 15<sup>th</sup> June 2013.
  
3. **Approval of Direct Implementation Modality (DIM):**
  - a. UNDP to share draft template with Office of the President, addressed to UNDP RR with copy to MFED; and
  - b. Secretary to Office of the President to endorse letter by Saturday, 15<sup>th</sup> June 2013.
  
4. **Annual Work Plan (AWP):** Secretary to Office of the President to endorse by Saturday, 15<sup>th</sup> June 2013.

**Endorsement**

The meeting noted the principle endorsement by the Deputy Secretary of the Office of the President.

**Signature of KNEG Chair**

Mr. Terieta Mwemwenikeaki: .....  ..... Date: ..... 15/6/13 .....

**Annex 1: List of Participants**

<i>Name</i>	<i>Ministry/Department/Organization</i>	<i>Email contact</i>
Terieta Mwemwenikeaki	Deputy Secretary, Office of the President	<a href="mailto:terieta@ob.gov.ki">terieta@ob.gov.ki</a>
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## Annex 2: Pre-LPAC Minutes

### Meeting minutes for the Pre-LPAC on 10 June 2013 at the Kiribati Parliament Conference Room, Tarawa, Kiribati

#### Present:

##### *Government of Kiribati Officials:*

- |                                 |   |                 |
|---------------------------------|---|-----------------|
| 1. Mr. Terieta Mwemwenikeaki    | - | OB- Chairperson |
| 2. Ms. Tokabai Bauro            | - | MFMRD           |
| 3. Mr. Birimaka Tekanene        | - | OAG             |
| 4. Mr. Ikam Moaniba             | - | OB-NPU          |
| 5. Ms. Ane Teiaua               | - | KTC- MoE        |
| 6. Ms. Katarina Tofinga         | - | KCCI            |
| 7. Ms. Nenenteiti Teariki-Ruatu | - | ECD-MELAD       |
| 8. Mr. Tarakabu Tofinga         | - | LMD-MELAD       |
| 9. Ms. Bibiana Bureimoa         | - | CDRC-MoE        |
| 10. Mr. Tebikau Tibwe           | - | EHU-MHMS        |
| 11. Mr. Ueneta Torua            | - | MET             |
| 12. Mr. Kamaitia Rubetaake      | - | MET             |
| 13. Ms. cBwebwe Tuare           | - | MELAD           |
| 14. Mr. Michael Foon            | - | OB-NPU-DRM      |

##### *United Nations*

- |                           |   |        |
|---------------------------|---|--------|
| 15. Ms. Emma Sale Mario   | - | UNDP   |
| 16. Ms. Ruth Verevukivuki | - | UNDP   |
| 17. Mr. Brian Lenga       | - | UNDP   |
| 18. Mr. Tevita Dawai      | - | UN RCO |

##### *CROP*

- |                     |   |     |
|---------------------|---|-----|
| 19. Mr. Noa Tokavou | - | SPC |
|---------------------|---|-----|

**Chair:** Deputy Secretary, Office of the President, Mr. Terieta Mwemwenikeaki

#### **Welcome and Introduction**

The chair of the meeting welcomed KNEG members to the meeting and a special welcome to the UNDP team from Suva at the meeting to present on the Kiribati One Fund new proposal. The chair introduced the members of the KNEG and the UNDP team introduced themselves to the meeting members. The meeting noted that the purpose of the Pre-LPAC was to gather initial feedback from KNEG group on the project – *strengthening governance and aid effectiveness of climate change and DRM in Kiribati*. The proper LPAC will take place on 13 June 2013 to formally endorse the project document.

#### **Presentation of the Project Proposal to KNEG**

##### **Key Points from the Presentation:**

- Preparations for the donors forum meeting in September 2013 where the KJIP will be presented, discussed and commitments sought for mobilizing resources;
- Enabling systematic management of information and knowledge on climate change and disaster risk management at the national and local levels;
- Contributing to the strengthening of national institutions for stronger climate change and disaster risk management links;
- A rapid assessment will be conducted to analyze past and current national and development budgetary allocation to climate change and disaster risk management activities. The assessment

will help Government of Kiribati plan and determine its future allocation of resources. The assessment will feed into the bigger Climate Public Expenditure and Institutional Review (CPEIR) work on monitoring budget spending on climate change related activities;

- A needs assessment of knowledge management and information sharing will be conducted in relevant line ministries and pilot communities in the outer islands. Based on the result of the assessment a country specific virtual knowledge network will be created if feasible. The established Knowledge Management Platform should ensure better two-way linkages between the Government and local communities, inclusive of women, youths, vulnerable communities, to make them informed for their sound decisions;
- The KJIP Secretariat will be established within the Office of the President based on the decisions emanating from the KJIP consultations. KJIP Secretariat will facilitate in country requirements for the establishment of the knowledge management platform. The KJIP Secretariat will also play a key assistant role in convening the Donor Forum 2013 as well as overall management and coordination of the project.
- A training package (Brian to help present this) will be developed and trainings will be provided to parliamentarians to enhance their understanding of the linkages between climate change and DRM. It is aimed to enhance knowledge and understanding of parliamentarians and enable them to jointly address climate change and disaster risk in their legislative and oversight role.

### Discussion

- The representative from MFED sought clarification on the linkage between Activity Result 1 and the Climate Public Expenditure and Institutional Review (CPEIR). UNDP clarified that the CPEIR has a wider scope than Activity Result 1 in the sense that CPEIR also involves a review of institutions in addition to the review of climate public expenditure. Activity Result 1 is focused on the analyses of past and current national and development budgetary allocation to both climate change and disaster risk management activities. The linkage between Activity Result 1 and CPEIR is that once the Government of Kiribati officially requests for a CPEIR, then the assessment findings from Activity Result 1 will feed into CPEIR. UNDP added that some Pacific Island Countries (such as Samoa, Fiji, Nauru) have requested for UNDP to undertake a CPEIR and in this regard UNDP is on standby to extend support to Kiribati.
- The chair informed the meeting that some donors have verbally discussed and agreed to support the establishment of KJIP Secretariat. He enquired about the possibility of pooling funds to support the cost of a senior officer within the KJIP Secretariat. While UNDP was flexible with the idea of sharing costs to support the KJIP Secretariat, detail information is required such as an organogram and terms of references (TORs) for each position. The Director of Environment & Conservation Division of MELAD enquired about the following: 1) sustainability in view of the 9 month timeframe; 2) possible support to KNEG in their role as project assurance; 3) composition of the Project Board and the importance of involving the UNJPO; and 4) the possibility of adding more activities.
- UNDP's response was as follows:
  - That the project timeframe is tight and that realistically there are only 9 months left to which we have to utilize funding. There may be an opportunity to mobilize more funds depending on implementation of current funds.
  - That while capacities are available locally to undertake specialized activities (such as those in Activity Result 1 and 2), UNDP is mindful of competing priorities that often divert attention from external project-based activities. Additionally, the urgency to undertake the proposed activities within the limited timeframe is enough justification for technical assistance to be sourced from within UNDP. In doing so, UNDP will work with local counterparts and ensure that skills are transferred so that local capacities are built to undertake similar work in future.

- Additional activities will be considered on a case-by-case basis and where necessary these could be included in specific terms of references. A specific example was mentioned by the representative from MFED where a request was made for a database system that would improve the management of financial records within MFED.
- KNEG requested for opportunity to make suggestive changes to the figures/amounts in the pro-doc. The mission team noted the request on making suggestive changes to the indicative figures in the pro-doc, which would be considered on a case-by case basis.
- The Chair closed the meeting with an appreciation of the preliminary feedback to the project proposal and urged KNEG members to provide specific comments at the local appraisal review meeting this Thursday.



### Annex 3: LPAC Presentation



## **STRENGTHENING GOVERNANCE AND AID EFFECTIVENESS TO ADDRESS CLIMATE CHANGE AND DISASTER RISK MANAGEMENT (DRM)**

Presentation of Project Proposal to  
Local Project Appraisal Committee  
(LPAC)

13<sup>th</sup> June 2013, Kiribati

### **Objectives**

- To appraise the project proposal by providing comments on activity results, results resources framework, management arrangements, and implementation modality.
- To discuss and agree to Way Forward:
  - Timeline to complete revision,
  - Direct implementation modality,
  - Timeframe to endorse proposal,
  - Annual Work Plan (AWP).

## Basic Information

- Funding Source: One UN Fund for Kiribati.
- Total allocated resources: US\$196,057.
- Proposed timeframe: July 2013 – March 2014.
- Governed: Government of Kiribati
- Implementing Partner: UNDP in collaboration with UN JPO.
- Government Cooperating Agency: Office of the President in collaboration with Government ministries.

## UN One Fund for Kiribati

- The Kiribati One Fund was formally est. in July 2009
- Rec'd to-date USD \$1.285 from Expanded Funding Window (EFW)
- EFW is a global funding facility est. to support UN Delivery as One countries.
- Donors of EFW are Netherland, Norway, Spain and UK
- Kiribati One Fund UN Agencies: UNDP, UNICEF, UNFPA, UN Women, ILO, UNESCO & WHO

Project Name	Participating Organization	Total Allocation (USD)	KDP Policy Area
Emergency Obstetric and New-born care Pro	UNFPA, UNICEF, WHO	286,724	Health
Health System Response to Violence Against Women	UNFPA	50,000	Health/Gender
Adolescent Health	UNFPA	50,000	Health
Support to Parliament	UN Women & UNDP	122,760	Governance
Strengthening Access to Social Services	UNICEF & UN Women	160,275	Governance
Promoting Decent Work through Self-Employment	ILO	49,500	Eco Growth
RBM & Kiribati Dev Plan M & E	UNFPA	278,943	Eco Growth
Quality Teaching in Kiribati	UNESCO	36,016	HRD
Creative Industry	UNESCO	54,725	HRD
Strengthening Governance & Aid Effectiveness on Climate Change and Aid Effectiveness	UNDP	196,057	Environment

## Results

- Capacity building of civil servants in the Ministry of Health, Ministry of Finance & Eco Development, Parliament, MISA, Min of Education, Min of Labour, and Min of Education
- Institutional strengthening through purchasing of IT & office equipment
- Behavioural change for health and social workers on sensitive issues relating to health and social welfare.

## **Future of One Fund**

- Yes there is opportunity for future One Fund in Kiribati
- One Fund pilot countries globally continue to mobilize funds with donors
- One Fund main donors continue to invest in the EFW
- Seed funding mechanism always proves to attract funding from Donors