



Rwanda Meteorology Agency  
Project "Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda"

Quarter Work Plan April to June 2019

Outcome: "Increasing resilience to climate and natural disaster through evidence-based disaster preparedness and effective early warning system."

Output (Cfr DRG4 Document)	Activities to deliver output	Detailed sequential activities	Indicator/s/baseline (Cfr project)	Targets (Cfr annual plan)	TIMEFRAME (2019)			Implementing Partner	Quarter Budget			Reference/ Annual budget (USD)	
					April	May	June		TOTAL (RMF)	Total in USD	Inputs/Details		Source of Funds
		Recruit the data rescue team			X								
		Conduct climate data rescue					X	METEO RWANDA	5,997,843			UNDP-TRAC	
		Finalise the TORs	NFCS Action and Strategic Plans available and validated	Hire a consultant to be procured by UNDP				METEO RWANDA	0		Drafting the Consultant TORs	UNDP-TRAC	10,000
		Tender advert			X	X		METEO RWANDA	0			UNDP-TRAC	
		Tender evaluation and award				X		METEO RWANDA	0			UNDP-TRAC	
		Draft consultancy Report					X	METEO RWANDA	0			UNDP-TRAC	
		Validation of the final report						METEO RWANDA	0			UNDP-TRAC	
		Tender advert	Computerised M&E reporting system	Purchase of Monitoring & Evaluation software to be procured by UNDP	X			METEO RWANDA	0		Drafting the Consultant TORs	UNDP-TRAC	10,000
		Tender evaluation and award				X		METEO RWANDA	0			UNDP-TRAC	
		Start of Software coding					X	METEO RWANDA	0			UNDP-TRAC	
TOTAL									42,117,972				186,800
Grand Total									58,702,077				225,800

Approved by

Stephen Anthony Rodrigues  
UNDP Resident Representative

