

Project Board Meeting UN PBF

Supporting peaceful and inclusive transition in Solomon Islands

31 January 2017, Honiara, Solomon Islands

AGENDA

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| 08.30 | Opening and Welcome |
| 08.35- 08.45 | Prayer and Blessing |
| 08.45 – 08.50 | Remarks by Ms. Azusa Kubota, UNDP Country Manger |
| 08.50 – 09.20 | Remarks by Mr. James Remobatu, Secretary to Cabinet and
Mr. Justus Denni, PS MNURP and Ms. Ethel Sigimanu, PS MWYCFA |
| 09.20 – 09.30 | PBF Update by Mr. Agus Wandu, Project Manager UN PBF |
| 09.30 – 09.40 | Priority and AWP 2016 by UN PBF team |
| 09.40 – 09.55 | Discussions and Recommendation |
| 09.55 – 10.00 | Closing Prayer |
| 10.00 | Morning Tea/Coffee |

UN PBF PROJECT BOARD MEETING MINUTES

31 January 2017

Venue: UNDP Conference Room, ANZ Haus, Honiara Solomon Islands

Time: 8:30 am – 11:00 am

Purpose of the Meeting: - To present the UNPBF Project AWP 2017 and seek endorsement from all board members and comments made during the board meeting in cooperated in the AWP.

Attendees:

1. Justus Denni – PS MNURP
2. Azusa Kubota – UNDP Country Manager
3. Alvina Ereka – UN Women Country Coordinator
4. Audrey Manu – UN Women Project Coordinator
5. Vaela Ngai - MWYCFA
6. Agus Wandu – Project Manager UN PBF Project
7. Alice Fakarii – Deputy Project Manager UN PBF Project
8. Erick Hale – M&E Research Officer UN PBF Project
9. Jane Rutledge – UN PBF Communications Officer
10. Mevalyn Atu – Programme Assistant UNPBF Project

Apologies:

1. Ethel Sigimanu – PS MWYCFA
2. James Remobatu – Secretary to Cabinet
3. Andre Tipoki – Director for Youth Division, MWYCFA

Introduction and Welcome:

1. Mr. Agus Wandu, UNPBF Project Manager welcomed all Project Board members, representatives and UNPBF project staff to the meeting and gave an overview of the agenda.

Discussion points:

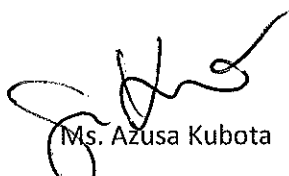
2. Ms. Azusa Kubota, UNDP Country Manager, made an opening remark and highlighted that in the meeting we should reflect on what has been done in the past year and that it is important to do a reality check on what the project will achieve in the next 12 months. However, Ms. Kubota mentioned that in the next three months the priority will be on research and the need to establish baselines for the project. Ms. Kubota also highlighted that with the support from all stakeholders the project can achieve the intended results as per the AWP 2017. Ms. Kubota further thanked the Permanent Secretary (PS) of the Ministry National Unity Reconciliation and Peace (MNURP) for availing himself for the board meeting although was on annual leave.

and Western province. However, Malaita province already has a draft women's policy in place which will be reviewed and finalized.

13. Mrs. Manu also stated that in 2016 UN Women together with MWYCFA would want to see a wider consultation with young women. As such a major youth summit is planned to be held end of February 2017 in which young women from across the country will attend including youth representatives in and around Honiara.

Action points and Conclusions:

1. The Project Board approved the 2017 Annual Work Plan and Project Priorities.
2. Separate the provincial dialogue in Western region between Western Province and Choiseul province – Project Management and MNURP
3. Agreed on distribution of radios targeting women in hot spot areas (Malaita & Weathercoast) – Project Management & MNURP
4. Put priority on research work to inform development of related peacebuilding policies – Project Management, MNURP, PMO, UN Women
5. Capture baselines for all output indicators as per the AWP 2017 - M&E Research UNPBF Project
6. Break down AWP 2017 into quarterly work plans – UNPBF Project Team
7. Need to support major youth summit to be implemented the last week of February– UNWomen and MWYCFA



Ms. Azusa Kubota

UNDP Country Manager Solomon Islands



Mr. Justus Denni

Permanent Secretary Ministry of National Unity Reconciliation and Peace