



Simplified Minutes of the Local Project Appraisal Committee Meeting For UNDP/GEF Projects

Date of the LPAC	Start time	End time	Held at
[17 April 2015]	10:00hrs	12.30pm	UNDP Country Office, Maseru

Name of LPAC Chairperson:	Ms. Agi Veres
Functional Title:	Deputy Resident Representative UNDP
Institution:	UNDP
Signature:	

Name of LPAC Co-Chair:	Lerato Thobei (acting)
Functional Title:	Senior Conservation Officer
Institution:	Ministry of Forestry and Land Reclamation
Signature:	

Have all LPAC participants received the PRODOC for appraisal prior to the meeting and in a timely manner?		<input checked="" type="checkbox"/> Yes
		<input type="checkbox"/> No
Remarks:	In addition, all LPAC members were involved in the GEF project formulation, including validation workshop.	

Country:	Lesotho		
Project Title (full):	Reducing vulnerability from climate change in the foothills, lowlands and the lower Senqu River Basin		
Date of submission to the GEF	October 2014	Date of approval by the GEF:	25 March 2015
Name and contact of Environment Focal Point at the UNDP Office:	Mr. Limomane Peshoane		

UNDAF Outcome(s):	<i>Outcome 2: By 2017 Lesotho adopts environmental management practices that promote a low-carbon, climate-resilient economy and society, sustainably manages natural resources and reduces vulnerability to disasters.</i>
Expected CP Outcome(s):	<i>Outcome 2: By 2017 Lesotho adopts environmental management practices that promote a low-carbon, climate-resilient economy and society, sustainably manages natural resources and reduces vulnerability to disasters.</i>
Expected CPAP Output (s):	Number of national/sectoral policies and strategies that promote low-carbon, climate-resilient economy and society. Number of national/sectoral policies that promote conservation of natural resources. Number of local communities that implement disaster risk reduction measures.

Programme Period:	2015-2020
Atlas Award ID:	00084520
Project ID:	00092485
PIMS #	4630
Project Start date:	June 2015
Project expected End Date:	December 2020
Proposed Management Arrangements	<input checked="" type="checkbox"/> NEX/NIM <input type="checkbox"/> DEX <input type="checkbox"/> NGO

Total resources required (total project funds)	[35,998,172]
Total allocated resources (UNDP managed funds)	8,998,172
Regular (UNDP TRAC)	\$600,000
GEF	\$8,398,172
Other (partner managed resources)	
o Government	\$27,000,000
o Other [Private Sector, Academic institutions, NGOs]	-

Implementing Partner		Ministry of Forestry and Land Reclamation
1) Decisions of the LPAC [tick the applicable boxes, if these have been endorsed by the LPAC]	<input checked="" type="checkbox"/>	General endorsement of the Project's strategy:
	<input checked="" type="checkbox"/>	• Objective, Outputs and Activities (see PRODOC and CEO Endorsement)
	<input checked="" type="checkbox"/>	• Logframe indicators (see PRODOC Project Results Framework)
	<input checked="" type="checkbox"/>	• Management Arrangements (see PRODOC pg 69)
	<input checked="" type="checkbox"/>	Specific endorsement of the project's budget (see PRODOC)
	<input checked="" type="checkbox"/>	Specific endorsement of the proposed project staff complement (see PRODOC Management Arrangements pg 69) and the project's organogramme
	<input checked="" type="checkbox"/>	Endorsement of the TOR for key project staff (see PRODOC annex 4) and endorsement to initiate recruitments
	<input checked="" type="checkbox"/>	Endorsement of the proposed strategy for stakeholder engagement (see PRODOC annex 3 and pg 46)
Remarks on the above	The Inception Workshop will be held within the first 4 months of approval of the project, preferably by end of May 2015. The Steering Committee will endorse specific names to be assigned to the Steering Committee as designated by the stakeholders listed in the PRODOC. Recruitment of key project personnel should commence so that they can be on board for the start-up of the project.	

2) Engagement of Implementing Entity/Responsible Partners		
Will the project engage entities other than the national Executing Entity/Implementing Partner?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If YES, which and for what purpose?	<input checked="" type="checkbox"/> Government department <input type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other	Other Government Departments to be engaged are: <ul style="list-style-type: none"> • Bureau of Statistics EESU – Socio-economic survey and data collection; host and coordinate national geo-based climatic, agro-ecological and hydrological database (BOS EESU). • Ministry of Water Affairs - Integrate climate change adaptation into the ongoing revision of the national wetland management strategies. • Lesotho Meteorological Services Climate Change focal point and a member of the steering committee. • Ministry of Local Government – Locus of legal authority for LRP; Supervise government field staff – who are administratively answerable to the Community Councils; Supervise and guide resource user groups acting on their behalf; Provide modest levels of resourcing to these groups for their daily operations; Key participants in coordinated management to ensure rehabilitation measures are implemented and impacts are monitored; active member of project Steering Committee; actively participate in knowledge management and networking activities; advise and facilitate Community

		<p>Council's development of natural resource management bylaws, which must be approved by the Minister of Local Government; provide guidance and technical support to Community Councils.</p> <ul style="list-style-type: none"> • Department of Environment - GEF Focal Point: key liaison role; Member of Project Steering Committee. • Community Councils and Chiefs – Community councils and some chiefs will contribute as Community Council members; all chiefs can contribute as leading and knowledgeable members of their communities. • Ministry of Education - Integrate the training needs on climate change into regular technical and vocational college curricula • Ministry of Agriculture & Food Security - an active member of project Steering Committee; provide guidance and technical support to communities and stakeholders; actively participate in knowledge management and networking activities. • Ministry of Development Planning – Provide guidance to community councils to implement NSDP strategic objective on climate change • Ministry of Social Development- Participate in climate change mainstreaming activities to reduce vulnerability of livelihoods from impacts of climate change. • Ministry of Small Business Development- Provide guidance and technical support to communities on how to sustain income generating activities. • Ministry of Public Works and Transport- Provide guidance and technical support to communities.
	<input type="checkbox"/> Government department <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other (Community Trusts)	<input checked="" type="checkbox"/> NGO <input type="checkbox"/> <ul style="list-style-type: none"> • NGOs (CARE, World Vision, RSDA) - Members of Project Steering Committee; potential collaborators in

		<p>LRP model development, training and knowledge management/ networking activities; actively participate in policy reviews.</p> <ul style="list-style-type: none"> • Natural resource users (youth groups, farmers, women and elders - Leading agents of LRP through user groups or associations; primary beneficiaries of “cash for work” programme and implementers of the climate-smart initiatives.
	<input type="checkbox"/> Government department <input type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input checked="" type="checkbox"/> Other (UN agencies)	<ul style="list-style-type: none"> • Food and Agriculture Organisation (FAO) - Coordinator of conservation agriculture network; potential collaborator in networking and knowledge management, with particular reference to on-farm conservation agriculture. • UNDP - Key agency for channelling and supervision of GEF resources and providing advice on GEF procedures; key member of project Steering Committee.
	<input type="checkbox"/> Government department <input type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other (Private Sector)	
Is the pre-selection of these partners in line with UNDP procedures and has this been fully endorsed by the LPAC?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Remarks	<p>Stakeholders at both national and local levels will be engaged to guide the implementation of specific project activities to ensure collaborative and sustainable implementation of this project. The plan for stakeholder engagement during project implementation was discussed and agreed upon during bilateral consultations, one-on-one meetings with relevant stakeholders as well as during the validation workshop. Majority of the stakeholders constitute the Steering Committee and they include Government Departments (central and local levels), NGOs, youth groups, famers and international organisations.</p>	

<p>3) General and Specific Recommendations of the LPAC</p> <ul style="list-style-type: none"> • The PRODOC was endorsed for signature by both UNDP and Government. • The Inception Workshop will be held in May 2015 to officially launch/initiate the project. • The members recommended recruitment of key project staff while waiting for the transfer of funds by GEF. • Capacity building of the community council on climate change adaptation and mainstreaming climate change in local development plans was critical. • This project will form synergies with the Deepening Decentralisation Programme (DDP), UNDP supported project, which is already on ground. The project will ensure that community council plans incorporates climate change adaptation initiatives. • Several Ministries are involved in execution of this project, therefore it is critical to have a coordination mechanism to ensure their full participation in the implementation, failing which the project will fail. Specific focal points will be nominated to be engaged starting at the Inception workshop.

4) List of participants in the LPAC				
Name	Gender	Institution	Title	Email
Mohasa Rampeta	M	Ministry of Agriculture and Food Security	Senior Crop Production Officer	patrickrampeta@gmail.com
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Motselisi Pitso	F	Ministry of Local Government	Senior Economic Planner	-
Tsekoa Maqhanolle	M	Lesotho Meteorological Services	Weather Forecaster	relebohile@gmail.com
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Cooper Mykers	M	UNV	Programme Officer	coopermykers@undp.org
Thabo Mosoeunyane	M	UNDP	Head of Governance Unit	thabo.mosoeunyane@undp.org
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Lerato Thobei	F	Ministry of Forestry & Land Reclamation	Senior Conservation Officer	Adelice197@gmail.com
Mabohlokoa Tau	F	UNDP	Project Monitoring Officer	Mabohlokoa.tau@undp.org
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Agi Veres	F	UNDP	Deputy Resident Representative	Agi.veres@undp.org