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Individual Contract (IC) Amendment No: UNDP/BAR/IC/2013/004\_01

AMENDMENT TO THE AGREEMENT

1. Individual Contractor: Ezra Jn BAPTISTE

Individual Contract No.: UNDP/BAR/IC/2013/004

Amendment Number: 01 (One)

Contract Expiry Date: 6<sup>th</sup> May 2013

2. The following change is made to the Agreement:

(Previous contract from 8<sup>th</sup> February 2013 to 6<sup>th</sup> May 2013)

This amendment is to: -

- i. Extend the contract period to end 30<sup>th</sup> June 2013
- ii. Reflect an increase in number of person days by six (6) days, related to the online consultation deliverable, which had not been previously accounted for
- iii. Amend the 'Schedule of Deliverables' as follows: -

Deliverable	Amount in USD
Inception Report and Communication Strategy	4,600
Hosting of in-person consultations	9,200
Submission of in-person consultation reports & Progress Report	4,600
Submission of Online Consultation Report including integration of Dominica and Grenada MAF Outcomes	4,800
Submission of Draft St. Lucia Post-2015 National Consultation Outcome Document	13,800
Submission of Final St. Lucia Post-2015 National Consultation Outcome Document	9,200
<b>Total USD</b>	<b>\$46,200</b>

All other terms of the original Agreement No. UNDP/BAR/IC/2013/004 and any subsequent amendments, if any, remain unchanged.

Authorized Official

.....  
**Michelle Gyles-McDonnough**  
**Resident Representative**

Consultant

.....  
**Ezra Jn Baptiste**



**Interoffice  
Memorandum**

To: Ms. Lara Blanco  
Deputy Resident Representative  
UNDP Barbados and the OECS

cc: Ms. Michelle Gyles-McDonnough  
Resident Coordinator

From: Jenai Mapp-Watson  
UN Coordination Analyst

Subject: OUNRC Contribution to Post 2015  
Process

Date: 24<sup>th</sup> May 2013

Extension: 6028

Please be advised that the Office of the UN Resident Coordinator's contribution to the Post 2015 Process of **\$11,500 USD** is now available and can be accessed using chart fields:

Fund: 04500  
Dept: 48201  
PC Bus Code: BRB10  
Project: 00055432  
Activity: ACTIVITY15 (Post 2015)  
Account: 75700 (Training, Workshops and Conferences)  
Implementing agent: 001980  
Donor: 00012

Thank you.

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**Atiba Clarke**

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**From:** Jenai Mapp-Watson  
**Sent:** Wednesday, June 12, 2013 6:17 PM  
**To:** Marsha Caddle; Lara Blanco  
**Cc:** Atiba Clarke; Michelle Gyles-McDonnough  
**Subject:** OUNRC Contribution to Post 2015 Process

Dear Colleagues,

In response to your query, the funds allotted by the OUNRC may be pooled with the Post2015 budget as long as source of funds is noted on the summary page of the project document indicating the budget.

Kind regards,

Miss Jenai Mapp-Watson  
UN Coordination Analyst  
Office of the Resident Coordinator  
Barbados and the OECS  
Tel: (246) 467 6028  
Fax: (246) 429 2448

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**Atiba Clarke**

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**From:** Jenai Mapp-Watson  
**Sent:** Tuesday, July 09, 2013 3:49 PM  
**To:** Mark vandenBoogaard; Frederik Matthys  
**Cc:** Lara Blanco; Atiba Clarke; Cherryanne Hinds  
**Subject:** Direction on Movement of Funds from RC Budget to Post2015 Process Project

Dear Mark and Frederik,

The OUNRC has agreed to support the Post 2015 process in St. Lucia and Grenada. Please indicate the steps to be taken to have the agreed funds moved from the RC budget for Barbados and the OECS to the project budget sitting in UNDP.

Thanks in advance for your support.

Kind regards,

**Miss Jenai Mapp-Watson**  
UN Coordination Analyst  
Office of the Resident Coordinator  
Barbados and the OECS  
Tel: (246) 467 6028  
Fax: (246) 429 2448



Barbados and  
The OECS

BRB10: 00021642

12 April 2013

Dear Mr. Calixte,

Please find enclosed FirstCaribbean Int'l Bank Draft number 152724 dated 09 April 2013 in the sum of EC\$33,099.00 (Thirty three thousand and ninety nine dollars only). This amount represents reimbursement of expenses re Hosting the Post 2015 Launch held 11th February, 2013.

**Kindly acknowledge receipt by signing, dating and returning the attached copy of this letter.**

*John Calixte*  
22/04/2013

Yours sincerely,

*Michelle Gyles-McDonnough*  
for Michelle Gyles-McDonnough  
Resident Representative

Mr. John Calixte  
Deputy Permanent Secretary  
Department of Planning & National Development  
Ministry of Finance, Economic Affairs, Planning &  
Social Security  
7th Floor  
Conway Business Centre  
Castries  
St. Lucia



Barbados and  
The OECS

BRB10: 00022015

19 July 2013

Dear Mr. Jn Baptiste,

Please find enclosed CIBC FirstCaribbean Int'l Bank Draft number 152804 dated 11 July 2013 in the sum of EC\$24,840.00 (Twenty four thousand eight hundred and forty dollars only). This amount represents second payment of consultancy fees re UNDP/BAR/IC/2013/004.

**Kindly acknowledge receipt by signing, dating and returning the attached copy of this letter.**

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Lara', is written over the typed name.

Lara Blanco Rothe  
Resident Representative, a.i.

Mr. Ezra Jn Baptiste  
Gros Islet,  
P.O.Box GM774,  
Castries  
St. Lucia

for  
EJ Baptiste  
30/8/2013