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MINUTES OF THE LOCAL PROJECT APPRAISAL COMMITTEE MEETING FOR THE UNDP/GEF BUILDING ADAPTIVE CAPACITY TO CATALYZE ACTIVE PUBLIC AND PRIVATE SECTOR PARTICIPATION TO MANAGE THE EXPOSURE AND SENSITIVITY OF WATER SUPPLY SERVICES TO CLIMATE CHANGE PROJECT.

Date: 12th May 2014

Time: 1600Hr

Venue: UNDP Country Office Conference Hall

Members present:

Name	Institution	Designation	Email
Mohamed Juana	Ministry of Water Resources	Head of Water Resources, Water Directorate	msejuana@yahoo.co.uk
Sam Goba	Ministry of Water Resources	Head of Rural Water Supply, Water Directorate,	sbobgoba@gmail.com
Nathaniel Kaiba Kamara	Disaster Management Department	Deputy Director	natkaimara@yahoo.com
Moses Sichei	UNDP	Senior Economist/ DCD-P ai	moses.sichei@undp.org

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Momodu Bah	EPA-SL/NSCC	Director, National Secretariat for Climate Change/Dep. Dir EPA	modbah@yahoo.com
Mariatu Swaray	UNDP	Portfolio Manager, Environment and Disaster Management	mariatu.swaray@undp.org
Syl-Brians Kamara	EPA-SL	Deputy Director, Policy and Extension	sylione98@gmail.com

Chair: Moses Sichei UNDP - Senior Economist/ Deputy Country Director ai

Co-chair Momodu Bah EPA-SL- Director, National Secretariat for Climate Change/Dep. Dir EPA

Minutes: Mariatu SWARAY, UNDP- Portfolio Manager, Environment and Disaster Management, UNDP SL

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- All participating stakeholders identified for the implementation of this project are appropriate. However, the Local Councils within the targeted areas may be listed as one of the stakeholders. The reason is since the component 2 of the project's activities related to activities that will be implemented within local councils

The members of the meeting agreed on following issues:

The Director of the National Secretariat and co-chair noted that the project was developed with participatory consultations with all key stakeholders in the country and the implementing partner indicated by the project is best suitable for the country context as the Government has established a designated Ministry of Water Resources. Though there are targeted areas within the project, the benefits of the project will be felt nationwide. The project is expected to be completed by 2017.

Ms. Mariatu Swaray gave a short overview about the project which she says will enhance the capacities of the Ministry of Water Resources, the Environment Protection Agency, Environmental NGOs, as well as other like-minded institutions to integrate climate change considerations in the development of the water sector. She says this project will aid the development agenda of the country in promoting development that can absorb external climate change shocks as they will be adequately informed of any pending danger through a robust policy, strategy and action plan.

The Chair opened the meeting by thanking everyone for their participation and by pointing out that the purpose of the meeting was to appraise the *Building Adaptive Capacity to Catalyze Active Public and Private Sector Participation to manage the Exposure and Sensitivity of Water Supply Services to Climate Change project* in order to ensure that the outcomes, outputs and objectives as well as the results are in line with UNDP and Government priorities and safeguards of the environment. He thanked the members of the meeting who represented their ministries, departments and agencies and allow some time to further review the project document and LPAC checklists.

Chair LPAC

Moses Sichei

Moses Sichei (13/5/2014)
Signed & Date

Secretary LPAC

Mariatu Swaray

Mariatu Swaray (13/5/14)
Signed & Date

endorsement of the project document.

The Chair thanked all the members for making themselves available for the meeting and asked the UNDP Environment Unit to keep the members abreast of any progress in the

members have endorsed the project.

Based on the discussions and agreements to revise the document as mentioned above, the

branding guidelines.

- Cover page: the correct logo of the UNDP should be used in line with the

Corrections to the project document;

- The project document should make clearer the relevance of the National Communication [of the UNFCCC] and their contributions to the adaptation of the water sector in the face of climate change impacts.
- The gender component and role of women in the project during the implementation should be clearer and define according so the socio-economic context of the targeted areas.
- It is also recommended to establish robust and more consultative information sharing with the mass media, and end users especially on implementation as well as monitoring and evaluation of activities.
- The UNDAF will be operational in 2015 and will therefore guide the project implementation during this period.
- The project document should take note of the pillars in the Agenda for Prosperity (A4P) which is the third generation poverty reduction strategy, and activities outlined in the project should be aligned to these pillars.
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mandated areas, therefore, their participation will be crucial to the success of the project.



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Mariatu Swaray	UNDP	Portfolio Manager, Environment and Disaster Management	mariatu.swaray@undp.org
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Chair: Moses Sichei UNDP - Senior Economist/ Deputy Country Director ai

Co-chair Momodu Bah EPA-SL- Director, National Secretariat for Climate Change/Dep. Dir EPA

Minutes: Mariatu SWARAY, UNDP- Portfolio Manager, Environment and Disaster Management, UNDP SL

The Chair opened the meeting by thanking everyone for their participation and by pointing out that the purpose of the meeting was to appraise the *Building Adaptive Capacity to Catalyze Active Public and Private Sector Participation to manage the Exposure and Sensitivity of Water Supply Services to Climate Change* project in order to ensure that the outcomes, outputs and objectives as well as the results are in line with UNDP and Government priorities and safeguards of the environment. He thanked the members of the meeting who represented their ministries, departments and agencies and allow some time to further review the project document and LPAC checklists.

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The Director of the National Secretariat and co-chair noted that the project was developed with participatory consultations with all key stakeholders in the country and the implementing partner indicated by the project is best suitable for the country context as the Government has established a designated Ministry of Water Resources. Though there are targeted areas within the project, the benefits of the project will be felt nationwide. The project is expected to be completed by 2017.

The members of the meeting agreed on following issues:

- All participating stakeholders identified for the implementation of this project are appropriate. However, the Local Councils within the targeted areas may be listed as one of the stakeholders. The reason is since the component 2 of the project's activities related to activities that will be implemented within local councils

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Corrections to the project document;


- Cover page: the correct logo of the UNDP should be used in line with the branding guidelines.

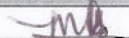
Based on the discussions and agreements to revise the document as mentioned above, the members have endorsed the project.

The Chair thanked all the members for making themselves available for the meeting and asked the UNDP Environment Unit to keep the members abreast of any progress in the endorsement of the project document.

Simplified Minutes of the Local Project Appraisal Committee Meeting For UNDP/GEF

Date of the LPAC	Start time	End time	Held at
12.5.14	1600GMT	1730GMT	UNDP Conference Room

Name of LPAC Chairperson:	Moses Sichei
Functional Title:	Senior Economist / Deputy Country Director – Programmes ai
Institution:	UNDP
Signature:	

Name of LPAC Co-Chair:	Momodu Bah
Functional Title:	Deputy Director EPA / Director National Secretariat for Climate Change
Institution:	Environment Protection Agency
Signature:	

Have all LPAC participants received the PRODOC for appraisal prior to the meeting and in a timely manner?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Remarks:	

Country:	Sierra Leone
Project Title (full):	Building Adaptive Capacity to Catalyze Active Public and Private Sector Participation to manage the Exposure and Sensitivity of Water Supply Services to Climate Change
Date of submission to the GEF	Date of approval by the GEF: April 2014
Remarks on approval process, if applicable	
Name and contact of Environment Focal Point at the UNDP Office:	Mariatu Swaray, Portfolio Manager, Environment

UNDAF Outcome(s):	Natural resources are sustainably and equitably managed and threats and impacts from natural and man-made disasters are reduced
UNDP Strategic Plan Environment and Sustainable Development Primary Outcome:	
UNDP Strategic Plan Secondary Outcome:	
Expected CP Outcome(s):	Policy framework and institutional arrangements for managing natural resources and addressing climate change, disaster, and environmental management strengthened
Expected CPAP Output (s):	(i) Policies, legal and institutional framework for managing land tenure reform improved; (ii) Increased resilience and enhanced national and local capacities for disaster risk management, environmental governance, climate change adaptation and mitigation for effective early warning system (iii) Improved Waste Management in Bo and Makeni cities and relevant lessons learned shared with other Local Councils

Programme Period:	2014 - 2018
Atlas Award ID:	00074076
Project ID:	00086632
PIMS #	4316
Project Start date:	2014

Total resources required (total project funds)	13,090,000
Total allocated resources (UNDP managed funds)	
Regular (UNDP TRAC)	150,000
GEF	2,940,000
Other (partner managed resources)	
o Government	10,000,000



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Project expected End Date:	2018	<input type="radio"/> NGOs	0
Proposed Management Arrangements	<input type="checkbox"/> NEX <input type="checkbox"/> DEX	<input type="radio"/> Other [complete, if applicable]	0

Executing Entity/Implementing Partner	Ministry of Water Resources
Implementing Entity/Responsible Partners:	UNDP

1) Decisions of the LPAC	<input type="checkbox"/>	General endorsement of the Project's strategy:
	<input checked="" type="checkbox"/>	- Objective, Outputs and Activities (see proposal)
	<input checked="" type="checkbox"/>	- Logframe indicators (see Strategic Results Framework)
	<input checked="" type="checkbox"/>	- Management Arrangements (see PRODOC Section I, Part III)
	<input checked="" type="checkbox"/>	Specific endorsement of the project's budget (see PRODOC TBW)
	<input checked="" type="checkbox"/>	Specific endorsement of the proposed project staff complement (see PRODOC Section IV, Part II) and the project's organigramme (if included)
	<input checked="" type="checkbox"/>	Endorsement of the TOR for key project staff (PRODOC Section IV, Part III)
	<input checked="" type="checkbox"/>	Endorsement of the proposed strategy for stakeholder engagement (see PRODOC Section I, Part I)
Remarks on the above	NA	

2) Engagement of Implementing Entity/Responsible Partners		
Will the project engage entities other than the national Executing Entity/Implementing Partner?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If YES, which and for what purpose?	[name] <input type="checkbox"/> Government department <input type="checkbox"/> Academia / centre of excellence	<input type="checkbox"/> NGO <input type="checkbox"/> Other
	[name] <input type="checkbox"/> Government department <input type="checkbox"/> Academia / centre of excellence	<input type="checkbox"/> NGO <input type="checkbox"/> Other
	[name] <input type="checkbox"/> Government department <input type="checkbox"/> Academia / centre of excellence	<input type="checkbox"/> NGO <input type="checkbox"/> Other
Is the pre-selection of these partners in line with UNDP procedures and has this been fully endorsed by the LPAC?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Remarks	NA	

3) General and Specific Recommendations of the LPAC
The PRODOC was endorsed for signature by UNDP and Government.

4) List of participants in the LPAC			
Name	Institution	Title	Email
Moses Sichei	UNDP	Senior Economist / Deputy Country Director – Programmes ai	Moses.sichei@undp.org
Kolleh Bangura	EPA / GEF OFP	Director EPA / GEF OFP	kolleh.bangura@gmail.com
Mohamed Juana	Ministry of Water Resources	Head of Water Resources, Water Directorate	msejuana@yahoo.co.uk
Sam Goba	Ministry of Water Resources	Head of Rural Water Supply, Water Directorate,	Sbobgoba@gmail.com
Nathaniel Kaiba	Disaster	Deputy Director	natkaimara@yahoo.com

sub NA

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Kamara	Management Department		
Momodu Bah	EPA/ NSCC	Deputy Director EPA/ Head National Secretariat for Climate Change	modbah@yahoo.com
Mariatu Swaray	UNDP	Portfolio Manager, \Env	Mariatu.swaray@undp.org

~~Syl B. Kamara | EPA | Dep Dir. Policy | Sylmegg@gmail.com~~



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LPAC meeting of the GEF Funded "Building Adaptive Capacity to Catalyze Active Public and Private Sector Participation to manage the Exposure and Sensitivity of Water Supply Services to Climate Change"

Date: 12.5.14

Venue: UNDP Conference Room

Name	Institution	Designation	Email
1. MAMUDU A. BATA	NSCC, EPASL	Deputy Director	mabata@epasl.com
2. Sam Cuba	WD, MoWR	Sr. Hydrologist Water	sbobgoba@gmail.com
3. Mohamed S.E. JUANAL	WD, MoWR	Head of Water	msejuane@yahoo.co.uk
4. MOSES SICHESI	UNDP	Economic Adviser	moses.sichesi@undp.org
5. Jyl-brianus KAMARA	EPASL	Dep. Director	sjlones18@gmail.com
6. NATHAN SWAGRAY	UNDP	Portfolio Manager	nathan-swagray@undp.org