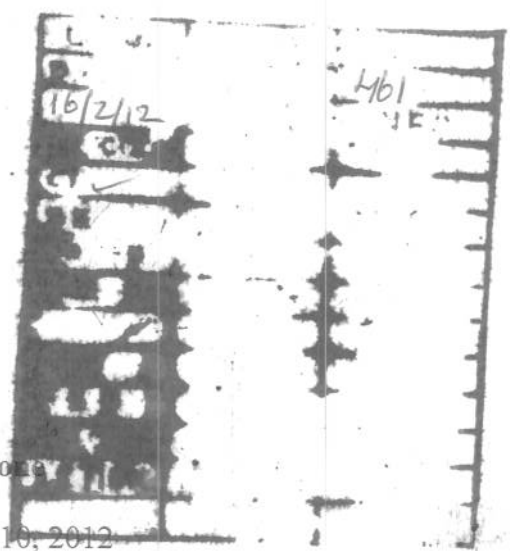


⇒ GU
Charles K,
please review
this



Office of Diaspora Affairs
Office of the President
State House, Freetown, Sierra Leone



April 16, 2012

Mia Seppo,
UNDP Country Director
Wilkinson Road
Freetown.

Dear Ms. Seppo,

Re: Outstanding Financial Report (Project No.0062526/62988: “ Delivering Results and Accelerating Public Sector Reform with Diaspora Resources and Experts from the South”

I write with remorse and accepting responsibility for the late submission of the Financial Report for the above named project. The delay was mainly due to approval process for the reimbursement of funds by MoFED to our project account following a “Note to the File” that was addressed to you dated April 5, 2012 in respect of an overseas trip that was undertaken by Ms. Isata Kabia(former Special Assistant Diaspora Affairs) Pls. find docs. attached.

On that note, I hereby submit to you as requested the outstanding Financial Report for your attention and, to enable you meet your reporting obligations to donors and bring the project to close.

However, a separate correspondence will be sent to you soonest for the convening of Steering Committee meeting which minutes will serve as premise for the project closure.

Thanks for your usual cooperation.

Yours Sincerely,


Kallay Musa Conteh
Ag. Director

Cc: Hon Minister , MPPA
Chief of Staff, Office of the President
Director, PSRU
Permanent Secretary, MPPA

The Financial Statement as at 31ST September 2011

Balance B/F		<u>Le.133,300,000.00</u>
Advance Received:		<u>Le.133,300,000.00</u>
Expenditure Output -1 (Support to ODA Relocation):		
Furniture (Filing, Cabinets, Tables and Chairs etc	Le. 24,900,000.00	
Renovation (Carpet, Paints, 3way gang witch plugs	Le. 20,750,000.00	
Internet Connection (1year Subscription)	Le. 12,450,000.00	
Stationeries	Le. 4,150,000.00	
		62,250,000.00
Expenditure Output -2 (Preparation for International Conference on S/Leone):		
Recruit Consultant to Prepare Report	Le. 12,450,000.00	
Publicity	Le. 4,150,000.00	
Printing	Le. 6,225,000.00	
Data base for Diaspora	Le. 22,825,000.00	
		45,650,000.00
Expected Output-3 (Internet and Intercom accessories connection):		
Server Machines	Le. 15,500,000.00	
15 Switch Boxes	Le. 4,500,000.00	
Router	Le. 5,400,000.00	
		<u>25,400,000.00</u>
Total Expenditure output		<u>Le.133,300,000.00</u>
Closing Balance		Nil

Dispatched and Filed: 05/04/2011

[Handwritten signature]



*Office of Diaspora Affairs
Office of the President
State House Freetown, Sierra Leone*

April 5, 2011

The Country Director,
UNDP Office
Attn: Cleophas Torori

Dear Sir/Madam,

NOTE TO FILE

I write to draw your attention to our previous discussions March 3, 2011 related to the disbursement of funds held in the Diaspora FX Account for the purpose of facilitating a Diaspora Outreach Campaign to the United States in respect of Ms. Isata Kabia. The amount for the trip was \$ 8,492.50.

The understanding is that, the amount withdrawn from ODA Fx Account will be reimbursed to the same once the Ministry of Finance completes the approval process.

This note should be referred to whenever issues of accountability for the said amount arise.

Counting on your usual Cooperation.

Yours faithfully,

[Handwritten signature]
Kallay Musa Conteh
Deputy Director

Cc:

Director of Operations
Office of the Chief of Staff

Friday December 23rd 2011

Mr. A. Souza
Director of Operations
Office of the Chief of Staff
State House

Adm X80- OAA.
pls. pay attached
check to OAA Account
no 1360635 held at
Royal Commercial Bank
The USD equivalent
will be transferred
after check is
cleared. 6

Dear Mr. Souza,
Re: Refund to Office of Diaspora Affairs
Deposited into Personal Account.

A refund intended for the Office of Diaspora Affairs UNDP account was recently deposited into my account through the accountant general's office.

The amount deposited is Le 35,829,857 (thirty five million, eight hundred twenty nine thousand, eight hundred fifty seven thousand lewes).

Please find enclosed reformed checks for Le 35,807,8 which is the amount deposited minus a bank turnover charge of Le 22,837.29 according to the attached statement.

Any questions, please advise. Sincerely Bata Kabie

Date: 10-2-12

ROKEL COMMERCIAL BANK (SIERRA LEONE) LIMITED A/c No 13601635

TRN CODE ORIGINAL

CREDIT Office of the Director ACCOUNT

NOTES Le10000

Le 5000

Le 2000

Le 1000

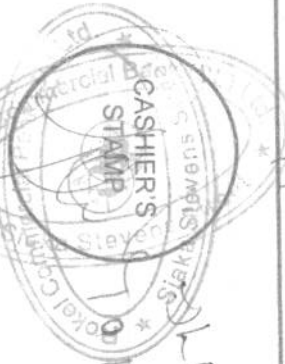
Le 500

Le 100

Le 50

TOTAL CREDIT

35,707,857



6746

Dufcoins

Customers are Requested to cross Cheques, Postal and Money Orders before Paying in.

Customers are advised that the Bank reserves the right at its discretion to postpone payment of withdrawals against Unleared Effects which may have been credited to the Account.

Amount in words: SIXTY AND MILLION

Postal and Money Orders
CHEQUES, signed on reverse if
Necessary
Rokel Commercial Bank
Other Banks

Signature of Person Paying to the Cashier
A 126SL (1/771)

eight hundred & seven thousand eight hundred and fifty seven