


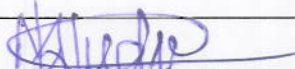
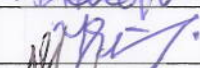
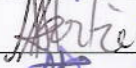
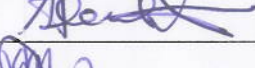



**MEETING ON 2014 ANNUAL WORK PLAN WITH UNDP UNDER THE  
YEEP**

**THURSDAY 20<sup>TH</sup> FEBRUARY, 2014**

**VENUE: Office of the Commissioner**

**MINUTES**

<b>NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>SIGNATURE</b>
1.	Anthony A. Koroma	Commissioner NAYCOM	
2.	Aminata Sillah	Deputy Commissioner	
3.	Molla Alemu	Programme Manager-YEEP (UNDP)	
4.	Momodu Wudie	Program Manager NAYCOM	
5.	Yusuf Kamara	M&E Manager NAYCOM	
6.	Marbey Sartie	Programme Analyst YEEP	
7.	Hassan Conteh	BDS Officer-YEEP	
8.	Millicent Kargbo	Comm. Officer NAYCOM	

**BACKGROUND**

The National Youth Commission and the Inclusive Growth Cluster Unit of the United Nations Development Programme Sierra Leone meets every year after the signing of the Annual Work Plan to review and discuss implementation modalities. Under the auspices of the Youth Employment and Empowerment Programme, the team met on Thursday 20<sup>th</sup> February, 2014 at the Office of the Commissioner.

The thrust of the meeting was to agree on the way forward to major programmes under the YEEP. These include the Business Development Service (BDS), Graduate Internship Programme and the Career Advisory and Placement Services. Other issues in the Annual Work Plan were also discussed.

## **Business Development Services (BDS)**

- According to the AWP five BDS centres are currently operational and it is essential that these centers be maintained in 2014. Some service providers of the BDS have submitted their plan of activities it remains the completion of both financial and narrative report. Meanwhile, a meeting will be held to review their plan of activities.
- In this team meeting it was suggested that the current service providers continue running the centers. However, the team agreed that this will be based on the both their financial and written reports.
- Commissioner Anthony Koroma observed that the BDS center in Bo run by HELP-SL did not organize a graduation ceremony as the other BDS centers. The BDS Officer UNDP Hassan Conteh intimated all that the BDS center in Bo did not organize any in house training for them to hold a graduation ceremony. He noted that they were engaged in field work, mentorship, bookkeeping, coaching etc. Commissioner observed that the essence of the graduation ceremony was to give visibility to the programme.
- He further said that reports from the NAYCOM Regional Coordinator South indicate that the center has also not being fully operational for a while. He emphasized the need for public relations programme for these centers.
- The YEOP Programme Manager maintained that budget will be allocated to the Implementing Partners based on their delivery. He noted that special attention be paid to AFFORD for delivery of services. Meanwhile, he informed the team that UNCDF with their office based in Liberia wants to support the BDS. But the organization wants to come up with its own package called 'The Village Savings'. They intend working with the Implementing Partners (IP's) directly.

### **Action Point**

- To discuss allocation to BDS centers

## **Career Advisory and Placement Services CAPS**

- The Programme Manager for NAYCOM said much activity was not done in 2013. He said the centers at Njala main campus Mokonde and Fourah Bay College were fully