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Resilient nations.*

### Amendment 3

**Amendment to the Letter of Agreement (LOA) between the United Nations Development Programme (herein referred to as UNDP) and the Ministry of Interior and Federal Affairs (MoIFA), with respect to the Project Titled: Stabilization Support Project, as specified in Attachment 1 of said LOA.**

Whereas the Parties have entered into the above referred Letter of Agreement on 31 March 2015 and agree to amend the agreement as follows:

- This letter of agreement will be amended to provide additional financing of \$928,200 to the Ministry of Interior and Federal Affairs to cover the implementation of activities planned under the Stabilization Support Project Document from June to November 2015, as detailed in annex 1 of this amendment document.
- To amend the text of the Letter of Agreement under the section “Attachment 1 - Regarding this contribution|” from:

“The PBF funding through the UNMPTF national window is currently (as of 24-03-15) being finalized in New York. However, there is an urgent need for support to proceed, to ensure relevance to the ongoing and immediate needs of the stabilization process.

In order to bridge delays in the first financial transfers from the PBF, the UNDP Somalia Country Office is advancing a first month loan, to enable the project activities to proceed in line with the agreed project document and work plan.

These funds amount to USD 100,000, equivalent to one month apportionment of the overall 18 month budget for the programme.

These funds are provided as an advance and loan to the Ministry of Interior, and will be replenished to UNDP upon receipt of the PBF funds.

These funds will be transferred and utilized in line with the agreed financial procedures agreed for the PBF / MPTF national window, as annexed in **Attachment 5**, which describes the process whereby the funds channeled through treasury will be spent, including the financial procedure and oversight roles.”

**To:**

“This contribution was originally intended to be channeled through the national stream of the Somalia UN-MPTF. However, as the oversight and monitoring mechanisms for the national window have not yet been established (as of 15-07-15), the contribution is being channeled rather through UNDP and handled through a Letter of Agreement.

That notwithstanding, these funds will be transferred and utilized in line with the financial procedures agreed for the PBF / MPTF national window, as annexed in **Attachment 5**, which describes the process whereby the funds channeled through treasury will be spent, including the financial procedure and oversight roles.

These funds amount to USD 928,200 to be disbursed in 2 instalments of USD 448,250 and USD 479,950. These complement the amounts already disbursed under the original LoA (USD 100,000), first amendment (USD 23,000) and second amendment (USD 45,000) bringing the grand total of this LoA to USD 1,096,200.”

The amendment shall enter into effect immediately upon its signature by both parties.

All other terms and conditions of the original LoA signed on 31 March 2015 shall remain unchanged. In case of any ambiguity or conflict between the terms of this amendment and the original LoA, the terms of this amendment will prevail.

**Agreed and accepted:**

For UNDP

For MOIFA

Name: George Conway

Name: Hon. Ismail Jumale

Title: Country Director, UNDP Somalia

Title: Permanent Secretary

Date:

Date:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_



**Annex 1:**

**A. REVISED BUDGET**

| Activity   | Unit     | # of Unit | Cost/Unit | Unit2   | Total Government allocation | Budget allocation under original LoA | Revised Budget allocation after LoA amendment 2 | Budget allocation and quarterly disbursement schedule under LoA amendment 3 |                     | Comments  |
|--|----------|-----------|-----------|---------|-----------------------------|--------------------------------------|---|---|---------------------|---|
|  |          |           |           |         |                             |                                      |   | Q1 (June, July, Aug)  | Q2 (Sept, Oct, Nov) |   |
| <b>1. Formation and Capacitating of Caretaker Administrations (CA) and police deployment</b>   |          |           |           |         |                             |                                      |   |   |                     |   |
| 1.1 MIF, MNS, MJC joint consultations with district MPs/elders to agree on composition & nomination of a Caretaker Administration (CA) |          |           |           |         |                             |                                      |   |   |                     |   |
| 1.2 Mobilizing of CA to Mogadishu  |          |           |           |         |                             |                                      |   |   |                     |   |
| 1.3 Training of CA at police training academy  |          |           |           |         |                             |                                      |   |   |                     |   |
| 1.4 MNS deployment of police & intelligence forces   |          |           |           |         |                             |                                      |   |   |                     |   |
| 1.5 FGoS / UNSOM conduct joint security assessment   |          |           |           |         |                             |                                      |   |   |                     |   |
| 1.6 Deployment of CA to districts and transport of humanitarian assistance from government   | lump sum | Lumpsum   | lumpsum   | lumpsum | \$ 150,000                  | \$ 8,000                             | \$ 4,000  | \$ 37,500   | \$ 37,500           | Transportation of the Caretaker Administrations and as needed for delivery of humanitarian goods. Including \$25,000 for deployment of police commanders.   |
| 1.6.1 Project Office running cost  | lumpsum  | Lumpsum   | lumpsum   | lumpsum | \$ 42,900                   | \$ 2,300                             | \$ 7,000  | \$ 13,000   | \$ 9,900            | To cover setting up office and running monthly running cost of the office:<br>Q1: Setting up Project office \$13,000 + running cost of 3 months.<br>Q2 to Q4: \$30,000 (\$2,000 month) there is savings of \$12,000 which can be reallocated into other activities. |

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|  |          |           |            |                                       |                             |                                      |   | Q1 (June, July, Aug)  | Q2 (Sept, Oct, Nov) |   |
| 1.7 Running Costs for CA (not including salaries - see HR requirements)  | Months   | 8         | \$5,000.00 | Districts x 20                        | \$ 800,000                  | \$ 40,000                            | \$ 40,000                                       | \$ 210,000  | \$ 240,000          | Total budget \$800,000 - \$40,000 (\$20,000 has been paid to districts and \$20,000 to paid = \$760,000<br>Q1: running cost =14 districts X \$5000 x 3 running. Q2: runing cost is base on 16 districts x 3 x 5,000 Q3: Running cost is base on 14x3x5,000. Q4: running cost is base on 7 disricts x 3 months x \$5000. |
| 1.8 Public awareness of the role and responsibilities of the CA<br>1.8.1. Specific awareness raising materials are developed and printed for women (Out of the \$7,500 the total of \$2,500 is allocated for this purpose) | District |           | \$2,500.00 | 62,500 - 55,000 (SSF) net total 7,500 |                             | -                                    |   |   |                     |   |
| 1.9 Consultations to select District Peace & Stability Committee (DPSC)  |          |           |            |                                       |                             |                                      |   |   |                     |   |
| 1.10 MIF, CA, and implementing partners (IP) to conduct training for DPSCs   | each     | 20        | \$5,000.00 |                                       |                             |                                      |   |   |                     |   |
| <b>Subtotal 1</b>  |          |           |            |                                       | <b>\$ 992,900</b>           | <b>\$ 50,300</b>                     | <b>\$ 51,000</b>                                | <b>\$ 260,500</b>   | <b>\$ 287,400</b>   |   |
| <b>2. Formation and Capacitating of Interim Local District Administrations (IA)</b>  |          |           |            |                                       |                             |                                      |   |   |                     |   |
| 2.1 MIF / CA / DPSC conduct consultations to choose delegates who will select Interim Local District Administration (IA)   |          |           |            |                                       |                             |                                      |   |   |                     |   |
| 2.2 Wider community consultations  |          |           |            |                                       |                             |                                      |   |   |                     |   |

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|   |          |           |             |                             |                             |                                      |   | Q1 (June, July, Aug)  | Q2 (Sept, Oct, Nov) |          |
| 2.3 Host conference (50-75 delegates, including MPs, elders, clerics, youth, women, political leaders, etc.) - IA to be comprised of 9 individuals (4 community selected / 5 nominated)<br>2.3.1. Specific dialogue sessions designed only for women for political empowerment and participation (minimum 50 women / dialogue / district). Out of the \$187,500 the total of \$40,000 will be allocated | District | 20        | \$7,500.00  |                             |                             |                                      |   |   |                     |          |
| 2.4 1-week induction training for IA  | District | 20        | \$5,000     |                             |                             |                                      |   |   |                     |          |
| 2.5 Reconciliation and ongoing public awareness - Out of the \$900,000<br>2.5.1. Trauma healing session targeting only women (minimum 20 women / district) - \$50,000<br>2.5.2. Dialogue session for women on primary needs (minimum 30 women / district) - \$25,000<br>2.5.3. Traditional storytelling among women (minimum 30 women / district) - \$ 25,000   | district | 18        | \$50,000.00 |                             |                             |                                      |   |   |                     |          |
| 2.6 training and deployment of command officers   | officers | 2         |             | per district (15 districts) |                             |                                      |   |   |                     |          |
| 2.7 traininf of field training officers   | officers | 8         |             | per district (15 districts) |                             |                                      |   |   |                     |          |

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|   |          |           |           |                             |                             |                                      |   | Q1 (June, July, Aug)  | Q2 (Sept, Oct, Nov) |  |
| 2.8 training of community security officers   | officers | 35        |           | per district (20 districts) |                             |                                      |   |   |                     |  |
| 2.9 Running Costs for IA - (not including salaries - see HR requirements)   |          |           |           |                             |                             |                                      |   |   |                     |  |
| <b>Subtotal 2</b>   |          |           |           |                             |                             |                                      | -   |   |                     |  |
| <b>3. Human Resource Needs</b>  |          |           |           |                             |                             |                                      |   |   |                     |  |
| 3.1 Provision of a Local Governance Technician (MIF liaison for each district) and community liaison per district | months   | 18        | \$750.00  | 2 per district x 20         | \$ 540,000                  | \$ 53,000                            |   | \$ 124,750  | \$ 124,750          | \$540,000 - 18,000 (one month salary of 24 CLO and LGA has paid on May) - \$23,000( for the training cost line 3.1.1) = \$499,000 ÷4Q  |
| 3.1.1 Training for the Local Governance Technician and Community Liaison  | lumpsum  | lumpsum   | Lumpsum   | Lumpsum                     | Lumpsum                     | Lumpsum                              | \$ 23,000                                       |   |                     | New line has created to make the reporting easy.   |
| 3.3 3 profiles to assist MoIF with overall stabilization work + 1 project manager for PBF.                        | each     | 1         |           | 18 months                   | \$ 333,000                  | \$ 18,500                            | \$ 94,000                                       | \$ 58,200   | \$ 63,000           | In reference to employment contracts, salary scales are:<br>The Manager is \$6,000; advisors are \$5,000 per month.<br><br>>Manager is entitle to 4 months back pay from Dec – April 19 of \$24,000. Plis \$12,000 for May to June.<br>>Reconciliation advisor is entitled to 2 months back pay from Feb and April of \$10,000 and in May, June and July amount of \$15,000<br>>Stabilization and M & E advisors sign on their contracts on 8 <sup>th</sup> of April and due be paid on 8 <sup>th</sup> May 15 amount of \$10,000 and June \$10,000. |

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|   |          |           |             |       |                             |                                      |   | Q1 (June, July, Aug)  | Q2 (Sept, Oct, Nov) |   |
|   |          |           |             |       |                             |                                      |   |   |                     | > \$45, 000 to cover salaries of CLO and LG and advisors for months of June.<br>> \$333,00- \$81,000 (Salaries paid as of June 2015) = \$252,000. |
| 3.3.1 administrative assistant to support clerical and administrative duties.   | each     | 1         | 1,200.00    | 18    | \$ 21,600                   | \$ 1,200                             |   | \$ 4,800  | \$ 4,800            | 2months salary of 2,400 has been paid   |
| 3.4 technical assistance to Ministry of Public Works on developing conflict-sensitive infrastructure projects   | months   | 8         |             |       |                             |                                      |   |   |                     |   |
| 3.5 Caretaker Administrations (7 persons x 2 months)  |          |           |             |       |                             |                                      |   |   |                     |   |
| 3.6 Interim Administrations (9 persons x 6 months)  |          |           |             |       | \$ 894,600                  |                                      |   |   |                     |   |
| <b>Subtotal 3</b>   |          |           |             |       | \$ 894,600                  | \$ 72,700                            | \$ 117,000                                      | \$ 187,750  | \$ 192,550          |   |
| <b>4. Formation of Interim Local Administrations</b>  |          |           |             |       |                             |                                      |   |   |                     |   |
| 4.1 Assessments and awareness creation on formation of Interim Local District Administrations<br>4.1.1. Specific dialogue for women for political empowerment and participation (minimum 50 women / dialogue / district). Out of the \$250,000 the total of \$50,000 is allocated | district | 20        | \$10,000.00 |       |                             |                                      |   |   |                     |   |
| 4.2 District-wide reconciliation conference   | district | 18        | \$20,000.00 |       |                             |                                      |   |   |                     |   |
| 4.3 Conduct initial district consultative meeting to select delegates (100/150)   |          |           |             |       |                             |                                      |   |   |                     |   |



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|   |      |           |           |       |                             |                                      |   | Q1 (June, July, Aug)  | Q2 (Sept, Oct, Nov) |  |
| 4.4 Conduct District Conference - selection of District Council (21/27) & election of DC/Deputies |      |           |           |       |                             |                                      |   |   |                     |  |
| <b>Subtotal 4</b>   |      |           |           |       |                             |                                      |   |   |                     |  |
|   |      |           |           |       |                             |                                      |   |   |                     |  |
| <b>TOTAL</b>  |      |           |           |       | <b>\$ 1,887,500</b>         | <b>\$ 123,000</b>                    | <b>\$ 168,000</b>                               | <b>\$ 448,250</b>   | <b>\$ 479,950</b>   | <b>GRAND TOTAL of LoA to date: USD 1,096,200</b> |
|   |      |           |           |       |                             |                                      |   | <b>Total Amendment 3: \$ 928,200</b>  |                     |  |