

Annual Work Plan, January - December 2019

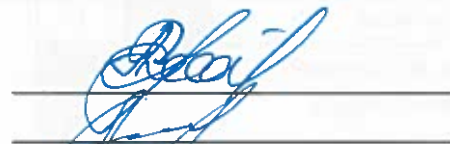
Project title: "Strengthening Parliamentary Governance in Moldova"

Project ID: 00088088

Output ID: 00094901

Approved By:  
Parliament of Moldova

UNDP



Planned Activities	2019				Implementing partner	Code	Budget Description	Approved Budget
	Q1	Q2	Q3	Q4				
<b>Output 1: Improved capacity of the parliament for law-making specifically related to EU integration</b>								
<b>1.1 Support committees to timely review draft laws and legal compliance with the EU integration agenda</b>								<b>70,000</b>
1.1.1 Specialised trainings on law-making for MPs and secretariat staff on e.g. gender-mainstreaming, human rights, conducting cost and impact analysis and corruption vetting of legislation					UNDP	75700	Trainings, workshops and conferences	5,000
						71300	National Consultant	2,000
						71600	Travel	5,000
						72100	Contractual Services - Companies	20,000
1.1.2 Support to developing briefing notes for new committees around the legislative agenda					Secretariat	72100	Contractual Services - Companies	1,500
					UNDP	71300	National Consultant	1,500
1.1.3 Creation pool of national experts for support to committees on law-making				71300		National Consultant	2,500	
1.1.4 Technical support to the new Speaker, Deputy Speakers and cabinets with institutional reform and EU integration				71200		International Consultant	15,000	
1.1.5 Facilitate knowledge exchange for MPs, heads of Parliamentary Caucuses						71600	Travel	17,500
<b>1.2 Strengthen cooperation between parliament and government to ensure a transparent, participatory and gender-mainstreamed law-making process</b>								<b>23,500</b>
1.2.1 Support to mainstreaming of SDGs in the work of parliamentary committees						72100	Contractual Services - Companies	5,000
1.2.2 Capacity development for newly elected MPs						75700	Trainings, workshops and conferences	3,500
						72100	Contractual Services - Companies	15,000
<b>1.3 Support to secretariat on implementation of change management and result-based management practices</b>								<b>10,000</b>
1.3.1 Provide technical assistance to HR Department on merit-based appraisal, career development and skills development					Secretariat	72100	Contractual Services - Companies	8,500
						72100	Contractual Services - Companies	1,500

<b>1.4 Support to GPA on strategic planning and result-based management</b>								<b>52,000</b>
1.4.1 Analysis of business processes of the GPA Secretariat					UNDP	71300	National Consultant	12,000
1.4.2 Development new institutional structure of the GPA Secretariat						71200	International Consultant	20,000
1.4.3 Development/updating of GPA internal regulation functioning secretariat						71300	National Consultant	5,000
1.4.4 Study visit for GPA members and staff on change management and institutional reform						71600	Travel	15,000
1.5 Programme advisory costs						61300	Salaries of international staff	52,000
1.6 Translation and editing						74200	Audio visual and printing product costs	2,000
						71300	National Consultant	2,000
1.7 Direct Project Costs						64397	Services to projects CO staff	3,500
						74596	Services to projects GOE for CO	1,500
General Management Services (GMS) - 8%						75100	Facilities and administration	17,320
<b>Subtotal Output 1</b>								<b>233,820</b>
<b>Output 2: Improved capacity of the parliament for oversight of policies and legislation specifically related to the SDGs and EU integration</b>								
<b>2.1 Support to the implementation of the secretariat's Strategic Development Plan</b>								<b>117,500</b>
2.1.1 Preparation of induction program for newly-elected MPs and their staff					UNDP	72100	Contractual Services - Companies	55,000
						71,300	National Consultant	4,000
					Secretariat	72100	Contractual Services - Companies	5,000
						71300	National Consultant	5,000
2.1.2 Technical assistance to parliament for development of the new strategic development plan					Secretariat	71300	National Consultant	10,000
					UNDP	71300	Contractual Services - Companies	3,000
2.1.3 Team-building retreat for the PRM Secretariat & cabinet staff					Secretariat	75700	Trainings, workshops and conferences	15,000
2.1.4 Capacity development trainings for parliamentary staffers					UNDP	72100	Contractual Services - Companies	7,000
						75700	Trainings, workshops and conferences	1,000
					Secretariat	72100	Contractual Services - Companies	10,000
						75700	Trainings, workshops and conferences	2,500

<b>2.2 Support committees with effective oversight of the legal framework</b>							<b>20,375</b>	
2.2.1 Information seminar for committees, committee staff and staff of the Legal Department on best practices on interaction and oversight of independent institutions related to EU integration priorities					UNDP	71600	Travel	3,000
						75700	Trainings, workshops and conferences	2,000
2.2.2 Elaboration of the ex-post impact assessments of laws (mainstreamed SDGs)					UNDP	71300	National Consultant	12,000
						71600	Travel	2,250
2.2.3 Mobile Committee Meetings on nationalized SDG priority.						75700	Trainings, workshops and conferences	1,125
<b>2.3 Strengthen the role of thematic cross-party groups (women's platform, GOPAC Chapter and other)</b>								<b>4,000</b>
2.3.1 Support to the parliament for the implementation and monitoring of the GEAP and gender equality legislation					UNDP	71300	National Consultant	2,000
2.3.2 Support the GOPAC chapter for the implementation and monitoring of the anti - corruption action plan and legislation						71300	National Consultant	2,000
<b>2.4. Support to implementation of the GPA Strategic Development Plan</b>								<b>26,000</b>
2.4.1 Fellowships for GPA Secretariat						72100	Contractual Services - Companies	5,000
						72100	Contractual Services - Companies	10,000
2.4.2 Capacity development trainings for GPA Secretariat						75700	Trainings, workshops and conferences	2,000
						72100	Contractual Services - Companies	7,000
2.4.3 Training of staff on result-based management						75700	Trainings, workshops and conferences	2,000
2.5 Programme advisory costs						61300	Salaries of international staff	52,000
2.6 Translation and editing						74200	Audio visual and printing product costs	2,000
						71300	National Consultant	2,000
2.7 Direct Project Costs						64397	Services to projects CO staff	2,800
						74596	Services to projects GOE for CO	1,200
General Management Services (GMS) - 8%						75100	Facilities and administration	18,230
<b>Subtotal Output 2</b>								<b>246,105</b>
<b>Output 3: Improved capacities of the parliament for engagement with CSOs, media and citizens</b>								
<b>3.1 Operationalize Parliament Information Management System (e-Parliament)</b>								<b>354,358</b>
3.1.1 Development of Information Management System (IMS) - e-parliament					UNDP	72100	Contractual Services - Companies	302,456
								36,900
						71300	National Consultant	15,000

<b>3.2 Support to secretariat and committees for increased parliamentary openness and transparency</b>												<b>26,500</b>
3.2.1 Develop and implement concept on civic education on the work of parliament					UNDP	71200	International Consultant	10,000				
						75700	Trainings, workshops and conferences	1,000				
						71600	Travel	3,000				
3.2.2 Develop targeted educational programme for youth on the work of parliament						72100	Contractual Services - Companies	5,000				
3.2.3 Technical assistance on parliamentary openness and transparency						71300	National Consultant	2,000				
						71600	Travel	3,000				
						75700	Trainings, workshops and conferences	2,500				
<b>3.3 Enhance capacities of MPs secretariat staff to improve constituency relations</b>								<b>18,000</b>				
3.3.1 Training on communication and media relations for MPs					UNDP	71600	Travel	5,000				
						72100	Contractual Services - Companies	10,000				
3.3.2 Support parliamentary territorial offices with citizen education materials					Secretariat	72100	Contractual Services - Companies	3,000				
3.4 Programme advisory costs					UNDP	61300	Salaries of international staff	52,000				
3.5 Translation and editing						74200	Audio visual and printing product costs	3,000				
						71300	National Consultant	3,000				
3.6 Direct Project Costs						64397	Services to projects CO staff	1,750				
						74596	Services to projects GOE for CO	750				
General Management Services (GMS) - 8%						75100	Facilities and administration	36,748				
<b>Subtotal Output 3</b>								<b>496,104</b>				
<b>Output 4: Project Management</b>												
4.1 - 4.6 Staff salaries					UNDP	71400	Contractual services - Individuals	111,100				
4.7 CO Quality Assurance (NP- 10%, GS- 5%)								10,050				
4.8 Training for staff						75700	Trainings, workshops and conferences	7,000				
4.9. Stationary, vehicle, telephone bills						72300	Materials and Goods (fuel)	3,000				
						72500	Supplies	2,000				
						73400	Maintenance of vehicle	2,000				
4.10 Translation and editing						72400	Communication & Audio Visual Equipment	2,500				
						74200	Audio visual and printing product costs	1,000				
4.11 Direct Project Costs						71300	National Consultant	1,000				
						64397	Services to projects CO staff	2,800				
						74596	Services to projects GOE for CO	1,200				



