



Empowered lives.
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Annual Work Plan

Syrian Arab Republic- Damascus

Project: 00118295
Project Title: Local Governance

Report Date: 12/20/2019

Year: 2018

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00113063 LG Workshop	Conduct LG Workshop	11/15/2018	12/31/2019	UNDP	30084	UNDP	71600 Travel	0.00
				UNDP	30084	UNDP	74500 Miscellaneous Expenses	0.00
				UNDP	30084	UNDP	72500 Supplies	0.00
				UNDP	11999	UNDP	74500 Miscellaneous Expenses	0.00
				UNDP	11999	UNDP	75100 Facilities & Administration	800.00
				UNDP	30084	UNDP	75700 Training, Workshops and Confer	0.00
				UNDP	11999	UNDP	71600 Travel	0.00
				UNDP	11999	UNDP	72500 Supplies	0.00
				UNDP	30084	UNDP	75100 Facilities & Administration	0.00
TOTAL							10,800.00	
GRAND TOTAL							10,800.00	



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00113063 LG Workshop	Conduct LG Workshop	11/15/2018	12/31/2019	UNDP	11999	UNDP	72500 Supplies	14,800.00
				UNDP	11999	UNDP	75700 Training, Workshops and Confer	18,240.00
				UNDP	11999	UNDP	61300 Salary & Post Adj Cst-IP Staff	0.00
				UNDP	11999	UNDP	72100 Contractual Services-Companies	12,500.00
				UNDP	11999	UNDP	75100 Facilities & Administration	6,505.00
				UNDP	11999	UNDP	74500 Miscellaneous Expenses	0.00
				UNDP	11999	UNDP	71600 Travel	35,819.00
	DPC for 11888	11/15/2018	12/31/2019	UNDP	11888	UNDP	64300 Staff Mgmt Costs - IP Staff	0.00
				UNDP	11888	UNDP	74500 Miscellaneous Expenses	0.00
				UNDP	11888	UNDP	75100 Facilities & Administration	0.00
				UNDP	11999	UNDP	75100 Facilities & Administration	261.00
				UNDP	11999	UNDP	64300 Staff Mgmt Costs - IP Staff	2,280.00
				UNDP	11999	UNDP	74500 Miscellaneous Expenses	977.00
	DPC for 11999	11/15/2018	12/31/2019	UNDP	11999	UNDP	74500 Miscellaneous Expenses	2,441.00
				UNDP	11999	UNDP	64300 Staff Mgmt Costs - IP Staff	5,695.00
				UNDP	11999	UNDP	75100 Facilities & Administration	651.00
	National Workshop Local Govern	11/15/2018	12/31/2019	UNDP	11888	UNDP	75100 Facilities & Administration	0.00
				UNDP	11999	UNDP	75100 Facilities & Administration	2,606.00
				UNDP	11888	UNDP	61300 Salary & Post Adj Cst-IP Staff	0.00
				UNDP	11999	UNDP	61300 Salary & Post Adj Cst-IP Staff	30,000.00
				UNDP	11888	UNDP	72500 Supplies	0.00
				UNDP	11999	UNDP	72500 Supplies	2,575.00



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00113063 LG Workshop	supporting Local mechanisms	11/15/2018	12/31/2019	UNDP	11999	UNDP	71600 Travel	35,244.00
				UNDP	11999	UNDP	61300 Salary & Post Adj Cst-IP Staff	30,000.00
				UNDP	11999	UNDP	71200 International Consultants	55,000.00
				UNDP	11999	UNDP	72100 Contractual Services-Companies	3,000.00
				UNDP	11999	UNDP	75100 Facilities & Administration	12,200.00
				UNDP	11999	UNDP	72300 Materials & Goods	10,000.00
				UNDP	11999	UNDP	75700 Training, Workshops and Confer	19,556.00
TOTAL								300,350.00



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00115005 Local governance	DPC	2/23/2019	12/31/2019	UNDP	32045	JPN	64300 Staff Mgmt Costs - IP Staff	7,000.00
				UNDP	32045	JPN	74500 Miscellaneous Expenses	3,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	800.00
	Support access to services	2/23/2019	12/31/2019	UNDP	32045	JPN	72100 Contractual Services-Companies	25,000.00
				UNDP	32045	JPN	72800 Information Technology Equipmt	25,000.00
				UNDP	32045	JPN	72300 Materials & Goods	50,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	8,000.00
TOTAL							118,800.00	



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		Start	End		Fund	Donor	Budget Descr	Amount US\$
00115014 Streng Cap-Local Governance	Develop local capacities	3/1/2019	2/28/2020	UNDP	32045	JPN	71400 Contractual Services - Individ	0.00
				UNDP	32045	JPN	71600 Travel	18,750.00
				UNDP	32045	JPN	72300 Materials & Goods	18,750.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	30,000.00
				UNDP	32045	JPN	71300 Local Consultants	7,500.00
				UNDP	32045	JPN	75100 Facilities & Administration	6,000.00
	DPC	3/1/2019	2/28/2020	UNDP	32045	JPN	74500 Miscellaneous Expenses	6,750.00
				UNDP	32045	JPN	75100 Facilities & Administration	1,800.00
				UNDP	32045	JPN	64300 Staff Mgmt Costs - IP Staff	15,750.00
	Improve local services deliver	3/1/2019	2/28/2020	UNDP	32045	JPN	75100 Facilities & Administration	6,000.00
				UNDP	32045	JPN	72300 Materials & Goods	26,250.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	15,750.00
				UNDP	32045	JPN	71300 Local Consultants	15,000.00
				UNDP	32045	JPN	71400 Contractual Services - Individ	18,000.00
	Support workshops on long-term	3/1/2019	2/28/2020	UNDP	32045	JPN	72300 Materials & Goods	15,000.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	45,000.00
				UNDP	32045	JPN	71400 Contractual Services - Individ	0.00
				UNDP	32045	JPN	75100 Facilities & Administration	6,000.00
				UNDP	32045	JPN	71300 Local Consultants	15,000.00
	TOTAL							267,300.00



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00115021 Local Governance	DPC	3/1/2019	2/28/2020	UNDP	32045	JPN	74500 Miscellaneous Expenses	3,375.00
				UNDP	32045	JPN	75100 Facilities & Administration	900.00
				UNDP	32045	JPN	64300 Staff Mgmt Costs - IP Staff	7,875.00
	Support access to services	3/1/2019	2/28/2020	UNDP	32045	JPN	75100 Facilities & Administration	9,000.00
				UNDP	32045	JPN	72300 Materials & Goods	56,250.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	28,125.00
				UNDP	32045	JPN	72800 Information Technology Equipmt	28,125.00
TOTAL								133,650.00



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00115061 PPP life-cycle supported	Logistical Support	2/28/2019	12/31/2020	UNDP	30084	UNDP	71400 Contractual Services - Individ	0.00
				UNDP	04000	UNDP	72800 Information Technology Equipmt	25,000.00
				UNDP	30084	UNDP	72800 Information Technology Equipmt	0.00
				UNDP	30084	UNDP	75100 Facilities & Administration	0.00
				UNDP	04000	UNDP	71400 Contractual Services - Individ	18,104.00
	Training courses	2/28/2019	12/31/2020	UNDP	30084	UNDP	71300 Local Consultants	0.00
				UNDP	30084	UNDP	74500 Miscellaneous Expenses	0.00
				UNDP	04000	UNDP	71200 International Consultants	67,345.00
				UNDP	04000	UNDP	71300 Local Consultants	67,200.00
				UNDP	04000	UNDP	74500 Miscellaneous Expenses	6,200.00
				UNDP	30084	UNDP	75100 Facilities & Administration	2,884.00
				UNDP	30084	UNDP	71200 International Consultants	36,055.00
TOTAL							222,788.00	



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00116173 EU Joint Programme Management	Staff Costs	1/1/2019	12/31/2021	UNDP	30000	MPTF-4X100	61100 Salary Costs - NP Staff	552,569.00
				UNDP	30000	MPTF-4X100	75100 Facilities & Administration	44,205.00
TOTAL								596,774.00



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00118852 Syria Urban & Rural Resilience	PM	10/1/2019	12/31/2020	UNDP	30000	MPTF-4X100	71400 Contractual Services - Individ	1.00
TOTAL								1.00
GRAND TOTAL								1,639,663.00



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00115014 Streng Cap-Local Governance	Develop local capacities	3/1/2019	2/28/2020	UNDP	32045	JPN	71300 Local Consultants	2,500.00
				UNDP	32045	JPN	71400 Contractual Services - Individ	0.00
				UNDP	32045	JPN	71600 Travel	6,250.00
				UNDP	32045	JPN	75100 Facilities & Administration	2,000.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	10,000.00
				UNDP	32045	JPN	72300 Materials & Goods	6,250.00
	DPC	3/1/2019	2/28/2020	UNDP	32045	JPN	75100 Facilities & Administration	600.00
				UNDP	32045	JPN	64300 Staff Mgmt Costs - IP Staff	5,250.00
				UNDP	32045	JPN	74500 Miscellaneous Expenses	2,250.00
	Improve local services deliver	3/1/2019	2/28/2020	UNDP	32045	JPN	71400 Contractual Services - Individ	6,000.00
				UNDP	32045	JPN	72300 Materials & Goods	8,750.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	5,250.00
				UNDP	32045	JPN	75100 Facilities & Administration	2,000.00
				UNDP	32045	JPN	71300 Local Consultants	5,000.00
	Support workshops on long-term	3/1/2019	2/28/2020	UNDP	32045	JPN	75700 Training, Workshops and Confer	15,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	2,000.00
				UNDP	32045	JPN	71400 Contractual Services - Individ	0.00
				UNDP	32045	JPN	72300 Materials & Goods	5,000.00
				UNDP	32045	JPN	71300 Local Consultants	5,000.00
	TOTAL							89,100.00



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00115021 Local Governance	DPC	3/1/2019	2/28/2020	UNDP	32045	JPN	64300 Staff Mgmt Costs - IP Staff	2,625.00
				UNDP	32045	JPN	75100 Facilities & Administration	300.00
				UNDP	32045	JPN	74500 Miscellaneous Expenses	1,125.00
	Support access to services	3/1/2019	2/28/2020	UNDP	32045	JPN	72800 Information Technology Equipmt	9,375.00
				UNDP	32045	JPN	72100 Contractual Services- Companies	9,375.00
				UNDP	32045	JPN	75100 Facilities & Administration	3,000.00
				UNDP	32045	JPN	72300 Materials & Goods	18,750.00
TOTAL								44,550.00
GRAND TOTAL								133,650.00