

Glenda Martinez

De: Amada Carolina Herrador
Enviado el: jueves, 29 de septiembre de 2016 02:24 p.m.
Para: Glenda Martinez
Asunto: RV: PO 13458
Datos adjuntos: unpo8000_49032608.PDF

Pues no se puede cerrar mira el mensajito

Atlas Finance

Home > Main Menu > Purchasing > Purchase Orders > Reconcile POs > Reconciliation Workbench

Reconciliation WorkBench

Business Unit: SLV10 WorkBench ID: 0000000016

Description:

Select POs for Further Processing

List of Purchase Orders

Personalize | Find | View All | | Download | First | 1 of 1

Detail | Other |

Purchase Order	Doc Status	PO Status	Hold	PO Date	Last Activity	Vendor ID	Buyer	Match Action	Change Order	Blanket PO
7 0000013458		Dispatched	N	08/08/2016	09/08/2016	0000005454	Amada Herrador	Standard		

Message

PO can not be closed if prepayment voucher is still available for

PO cannot be closed if prepayment voucher is still available for

[Select All](#) ☐ [Clear All](#)

Action:

To: [Set filter options](#) [Process Request Options](#) [Process Monitor](#) [View Processing Results](#)

De: Glenda Martinez

Enviado el: jueves, 29 de septiembre de 2016 02:02 p.m.

Para: Amada Carolina Herrador <amada.carolina.herrador@undp.org>

Asunto: PO 13458

Hola Caro,

Estoy ayudado a Claudia en una revisión y viendo el reporte adjunto me entero que la PO 13458 todavía me está jalando presupuesto, si no me equivoco es la primera de ARV que se emitió, te agradeceré que la canceles

Glenda Martinez

De: Victor Morales
Enviado el: viernes, 26 de agosto de 2016 10:51 a.m.
Para: Claudia Argueta; Glenda Martinez
CC: Claudia Monzon; Area Finanzas El Salvador; Amada Carolina Herrador
Asunto: RV: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador
Datos adjuntos: Refund Letter Template.docx

Importancia: Alta

Estimados Colegas: por este medio confirmamos que la devolución de fondos del adelanto a UNICEF Supply Division ha sido recibida en la cuenta bancaria de PNUD.

Atentamente,

Víctor Morales

Atlas Finance

Welcome Victor MORALES, Your Atlas Finance Last Login Datetime : 26.Aug.2016

[Favorites](#) | [Main Menu](#) > [Banking](#) > [Bank Statements](#) > [Review Bank Statements](#)

Review Bank Statements

Search Criteria

Bank ID	Account #	Statement ID	From	Thru	Trans Code	
111000012	3751560142	%	25/08/2016	26/08/2016		Search

Total Transaction Amount: 1,506,867.160

Transactions Personalize | Find | View All | First | 1 of 5 | Last

Transaction Information **Funds Availability**

Reference	Bank Date	Value Date	Transaction Amount	Currency	Status	Trans Code	Process Instance
4210002788	25/08/2016	25/08/2016	8691.24	USD	Reconciled	EFT	48640427
4210002789	25/08/2016	25/08/2016	10470.00	USD	Reconciled	EFT	48640427
3751555539	25/08/2016	25/08/2016	734272.34	USD	Reconciled	ZBA DR	
PAYMENTS	25/08/2016	25/08/2016	734272.34	USD	Not Found In System	Deposits	
3751555539	25/08/2016	25/08/2016	19161.24	USD	Reconciled	ZBA CR	

De: Amada Carolina Herrador
Enviado el: viernes, 19 de agosto de 2016 09:07 a.m.
Para: Victor Morales <victor.morales@undp.org>
CC: Claudia Argueta <claudia.argueta@undp.org>
Asunto: RV: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Victor si me revisa que los datos del banco estén correctos

Gracias

Carolina

De: Amada Carolina Herrador

Enviado el: viernes, 19 de agosto de 2016 07:53 a.m.

Para: Francisco Perla <francisco.perla@undp.org>

CC: Claudia Monzon <claudia.monzon@undp.org>

Asunto: RE: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Frank

Le adjunto el formulario para ver si me ayuda con los datos del banco si están correctos, he colocado los datos del Banco de América

Gracias

Carolina

De: Magdalena Faurescu [<mailto:mfaurescu@unicef.org>]

Enviado el: viernes, 19 de agosto de 2016 05:53 a.m.

Para: Amada Carolina Herrador <amada.carolina.herrador@undp.org>

CC: Glenda Martinez <glenda.martinez@undp.org>; Claudia Monzon <claudia.monzon@undp.org>; Jose David Perez <jose.david.perez@undp.org>; Claudia Argueta <claudia.argueta@undp.org>; Francisco Perla <francisco.perla@undp.org>

Asunto: RE: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Carolina,

I cannot estimate a date because it depends when will be signed and process.

I will come back with more details Monday.

Best regards,

Magda

From: Amada Carolina Herrador [<mailto:amada.carolina.herrador@undp.org>]

Sent: Friday, August 19, 2016 1:46 PM

To: Magdalena Faurescu <mfaurescu@unicef.org>

Cc: Glenda Martinez <glenda.martinez@undp.org>; Claudia Monzon <claudia.monzon@undp.org>; Jose David Perez <jose.david.perez@undp.org>; Claudia Argueta <claudia.argueta@undp.org>; Francisco Perla <francisco.perla@undp.org>

Subject: Re: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Magdalena,

I will send the form completed and duly signed as soon as possible today

Please advise how long this transaction will take?

Thank you

Best regards

Carolina Herrador

El Aug 19, 2016, a las 12:38 AM, Magdalena Faurescu <mfaurescu@unicef.org> escribió:

Dear Carolina,

Unfortunately, we cannot return the funds based on your email . I need a refund request from your side - see the attachment.

Please let me know if you need further details.

Regards,

Magda

From: Amada Carolina Herrador [<mailto:amada.carolina.herrador@undp.org>]
Sent: Friday, August 19, 2016 2:11 AM
To: Glenda Martinez <glenda.martinez@undp.org>; Magdalena Faurescu <mfaurescu@unicef.org>
Cc: Claudia Monzon <claudia.monzon@undp.org>; Jose David Perez <jose.david.perez@undp.org>; Claudia Argueta <claudia.argueta@undp.org>; Francisco Perla <francisco.perla@undp.org>; Glenda Martinez <glenda.martinez@undp.org>
Subject: RE: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Magdalena,

Following Glenda's mail, kindly proceed as follows:

Please kindly revert us the complete amount of US\$ 734,272.34 as soon as possible, then we will proceed to issue a new PO and we will make a new payment with
The correct amount of US\$ 636,204.95 that correspond to the approve CE 10017204R2

If you have any questions please contact as soon as possible

Thank you kindly

Best regards

Carolina Herrador

Procurement Associate

UNDP EL SALVADOR

De: Glenda Martinez
Enviado el: jueves, 18 de agosto de 2016 05:08 p.m.
Para: Magdalena Faurescu <mfaurescu@unicef.org>
CC: Amada Carolina Herrador <amada.carolina.herrador@undp.org>; Claudia Argueta <claudia.argueta@undp.org>
Asunto: RE: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Magdalena,

You are right, I have reviewed the last version of this CE and the amount is as you say.
How we proceed in this case? is possible that UNICEF can refund the difference at this time or we have to wait until the all ARV deliveries have been made?

Best regards,

Glenda Martínez

De: Magdalena Faurescu [<mailto:mfaurescu@unicef.org>]
Enviado el: jueves, 18 de agosto de 2016 03:30 a.m.
Para: Glenda Martinez <glenda.martinez@undp.org>
CC: Amada Carolina Herrador <amada.carolina.herrador@undp.org>; Claudia Argueta <claudia.argueta@undp.org>
Asunto: FW: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador
Importancia: Alta

Dear Glenda,

Please be informed that we received funds of US \$ 734,272.34 for the CE 10017204 , but the final value of this CE is US \$ 636,204.95.

Could you be kind to tell me for which CE is the difference of US \$ 98,067.39 ?

Thank you in advance for your help.

Magda

From: Niels Henningsen
Sent: Wednesday, August 17, 2016 10:13 AM
To: Glenda Martinez <glenda.martinez@undp.org>; Amada Carolina Herrador <amada.carolina.herrador@undp.org>
Cc: Alfonso Buxens <alfonso.buxens@undp.org>; Claudia Argueta <claudia.argueta@undp.org>; Magdalena Faurescu <mfaurescu@unicef.org>
Subject: RE: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Thank you Glenda,

We will look out for the funds and confirm receipt once arrived.

Best regards
Niels

From: Glenda Martinez [<mailto:glenda.martinez@undp.org>]
Sent: 16 August 2016 19:26
To: Niels Henningsen <nhenningsen@unicef.org>; Amada Carolina Herrador <amada.carolina.herrador@undp.org>
Cc: Alfonso Buxens <alfonso.buxens@undp.org>; Claudia Argueta <claudia.argueta@undp.org>
Subject: RE: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador
Importance: High

Dear Niels,

The transfer has made this morning, please find attached the EFT advice.

Best regards,
Glenda Martínez

De: Niels Henningsen [<mailto:nhenningsen@unicef.org>]
Enviado el: miércoles, 03 de agosto de 2016 07:16 a.m.
Para: Amada Carolina Herrador <amada.carolina.herrador@undp.org>
CC: Glenda Martinez <glenda.martinez@undp.org>; Alfonso Buxens <alfonso.buxens@undp.org>; Claudia Argueta <claudia.argueta@undp.org>
Asunto: RE: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Thank you, we will look out for the transfer...

Brgds
Niels

From: Amada Carolina Herrador [<mailto:amada.carolina.herrador@undp.org>]
Sent: 03 August 2016 15:13
To: Niels Henningsen <nhenningsen@unicef.org>
Cc: Glenda Martinez <glenda.martinez@undp.org>; Alfonso Buxens <alfonso.buxens@undp.org>; Claudia Argueta <claudia.argueta@undp.org>
Subject: Re: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Niels,
No yet, it will be done by the end of next week
Best regards

Carolina Herrador

El Aug 3, 2016, a las 6:50 AM, Niels Henningsen <nhenningsen@unicef.org> escribió:

Dear Carolina,

To the best of my knowledge we have not received funds for this cost estimate yet. Please advise if the transfer was done.

Best regards
Niels

From: Amada Carolina Herrador [<mailto:amada.carolina.herrador@undp.org>]
Sent: 05 July 2016 18:42
To: Niels Henningsen <nhenningsen@unicef.org>
Cc: Glenda Martinez <glenda.martinez@undp.org>; Alfonso Buxens <alfonso.buxens@undp.org>; Claudia Argueta <claudia.argueta@undp.org>
Subject: RV: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Niels,

We have received the approval for this CE, as soon as I have approved PO will revert to you and Glenda will send you the notify of funds transfer
Thank you for all your support
Carolina

De: Niels Henningsen [<mailto:nhenningsen@unicef.org>]
Enviado el: jueves, 30 de junio de 2016 03:20 a.m.
Para: Amada Carolina Herrador <amada.carolina.herrador@undp.org>
CC: Glenda Martinez <glenda.martinez@undp.org>
Asunto: RE: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Carolina,

Sorry for the lengthy processing time but here it is finally. Please find revision 2 of CE 10017204.

Best regards
Niels

From: Amada Carolina Herrador [<mailto:amada.carolina.herrador@undp.org>]
Sent: 28 June 2016 15:49
To: Niels Henningsen <nhenningsen@unicef.org>
Cc: Glenda Martinez <glenda.martinez@undp.org>
Subject: Re: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Thanks

Carolina Herrador

El Jun 28, 2016, a las 1:15 AM, Niels Henningsen <nhenningsen@unicef.org> escribió:

Yes, sorry, I will get the amendment out to you later today.

Best regards
Niels

From: Amada Carolina Herrador [<mailto:amada.carolina.herrador@undp.org>]
Sent: 27 June 2016 19:40
To: Niels Henningsen <nhenningsen@unicef.org>
Cc: Glenda Martinez <glenda.martinez@undp.org>
Subject: a gentle remainder: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Hello need the amended CE please

De: Amada Carolina Herrador
Enviado el: miércoles, 22 de junio de 2016 08:51 a.m.
Para: 'Niels Henningsen' <nhenningsen@unicef.org>
CC: Glenda Martinez <glenda.martinez@undp.org>
Asunto: RE: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Thank you my mistake we need only 105 vials this means only 21 boxes
Can you fix this in the CE so we can re-send to the project
Thank you kindly
Carolina

De: Niels Henningsen [<mailto:nhenningsen@unicef.org>]
Enviado el: miércoles, 22 de junio de 2016 02:40 a.m.
Para: Amada Carolina Herrador <amada.carolina.herrador@undp.org>
CC: Glenda Martinez <glenda.martinez@undp.org>
Asunto: RE: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Carolina,

This is 105 packs of 5 vials = 525 vials as per your instruction on 19 May.

Best regards
Niels

From: Amada Carolina Herrador [<mailto:amada.carolina.herrador@undp.org>]
Sent: 20 June 2016 18:56
To: Niels Henningsen <nhenningsen@unicef.org>

Cc: Glenda Martinez <glenda.martinez@undp.org>

Subject: URGENT REQUEST: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Niels,
Could you please confirm that item 20 is
105 vials = 21 boxes
Thank you
Carolina

<image001.png>

De: Niels Henningsen [<mailto:nhenningsen@unicef.org>]

Enviado el: viernes, 10 de junio de 2016 12:41 a.m.

Para: Amada Carolina Herrador <amada.carolina.herrador@undp.org>

CC: Alfonso Buxens <alfonso.buxens@undp.org>; Glenda Martinez <glenda.martinez@undp.org>; Joyce Bakka <jbakka@unicef.org>; Alok Sharma <asharma@unicef.org>; Yanti Pasaribu <ypasaribu@unicef.org>; Magdalena Faurescu <mfaurescu@unicef.org>

Asunto: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Carolina,

Please find attached duly signed CE 10017204. We are looking forward to your feedback.

Best regards
Niels

From: Amada Carolina Herrador [<mailto:amada.carolina.herrador@undp.org>]

Sent: 06 June 2016 16:25

To: Niels Henningsen <nhenningsen@unicef.org>

Cc: Alfonso Buxens <alfonso.buxens@undp.org>; Glenda Martinez <glenda.martinez@undp.org>

Subject: RE: just a gentle reminder: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Niels
The amendments are OK please send me a CE duly signed
Kind regards
Carolina

De: Niels Henningsen [<mailto:nhenningsen@unicef.org>]

Enviado el: viernes, 03 de junio de 2016 06:46 a.m.

Para: Alfonso Buxens <alfonso.buxens@undp.org>; Amada Carolina Herrador <amada.carolina.herrador@undp.org>

Asunto: RE: just a gentle reminder: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Carolina,

Appreciate if you can confirm the amendments and I will finalize the CE and send you the signed version.

Best regards
Niels

From: Niels Henningsen
Sent: 01 June 2016 11:50
To: 'Alfonso Buxens' <alfonso.buxens@undp.org>; 'Amada Carolina Herrador' <amada.carolina.herrador@undp.org>
Subject: RE: just a gentle reminder: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear both,

Please find attached DRAFT CE 10017204 Revision 1.

Appreciate if you can confirm the amendments. I will send you the official and signed CE as soon as I have your feed back.

<< File: DRAFT CE 10017204 R1 ELS.pdf >>

Best regards

Niels

From: Niels Henningsen
Sent: 01 June 2016 11:00
To: 'Alfonso Buxens' <alfonso.buxens@undp.org>
Cc: 'Amada Carolina Herrador' <amada.carolina.herrador@undp.org>
Subject: RE: just a gentle reminder: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear both,

I am sorry for the delay in responding. I will revise the CE and sent it to you shortly.

Best regards

Niels

From: Alfonso Buxens [<mailto:alfonso.buxens@undp.org>]
Sent: 31 May 2016 15:43
To: Niels Henningsen <nhenningsen@unicef.org>
Subject: FW: just a gentle reminder: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Niels,

Greetings. UNDP El Salvador colleagues just called and asked me to follow up on status of revised CE.

Grateful if you can please respond directly to them based on their last enquiry below

Best regards

Alfonso

From: Amada Carolina Herrador
Sent: 25 May 2016 23:51
To: Niels Henningsen <nhenningsen@unicef.org>
Cc: Magdalena Faurescu <mfaurescu@unicef.org>; jbakka@unicef.org; Alok Sharma <asharma@unicef.org>; Yanti Pasaribu <ypasaribu@unicef.org>; Alfonso Buxens <alfonso.buxens@undp.org>; Benoit MARQUET <benoit.marquet@undp.org>; Glenda

Martinez <glenda.martinez@undp.org>; Claudia Argueta <claudia.argueta@undp.org>; Jose David Perez <jose.david.perez@undp.org>

Subject: just a gentle reminder: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Please let me know the status of the revised CE

Kind regards

De: Amada Carolina Herrador

Enviado el: jueves, 19 de mayo de 2016 04:53 p.m.

Para: Niels Henningsen <nhenningsen@unicef.org>

CC: 'Magdalena Faurescu' <mfaurescu@unicef.org>; 'jbakka@unicef.org'

<jbakka@unicef.org>; Alok Sharma <asharma@unicef.org>; Yanti Pasaribu

<ypasaribu@unicef.org>; Alfonso Buxens <alfonso.buxens@undp.org>; Benoit MARQUET

<benoit.marquet@undp.org>; Glenda Martinez <glenda.martinez@undp.org>; Claudia

Argueta <claudia.argueta@undp.org>; Jose David Perez <jose.david.perez@undp.org>

Asunto: RV: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Niels,

Below you will find modify/no modify quantities requested by project today in order to get a revise CE, if you need further assistance please let me know as soon as possible

Ítem No.	Description	Original qty requested	Quantity in CE	New quantity	Unidad de Medida y Presentación	Precio Unitario	comments/changes in CE
10	LAMIVUDINA 150 mg Tableta	19800	330	617	PAC-60	2.1	increase quantity
20	Zidovudina (AZT) 10 mg/ml , inf. 20 ml v/caja5 viales	80	80	105	BOX-5	44.8	increase quantity
30	Zidovudina (AZT) 10 mg/mL Solución Oral Frasco 240 mL	20	20	40	BOTTLE-240ml	2.25	increase quantity
40	Efavirenz 600mg Tableta	22500	750	1234	PAC-30	3.3	increase quantity
50	Lamivudina (3TC) + Zidovudina (AZT) (150 + 300) mg Tableta	70020	1,167	1750	PAC-60	6.49	increase quantity
60	Lopinavir + Ritonavir (200 + 50) mg Tableta	52,200	4,350	4,350	PAC-120	62.04	No change
70	Tenofovir + Emtricitabina + Efavirenz (300 + 200 + 600) mg Tableta	510,000	17,000	17,000	PAC-30	10.5	No change
80	Tenofovir + Emtricitabina (300 + 200) mg Tableta	108,000	3,600	3,600	PAC-30	5.37	No change
90	Abacavir 300 mg Tableta	54,000	900	1000	PAC-60	11.5	increase quantity
100	Raltegravir 400mg Tableta	12,240	204	204	PAC-60	300	se mantiene cantidad
110	Etravirina 100mg Tableta	11,400	95	95	PAC-120	420	se mantiene cantidad
120	Darunavir 600 mg Tableta	8,040	134	0	PAC-60	79	increase quantity
130	Ritonavir 100 Mg Tableta	5,400	180	0	PAC-30	33.57	increase quantity

	Nevirapina oral susp					
140	10mg/ml/Fingco-	12	12	12	BOTTLE-100ml	2.376 No change
	100ml					

Best regards
Carolina

De: Niels Henningsen [<mailto:nhenningsen@unicef.org>]

Enviado el: viernes, 29 de abril de 2016 07:05 a.m.

Para: Amada Carolina Herrador <amada.carolina.herrador@undp.org>

CC: Magdalena Faurescu <mfaurescu@unicef.org>; Joyce Bakka <jbakka@unicef.org>; Alok Sharma <asharma@unicef.org>; Yanti Pasaribu <ypasaribu@unicef.org>

Asunto: UNICEF CE 10017204 for ARVs - UNDP El Salvador

Dear Carolina,

Please find attached our CE 10017204 for ARVs.

We are looking forward to receiving your feedback.

Best regards,

Niels Henningsen
HIV/AIDS & Malaria Unit
Medicines and Nutrition Center
UNICEF Supply Division
Oceanvej 10-12
2150 Nordhavn,
Copenhagen Ø, Denmark
Telephone: +45 4533 5652 (direct.)
Telephone: +45 4533 5500 (switchboard)
E-mail: nhenningsen@unicef.org
Web: www.unicef.org/supply

UNITE FOR CHILDREN

<Refund Letter Template.docx>