

From: Naomi Kitahara [mailto:naomi.kitahara@undp.org]  
Sent: Monday, February 11, 2008 10:14 AM  
To: 'Domingos Mazivila'  
Cc: 'Ngila Mwase'  
Subject: FW: REQUEST FOR SUPPORT FOR CAPACITY ASSESSMENT AND CD STRATEGIES

Dear Domingos, for your action please. Naomi.

**Naomi Kitahara**  
UNDP Deputy Resident Representative (Programme)  
Av Kenneth Kaunda 931, Maputo, Mozambique  
(Tel) +258 21 48 14 12  
(Fax) +258 21 49 16 91

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From: Illuminate Maerere [mailto:illuminate.maerere@undp.org]  
Sent: Friday, February 08, 2008 6:25 PM  
To: 'Naomi Kitahara'  
Cc: 'Metsi Makhetha'; lamin.manneh@undp.org; 'Domingos Mazivila'  
Subject: RE: REQUEST FOR SUPPORT FOR CAPACITY ASSESSMENT AND CD STRATEGIES

Dear Naomi,

The Programme Advisor has reviewed your project document and advised that you apply the funds allocated by the Bureau (\$150,000) to your local project 'Capacity Development for the Preparation and Implementation of the MCA - Mozambique Compact' instead of the Regional Project. Kindly advise the Project ID once it is entered in Atlas and submit on regular basis the progress reports on the programme implementation.

Best regards,  
Illuminate

**(Mrs) Illuminate Maerere**  
Programme Financial Mgmt Specialist  
Regional Bureau for Africa  
One UN Plaza, DC1-2436  
New York, NY 10017  
Tel: (212) 906 5925  
Fax: (212) 906 6478  
[illuminate.maerere@undp.org](mailto:illuminate.maerere@undp.org)  
[www.undp.org/rba](http://www.undp.org/rba)

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From: Naomi Kitahara [mailto:naomi.kitahara@undp.org]  
Sent: Friday, February 01, 2008 1:28 AM  
To: 'Illuminate Maerere'; 'Domingos Mazivila'  
Cc: 'Metsi Makhetha'  
Subject: RE: REQUEST FOR SUPPORT FOR CAPACITY ASSESSMENT AND

CD STRATEGIES

Daer Illuminate, this is to acknowledge receipt of your message; thank you. We shall wait to receive project info from you soon then! Have a good weekend. Best regards, Naomi.

**Naomi Kitahara**  
UNDP Deputy Resident Representative (Programme)  
Av Kenneth Kaunda 931, Maputo, Mozambique  
(Tel) +258 21 48 14 12  
(Fax) +258 21 49 16 91

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From: Illuminate Maerere [mailto:illuminate.maerere@undp.org]  
Sent: Friday, February 01, 2008 3:00 AM  
To: 'Domingos Mazivila'; Naomi Kitahara  
Cc: 'Metsi Makhetha'; 'Illuminate Maerere'  
Subject: FW: REQUEST FOR SUPPORT FOR CAPACITY ASSESSMENT AND CD STRATEGIES

Dear Colleagues,

Further to my earlier message on the above-cited subject matter, I would like to inform you that ASL has been established at your Dept. Level (B0358), for US\$ 150,000. With regard to which project to charge the expenditures, RBA Regional Programme

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turn from the mission early next week.

Thank you for your collaboration.

Best regards,  
Illuminate

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New York, NY 10017  
Tel: (212) 906 5925  
Fax: (212) 906 6478  
[illuminate.maerere@undp.org](mailto:illuminate.maerere@undp.org)  
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From: Illuminate Maerere [mailto:[illuminate.maerere@undp.org](mailto:illuminate.maerere@undp.org)]

Sent: Friday, January 18, 2008 1:32 PM

To: 'philippe.poinsot@undp.org'; 'Luc Gnonlonfoun'; 'Domingos Mazivila'; Naomi Kitahara; 'Ngila Mwase'

Cc: 'Josep Byll-Cataria'; Ndolamb Ngokwey; 'rene.guiraud@undp.org'; 'Lamin Manneh'; 'Jessie Byron';

'illuminate.maerere@undp.org'; 'Gilbert Hougbo'

Subject: REQUEST FOR SUPPORT FOR CAPACITY ASSESSMENT AND CD STRATEGIES

Dear Colleagues,

As you are aware, RBA is supporting your Country Offices on Capacity Assessment and CD Strategies. We have requested the Office of Budget to establish ASL to your respective Dept. Units enabling you to access the funds for your planned activities. Once the ASL is established, your office is required to reflect all the transactions to the CD Regional Project (# 00053573) maintained at Headquarters. If you have already entered in Atlas your CD project as a "Stand Alone" Project, please note that it will not be linked with the Regional Project, in terms of expenditures and reporting. Therefore, you will need to close immediately the projects, if already entered in Atlas. Nevertheless, you are required to submit to us, as background documentation, signed copies of these project documents, which will be attached to the CD Regional project # 00053573, justifying RBA's contribution.

Please take a note that your "Stand Alone" project document could also be entered in Atlas, in case you are either expecting to mobilize your own resources or already received funding from other sources. In the latter, your project will be managed locally.

Please let us know if you need any further clarification/guidance for effective implementation.

Best regards,

Illuminate

**(Mrs) Illuminate Maerere**  
Programme Financial Mgmt Specialist  
Regional Bureau for Africa  
One UN Plaza, DC1-2436  
New York, NY 10017  
Tel: (212) 906 5925  
Fax: (212) 906 6478  
[illuminate.maerere@undp.org](mailto:illuminate.maerere@undp.org)  
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From: Illuminate Maerere [mailto:[illuminate.maerere@undp.org](mailto:illuminate.maerere@undp.org)]

Sent: Wednesday, January 16, 2008 6:48 PM

To: 'Dmitri Katelevsky'

Cc: 'Metsi Makhetha'; 'lamin.manneh@undp.org'; 'Jessie Byron';  
'Illuminate Maerere'

Subject: FW: MALI: REQUEST FOR SUPPORT FOR CAPACITY ASSESSMENT AND CD STRATEGIES

Dear Dmitri,

With reference to the attached message and the one below, and subsequent approval by RBA Director, you kindly requested to establish ASL for Mali and Mozambique, being RBA support to Capacity Assessment and CD Strategies at the Country Level as outlined below:

Mali (B0352) – US\$ 300,000

Mozambique (B0358) - \$ 150,000

Additionally, you will be advised RBA support for Liberia and Malawi, once they inform us the remaining balance against ASLs

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many thanks in advance, and have an enjoyable workshop.  
Illuminate

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New York, NY 10017  
Tel: (212) 906 5925  
Fax: (212) 906 6478  
[illuminate.maerere@undp.org](mailto:illuminate.maerere@undp.org)  
[www.undp.org/rba](http://www.undp.org/rba)

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From: Lamin Manneh [mailto:lamin.manneh@undp.org]  
Sent: Friday, January 11, 2008 7:15 PM  
To: 'joseph.byll-cataria'  
Cc: 'Philippe Poinso'; 'Illuminate Maerere'; Luc Gnonlonfoun; 'Metsi Makhetha'

Subject: MALI: REQUEST FOR SUPPORT FOR CAPACITY ASSESSMENT AND CD STRATEGIES

Dear Joseph,

I wish to inform you that the RBA Director has approved your above-cited request to the tune of US\$ 300,000, to be provided under the RBA Regional Programme for Capacity Development.

Kindly request Philippe and/or Luc to liaise with Metsi and Illuminate for the process of accessing the funds. I will be on home leave with effect from Monday January 14<sup>th</sup>.

Once more, all the best for 2008.

Warmest regards,  
Lamin.